

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF FRIENDSWOOD
SEPTEMBER 12, 2022**

THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD MET IN A REGULAR MEETING ON MONDAY, SEPTEMBER 12, 2022, AT 6:00 P.M. IN THE COUNCIL CHAMBERS, FRIENDSWOOD CITY HALL, LOCATED AT 910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT CONSTITUTING A QUORUM:

Trish Hanks	Councilmember
Steve Rockey	Councilmember
Sally Branson	Councilmember
Robert J. Griffon	Councilmember
John Scott	Councilmember
Brent Erenwert	Mayor Pro Tem
 Mike Foreman	 Mayor
 Morad Kabiri	 City Manager
Karen Horner	City Attorney
Leticia Brysch	City Secretary

1. CALL TO ORDER

Mayor Foreman called the meeting to order with a quorum present at 6:00 P.M.; all members were present with the exception of Councilmember Scott who was absent.

2. INVOCATION

The invocation was led by City Manager Morad Kabiri.

3. PLEDGE OF ALLEGIANCE - United States and State of Texas

Mayor Foreman led the Pledge of Allegiance of the United States and the Pledge to the State of Texas.

4. COUNCIL COMMENTS AND REPORTS

A. Receive an update from Councilmember Griffon on the Galveston County Consolidated Drainage District's easements and rights-of-way.

Councilmember Griffon presented the item and stated that he wanted to take a moment to brag on the City staff. He noted that several months ago, the Galveston County Consolidated Drainage District was having some difficulties locating their own properties, and the location of their easements and properties in relationship to Friendswood's. Councilmember Griffon stated that he brought those concerns to City staff, and Samantha Haritos and Jil Arias in the Engineering Department and Abrin Brooks in the GIS Division took care of the issue by creating a GIS map with that information. They really did a wonderful job and thanked them for all their help with the item.

B. Receive an update from Councilmember Hanks on the Bay Area Houston Economic Partnership's Human Trafficking Prevention Event.

Councilmember Hanks presented the item and stated that a few months ago, the Houston Airport System reached out to local leaders about bringing a seminar of awareness and prevention for human trafficking to this side of Houston. She noted that several cities in the area are involved, and she and Gina Hunt, the City's Victim Liaison with the Friendswood Police Department are serving on the task force representing the City of Friendswood. Councilmember Hanks stated that the event will take place on November 4th, at the Lone Star Flight Museum. The event is open to the public, it is free, and will begin at 10:30 in the morning. There will be a press conference followed by a discussion panel that will be speaking from all areas of this heinous crime. Councilmember Hanks encouraged everyone to attend this very important event.

Councilmember Rockey stated that the Historical Society is gearing up for its Annual Histoween, which is scheduled for the last weekend in October, on Saturday night. It's a wonderful event with animals, skits, and a tour of the cemetery. Additionally, the Purple Box Theatre, will be producing a local play called 12 Angry Jurors, which opens this weekend. He welcomed everyone to attend and noted that he will have small role in the place as a police officer, and will be a lot of fun for everyone.

Councilmember Branson stated that the Historical Society had a big weekend with the reopening of the museums, the Perry and the Brown Home, which had between 18 and 20 guests at each museum, which is a great turnout. She wanted to thank City Manager Morad Kabiri and City staff for helping to host an H-GAC information gathering session for its 2045 Transportation Plan on November 3rd at the Library. Councilmember Branson encouraged everyone to attend give their opinions, thoughts, and concerns on what the roads will look like in 2045.

Mayor Foreman reminded everyone to come out to the town hall meetings scheduled for September 20th, October 25th, and November 29th at the Library to give input on what to do with the parking lot on the other side of City Hall. He also noted that the second graders will start coming back to take over the Council meeting at the November meeting, followed by another group in February and lastly April.

5. PUBLIC COMMUNICATIONS

Ms. Crystal Peasgood, Manager for the Forest Bend Townhomes Homeowners Association of Laura Leigh requested to speak before the Council on the parking of large vehicles on the street in front of the townhomes. She said they are unsightly and make it difficult for residents to see around the vehicles when trying to pull out into the street. She requested that the City consider the placement of no parking signs along this road.

Mr. Don Johnson, the City's Representative to the Harris Galveston Subsidence District Board requested to speak to the Council to give them an update on the Dixie Farm Rd Detention Basin project and upcoming deadlines.

Mr. David Allen, a resident requested to speak before the Council in regard to his concerns of the World Economic Forum and its impact on world democracies.

Mr. Fred Rahdar, a local business owner, requested to speak before the Council in regard to alleged harassment by the Friendswood Police Department. City Manager Morad Kabiri and Mayor Foreman directed Mr. Rahdar to submit his concerns regarding this item to the City for further investigation.

6. COMMITTEES OR SPECIAL REPORTS

A. Receive the Annual Tax Collection Report from Perdue Brandon Fielder & Mott LLP.

Mr. Mike Darlow, of Perdue Brandon Fielder & Mott LLP, gave the Council an overview of its tax collection services. He noted that the City does not have a delinquent tax problem and continues to collect the majority of its taxes before they ever get involved. He noted that for 2020, they collected 83% of the \$200,000 plus that they had to collect, so everything is looking really good. Mr. Darlow further noted that there are rarely properties for sale in Friendswood, but if there are, he invited people to go to pbfc.com, Tax Sales, Galveston County, City of Friendswood, and see if they have something for sale.

The Council thanked Mr. Darlow for the report and good work on the City's behalf.

7. WORK SESSION TOPICS

A. Receive and discuss an update regarding the Drainage Update.

Deputy Director of Engineering Samantha Haritos presented the item and stated that she would be giving the Council an update of the 2022 Drainage Projects.

The first project is Frenchman's Creek, which is a part of a Community Development Block Grant Program related to Hurricane Harvey. She noted that Building 5 has been closed out and completely acquired, and staff is working on completing Building 4, which should be closed within the next 90 days. Ms. Haritos stated that on the Galveston County Acquisition Project, two of the buildings, 2 and 3 are moving forward and should also closed in the next 90 days; however, Building 1, is not going as well, and staff is not sure if it will be going through.

