



Friendswood Downtown Economic Development Corporation (FDEDC)
Meeting Minutes of February 9, 2021
City Hall Council Chambers
910 S. Friendswood Drive, Friendswood, Texas 77546

1. Call to order

The meeting was called to order at 4 p.m. with a quorum present.

Present: Dr. Patrick McGinnis, President; Paul Marx, Secretary/Treasurer; Ron Cox, Elmer "Bubba" Johnson, Alton Todd

Absent: Rebecca Hillenburg, Member and Arden "Trey" Hill, Vice President

Staff members present: Steven Rhea, Aubrey Harbin

Also Present: Marc Perry, Planning and Zoning Commission Liaison

2. Citizen comments

None

3. Consider and take action on approval of minutes

Alton Todd made a motion to approve the December 8, 2020, meeting minutes, second by Ron Cox. All in favor, motion carried unanimously.

4. Discussion and possible action

A. Downtown lighting plan and TxDOT Curbs, Ramps, Sidewalks, Traffic Signals Grant Project

Jil Arias, City Engineer, gave an update on the TxDOT project. He explained that he has been working with HDR Engineering and TxDOT. The project let and 9 bids were received. The low bid was \$2.8 million and the projection for the project was \$3 million. He also explained the advanced payment agreement is projected to be \$10,600 but will probably be closer to \$6,000 and any unused money will be returned.

He also explained that the Friends Church easement is outstanding and TxDOT is working to resolve that. The concern is for the trees; TxDOT has some solutions to protect the trees. Chuck Davis is verifying the locations of trees and future sidewalks. An arborist and TxDOT project manager will be on the project.

Some relocations of the light poles were needed. HDR worked with Texas New Mexico Power and streetlights are in the correct locations. There is no overhead installations in the scope of this project.

The project should begin in 2-3 months.

B. Downtown District Signage and Branding

There was discussion about how to move forward with signage. We need to make a formal submittal to TxDOT for approvals including signage coloring. A verbal approval was received.

The suggestion was made to have a sign company design all of the signs and then the Board can decide which ones to purchase and install. Steven Rhea is going to reach out to a couple of sign companies. If the job is greater than \$50,000, we will have to go out for bids.

C. Authorizing the FDEDC to pay for the cost for relocations and adjustments of water and sewer line facilities owned and operated by the City of Friendswood along FM 518 from FM 2351 to South of Whispering Pines by either 1) authorizing the FDEDC President to execute an Agreement for Voluntary Utility Relocation Contributions on State Highway Improvement Projects in which the FDEDC directly pays the State of Texas or 2) by reimbursing the City of Friendswood for the advance funding the City paid to the State of Texas for cost for relocations and adjustments of water and sewer line facilities as owned and operated by the City of Friendswood along FM 518 from FM 2351 to South of Whispering Pines

Motion to approve: Alton Todd

Second: Ron Cox

Vote: 5 to 0 (unanimous)

This item will be considered by City Council on Monday, March 1, 2021.

5. Reports

A. Financial Report for FY 2019-2020

Steven Rhea reported that January's sales tax revenue was \$453,101 and interest earnings were \$488. Expenditures were \$18,051. The ending fund balance as of January 31, 2021 was \$1,799,121.

6. Comments

A. Staff – None

B. FDEDC Board Members – Board Members expressed anticipation to see these projects move forward and appreciate the resources being brought to the Board. They want to keep the momentum going.

7. Adjournment

With no further business to discuss, the meeting was adjourned at 4:49 p.m.