

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF FRIENDSWOOD
AUGUST 1, 2022**

THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD MET IN A REGULAR MEETING ON MONDAY, AUGUST 1, 2022, AT 6:00 P.M. IN THE COUNCIL CHAMBERS, FRIENDSWOOD CITY HALL, LOCATED AT 910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT CONSTITUTING A QUORUM:

Trish Hanks	Councilmember
Steve Rockey	Councilmember
Sally Branson	Councilmember
Robert J. Griffon	Councilmember
John Scott	Councilmember
Brent Erenwert	Mayor Pro Tem
 Mike Foreman	 Mayor
 Morad Kabiri	 City Manager
Leticia Brysch	City Secretary

1. CALL TO ORDER

Mayor Foreman called the meeting to order with a quorum present at 6:00 p.m.; all members were present.

2. INVOCATION

The invocation was led by Minister Mike Ross, Friendswood Church of Christ.

3. PLEDGE OF ALLEGIANCE - United States and State of Texas

Mayor Foreman led the Pledge of Allegiance of the United States and the Pledge to the State of Texas.

4. COUNCIL COMMENTS AND REPORTS

Councilmember Griffon stated that he attended the Galveston County Drainage District meeting last week and wanted to share pictures of a unique and novel idea that they were doing by repurposing 9-foot railroad cars and using them as bridges over Mary's Creek. Councilmember Griffon showed pictures of two examples of the bridges and gave an overview of their placement and locations. He also noted that there was an item on the agenda to consider placing a discussion item on a future agenda regarding homestead exemptions and was disappointed that it was voted down and will not be discussed.

Councilmember Rockey announced that on Saturday, August 20, 2022, at 2:00 p.m., the Library will be holding a Local Authors Panel composed of five local authors and invited everyone to attend.

Councilmember Branson stated that the Friends of the Friendswood Historical Society has trained ten new docents and are working towards opening the museums which had been closed because of COVID. She also noted that H-GAC now has a full slate of officers of which she serves as President, and they will be getting to work on ways to best serve the community.

Councilmember Hanks commended the Library Board Town Hall meeting that was held at the Library last month and noted that it was very well coordinated.

5. PUBLIC COMMUNICATIONS

Minister Mike Ross requested to speak before the council to extend his gratitude to City Manager Morad Kabiri for his leadership, to the staff for all their hard work throughout the city, and to the members of the City Council for their service to the community.

Mr. David Allen requested to speak before the council regarding his concerns of voter fraud at the federal level and encouraged everyone to be educated and informed of the challenges of the election drop boxes. Mr. Allen submitted a video called 2000 Mules for each councilmember.

Mr. Don Johnson requested to speak before the council and gave an overview of the work and services of the Galveston County Subsidence District on which he serves as a member. Mr. Johnson handed out an information sheet that charted water usage throughout the area and noted that should the Council desire a presentation on this information, he was willing to come in and provide that at a later date.

Mr. Jason Cantrell requested to speak before the council and stated that he is a resident in the Annalea Subdivision, and he is an ex-history teacher at the high school and college level. He stated that since he purchased his home, the appraised value has gone up significantly which has increased his taxes. He noted that he believed in limited government and recommended that the City consider cuts to services before increasing taxes.

6. COMMITTEES OR SPECIAL REPORTS

A. Receive the Community and Economic Development Committee's Annual Report.

Mayor Foreman stated that the committee's annual report was included in the agenda packet as backup information and asked the Council if they had any questions for staff on this item. There were no questions.

7. WORK SESSION TOPICS

A. Receive and discuss an update regarding the City of Friendswood's capital improvement projects.

City Engineer Jil Arias presented the item and stated that he would be giving an update on the City's capital improvement projects (CIP). Mr. Arias report was the following:

Fire Station #2 Reconstruction:

Construction is ongoing. Last week, the slab was poured for the building and if everything goes well, within the next few weeks, the vertical construction will begin. Mr. Arias stated that the re-engineered metal building is in the process of being delivered and staff is anticipating a completion date for this project of July 20, 2023.

Public Safety Building Expansion:

The exterior framing for the expansion and the renovation around the courtroom is ongoing. The men's and women's restrooms are being built in front of the courtroom where there are none presently. Mr. Arias noted that this project is moving a little quicker than the Fire Station and is set for a completion in March 2023.

Blackhawk Facility Renovation and Shelter:

The construction plans have been delivered and are currently under staff review. Once the review is complete, the project will be put out for bid. Mr. Arias noted that the targeted date of completion is June 2023.

2022 Street Maintenance Program:

The concrete portion of this year's program has been completed and asphalt streets have been started. At this time, Murphy Lane is being worked on and will be followed by some combination of Garden Drive and Storage Drive, and then finally, Carriage Creek.

Blackhawk Boulevard - Phase II-B:

This \$2.4-million-dollar project is being done in partnership with Harris County, Precinct 2, and the City. Currently, the interlocal agreement for the cost sharing of this project is in the Harris County Legal Department, and as soon as it's ready, staff will be bringing it forth for Council approval.

FEDC FM 518 Illumination Project:

This item is on the agenda for Council to authorize the funds to be expended on this project. There is a bit of a lead time on materials which includes the poles of about five to six months. In the meantime, staff is working with the contractor to review the submittals and making sure that all the materials and supplies that are being purchased are correct. Mr. Arias noted that due to the number of large trees at the Friends Church, none of the lights will be installed on this site; however, staff is looking at various alternative options to keep the beautiful trees and provide some lighting in that area.

TxDOT Projects:

The Curb and Ramp Project Downtown is ongoing and is getting close to completion, even though they are also dealing with supply chain issues for the traffic control cabinets that house all the equipment that energize the traffic signals. Even with the delays, staff anticipates that the project will be completed in the next few months.

Mr. Arias stated that the staff met with TxDOT in regard to the Council's requested improvements at the intersection of FM 528 and FM 518. He noted that staff presented TxDOT with a citywide traffic study to look at just that intersection plus two other intersections, the intersection at Winding Way and at Sunset, along with some recommended traffic mitigation options. Altogether, it's about a \$12.8-million-dollar package and that they will review and consider.

Councilmember Rockey asked for an update to the faded street signs on FM 2351 and a couple of other TxDOT controlled roads. Mr. Arias noted that staff had spoken to TxDOT about that issue and the new signs have arrived. TxDOT staff will be replacing those in the near future.

Councilmember Branson inquired as to the reason that there is not a traffic signal on FM 518 when turning into Centennial Park. Mr Kabiri noted a joint traffic study was conducted for this issue back in 2010 and the results were that a signal could be warranted at this point, but also noted that a traffic signal was also warranted at West Boulevard, and one already existed at Eagle Lake Drive so due to the proximity to those signals, TxDOT felt that it wasn't a good idea to have three consecutive signals that's closely spaced.

Mayor Foreman thanked Mr. Arias for the report.

8. MUNICIPAL BUDGET FOR FISCAL YEAR 2022-23

A. Receive and discuss a presentation regarding the City of Friendswood Proposed FY2022- 23 Municipal Budget.

Director of Administrative Services Katina Hampton presented the item and stated the City's FY2022-23 proposed budget was delivered to the City Council in compliance with the City Charter by August 1st. Ms. Hampton noted that she would be going over the budget but cautioned that there could still be changes right up to the time of its adoption.