The next project is Forest Bend Offline Detention which is a joint effort between the City of Friendswood, Harris County, the GLO, and the Forest Bend Homeowners Association and is also a Community Development Block Grant Program, Disaster Recovery project. The construction on this project started on August 29th, and there is already a lot of movement out there and has a construction duration of 288 days.

The next item is the Clear Creek Utility Relocation Project, whose status remains unchanged. Ms. Haritos noted that this and the Deepwood Project are both Community Development Block Grant Program, Disaster Recovery projects. She noted that the City is making progress on Deepwood and as soon as the environmental assessment is complete, this project will receive the authorization needed for use of the grant funds and will move into the construction phase.

City Manager Morad Kabiri elaborated on this item and stated that, the GLO is the one that authorizes the City to do these projects, as such, the City must wait for their authorization before moving forward with construction. However, the GLO was also the same entity that established a timeline by which these funds

must be spent, and unfortunately, since one segment of their operation hasn't authorized us to move forward yet, the City is unable to meet the deadline that they imposed, so they are working with GLO staff on an extension on their initial deadline for this project.

Ms. Haritos noted that the reason for the holdup is that there's an acquisition grant independent from the infrastructure grant, which requires the City to acquire the property first before the construction project, so there are more steps involved.

Ms. Haritos also noted that staff recently did an updated opinion of probable cost on this project and there's about a 14% increase in the construction cost; however, on a good note, the costs related to the Deepwood Project, are going to come in a little less than what was initially projected. She noted that staff has had to reduce the scope of the project because: (1) the project is dependent on the acquisitions, and it does not appear that all of the acquisitions will go through; and (2) the City is limited by what it can do in order to not cause negative downstream impacts to the neighboring cities.

The Deepwood Acquisition and Infrastructure Project has its engineering and environmental assessment underway and staff is trying to determine if the project needs to be expanded a little bit or leave it, but once those items are completed, the construction will follow.

Councilmember Branson inquired about the reason for which certain landowners in Deepwood would not want to sell. Mr. Kabiri noted that there's quite a bit of property that the City has already acquired, through buyouts following Tropical Storm Allison and others through the current GLO grant being pursued now. He noted that there are one or two homeowners that have indicated that they may be holding out, and because of the use of the GLO acquisition dollars, the City cannot use eminent domain, so the City must work around these homeowners and thus reduce the footprint of the overall project. Ms. Haritos noted that there is a belief from the GLO side that these homeowners will reconsider closer to the end of the acquisition period.

Ms. Haritos further noted that staff is at a standstill with the Deepwood Infrastructure Project, until the acquisitions are completed, however, the Galveston County Consolidated Drainage District reached out to staff recently and wanted to partner with the City on a few buyout properties for offline detention; the properties in question are 2 Queens Lane, 301 West Castlewood, and 310 West Castlewood. Ms. Haritos further noted that at this point in time, the Galveston County Consolidated Drainage District has WGA Engineering working on a preliminary engineering assessment and will be meeting soon to discuss the next steps on this item.

Moving on to the FM 1959 Detention Basin, the interlocal agreement has been circulated to all of the partnering agencies who are reviewing it at this time. She noted that said agreement should be before the Commissioner's Court as soon as it has been finalized as the Harris County Flood Control District is very eager to get this project moving forward.

Councilmember Griffon asked on the lead for the project, to which Mr. Kabiri responded that the Harris County Flood Control District is the lead, but the City is contributing financially and with internal expertise and resources relating to engineering work towards the project. Ms. Haritos showed the Council the partnering agencies associated with the project below:

Partnering Agency
City of Friendswood
Galveston County
Galveston County Consolidated Drainage District (GCCDD)
Harris County Flood Control District (HCFCD)
Net Project Cost: \$38,000,000

Ms. Haritos further noted that there are two alternatives being planned for and they are:

- Alternative A – the City does not receive \$10 million from the State of Texas, then the City would only build the FM 1959 Detention Basin at a cost or contribution of \$8 million; and
- Alternative B – the City does receive the \$10 million dollars, the total contribution from the City would be \$27 million, \$8 million for FM 1959, and \$22 million for Whitcomb Offline Detention and Terracing Project.

Mr. Kabiri stated that the one thing he wanted to note, separate and apart from the capital cost and the City's \$27 million contribution, is once these projects are online, the City will be assuming the maintenance responsibilities for these facilities, which will have an ongoing increase in operational costs for mowing and maintenance that cannot be covered with bond dollars and will impact the City's operational budgets.

Councilmember Hanks inquired of the \$27 million being discussed what is remaining from the bond monies for drainage projects. Mr. Kabiri responded that the City will still have some change leftover from odds and ends projects, but for the most part, all of the 2019 bond dollars would have been utilized.

Councilmember Rockey inquired, as it relates to the City's modeling for the projects included in the 27 million, what are the projections for being able to save homes. Ms. Haritos responded that Freese and Nichols has been running different modeling scenarios to help the City narrow down what projects to do and which are the best for the city. She noted that just the FM 1959 Detention Basin Project, assuming it's a 1700-acre detention pond, would remove 40 structures from the floodplain, which would be about a \$5 million reduction in damages, and 59 acres would be removed from the floodplain for the 100-year storm. Ms. Haritos noted that staff did not analyze the benefits to the 500-year storm but assumed that the benefits would be even greater. Mr. Kabiri clarified that the 100-year storm, now under the Atlas 14 criteria, was previously considered a 500-year storm.

Ms. Haritos then noted that for the FM 1959 Detention Basin Project, the Whitcomb Offline Detention Project, and Blackhawk Inline-Offline Detention Project, if the City were able to build all three projects over time, this would significantly reduce the water surface elevation for the 100-year storm event in Friendswood, which is pretty exciting. The different modeling scenarios estimate that these three projects

together have a better benefit-to-cost ratio than any of the projects that were in that lower Clear Creek study, which is pretty good.

