



**Friendswood Downtown Economic Development Corporation (FEDDC)  
Meeting Minutes of March 9, 2021  
City Hall Council Chambers  
910 S. Friendswood Drive, Friendswood, Texas 77546**

**1. Call to order**

The meeting was called to order at 4 p.m. with a quorum present.

Present: Dr. Patrick McGinnis, President; Arden "Trey" Hill, Vice President; Paul Marx, Secretary/Treasurer; Elmer "Bubba" Johnson Member; Alton Todd, Member; and Rebecca Hillenburg, Member

Ron Cox, Member, arrived at 4:17pm.

Staff members present: Steven Rhea, Aubrey Harbin

**2. Citizen comments**

None

**3. Consider and take action on approval of minutes**

Rebecca Hillenburg made a motion to approve the February 9, 2021, meeting minutes, seconded by Bubba Johnson. All in favor, motion carried unanimously.

**4. Discussion and possible action**

**A. Downtown lighting plan and TxDOT Curbs, Ramps, Sidewalks, Traffic Signals Grant Project**

Steven Rhea explained that Tyzac Concrete Inc will be the contractor for the project. The Engineering Department is working to obtain required easements for sidewalks where needed. Friends Church has been non-responsive to this point regarding easements needed around the oak trees on their property located at 502 S. Friendswood Drive. TxDOT has an arborist on the project to discuss the protection of the trees with the church representatives. Staff is hopeful that a meeting will be scheduled for next week. TxDOT is also proposing metal grates within sections of the sidewalk around the trees in order to protect the trees and not disturb the tree roots. These protection details are included in the plans. The contractor has 180 days to complete the project.

**B. Downtown District Signage and Branding**

Steven Rhea explained that the Engineering Department is preparing RFP for signage package to include all of the types of signs outlined in the Downtown District Improvement Plan. Staff hopes to have some packages for review at the May meeting.

Steven Rhea also explained that Engineering has processed RFPs for lighting and staff hopes to have packages to review in May or June.

Steven also received clarification from the Board that they would like to review all proposals.

**5. Reports**

**A. Financial Report for FY 2019-2020**

Steven Rhea reported that February's sales tax revenue was \$72,205 and interest earnings were \$671. Expenditures were \$1,333. The ending fund balance as of February 31, 2021 was \$1,870,664.

## **6. Comments**

### **A. Board Members**

Bubba stated that he looks forward to the next 6 months and the exciting changes coming.

Trey revenues look better than to City staff. He also expressed an appreciation for flat surfaces and stated that ADA requirements have merit. He broke his ankle and is having to use crutches and a scooter to get around.

Alton appreciates the name plates and is excited about the future.

Rebecca appreciates the efficiency with which things are moving forward.

Pat feels that the Board is on the road to success.

### **B. Staff – None**

## **7. Adjournment**

With no further business to discuss, the meeting was adjourned at 4:26 p.m.