Ms. Hampton noted that the main key budget drivers are the following:

- Economic State & Inflation
- Debt Service Obligation
- Bond Project Impacts
- Operational Costs
- Personnel Costs
- Deferred Maintenance
- Grant Project Impacts and
- Insurance Costs.

Ms. Hampton noted that the budget was put together with the intent of either keeping with current service levels or enhancing them if possible. The total proposed revenues are an estimated \$117 million with the largest portion being planned or budgeted uses fund balance and retained earnings in several funds. There is another \$31 million or so that is in taxes and includes property taxes, sales tax, and franchise taxes. The remaining 16% relates to charges for services in both the General Fund and Water and Sewer Fund, such as utility fees for water and sewer services, as well as some Parks and Recreation fees. The remaining 13% is made up of various other revenue sources, such as intergovernmental revenue as well as interest earnings and miscellaneous licenses and permits.

Ms. Hampton noted that the proposed total expenditures for all funds are \$114.2 million with the largest portion of our expenditures being related to capital improvements and the remaining expenditures being in other various categories; such as, facilities, vehicle replacements, etc.

In looking at the General Fund only, which is the main operating fund for the city, the proposed revenues are at \$34.8 million, which is up about \$1.8 million from the current year's budget, about 83% of that is related to taxes, again property taxes, sales taxes, and franchise taxes. Ms. Hampton stated that the Council should keep in mind that the half-cent sales tax related to street improvements and economic development is recorded in separate funds and are not included in the general fund. The remaining 17%, as I previously mentioned, is made up of other revenue sources, such as intergovernmental revenues or grant funds, the FSID contract for school resource officers in school zones, some building permit fees and fines and/or fees related to the Municipal Court and Parks and Recreation.

Ms. Hampton stated that the proposed budget has five hundred thousand dollars for use of our fund balance above the 90-day reserve and keeping in mind that the City is waiting for reimbursements from different grant agencies for hazard mitigation programs in an estimated amount of about seven hundred thousand dollars. So, in a nutshell, the City is spending into its 90-day reserve to include this in the proposed budget.

Staff developed the proposed budget using the City's current tax rate of 48.73 cents. Ms. Hampton noted that after this presentation was completed, the staff received its certified tax rates from the Galveston County Tax Office, so the budget was developed using the current tax rate of 48.73 cents, since then the City's no-new-revenue rate was certified at 45.74 cents; however, even with the current tax rate being about 3 cents above the City's no-new-revenue rate, it is still well below the voter-approved rate of about 58.7 cents. She further noted that the City has about \$4.6 billion in net taxable value, an amount that is inclusive of (1) \$54 million in new construction values, (2) City offered exemptions and (3) over 65 freeze ceilings values in an estimated amount of a little over \$900 million.

Ms. Hampton further stated that the City's tax rate estimates at certification were over \$200 million in properties that are still under protest; however, the staff anticipates that about 80% will be added to the tax rolls based on passed decisions. She noted that the tax rate of 48.73 cents would allow the City to bring in about \$4.5 million to cover its debt service obligations, which said debt being less than what was projected in the bond election. So, even though it's less, there is still an estimated \$1.3 million increase in the City's overall debt service obligations related to the previous bond issuance since 2019.

Ms. Hampton stated that she wanted to follow-up on some of Council's questions from previous meetings.

Councilmember Branson asked about the half-cent sales tax or half-cent sales tax reduction on the tax rate. The City does allow and opted in quite a few years ago to have a portion of its sales tax offset its property tax, which reduces its voter-approved rate by about seven cents. Therefore, the voter approved rate is about 58 cents. If the City did not have that half-cent sales tax option declared, the voter-approved rate would be seven cents higher so the City could actually go up to as high as 64 cents on the voter-approved rate.

Councilmember Hanks asked that staff breakdown between commercial and non-commercial or commercial versus residential property tax valuations, and the City is at about 84% residential and about 16% non-residential or commercial properties.

Councilmember Scott asked for a comparison of the City's tax bills related to the no-new-revenue rate versus the current tax rate or what was used to build the budget based on. She noted that for a property

valued at \$435,000, which is the average home value in Friendswood, and included the 20% homestead exemption, the current year tax bill for that home would be roughly \$1,696 a year. With the proposed no-new-revenue rate and projections related to the increases in property value, worst-case scenario, including the 10%, increased capped on residential properties and using the 20% homestead exemption, the value of that home would go up to an estimated \$479,000 with a tax bill of roughly about \$1,751 or a \$55 increase a year. Mr. Kabiri noted that the data has changed from the last council meeting based on the numbers from the appraisal districts.

Councilmember Scott noted that at the last meeting the projections showed that the proposed rate would be an increase of about \$40. He also noted that in the last meeting, it was shown that the City had increased over a five-year period, the total of about \$285 per resident, and the proposed increase will increase the bill by \$150 in one year, which is not something he could support. Over five years, we increased by \$285, and in one year, by holding the flat rate tax, the City will increase the tax bill by \$150.

Councilmember Scott asked what was the tax revenue increase for last year? Mr. Kabiri responded that last year the tax revenue was increase inclusive of new construction by 7% and this year, inclusive of new construction the proposed budget would have a 6.45% increase in tax revenues. Mr. Kabiri noted that the proposed increase is necessary to cover the costs associated with the increases seen in the last year in the City's expenses including an estimated \$1.4 million increase in contract services, an estimated \$1.3 million increase in ongoing voter approved construction over the last three years and a number of deferred maintenance items; such as the Public Safety Building roof, the Activity Building roof, the Centennial Park wall erected between the Lakes of Falcon Ridge and the park, among other items.

Councilmember Hanks asked for staff to identify how much of the \$155 increase is due to voter approved bonds. Mr. Kabiri responded that the City's debt service rate dropped this year from 10 cents to 9.8 cents per \$100, but that was due primarily to an increase in appraisals. He noted that the staff would have that information at the next council meeting.

Councilmember Scott asked what is the value of a penny in the budget? Ms. Hampton stated that one penny is about \$475.