Councilmember Hanks asked if the amount of water that this will convey or that will save the community from flooding, is that dependent on people doing something to the south of Friendswood or is it just strictly based on what these projects will do. Ms. Haritos stated that the numbers she provided are based on the projects mentioned and nothing else. She also noted that if all three projects are completed, they will remove 200 structures from the 100-year floodplain, which is approximately an \$18 million reduction in damages to structures. Additionally, 200 acres will be removed from the floodplain, and 2400 feet of the roadway will be removed from the floodplain.

Mr. Kabiri noted that ideally the City would like to just take these improvements in terracing the creek all the way to Clear Lake; unfortunately, the financial and legal ability to do that on its own is not there, so these improvements must be incremental in nature, and they will afford the City the opportunity to do those terracing downstream.

The Council briefly discussed the different types of storms that have impacted the City and what the projects in question could do to mitigate issues within the city limits and to neighboring communities.

Ms. Haritos noted that the State of Texas, for the first time is working on a comprehensive State Flood Plan, and Friendswood is a part of one of the largest areas in the state called the San Jacinto Region. She noted that the State will meet with cities across the state, and on August 23rd, Friendswood staff met with them. She noted that Friendswood was actually the first community in the region to meet with them and felt very good about their interaction. She stated that staff was able to have them include the FM 1959 Detention Basin Project, the Whitcomb Offline Detention and Terracing Project and Blackhawk Inline-Offline Detention Project to the plan which makes them eligible for state funding, and while there is a lot of competition for those funds, staff felt good knowing that the projects were a part of the plan because they were included in the original draft. Councilmember Griffon noted that Friendswood is a part of the San Jacinto Region 6, which is the largest in the state, so there is a lot of competition for the funding, so he wanted to caution that there is no guarantee that Friendswood will be given any money from the state for its projects.

Ms. Haritos then gave an overview of the Houston-Galveston Area Council Method of Distribution and noted that on July 21st, there was a public hearing and on August 5th, the City signed a conditional acceptance letter for \$4.6 million. On August 16th the H-GAC's Board of Directors approved the method of distribution and said MOD is now being reviewed for approval by the General Land Office. Once the GLO approves the method of distribution, the cities that were given allocations can approve their projects.

Lastly, Ms. Haritos invited Council to the dedication of the Harold Whitaker Stormwater Basin on September 20, 2022, at 9:00 a.m.

Council thanked Ms. Haritos for the report and commended the Engineering Department for all of their hard work on these many projects.

B. Receive and discuss proposed amendments to the City's Appointment Policy; Chapter 2 "Administration," Article II "Boards, Committees and Commissions" of the Friendswood City Code; and Council's Rules of Procedure.

City Attorney Karen Horner presented the item and stated that staff had discussed with Council in previous meetings about putting all the City's boards and commissions in one place, specifically, in the City's Code of Ordinances. She noted that in this process, there were a number of items that were moved out of the City's Appointment Policy and moved over to Chapter 2 which will then be codified in the City's ordinances, so everybody could look and find them easily.

Mrs. Horner noted some of the items that will be moving from the Appointment Policy to the ordinance as they apply to all of the boards; such as:

- The attendance policy;
- The terms which are proposed as three-year terms for advisory boards, and two-year terms for non-advisory boards as provided by law;
- Term limits, including four, three-year terms and six, two-year terms;
- Vacancies are appointed in the same manner as regular appointments;
- Each board will have their own rules of procedure as long as they are substantially similar to what the council has adopted;
- Each board will elect its chair and vice chair from its membership for one-year terms;
- A quorum constitutes a majority of the member;
- The staff support that will attend meetings; and
- The limitation of authority, whereas no board is able to commit the city to anything without the approval of the council or the city manager.

Mrs. Horner then outlined the provisions for each division which will be one for each of the eleven boards. She noted that this will make it easy to figure out what makes up each board, to include the qualifications of the members, the number of members which are now all odd numbered, whether the terms are staggered or not, most boards are staggered with the exception of the Charter Review Commission, as well as the Construction Board of Adjustment and Appeals, the Zoning Board of Adjustments, the length of the terms 2 or 3 years are previously noted, and the schedule for appointments, November versus July.

Mrs. Horner further noted that the ordinance will outline if the board is subject to the Open Meetings Act, and noted that those that are purely advisory, or not, but those that are non-advisory are subject to the act. She also noted that the ordinance will outline the specific powers and duties for each board which were taken by looking at the Appointment Policy as well as applicable laws and the existing Code of Ordinances.

Mrs. Horner then showed the Council a chart outlining the specifics of each board as noted below:

Board/Commission/Committee	Number of Members	Staggered Terms?	Length of Term	OMA?
Animal Shelter Advisory Committee	5 members	Yes	3 years	No
Charter Review	7 members	No	6 months	Yes
Construction Board of Adjustment & Appeals	7 members, unspecified # alternates	No	2 years	Yes
Community & Econ Dev. Committee	7 members	Yes	3 years	No
Fourth of July Steering Committee	15 members	Yes	3 years	No
Investment Committee	3 members	Yes	3 years	No
Keep Friendswood Beautiful	15 members	Yes	3 years	No
Library Board of Trustees	9 members	Yes	3 years	No
Senior Citizens Advisory Committee	9 members	Yes	3 years	No
Planning & Zoning Commission	7 members	Yes	2 years	Yes
Zoning Board of Adjustment	5 members, 4 alternates	No	2 years	Yes

Mrs. Horner noted that those members that are currently on the boards are grandfathered, so that they can continue to serve in the capacity. City Manager Morad Kabiri noted that this applies to members of the Fourth of July Steering Committee, because there are a few members that aren't residents.

