



**CITY OF FRIENDSWOOD
LIBRARY BOARD
TUESDAY, MAY 18, 2021 - 6:00 PM**

Minutes

MINUTES OF A FRIENDSWOOD REGULAR MEETING HELD AT 416 S. FRIENDSWOOD DRIVE., FRIENDSWOOD, TEXAS 77546-4856 AND VIA ZOOM,

STATE OF TEXAS
CITY OF FRIENDSWOOD
COUNTIES OF GALVESTON/HARRIS
MAY 18, 2021

1. Online Meeting Information

- A. Join Zoom Meeting by clicking on this link
<https://us02web.zoom.us/j/83144798890?pwd=dXZUU0dXcTdNSU5MZG94OXQ4d1pFQT09>
or go to www.zoom.com and click on "Join A Meeting" then enter the following information:
Meeting ID: 831 4479 8890
Passcode: read

or join via a mobile phone, connect by tapping on this
+13462487799, 83144798890#, *516210#

or join by calling in using the phone number 346-248-7799, and then entering the following information:

Meeting ID: 831 4479 8890
Passcode: 516210

2. Call to Order

MINUTES OF A REGULAR MEETING OF THE FRIENDSWOOD PUBLIC LIBRARY BOARD THAT WAS HELD ON TUESDAY, MAY 18, 2021, AT AT FRIENDSWOOD LIBRARY, 416 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS, WITH THE FOLLOWING PRESENT CONSTITUTING A QUORUM:

CHAIR DIANE FREEMAN
ASSISTANT LIBRARY DIRECTOR HART KAREN
DIRECTOR OF LIBRARY - STAFF LIAISON MATTHEW RILEY
COUNCILMEMBER STEVE ROCKEY
BOARD MEMBER MADELINE SHORT
BOARD MEMBER NEETA JAMBHEKAR
BOARD MEMBER BENETTE ROWLEY
BOARD MEMBER BRETT STEPHEN
BOARD MEMBER KATHY MOLINARO
VICE CHAIR JOBETH BRIZENDINE
ADMINISTRATIVE LIBRARY ASSISTANT LISA WILKINS

BOARD MEMBER ELIZABETH STACY, FISD LIAISON ROBERT MCCABE, BOARD MEMBER MIKE CZAROWITZ
WERE ABSENT FROM THE MEETING.

Diane called the meeting to order at 6:00pm.

3. Communications from the Public

There was no communication from the public.

4. Consider the approval of March 16, 2021, Library Board minutes.

Neeta mentioned that Madeline Short is listed twice in the attendance for the meeting. Maddie motioned to approve the March 16, 2021 minutes with changes to the attendance. Neeta seconded and the minutes were approved.

5. Receive and discuss the Library Director's Report.

Matt presented the Director's Report. He mentioned the new CDC guidelines concerning masks and how that affects the library. He mentioned that city staff is no longer required to wear masks if they are fully vaccinated. Matt mentioned that we have taken down the signage asking that patrons wear masks as well. Neeta inquired if there have been any complaints and Matt reported that he has not heard of any so far. Matt mentioned all of the ways that the library has provided services during COVID-19, including providing online programs, crafts for children and adults, and a Book Delivery Service for homebound residents.

Maddie updated the board on the Friends of the Library and reported that they are at 157 Friends memberships. Maddie also mentioned that the next Library Gala is scheduled for March 5, 2022, the first committee meeting will be after this meeting.

Matt mentioned that Diane will be giving the Annual Library Board Report to City Council on June 7th.

6. Receive and discuss a presentation regarding the 2017-22 Long Range Strategic Plan Objective Statistics.

Matt reported on the Long Range Plan Statistics from 2017-2022, highlighting some in particular. One of the notable statistics being that total circulation remained high despite the COVID year where the library was closed. Matt also mentioned that the library's new applications are down 17%. This is an area he would like to focus on increasing in the future. It is now easier to find the online membership link on the website. Matt also highlighted that the library's online resources saw major increases in use over the last year, possibly from students using the library's databases for homework.

7. Discuss the Library Gala Committee formation and meetings.

Maddie shared with the new members the ways that the Friends of the Library leans on the Library Board to make the Library Gala successful. She mentioned that the Library Board is great for getting the word out among the community. Maddie announced that the theme for the Library Gala at the moment is Disco. Karen mentioned that some staff have reported that they really dislike that theme. Brett suggested that the Gala remain a formal event that is less of a costume party that the theme of Disco implies. Maddie agreed to discuss the theme at the Library Gala Committee Meeting after the board meeting.

8. Discuss and take possible action regarding the Library Board Retreat.

Steve proposed hiring a facilitator to hold a Library Board Retreat that would help the board for \$5-8,000. Maddie was interested in the retreat aspect without the facilitator. Brett agreed that a Library Board Retreat would be good, especially as a new member, for learning about the past of the Board. JoBeth expressed interest in taking on the facilitator role. Diane agreed to send out an email later to settle on a date.

9. Open Discussion

Steve mentioned the idea of creating a Zoom Room in the library that could be used for formal interviews or other meetings that would require Zoom for patrons who don't have a space at home or reliable internet access.

10. Adjournment

Diane motioned to adjourn, Maddie seconded and the meeting adjourned at 7:04pm.