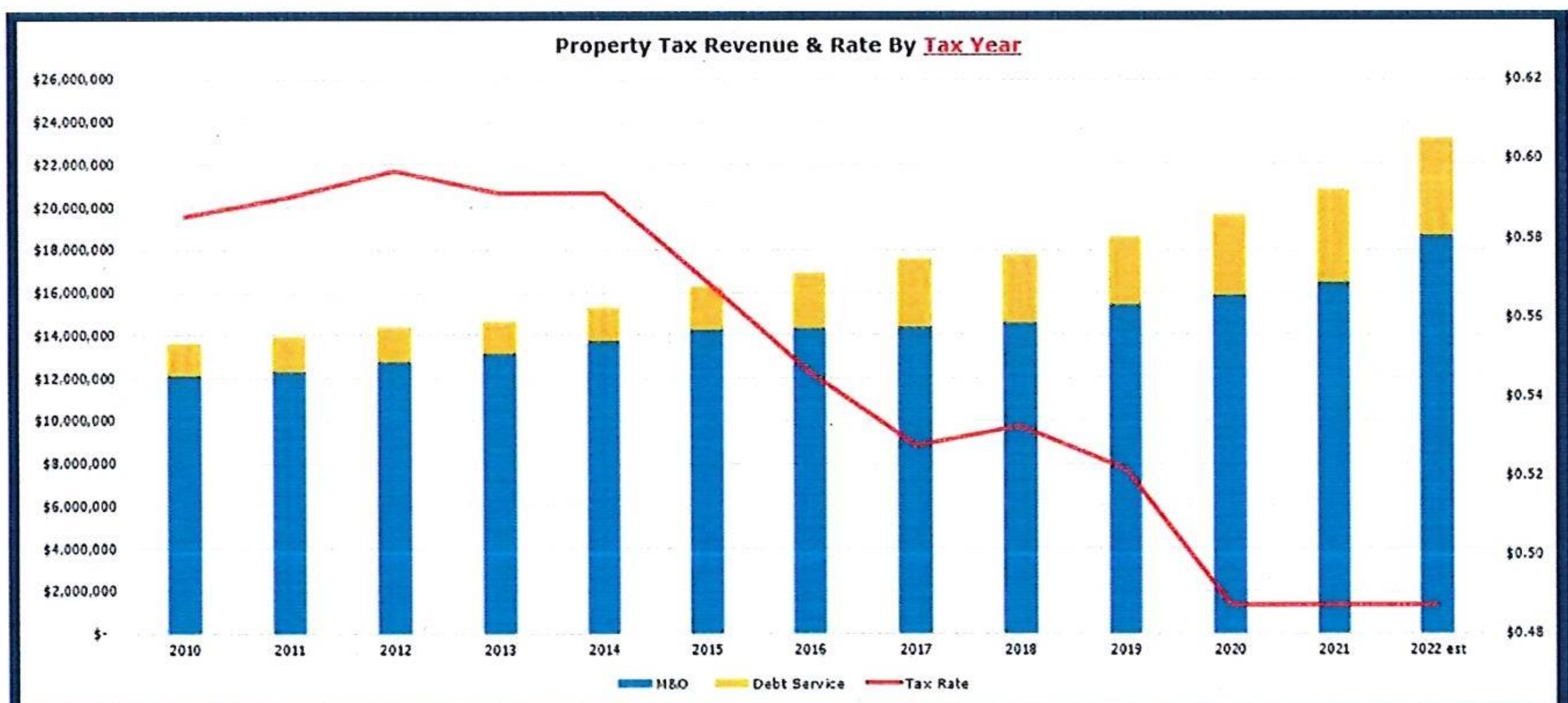
Councilmember Griffon noted that in just looking at the no-new-net revenue, the City's no-new-net revenue last year was 45 cents, and it seems it was actually less than that at 44 cents, so he was a little bit surprised to see that it stayed 45 cents. He further noted that his biggest concern was that the City was raising taxes above the no-new-net revenue higher than any time in the history of Friendswood, which seemed to be the case if calculations were based just on the 45 cents, but that isn't the case, the City is raising taxes above the no-new-net revenue rate at what was done the last time, about six or seven percent. Mr. Kabiri stated that in the FY21, the City did the no-new-revenue rate, and at the same time, the City saw an increase in the City's debt service, and after having forewent that tax increase in 2020, the City found itself in a position of having to squeeze operations and maintenance in order to cover that increase in debt service.

Councilmember Griffon commented that last September, the Council had managed to fund everything on the Staff's wish list. Mr. Kabiri noted that the items funded in that last budget were not wish list items but were contracts in place to provide services that the voters said they wanted, plus a couple of decision packages, i.e., unfunded forces at work. He further noted that some of the items in this year's budget are costs that the City incurred from its existing contractual agreements and deferred maintenance items, such as, the Volunteer Fire Department contract that has increased by \$253,000 and the mowing service contract that has gone up by \$389,000.

The Council discussed the budget cuts that were made in 2020 when the Council forwent the tax increase, specifically, the elimination of two full time equivalent employees, one in the Economic Development Department's one, which amounted in a budget cut of \$185,000. Mr. Kabiri noted that while the EDC staff was eliminated, the duties were integrated into other job duties for existing members of the City Manager's Office.

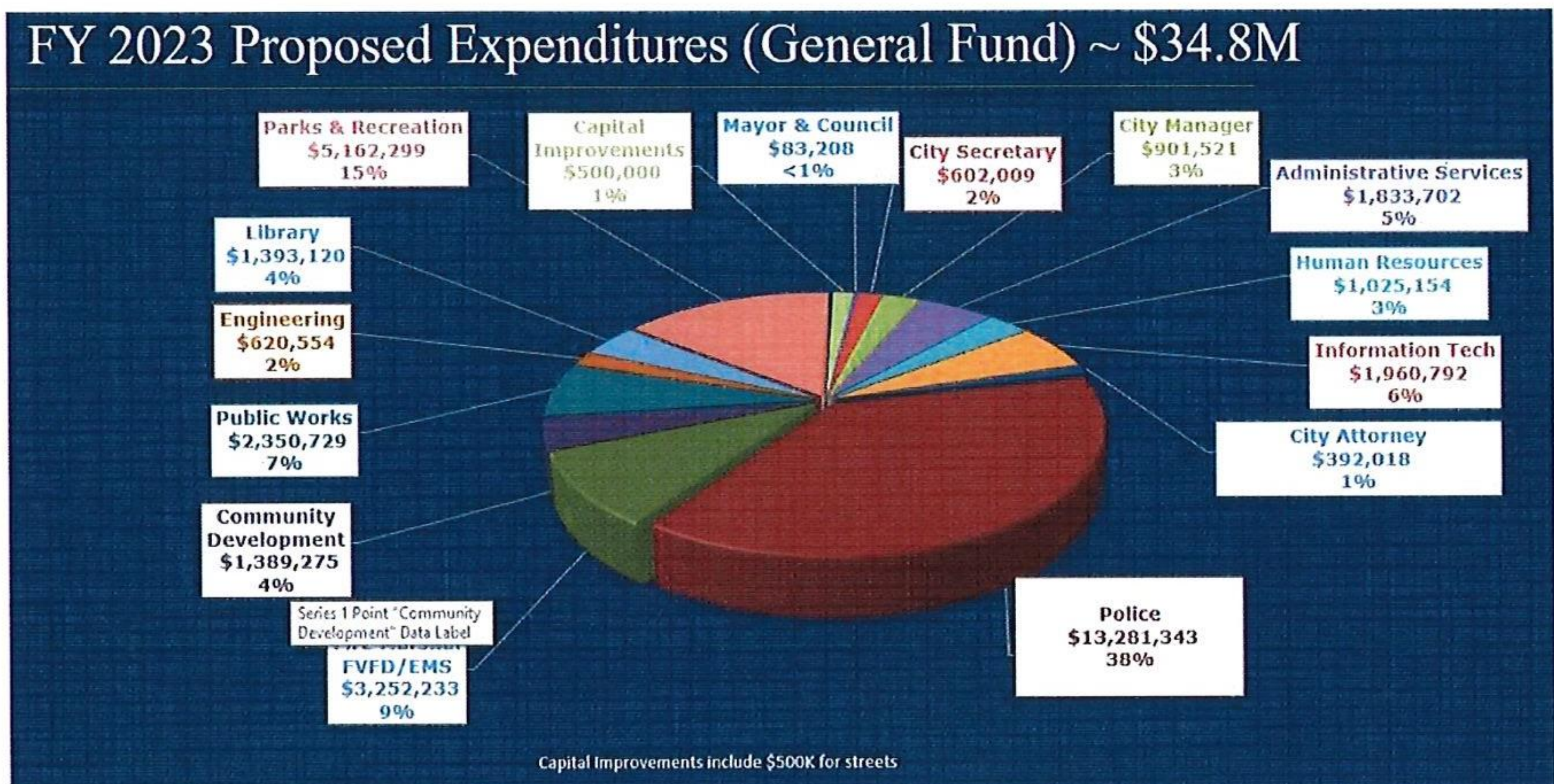
Councilmember Griffon noted that it was hard to say the City's rolls were certified, when there are an estimated \$300 million dollars' worth of protested tax still pending. Mr. Kabiri stated that at this time, the City only has certified values from Galveston County as Harris County, due to its population is not obligated to give certified values until the end of August, so the numbers in the proposed budget may still change a bit.

