



**CITY OF FRIENDSWOOD
LIBRARY BOARD
TUESDAY, JULY 21, 2020 - 6:00 PM**

Minutes

**MINUTES OF A FRIENDSWOOD REGULAR MEETING HELD AT 910 S. FRIENDSWOOD
DRIVE, FRIENDSWOOD, TEXAS**

STATE OF TEXAS
CITY OF FRIENDSWOOD
COUNTIES OF GALVESTON/HARRIS
JULY 21, 2020

1. Call to Order

Diane Freeman called to order at 6pm.

2. Communications from the Public

3. Approval of May 5, 2020 Minutes

Diane motioned to approve the May 5, 2020 minutes, Neeta seconded. Minutes were approved.

4. Director's Report

Matthew mentioned that we are the only Galveston County library closed at this time. Matthew shared all of the ways that the library has been providing services to the public while we are closed, including the increase of our online services as well as online programming and potential in-person socially distant programming such as a parking lot movie night. The reference staff have been helping patrons one-on-one through Zoom as well. We have been hosting a food drive for the last two months for \$5 off of fines for every two cans donated. The Children's department have been talking about hosting socially distanced story times in neighborhoods.

Maddie and the Friends have been looking into ways that the Friends can partner with other Keep Friendswood Beautiful and other organizations to do projects for the library.

Maddie created a website for the Friends and added the ability to pay for t-shirts online, they are also in the process of creating Friends branded face masks. Diane mentioned that the Book Nook took in \$136.35 during the short time that we were open to the public. Maddie also mentioned the selling of the anthology of the Ekphrastic Poetry Contest winners. Matthew mentioned that we are wrapping up the second anthology which will be on sale after the next Ekphrastic Poetry Contest, which will be done on Zoom.

Matthew mentioned that staff has been taking advantage of this time to complete training online. Karen mentioned that we hired a new page, Taylor Greny. She will only be here for a short time but will come back in November and will be working until January.

Matthew mentioned the new equipment the library has acquired recently, including the public Fax Machine.

5. COVID-19 Updates

Matthew mentioned that all of the Galveston County libraries are currently open but with very limited services. When we reopen we will be the same in terms of services for a while.

6. Open Discussion

Matthew mentioned that we are working on conducting a community survey to see how we could better serve the public. Matthew mentioned that we have a family who is homeless and have been utilizing our WiFi from our parking lot so they are an example of a family who could utilize a borrowed WiFi hotspot.

Neeta suggested mailing books to folks. Maddie also suggested delivery of books to patrons door like they do with produce boxes. Maddie mentioned moms needing spaces for homeschooling. Steve mentioned that the book bags are a big hit and that they should be continued once the library opens back completely. Maddie will look into creating new bags for the book bags with Friends logos.

Betty asked if we are any closer to being able to pay with credit card. Karen gave an update on where they are in the process.

Steve mentioned that the city is in the process of meeting for the budget. Matthew mentioned that he pitched the idea of creating a Digital Media Specialist position.

7. Adjournment

JoBeth motioned to adjourn at 6:48pm.