Mrs. Horner then moved on to the Appointment Policy and noted that it has been pared down significantly as most of the items have been moved to the code as previously noted. The proposed policy is only three pages and includes the following:

- Liaison appointments – made in August rather than July
- How appointments are made:
 - List provided to Staff Liaison
 - Staff Liaison meets with Council Liaison
 - Liaisons and officers of the Board may interview applicants
 - Council Liaison obtains Mayor's concurrence
 - Appointment Item placed on the agenda
- Length of time applications will be kept on file.

Councilmember Rockey asked if the policy includes how appointments are made for both new people being appointed, as well as people being re-upped. City Secretary Leticia Brysch stated that the policy mirrors Council's request to allow for the discussion of reappointments to be had between the staff and the council liaison before the board members are approached for their interest in being reappointed.

Mrs. Horner further noted that the new policy also omits administrative matters including:

- The advertising for candidates,
- Type of forms, such as:
 - Applications forms
 - Oaths of office
 - Letters of appointment
 - etc.,
- When oaths of office are administered, and
- How the CSO keeps a record on each board.

Mrs. Horner then moved on to discuss the proposed rules of procedures and noted that the revisions included the following:

- Includes a reference to executive sessions;
- Allows minutes to be kept electronically, rather than in a book;
- Reflects that the City Secretary reports to the City Manager;
- Delegates the authority to approve/disapprove absences of the City Council, the City Manager, the City Attorney and the City Secretary to the Mayor;
- Allows all Councilmembers present at a meeting to vote on a presiding officer;
- Removes the conditions on recesses in order to rely solely on state law;
- Mirrors the language in the Charter regarding the Mayor having no veto power;
- Removes the references to conflicts of interest in order to rely on state law;
- Refers to the Charter regarding investigations by Council;
- Allows staff to summarize the item prior to a motion by Council if recognized by the presiding officer;
- Establishes a time period in which to submit a request for an agenda item regarding liaison reports; and
- Prohibits speakers from passing their time while retaining the ability of Council to extend time as appropriate.

Councilmember Rockey inquired as to how it is determined what information needs to be added or not under the City Council liaison reports on the City Council agenda. Mrs. Horner responded that Section 551.045 of the Government Code, also known as the Open Meetings Act outlines what are considered items of community interest.

Councilmember Rockey stated that he saw the 551 reference but did not know what it meant. Mrs. Horner stated that in the Council's proposed rules, those items under 551.045 are listed out. So, if there is an upcoming meeting that everybody's attending then that's something that can be talked about, if it is an event that a member of council attended as a councilmember then that can also be talked about, emergencies, , so anything that does not fall within those narrowly tailored exceptions would have to be posted on the agenda.

Councilmember Hanks asked if this was, in order to stop people from circumventing the agenda by bringing something up that was not posted. Mrs. Horner stated that her assessment was correct and noted

that this is really to help make City Council more transparent and ensure that everybody has the opportunity to attend and speak if they wanted to do so on any of the items listed on the agenda. City Manager Morad Kabiri stated that staff will gladly add an item on the agenda if the council would submit the item beforehand, and should the item not require any additional posting, then staff will let the councilmember know that the item did not need to be posted for them to speak on it at the meeting.

Councilmember Rockey asked a question related to the proposed amendment that allows staff to summarize an item prior to a motion by Council if recognized by the presiding officer and asked if that meant that councilmembers are not allowed to talk during that period of time. Mrs. Horner stated that members of the council could ask the staff member giving the presentation questions but can't interact with each other because that would start to be a debate, and a motion would then be needed to be able to debate an item amongst themselves.

Councilmember Rockey asked how a debate could be distinguished. Mrs. Horner responded that members of council could ask staff any questions, that is perfectly fine; however, they could not talk to each other or ask each other questions, because that is when the debate begins.

Councilmember Rockey stated that he was opposed to this item as he found it unnecessary. He stated that the Council follows Robert's Rules and can adapt and change and do something different than Robert's Rules but felt that this change would in reality not gain them anything. He further stated that in his 10 years he couldn't remember a single time, maybe once, where there wasn't a motion or a second. Therefore, he felt staff was creating a rule to solve a problem that they did not have and did not see any value in the proposed change.

Councilmember Hanks stated that she saw the proposed change totally different than Councilmember Rockey. She stated that she has served on two state boards, a county board, a regional board, and worked with a school board and she had never been on a board where a motion to approve something was made before any presentation by staff or discussion by the board. She further noted that having a motion and a second without knowing what the item is about doesn't make sense and creates issues with motions and motions to amend.

City Secretary Leticia Brysch stated that staff tried to write this rule in such a way that it allows flexibility for the presiding officer to make the decision of whether or not to receive a staff report or not at the time the item is being considered.

Councilmember Griffon asked the summary of an item comes before a motion, could that not circumvent the motion. Mrs. Horner responded that staff is not considered a member of the governing body, and as such cannot make a motion on the Council's behalf. She noted that if staff is recognized to speak, all that they can do is summarize the item, and Council could cut staff off whenever they wanted to entertain a motion.

Mayor Pro Tem Erenwert asked if something has triggered this proposed change. Ms. Horner stated that nothing has happened necessarily with the council, but maybe with some of the boards and commissions who have had issues with some of the amendments. She noted that to eliminate confusion, the staff thought they could provide more information up front to assist them to have a cleaner motion and second.

Councilmember Branson stated that different governing bodies handle the motions differently and it is not unusual to have a staff report before the motion and then have a discussion.

Mr. Kabiri stated that the other motivating factor for this amendment is transparency. He noted that historically, with past councils, there would be public comment at public hearings prior to staff giving a report on the item, so people didn't know whether or not they were supporting an item. In response, the rules were changed to allow for a staff report prior to public comment during public hearings. He stated that this is the same thing, to allow staff to give a brief background of an item before there is an actual motion. Councilmember Rockey stated that that is what work session items were for, to give council background on items that needed discussion.