Ms. Hampton showed a slide detailing the City's property tax revenue versus the rates adopted each year and noted that there is an inverse relationship of the tax rate which has been decreasing from 2010. The City at that time had a tax rate of a little less than 59 cents which has decreased down to what is being proposed in the budget of a little under 49 cents. Ms. Hampton further noted that this trend is in big part to the increase in values, which we have seen go from \$2.4 billion back in 2010 to \$4.6 billion now.



Councilmember Hanks stated that this slide showed really good money management, fiduciary responsibility and a healthy community that is growing financially sound.

Ms. Hampton noted that the next slide showed the City's proposed expenditures in the General Fund at \$34.8 million, which is down from \$33.1 million in the current fiscal year budget. She noted that the proposed budget is a balance budget, and it includes \$500,000 for street repairs in the Capital Improvement budget.



Mr. Kabiri noted that the two largest pieces of the pie, about 47% of the budget, is for the City's Public Safety that is composed of the Police and Fire Departments and the Fire Marshal's Office. The remaining amount is used for the City's other core services; i.e., maintaining the streets, being able to flush the toilets, and turning on the water faucets, clean water, etc. Mr. Kabiri stated that because of the City's fiscal conservatism, its operations have been impacted over the last 15 years and in squeezing the operations and maintenance to do more with less, the City now has the lowest staffing ratio of any Houston Metro Area City, and while staff is not recommending increasing the staffing levels or compensation packages to compare to these other cities, it is important, he noted, to care for City employees in order to make sure the City remains as lean and mean as possible.

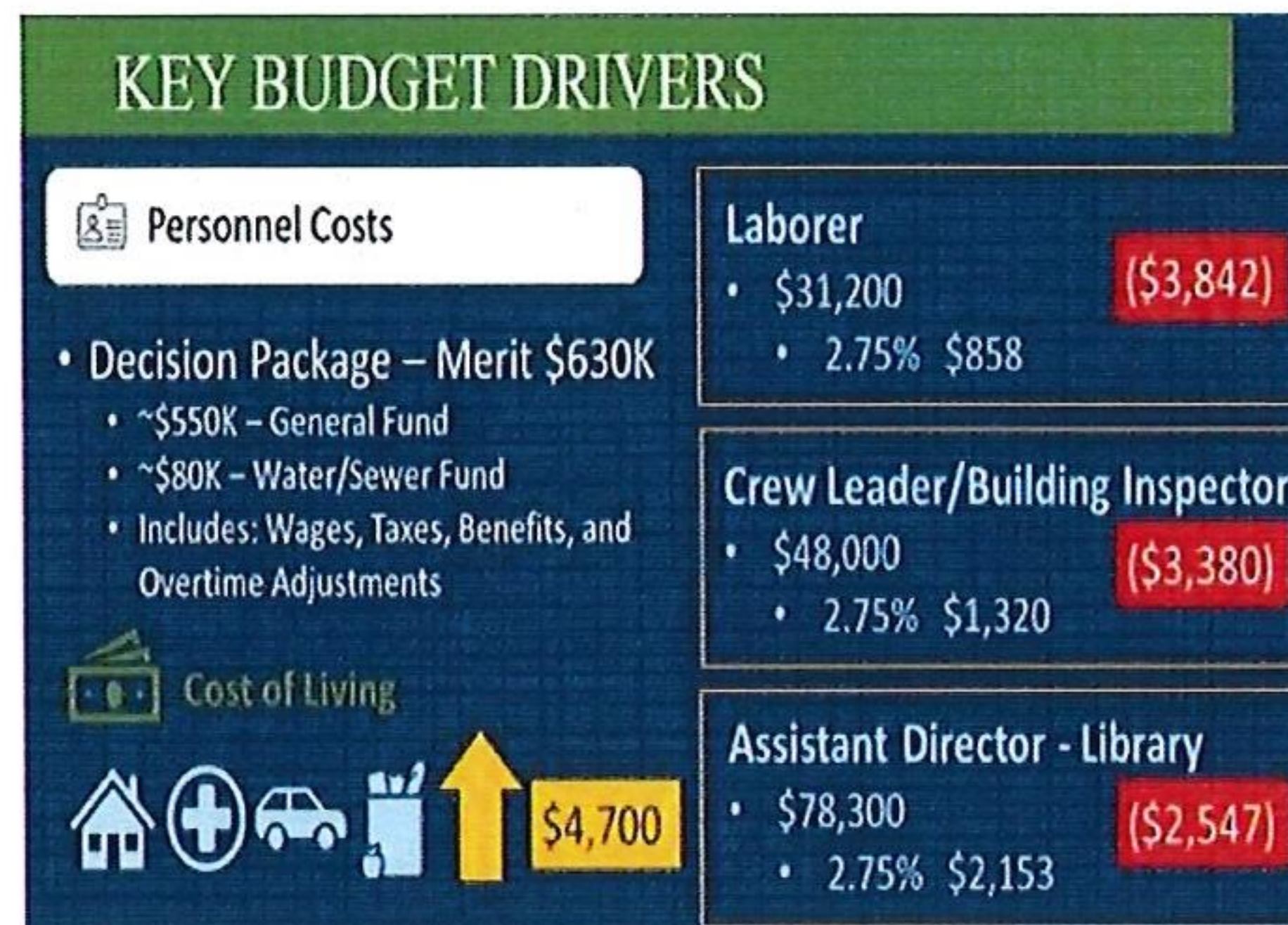
Ms. Hampton stated that the next slide showed the City's forces at work and decision package items identified by the departments that have been included in the proposed budget in the total amount of a little under \$1.6.

DEPT	DESCRIPTION	ONE TIME COST	ONGOING COST	TOTAL	OTHER FUNDING SOURCES	NET TOTAL
City Wide	Health Insurance Increase 3%; Dental 9.5%		\$50,513	\$50,513		\$50,513
City Wide	Windstorm Insurance Increase 30%		\$38,400	\$38,400		\$38,400
City Wide	Texas Municipal League Intergovernmental Risk Pool		\$63,438	\$63,438		\$63,438
IT	Executime Time Clock Replacement	\$26,340	\$2,634	\$28,974	\$26,340	\$2,634
FVFD	Fire Services Contract Increase		\$85,335	\$85,335		\$85,335
EMS	EMS Services Contract Increase		\$158,192	\$158,192	\$100,000	\$58,192
PD_Comm	Siren Maintenance		\$7,000	\$7,000		\$7,000
PD_CID	Flock Safety License Plate Reader Fees		\$50,000	\$50,000		\$50,000
PR_Parks	Mowing Contract Increase for Forest Bend Detention Basin		\$35,000	\$35,000		\$35,000
ENG_CIP	Publications for Projects	\$41,000		\$41,000		\$41,000
P&R_Fac	Janitorial Increase 25%		\$54,600	\$54,600		\$54,600
P&R_Fac	(Placeholder) Landscaping Contract		\$388,000	\$388,000		\$388,000
PD_Comm	Communications Operator (+1 FTE)	\$975	\$90,539	\$91,514		\$91,514
CDD	GIS Technician	\$3,250	\$84,987	\$88,237		\$88,237
Citywide	Merit 2.75%		\$551,794	\$551,794		\$551,794
TOTAL FORCES AT WORK & DECISION PACKAGE		\$71,565	\$1,611,783	\$1,683,348	\$126,340	\$1,557,008

