



**CITY OF FRIENDSWOOD
FRIENDSWOOD DOWNTOWN ECONOMIC DEVELOPMENT CORPORATION
TUESDAY, NOVEMBER 10, 2020 - 4:00 PM**

Minutes

**MINUTES OF A FRIENDSWOOD REGULAR MEETING HELD AT 910 S. FRIENDSWOOD
DR., FRIENDSWOOD, TX, COUNCIL CHAMBERS,**

DRAFT

STATE OF TEXAS
CITY OF FRIENDSWOOD
COUNTIES OF GALVESTON/HARRIS
NOVEMBER 10, 2020

1. Call to Order

MINUTES OF A REGULAR MEETING OF THE FRIENDSWOOD DOWNTOWN ECONOMIC DEVELOPMENT CORPORATION THAT WAS HELD ON TUESDAY, NOVEMBER 10, 2020, AT 4:00 PM AT WITH THE FOLLOWING PRESENT CONSTITUTING A QUORUM:

BOARD MEMBER ALTON TODD
VICE PRESIDENT ARDEN HILL III
PRESIDENT PATRICK MCGINNIS
SECRETARY/TREASURER PAUL MARX
BOARD MEMBER REBECCA HILLENBURG
BOARD MEMBER RON COX

ASSISTANT CITY MANAGER STEVEN RHEA

DIRECTOR OF COMMUNITY DEVELOPMENT AUBREY HARBIN

BOARD MEMBER ELMER JOHNSON JR WAS ABSENT FROM THE MEETING.

Councilmember Sally Branson was also in attendance.

The meeting was called to order at 4:07pm.

2. Communications from the Public

No

3. Approval of Minutes

A. October 13, 2020
Motion to approve: Arden Trey Hill
Second: Ron Cox
Vote: 6 to 0

4. Discussion and Possible Actions

A. Purchase of Pedestrian Lights and Streetlights by the FDEDC

Steven Rhea explained that the last cost estimate was obtained about a year ago and that in a bulk purchase, the cost of the pedestrian light was about \$6,000 and the combination pedestrian/street light was about \$12,000; these estimates did not include the banner arms, receptacles, or foundations. New pricing needs to be obtained. We could expect a 20-25% cost increase if purchasing less than bulk.

There was much discussion about the pros and cons of purchasing the light fixtures in bulk versus purchasing a few; purchasing in bulk is the better option, but the warranty starts once they are purchased. There is value in ordering a few to experience the order logistics, delivery time and installation. The recommendation was already made to discontinue the installation of the current DD pedestrian lighting (black bishops crook) and to instead require property owners to install the foundations for the new light poles.

Texas New Mexico Power is reviewing the Gandy2 Light Design lighting plan. The new light poles will be in addition to what is existing. No major utility poles will be removed.

Final request is for staff obtain estimates for a test site/showpiece using City owned property as the example - City Hall, Stevenson Park and the Library - using the Gandy2 Light Design lighting plan.

B. Downtown Lighting Plan and TXDOT Curbs, Ramps, Sidewalks, Traffic Signals Grant Project

The TxDOT project goes out for bid in February 2021.

C. Future Meeting - December 8, 2020 at 4 PM

The next regular meeting will be December 8, 2020.

5. Reports

A. Financial Report for October 2020

Steven Rhea reported that sales tax revenue for October 2020 was \$47,111 and \$950 of interest earnings. Expenditures included the monthly staff services agreement costs of \$1,333. The ending fund balance was \$1,649,680.

6. Comments

A. Staff

Steven Rhea reminded the Board that the Planning and Zoning Commission would be meeting on Thursday, November 12 to discuss their recommendations.

B. FDEDC Board Members

Rebecca Hillenburg appreciated being brought up to speed on recommendations, etc.

Ron Cox stated that these are good conversations. There are lots of ideas floating around, just no decisions yet.

Arden Trey Hill thanked City Manager and City Council for assigning Steven Rhea and Aubrey Harbin to this Committee, and said that FDEDC is a good group to work with.

Alton Todd said that he is excited to see the work going forward.

7. **Adjournment**

The meeting adjourned at 5:09pm.