Mr. Kabiri reminded the council that the rules or procedure item will be considered later on in the agenda and the other two items related to the boards and commissions will be presented for action at the October 3, 2022, council meeting.

At 7:25 P.M., Mayor Foreman recessed the meeting.

At 7:34 P.M., Mayor Foreman reconvened the meeting.

8. TAX RATE FOR FISCAL YEAR 2022-2023

A. Conduct a public hearing regarding the City of Friendswood proposed tax rate for Fiscal Year 2022-23.

At 7:34 P.M., Mayor Foreman opened the public hearing regarding the City of Friendswood's Proposed Tax Rate for the Fiscal Year 2022-2023 and outlined the public comment rules.

City Manager Morad Kabiri presented a brief summary of the item and stated that staff has presented and discussed the budget with the Council for the last three months. He further noted that the City of Friendswood posted and published a notice to adopt the flat tax rate of \$0.4873 per \$100 valuation in compliance with all applicable laws. Mr. Kabiri stated that the Council, at its last meeting on August 29th, approved the proposed budget for the City of Friendswood totaling \$114.2 million, of which approximately 20-something million is generated from property tax revenue. This evening is the public hearing to receive comments on the tax rate since the flat tax rate is technically a tax increase. Lastly, Mr. Kabiri noted that after the public hearing, there is a consideration item for this proposed tax rate for their approval.

There being no one signed up to speak on this item, Mayor Foreman closed the public hearing at 7:43 P.M.

B. Consider ratifying the property tax revenue reflected in the City of Friendswood's Budget for Fiscal Year 2022-2023 adopted on August 29, 2022.

A motion was made by Councilmember Hanks and seconded by Councilmember Rockey to ratify the property tax increase resulting in property tax revenue of approximately \$22,485,370 for tax year 2022 reflected in the adopted budget for Fiscal Year 2022-23. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

C. Consider an ordinance for first and final reading adopting and levying the ad valorem tax rate for maintenance and operation expenditures for the City of Friendswood's fiscal year commencing October 1, 2022, and ending September 30, 2023, and adopting and levying the ad valorem tax rate for debt service for the City of Friendswood's fiscal year commencing October 1, 2022 and ending September 30, 2023.

A motion was made by Councilmember Hanks and seconded by Councilmember Rockey to approve Ordinance No. 2022-20 adopting and levying the ad valorem tax rate of \$0.388580 for maintenance and operation expenditure for the City of Friendswood's Fiscal Year commencing October 1, 2022, and ending September 30, 2023, and adopting and levying the ad valorem tax rate of \$0.098754 for debt service for the City of Friendswood's Fiscal Year commencing October 1st and ending September 30, 2023. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Mayor Pro Tem Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent).

The item passed unanimously.

ORDINANCE NO. 2022-20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, ADOPTING AND LEVYING THE AD VALOREM TAX RATES FOR THE GENERAL FUND MAINTENANCE AND OPERATIONS AND FOR DEBT SERVICE FOR THE CITY OF FRIENDSWOOD FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

9. REQUEST TO AMEND SPECIFIC USE PERMIT 98-7 FOR NAICS USE #6111 TO ALLOW FOR CLASSROOM AND PARKING ADDITIONS FOR WINDSONG INTERMEDIATE SCHOOL

- A. Conduct a public hearing regarding a zone classification change request to amend Specific Use Permit (SUP) 98-7 for NAICS Use #6111 "Elementary and Secondary Schools" to allow classroom and parking additions for Windsong Intermediate School located at 2100 W. Parkwood Ave., Friendswood, Galveston County, Texas.**

At 7:34 P.M., Mayor Foreman opened the public hearing regarding a zone classification change request to amend Specific Use Permit (SUP) 98-7 for NAICS Use #6111 "Elementary and Secondary Schools" to allow classroom and parking additions for Windsong Intermediate School located at 2100 W. Parkwood Ave., Friendswood, Galveston County, Texas.

Community Development Director Aubrey Harbin presented the item and stated that this request is for an existing school location whose original SUP was approved in 1998. As the footprint of the building is proposed to be expanded and the traffic circulations are being affected, an amendment to the SUP is required.

Ms. Harbin stated that the proposed site amendments include: (1) the construction of six new classrooms; (2) the demolishing and relocation of the existing track; and (3) the expansion of the driveways within the site to allow the school traffic to stack within the property during high traffic times, rather than on FM 528. She further noted that these additions are part of the 2020 bond program approved by the voters for FISD. The school use is compliant with the City's 2021 Future Land Use Map, which identifies the site as public and semi-public, and includes city-owned properties, churches, and schools.

The Planning and Zoning Commission recommends approval of the requested zone classification change to amend the SUP for Windsong Intermediate School.

With there being no one signed up to speak on this item, Mayor Foreman closed the public hearing at 7:38 P.M.

- B. Consider an ordinance amending Specific Use Permit (SUP) 98-7 for NAICS Use #6111 "Elementary and Secondary Schools" to allow classroom and parking additions for Windsong Intermediate School located at 2100 W. Parkwood Ave., Friendswood, Galveston County, Texas; and amending the official zoning map to reflect such amendment.**

A motion was made by Councilmember Hanks and seconded by Mayor Pro Tem Erenwert to approve Ordinance No. 2022-21. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

ORDINANCE NO. 2022-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AMENDING SPECIFIC USE PERMIT 98-7 FOR NAICS USE 96111, "ELEMENTARY AND SECONDARY SCHOOLS" TO ALLOW AN ADDITION TO THE SCHOOL AND OTHER SITE AMENDMENTS ON PROPERTY LOCATED AT 2100 WEST PARKWOOD AVENUE, BEING 16.925 ACRES, ALSO KNOWN AS LOT 1 IN THE FINAL PLAT OF FISD INTERMEDIATE SCHOOL #2, BEING ALL OF A CALLED 7.4058-ACRE TRACT AS DESCRIBED IN A DEED TO FRIENDSWOOD INDEPENDENT SCHOOL DISTRICT, AND BEING OUT OF LOTS 12 AND 15 ALONG WITH A PORTION OF A 40400T WIDE PLATTED ROAD AS SHOWN ON A PLAT OF THE BURGESS SUBDIVISION OF SECTION 6, BS&F AS RECORDED IN VOLUME 11 PAGE 14 OF THE DEED RECORDS OF GALVESTON COUNTY, TEXAS; AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF FRIENDSWOOD CONSISTENT THEREWITH; PROVIDING A MAXIMUM PENALTY OF TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00); REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY, PUBLICATION AND AN EFFECTIVE DATE.