Ms. Hampton presented a slide the personnel costs increase related to the proposed employee merit that is included in the FY2022-23 budget. There is a total amount of \$630,000 for employee merit raises that includes taxes and related benefits; of that amount \$550,000 is in the General Fund and \$80,000 is supported by the Water and Sewer Fund supported. Ms. Hampton stated that she wanted to reiterate how much of a need there is for employee merit raises and how much the staff really does appreciate them. Ms. Hampton showed an FY23 compensation increases comparison with comparable cities as follows:

FY23 COMPENSATION INCREASES COMPARISON		
CITY	CIVILIAN STAFF	PUBLIC SAFETY STAFF
Friendswood	2.75% Merit No COLA	2.75% Merit No COLA
Pearland	5.5% (COLA + Step Increases)	6.5% (COLA + Step Increase per CBA)
League City	5% (3% COLA + 2% merit)	3% COLA Step Increase (per CBA)
Alvin	5% - 7% (3% COLA + 2% merit) (+ 2% merit, if applicable)	Step Increase (per CBA)

Ms. Hampton stated that even with the 2.75% merit raise, the staff is still having a deficit when looking at the rising cost of living. Ms. Hampton showed examples of what a merit raise would do to help them pay for their personal expenditures, home, fuel, etc.



Councilmember Branson stated that she appreciated the chart because it really helps them understand the real impact of these merit raises to staff's ability to pay for their homes, vehicles, and ability to eat.

Mr. Kabiri stated that as previously noted, that the City has the lowest staffing ratio, and in addition to that, is the only city in the immediate area that is only doing merit and is not providing a cost-of-living adjustment (COLA). Mr. Kabiri further noted that the neighboring cities are not only doing a COLA, which is an increase to salaries without any merit-based system, they're also giving step increases based upon a pre-described collective bargaining agreement, which is not necessarily applicable to Friendswood as it is not a civil service city, but they're also getting merit and COLA on top of the step increases. Mr. Kabiri noted that the only way the City is able to continue to have quality employees and do more with less is to provide a merit pool, so that there's an incentive for them to work harder and to do more with less.

Mayor Foreman asked what is the factor that 2.75 is multiplied against, is that the salary as it increases over time? Mr. Kabiri responded that the City's system has a ratio or scale of 1 to 5, and an employee gets evaluated on that rate with 1 being poor and 5 being exceeding expectations or outstanding. An employee that receives a 3 means that they meet the job requirements, and they don't get a raise, but if they get above a 3 up to a 5, then they are able to get anywhere from, a 2.75% increase up to about a 4% raise.

In response to questions from Councilmember Griffon on the merit raise system, Mr. Kabiri noted that the merit pay is multiplied against their existing base salary and those that receive a 3 or less, do not get anything. Councilmember Scott noted that the amount in the budget going to merit is an average because the raises could be as high as 4 and as low as 2.75, depending on the employee.

Mayor Pro Tem Erenwert asked how the City compared to the others noted in the chart who were offering COLA and merit, and if it was in a good place in order to not lose good employees to other cities or to the private sector. Mr. Kabiri stated that in the last three months, the City has lost an IT employee making \$75,000 a year as a Network Administrator to Axiom as an entry-level analyst making \$127,000 a year,

which is more than our IT Director. The City has also lost a number of Public Works employees making \$35,000 a year to drive commercial vehicles with their CDL licenses making close to \$90,000 a year. Mr. Kabiri stated that he did not fault the employees for doing what they need to do in order to provide for themselves and their family, but one of the beauties of Friendswood is its work culture. He noted that Friendswood has long tenure-ship amongst the employees because they are treated well and with respect. However, if the City doesn't provide merit, it will begin to see a degradation of the quality of employees. Councilmember Erenwert stated that he appreciated the information and wanted to make sure that the City has good benefits and compensation to keep the City's quality staff.

Councilmember Rockey inquired as to how full-time employees are calculated. Ms. Hampton responded that full-time equivalents to 2,080 work hours per year. As it related to part-time employees, which are found in several departments like Parks and Recreation have, during the summer and the deputy city attorneys in the Municipal Court. Ms. Hampton noted that as it related to the deputy city attorneys, of which there are three noted on file, they have a pool of hours, and they are averaging about 125 hours per year, per employee. Councilmember Rockey then asked if each deputy city attorney worked 600-some odd hours a year? Ms. Hampton responded that the deputy city attorneys are budgeted to do between 130 and 150 hours and Finance divides that pool based on their salary and hours worked.

Councilmember Rockey asked if staff was proposing to add an administrative person to the Legal Department, so how is there 3.1 FTEs in this budget. Mr. Kabiri stated that staff didn't add an FTE to Legal, but instead moved one FTE from the City Secretary's Office that had previously been in the City Manager's Office, so the City Secretary's Office is not getting another person but is staying at four. Mr. Kabiri further noted that the delta between the 3.1 and the 2.0 are the prosecutors that operate in the Municipal Court that are used to cover the trials on Wednesday afternoons. Mr. Kabiri noted that the three part-time attorneys, they have their own private businesses and work for the City on a part-time basis.

Councilmember Rockey stated that it seemed a little high to estimate that those three prosecutors would work slightly over 2,080 hours a year. Mr. Kabiri responded that the time worked per year varies from year to year and is based a lot by their availability and court dockets, so this pool of funds is set aside to pay for those hours worked and any monies not used goes back into the fund balance. Ms. Hampton stated that the proposed budget has a total of 416 hours for the Deputy City Attorney pool.

Councilmember Rockey inquired that if the City Attorney works directly with the council, is it under council's purview to approve any additional staff to the Legal Department. Mr. Kabiri responded that if the FTE was being added into the overall budget, Council would have to approve it; however, this position was already in the budget and is just being reassigned from one department to another, so no council action is required. Mr. Kabiri further stated that while the City Attorney works for the City Council, per the Charter all other employees work for the City Manager; therefore, the movement of existing FTEs can be done at the City Manager's discretion provided there is existing funding in the budget.

Councilmember Griffon asked if it was necessary to reclassify the City Attorney as she was moved from one general ledger column area and moved somewhere else, was a whole different department created. Mr. Kabiri responded that the City Attorney had previously been included in the Mayor and Council's

Budget Department from a budgetary standpoint. The City Attorney line items were removed from the Mayor and Council's budget and put into its own Department budget to allow for clarity in the accountability.

Councilmember Griffon asked if the same had been done to the City Secretary by placing her under the Municipal Clerk budget. City Secretary Brysch stated that at her request, Finance collapsed the three different division budgets in the City Secretary's Office into one to allow for concise budget. She noted that her budget was so small, it wasn't necessary to break it into multiple divisions.