10. ZONE CLASSIFICATION CHANGE FROM SINGLE FAMILY RESIDENTIAL TO COMMUNITY SHOPPING CENTER

- A. Conduct a public hearing regarding a zone classification change request to change from Single Family Residential (SFR) to Community Shopping Center (CSC) for 5.7092 acres of land, out of a 10.9037-acre tract, being a part of the I & GN RR Company Survey No. 23, Abstract 624, Galveston County, Texas and Abstract 740, Brazoria County, Texas.**

At 7:39 P.M., Mayor Foreman opened the public hearing regarding a zone classification change request to change from Single Family Residential (SFR) to Community Shopping Center (CSC) for 5.7092 acres of land, out of a 10.9037-acre tract, being a part of the I & GN RR Company Survey No. 23, Abstract 624, Galveston County, Texas and Abstract 740, Brazoria County, Texas.

Community Development Director Aubrey Harbin presented the item and stated that this site is currently undeveloped and has a frontage of both West Parkwood Avenue and Mandel Road, as well as a small portion of the Dickinson Bayou. The City's 2021 Future Land Use Map identifies this property as developing as retail, so the requested zone change is compliant with our map. Ms. Harbin also noted that any future development of the track will require platting and site plan approval that will be subject to the requirements of the Community Overlay District.

The Planning and Zoning Commission recommends approval of the requested zone classification change.

With there being no one signed up to speak on this item, Mayor Foreman closed the public hearing at 7:40 P.M.

B. Consider an ordinance amending the Official Zoning Map of the City of Friendswood to change the classification of 5.7092 acres of land, being out of a 10.9037 acre tract, being a part of the I & GN RR Company Survey No. 23, Abstract 624, Galveston County, Texas and Abstract 740, Brazoria County, Texas, from Single Family Residential (SFR) to Community Shopping Center (CSC).

A motion was made by Councilmember Hanks and seconded by Mayor Pro Tem Erenwert to approve Ordinance No. 2022-22. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

ORDINANCE NO. 2022-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF FRIENDSWOOD TO CHANGE THE CLASSIFICATION OF 5.7092 ACRES OF LAND LOCATED ON WEST PARKWOOD AVENUE, BEING MORE PARTICULARLY DESCRIBED AS 5.7092 ACRES OUT OF A 10.9037 ACRE TRACT, BEING A PART OF THE I & GN RR COMPANY SURVEY NO. 23, ABSTRACT 624, GALVESTON COUNTY, TEXAS AND ABSTRACT 740, BRAZORIA COUNTY, TEXAS; FROM SINGLE FAMILY RESIDENTIAL (SFR) TO COMMUNITY SHOPPING CENTER (CSC); PROVIDING A MAXIMUM PENALTY OF TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00); REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY, PUBLICATION AND AN EFFECTIVE DATE.

11. CITY MANAGER'S REPORT

A. Receive an update on the Friendswood Library Town Hall Meeting.

City Manager Morad Kabiri presented the item and stated that on July 19th, the Library held a town hall meeting for its long-term plan. There was a robust discussion with 45 folks stopping by to give their input on what they had envisioned or what they felt would be good to include in the library's long-term plan. The plan is not completed yet, but staff hopes to bring something back for Council's review around January 2023.

B. Receive an update on the Friendswood Library Annual Poetry Festival.

City Manager Morad Kabiri presented the item and stated that the Friendswood Library is hosting its annual international poetry competition. Mr. Kabiri noted that it's an exciting event and encouraged folks to see the workshops and the poetry that's read at the library from local poets and many from all over the world.

C. Receive an update regarding Pat Riffel receiving the Outstanding Court Support Staff of the Year by the Texas Municipal Court Association.

City Manager Morad Kabiri presented the item and stated that the City's Deputy Director of Administrative Services over the Municipal Court, Ms. Pat Riffel, was recently recognized by the State as the Court Support Staff of the Year for her support of the City of Fort Worth and other agencies across the state in updating their policies related to their court clerk certification programs.

D. Receive an update regarding the Investment Policy Certification of Distinction Award from the Government Treasurers' Organization of Texas.

City Manager Morad Kabiri presented the item, and that City's Administrative Services Department received a recognition for the Investment Policy Certification of Distinction Award from the Government Treasurers' Organization of Texas. Mr. Kabiri thanked the City's Investment Officer Katina Hampton, her Deputy Investment Officer, Rhonda Bloskas and the three citizens that make up the City's Investment Committee, Robert Bozka, Alan Rasmussen, and Cynthia Bowman.

12. BUSINESS ITEMS

A. Consider approving an Interlocal Agreement with Harris County for the Fiscal Year 2022 Partnership Program – Blackhawk Boulevard.

Director of Engineering Jil Arias presented the item and stated that this project is a continuation of the existing terminus where the previous project ended, which is just south of Pennystone. This project will extend the road north to Geneva Drive at a cost of \$2.4 million, with \$1.2 million coming from the City, and the other \$1.2 million coming from Harris County, Precinct Number Two.

City Manager Morad Kabiri added that Commissioner Garcia has indicated that he's going to support this project next year as well. He noted that the current project was all they could afford this current Fiscal Year, but with future support in the coming year, the City will hopefully be able to complete Blackhawk Boulevard to FM 2351.

A motion was made by Councilmember Rockey and seconded by Councilmember Branson to approve an Interlocal Agreement with Harris County for the Fiscal Year 2022 Partnership Program – Blackhawk Boulevard. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

13. RESOLUTIONS & ORDINANCES

A. Consider a resolution updating the City Council's Rules of Procedure.

A motion was made by Councilmember Hanks and seconded by Councilmember Griffon to approve the Rules of Procedure as submitted.

An amended motion was made by Councilmember Rockey and seconded by Griffon to amend the Rules and Procedure to strike section number 10, related to motions and discussions.

The vote on the amendment was the following:

Ayes: Mayor Mike Foreman, , Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: Councilmember Trish Hanks.

Other: Councilmember John Scott (Absent)

The amended motion passed.

The vote on the original motion to approve Resolution No. R2022-25. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

RESOLUTION NO. R2022-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, ADOPTING THE CITY COUNCIL RULES AND ORDER OF BUSINESS PURSUANT TO CITY CHARTER SECTION 3.10, RULES OF PROCEDURE AND REPEALING RESOLUTION NO. 2022-02 AND ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

B. Consider a resolution approving an Agreement for Temporary Road Closure of State Right-of-Way with the State of Texas, through the Texas Department of Transportation, for the Friendswood High School Homecoming Parade on FM 518.

A motion was made by Councilmember Griffon and seconded by Mayor Pro Tem Erenwert to approve Resolution No. R2022-26. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

RESOLUTION NO. R2022-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AUTHORIZING AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT-OF-WAY WITH THE STATE OF TEXAS FOR THE FRIENDSWOOD HIGH SCHOOL HOMECOMING PARADE; AND PROVIDING AN EFFECTIVE DATE.

C. Consider a resolution urging the Board of Governors of the United States Postal Service, the United States Postmaster General and the Postmaster to address the conditions and operations of the post office located at 310 Morningside Drive as well as drop-off locations within the City.

A motion was made by Councilmember Hanks and seconded by Mayor Pro Tem Erenwert to approve an Resolution No. R2022-27. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

RESOLUTION NO. R2022-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, URGING THE POSTMASTER, THE UNITED STATES POSTMASTER GENERAL AND THE BOARD OF GOVERNORS OF THE UNITED STATES POSTAL SERVICE TO ADDRESS THE CONDITIONS AND OPERATIONS OF THE POST OFFICE LOCATED AT 310 MORNINGSIDE DRIVE, FRIENDSWOOD, GALVESTON COUNTY, TEXAS, AS WELL AS OTHER DROP-OFF LOCATIONS WITHIN THE CITY OF FRIENDSWOOD; DIRECTING THE CITY SECRETARY TO SEND COPIES OF THIS RESOLUTION TO THE RESPONSIBLE PARTIES; AND PROVIDING FOR THE EFFECTIVE DATE.

- D. Consider a resolution amending and restating Resolution No. R2020-24, adopted on November 2, 2020, approving the City's Civil Rights Resolution, which includes the Citizen Participation Plan and Grievance Procedures, a Section 3 Policy, an Excessive Force Policy, a Limited English Proficiency Policy, a Section 504 Policy, a Code of Conduct Policy, and a Fair Housing Policy, pursuant to the requirements of the Texas General Land office for Community Development Block Grant - Disaster Recovery Program.**

A motion was made by Councilmember Rockey and seconded by Mayor Foreman to approve Resolution No. R2022-28. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

RESOLUTION NO. R2022-28
CIVIL RIGHTS RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AMENDING AND RESTATING RESOLUTION NO, R2020-24 ADOPTED ON NOVEMBER 2, 2020, APPROVING AND ADOPTING A CITIZEN PARTICIPATION PLAN AND GRIEVANCE PROCEDURES, A SECTION 3 POLICY, A LIMITED ENGLISH PROFICIENCY PLAN, AN EXCESSIVE FORCE POLICY, A

SECTION 504 POLICY AND GRIEVANCE PLAN, A CODE OF CONDUCT POLICY AND A FAIR HOUSING POLICY PURSUANT TO THE REQUIREMENTS OF THE TEXAS GENERAL LAND OFFICE AS THEY RELATE TO COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY GRANTS AND PROVIDING FOR THE EFFECTIVE DATE.

E. Consider the first and final reading of an ordinance amending the City's General Budget for Fiscal Year 2021-2022 by approving "Budget Amendment XII" and providing for supplemental appropriation and/or transfer of certain funds.

A motion was made by Councilmember Branson and seconded by Mayor Pro Tem Erenwert to approve Ordinance No. 2022-23. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Mayor Pro Tem Robert J. Griffon, and Councilmember Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

ORDINANCE NO. 2022-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AMENDING ORDINANCE NO.2021-22, PASSED AND APPROVED SEPTEMBER 13, 2021, SAME BEING AN ORDINANCE APPROVING AND ADOPTING THE CITY'S MUNICIPAL BUDGET FOR FISCAL YEAR 2021-22, BY APPROVING "BUDGET AMENDMENT XII" THERETO; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; PROVIDING OTHER MATTERS RELATED TO THE SUBJECT; AND PROVIDING FOR THE EFFECTIVE DATE.

14. CONSENT AGENDA

A motion was made by Councilmember Rockey and seconded by Councilmember Hanks to approve the Consent Agenda, Items 14.A through 14.L. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: None.

Other: Councilmember John Scott (Absent)

The item passed unanimously.

- A. Consider the second and final reading of an ordinance amending the schedule of fees for "Emergency Medical Services," in Appendix D "Schedule of Fees, Rates, Charges, Deposits, Bonds and Insurance Amounts" of the Friendswood City Code to update fees for ground emergency medical services provided by the City of Friendswood through the Friendswood Volunteer Fire Department.**

ORDINANCE NO. 2022-24

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AMENDING THE SCHEDULE OF FEES FOR "EMERGENCY MEDICAL SERVICES" IN APPENDIX D "SCHEDULE OF FEES, RATES, CHARGES, DEPOSITS, BONDS AND INSURANCE AMOUNTS" OF THE FRIENDSWOOD CITY CODE TO UPDATE FEES FOR GROUND EMERGENCY MEDICAL SERVICES PROVIDED BY THE CITY OF FRIENDSWOOD THROUGH THE FRIENDSWOOD VOLUNTEER FIRE DEPARTMENT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY, PUBLICATION AND THE EFFECTIVE DATE.