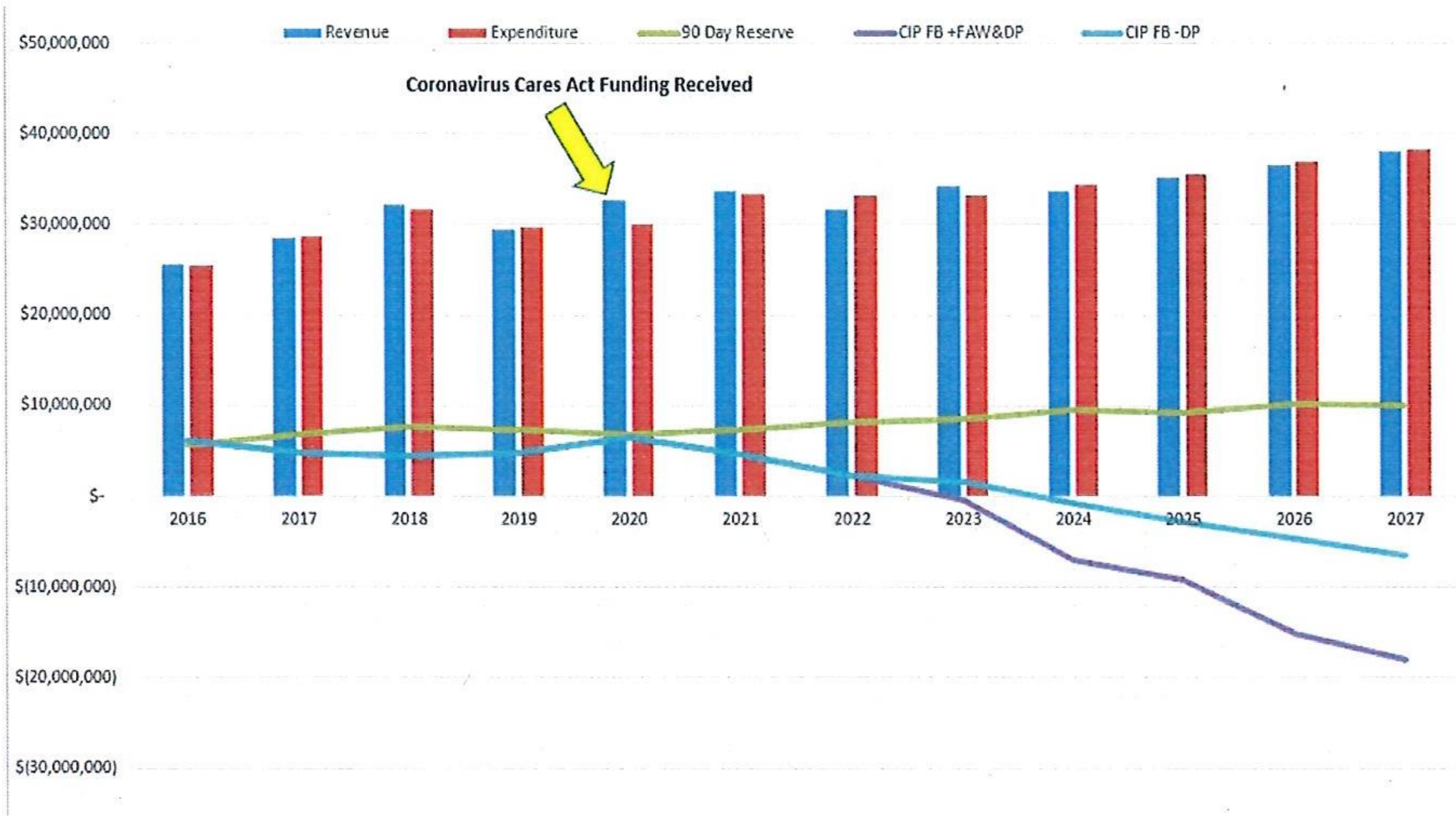
Councilmember Scott noted that of the proposed \$1.557 million dollars in decision packages, \$388,000 of those dollars are for landscaping. Mr. Kabiri stated that this item was approved a few meetings ago and it was decided to move forward with the contract instead of scaling back on some of the landscaping services as they were essential functions for the organization.

The Council discussed the landscaping contract, the services it encompassed, and Councilmember Scott asked that the contract be rebid. Mr. Kabiri stated that as the City had just entered into the landscaping services contract, he would check with the City Attorney what options, if any, were available on this item.

Mr. Kabiri noted that the Council can always look at reducing certain services or delay the start of upcoming projects to keep the City's costs down. Councilmember Branson stated that from her understanding the remaining monies for flood mitigation projects are those related to matching dollars for projects and noted that she would hate to turn down any partnerships that might be able to assist with projects related to the City's flooding issues. Mr. Kabiri stated that her assessment was correct and there were other issues that came into play in delaying projects such as an increase the costs of materials.

Ms. Hampton noted that the next couple of slides were related to the City's unfunded decision packages, with each item showing the tax rate equivalent for each. Councilmember Hanks stated that she was uncomfortable with having a police officer in the unfunded chart. Council discussed the need for the additional police officers and the overall goals and tasks of the Police Department and after brief deliberation directed Staff to find a way to fund the additional police officer FTE in the proposed budget without changing the proposed tax rate.

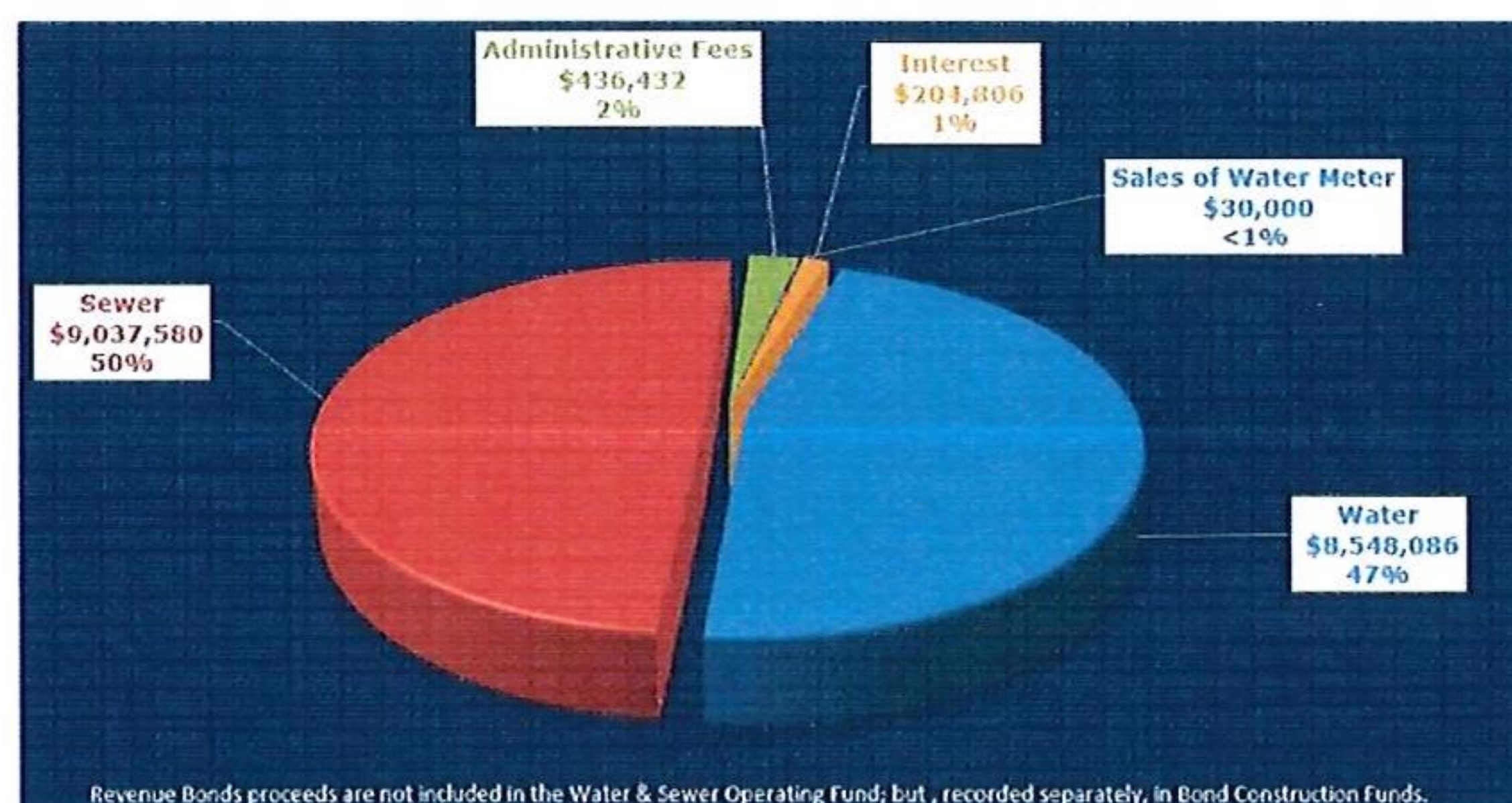
Mr. Kabiri gave the Council an overview of the last 11 years of the City's fund balance with the blue lines representing the revenue received, the red bar represents the expenditures made, the green line represents the 90-day reserve. Further the City's 90-day reserve changes to reflect 90 days of the City's operating budget so it changes from year to year. Lastly, the blue line represents the City's fund balance above the 90-day reserve that is often used to fund capital projects and deferred maintenance items. Mr. Kabiri noted that a comment was made that the City's fund balance grew in 2020, when the City did the no-new-revenue rate, which is true, however, the only reason it grew was because of the \$2 million infusion of COVID funds from the Federal Government that was given with no strings attached, so without that infusion of cash, the City would have been negative \$1 million in fund balance for that year.



Mr. Kabiri also noted that currently, the City is negative by \$229,000 in its 90-day reserve fund, which the City is required to have in accordance with the City's Financial Policy, and in order to have a good bond rating for future debt issuances.

Ms. Hampton then moved onto the Water and Sewer Fund and noted that nothing had changed since the last presentation with proposed revenues at \$18.2 million, 97% of that is coming from utility service fees and the remaining 3% in administrative fees for late or non-payments as well as interest earnings and some water meter charges.

Ms. Hampton stated that the proposed expenses in this fund total about \$16.4 million, the breakdown of said expenses being the following:



Ms. Hampton stated that she wanted to mention that the revenue bonds related to water and sewer projects are recorded in a separate construction fund and not included in the Water and Sewer operating fund. She also noted that the forces at work in this fund were included in the proposed budget totaling about just under \$690,000, and the decision packages funded in the budget for this fund totaled about \$530,000, for an estimated total of \$1.2 million. Ms. Hampton noted that the next steps in the budget process included the following key dates:

- ✓ 07/29/2022 - Proposed Budget Delivered
- ✓ 08/01/2022 - Budget Work Session
- ✓ 08/29/2022 - Proposed Budget Public Hearing
- ✓ 09/12/2022 - Public Hearing on Tax Rate
- ✓ 09/12/2022 - Budget & Tax Rate Adoption

Ms. Hampton stated that she appreciated the Council's input and guidance, and the Council voiced their gratitude to Ms. Hampton and her team for another outstanding budget document and process.

B. Consider setting the public hearing regarding the City of Friendswood FY2022-23 Municipal Budget for August 29, 2022, at 5:30 p.m. in the Council Chamber, City Hall, 910 S. Friendswood Drive, Friendswood, Texas, 77546.

Councilmember Scott stepped out of the meeting at 7:30 p.m.

A motion was made by Councilmember Branson and seconded by Mayor Pro Tem Erenwert to set the public hearing regarding the FY2022-23 Municipal Budget for August 29, 2022, at 5:30 p.m. in the Council Chamber. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: Councilmember John Scott (not present for vote)

The item passed unanimously.

C. Receive the 2022 appraisal rolls certified by the Galveston Central Appraisal District and the Harris County Appraisal District, the anticipated collection rate and the excess debt collections certified by the City's tax collector, and the no-new-revenue and voter-approved tax rates.

Councilmember Scott returned to the meeting at 7:34 p.m.

Councilmember Griffon inquired if the City had the Harris County Appraisal District Certification. City Manager Morad Kabiri responded that the City has received the preliminary certified rolls and because of their population, they are not, by law, required to give their certified-certified values until later in the month.

Mr. Kabiri noted that this item is only accepting the values that have been provided by the appraisal districts and no formal action is required.

Mayor Foreman announced that the 2022 appraisal rolls had been received.

D. Consider approving the proposed ad valorem tax rate for 2022 (Fiscal Year October 1, 2022 - September 30, 2023).

City Manager Morad Kabiri presented the item and stated that a few years ago there was a question about the number of votes needed to raise the tax rate. He noted that it takes at least five votes to raise the tax rate, but that the vote for this item only required simple majority as it was approving whether or not there was support from the Council to approve a proposed tax rate of 48 cents at the September 12th Council meeting. If there isn't support for this tax rate, then between now and September, staff will bring back a revised budget to you all that meets the revenue requirement set.

Mayor Pro Tem Erenwert asked if there isn't support for the proposed tax, will it impact funding of the police officer discussed during the budget. Mr. Kabiri stated that if the council did not adopt the flat tax rate, it would be extremely difficult to fund our current service levels, let alone the addition of an FTE.

Mayor Foreman asked for a motion to approve the City of Friendswood proposed tax rate of 48.7314 cents per \$100 valuation. With this rate being effectively a 6.54% (or 2.99 cents) increase in the tax rate above the no new revenue rate of 45.7421 cents, and also being the same as the City's current tax rate.

A motion was made by Councilmember Rockey and seconded by Councilmember Hanks to approve the City of Friendswood proposed tax rate of 48.7314 cents per \$100 valuation as noted by the Mayor. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, and Mayor Pro Tem Brent Erenwert.

Nays: Councilmember John Scott

The item passed.

E. Consider setting the public hearing regarding the ad valorem tax rate for 2022 on September 12, 2022, at 6:00 p.m. in the Council Chamber, City Hall, 910 S. Friendswood Drive, Friendswood, Texas, 77546.

A motion was made by Councilmember Hanks and seconded by Councilmember Rockey to set the ad valorem tax rate for 2023 on September 12, 2022, at 6:00 p.m. in the Council Chamber, City Hall. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

Mayor Foreman noted that following the September 12, 2022, public hearing, the vote adopting the tax rate for tax year 2023, will also take place.