- B. Consider the second and final reading of an ordinance approving the street name change of Hatcher Lane to Parkside Drive, to include the entirety of the existing right-of-way.**

ORDINANCE NO. 2022-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, PROVIDING FOR THE STREET NAME CHANGE OF HATCHER LANE TO PARKSIDE DRIVE ALONG THE ENTIRE LENGTH OF THE EXISTING RIGHT-OF-WAY, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- C. Consider a resolution naming a Civil Rights Officer and a Labor Standards Officer as well as their alternates for Community Development Block Grant Programs and ratifying the Mayor's appointments to such positions for purposes of the Hurricane Harvey Community Development Block Grant – Disaster Recovery grants administered through the Texas General Land Office.**

RESOLUTION NO. R2022-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, NAMING A CIVIL RIGHTS OFFICER AND A LABOR STANDARDS OFFICER AS WELL AS THEIR ALTERNATES FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS; RATIFYING THE MAYOR'S APPOINTMENTS TO SUCH POSITIONS FOR PURPOSES OF THE HURRICANE HARVEY COMMUNITY DEVELOPMENT BLOCK GRANT — DISASTER

RECOVERY GRANTS ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

D. Consider selecting the competitive sealed proposal construction delivery method for the Blackhawk Facility Renovation Project as the method which will provide the best value to the City.

This item will allow Council to approve an alternate delivery method for the Blackhawk Facility Renovation Project.

Pursuant to Section 2269.056 of the Texas Government Code, if the City desires to use a delivery method other than competitive bidding for a construction project, the City Council must, before advertising the project, determine which delivery method provides the best value to the City. The City Staff believes that the competitive sealed proposal project delivery method ("CSP") for the Blackhawk Facility Renovation Project (the "Project") will provide the best value. The CSP method is similar to the competitive bidding method except that: 1. the award can be made based on criteria other than price, and 2. the City may negotiate a proposal with the proposer.

With the CSP delivery method, the City will:

1. issue a request for proposals, which will include the scope, plans, specifications, schedule, budget and selection criteria;
2. publicly open the responses;
3. read aloud the names of the proposers and the dollar amount of their proposals;
4. evaluate and rank each proposal;
5. select the proposal that provides the best value to the City; and
6. negotiate a contract with the top proposer.

E. Consider authorizing license agreements for buyout properties located at 108 Cherry Tree Lane, 410 & 412 Independence Drive, and 411 Colonial Drive.

This item will allow Council to approve buyout license agreements with properties located at 108 Cherry Tree Lane, 410 & 412 Independence Drive, and 411 Colonial Drive.

As a result of the Tropical Storm Allison Buyout Project, the City obtained 136 residential lots. Since the completion of this project, the Parks and Recreation Department has been tasked with the mowing maintenance along with paying HOA fees for the majority of these lots. However, the Parks and Recreation Department has continued to seek out and coordinate license agreements with other entities to help relieve the financial burden.

Thus far, 46 of these lots have been reserved for the Galveston County Consolidated Drainage District ("GCCDD") (but only four are currently maintained by GCCDD); 14 have been identified for Parks and Recreation access, 13 have been licensed to Homeowners Associations, and 23 have been licensed to

individual homeowners. The remaining 40 lots are still available to interested adjacent homeowners. Additionally, lot (113 Cherry Tree Lane) was donated to the City, bringing the overall total to 137 lots.

As of the last meeting between City and GCCDD staff regarding the possibility of the District taking over the maintenance of more of their reserved lots, City Staff was informed that GCCDD is not in need of additional lots.

F. Consider authorizing an Emergency Medical Services dispatching Agreement with Windsor EMS, Inc.

This item allows the City Council to authorize an Emergency Medical Services dispatching Agreement with Windsor EMS, Inc. ("Windsor"). The City is currently providing dispatching services to Windsor for the area within Harris County Municipal Utility District No. 55 under a 2019 agreement that is set to expire on September 30, 2022. Based upon 2020 and 2021 data, the number calls since increased 9% and is on track to have a similar volume in 2022.

As such, the proposed agreement is very similar to the past agreement; however, it incorporates the following changes:

1. increases the annual payment from \$18,000 to \$21,000 annually for dispatch services provided by trained, certified emergency medical dispatchers, who provide life-saving instruction prior to the Windsor's arrival;
2. removes references to the CAD system and the capabilities/functions that it provides, since Windsor does not have access to such system; and
3. requires the City to provide periodic reports that document Windsor's calls for services.

G. Consider authorizing the final acceptance of the Friends Heights Public Paving and Utilities Improvement Project at the completion of the contractor's one-year maintenance period and the release of the maintenance bond.

H. Consider approving the disposal of one decommissioned Parks & Recreation vehicle through Houston Auto Auction.

I. Consider repealing the August 1, 2022, Minute Order, which approved a license agreement to allow six (6) parking spaces to be constructed in the right-of-way at 405 Laurel Drive to serve businesses at that location.

J. Consider accepting the ad valorem tax report for August 1, 2021, through July 30, 2022.

K. Consider approving the minutes of the City Council Regular Meeting held on July 11, 2022.

L. Consider approving the minutes of the City Council Regular Meeting held on August 1, 2022.

15. ADJOURNMENT

With there being no further business, Mayor Foreman adjourned the September 12, 2022, City Council Regular Meeting at 7:51 P.M.


Mike Foreman, Mayor

Attest:


Leticia Brysch, City Secretary