9. CITY MANAGER'S REPORT

A. Receive an update on the Stevenson Park parking lot.

City Manager Morad Kabiri presented the item and stated that as discussed in the last city council meeting. The City is going to hold one of three town hall meetings in late September that will be held at the Library to take public input on the Stevenson Park parking lot. The remaining two meetings are scheduled for one in October, and one in November. The consultant, Halff Associates will be there with aerial photographs on easels throughout the room, they will give a short presentation and then will ask those in attendance to go around the room placing dots on maps as to what they would like to see, if anything, on the property. Mr. Kabiri further noted that in addition to the in-person meetings, there will be an online survey that will be kicked off in September to allow input from folks that may not be able to attend the town hall meeting. Mr. Kabiri welcomed all residents to use these opportunities to help shape the Stevenson Park entryway and parking lot plan.

B. Receive notice of the date of the September Regular Council Meeting, which has been rescheduled from Monday, September 5, 2022, to Monday, September 12, 2022, to accommodate the Labor Day Holiday.

City Manager Morad Kabiri presented the item and reminded the Council that due to the Labor Day Holiday, the City Council Regular Meeting for September has been rescheduled from Monday, September 5, 2022, to Monday, September 12, 2022. He noted that the time has yet to be set.

Mr. Kabiri also noted that the automated water meters are at 46% completion rate and while the user interface is not yet available, staff is able to collect data. Mr. Kabiri asked that anyone who has experienced any issues with the new water meter or if there was any resulting damage, broken pipes, etc., to please contact the Public Works Department so they can respond and assist in any way they can, whether it be the water meter itself or damage because of the installation of the water meter.

10. RECESS THE CITY COUNCIL MEETING

At 7:43 p.m., Mayor Foreman recessed the August 1, 2022, City Council Regular Meeting.

11. RECONVENE THE CITY COUNCIL MEETING

At 7:44 p.m., Mayor Foreman reconvened the August 1, 2022, City Council Regular Meeting.

12. BUSINESS ITEMS

- A. **Consider authorizing the monthly transfer of funds to the City of Friendswood Employee Benefit Trust contingent upon sufficient appropriations in the FY2022-23 City of Friendswood Budget.**

A motion was made by Councilmember Scott and seconded by Mayor Pro Tem Erenwert to authorize the monthly transfer of funds to the City of Friendswood Employee Benefit Trust contingent upon sufficient appropriations in the FY2022-23 City of Friendswood Budget. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

- B. **Consider authorizing a Memorandum of Renewal of the Emergency Medical Services Agreement with the Friendswood Volunteer Fire Department for the first one-year extension term.**

This item authorizes a Memorandum of Renewal of the Emergency Medical Services Agreement (the "Agreement") with the Friendswood Volunteer Fire Department for the first one-year extension term.

The original 2019 Agreement was for a term of three (3) years, set to expire on October 1, 2022. However, the Agreement afforded the parties the ability to extend the Agreement for two (2) one-year terms. The proposed Memorandum of Renewal extends the Agreement for the first one-year extension term under the same terms and conditions with the following increases:

Maximum Obligated Increase

Call Volume Adjuster.....	\$30,000
Contract Labor Increase.....	\$50,669
Non-Labor Increase.....	\$9,561
Total Maximum Obligated Increase.....	\$90,260

Maximum Non-Obligated Increase

Full-time Adjustment.....	\$58,605
PRN Adjustment.....	\$9,357
Pension Increase.....	\$0
Total Maximum Non-Obligated.....	\$67,962

A motion was made by Councilmember Scott and seconded by Mayor Pro Tem Erenwert to authorize a Memorandum of Renewal of the Emergency Medical Services Agreement with the Friendswood Volunteer Fire Department for the first one-year extension term. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

C. Consider the appointment of Mr. Kyle Winne to the Community and Economic Development Committee for a three-year term beginning immediately and ending on June 30, 2025.

This item allows the Council to appoint Kyle Winne to replace Ms. Jennifer Whitley who was not reappointed to the Community and Economic Development Committee (CEDC).

A motion was made by Councilmember Branson and seconded by Councilmember Rockey to appoint Mr. Kyle Winne to the Community and Economic Development Committee for a three-year term beginning immediately and ending on June 30, 2025. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

D. Consider authorizing the Friendswood Downtown Economic Development Corporation to expend funds for its FM 518 Illumination Project.

This item allows the Council to authorize the Friendswood Downtown Economic Development Corporation (FISD) to expend funds for its FM 518 Illumination Project (the "Project") in the amount of \$2,350,747.

The Project was advertised as RFP 2022-10 FM-518 Illumination Project in April of 2022 with its purpose being to solicit proposals from contractors for the installation of pedestrian and roadway light poles along FM 518 within the Downtown District; i.e., from Whispering Pines Ave. to FM 2351 with a project budget of \$2.5 million. Staff, anticipating that the total installation cost would exceed the advertised budget, allowed for the RFP to have possible alternate options/items should it be necessary to stay within the FDEDC budget, which in June 2022 was \$2,739,842.

Two submissions were received in May, with Pfeiffer & Son, LTD being the selected. The total installation cost of the submission was \$3.98 million dollars and after negotiations, the scope of the Project was

reduced to accommodate the advertised budget of \$2.5 million. Two options, both which omitted the installation of pedestrian and roadway lighting on FM 518 between Whispering Pines Ave. and Castlewood Dr., which is approximately one-third of a mile, were presented to the FDEDC for consideration. The FDEDC selected the option that will provide pedestrian and roadway illumination for the length of FM 518 between FM 2351 and Castlewood Dr, omitting the area in front of Friends Church as the required drill shafts needed for light poles in this area presented challenges with the existing trees and a pedestrian walkway does not exist at this location. The FDEDC voted at its last meeting to unanimously, 6-0 (one member absent), to proceed with this option and provide funding in the amount of \$2,350,747.

A motion was made by Councilmember Branson and seconded by Councilmember Hanks to authorize the Friendswood Downtown Economic Development Corporation to expend funds for its FM 518 Illumination Project. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, , Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: Councilmember Robert J. Griffon.

The item passed unanimously.

E. Consider awarding the Fiscal Year 2021-2022 Striping Maintenance Contract to Pavecon Ltd. Co.

This item allows the Council to award a contract in relation to the striping of streets within the City of Friendswood (the "City"). The contractor, Pavecon Ltd., with whom the City is currently working with in regard to the City's asphalt project, submitted a proposal for the restriping of city streets at a cost of \$204,070.

A motion was made by Councilmember Rockey and seconded by Mayor Pro Tem Erenwert to award the Fiscal Year 2021-2022 Striping Maintenance Contract to Pavecon Ltd. Co. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

13. RESOLUTIONS & ORDINANCES

A. Consider a resolution authorizing a master lease-purchase agreement with Truist Bank and approving financing terms.

This proposed resolution authorizes a master lease-purchase agreement (the "Agreement") with Truist Bank and sets the financial terms for said agreement.

The City's Information Technology, Engineering and Public Works Departments have identified several pieces of equipment, which have surpassed useful life cycles with the replacement value of each exceeding the City's Financial Policy's capitalization threshold of \$5,000. The proposed agreement allows for the lease financing purchase of the equipment totaling \$1,457,640, over a 5-year period, which will ultimately lessen the burden on the City's operating budget.

The equipment to be replaced is listed below with an estimated replacement cost.

- Time Clock Equipment - \$26,340
- Computer Equipment - \$510,000
- Network Switch Equipment - \$240,000
- Audio Visual Information Technology Equipment - \$100,000
- Dump Truck - \$150,000
- SCADA System Server Equipment - \$26,300
- Electronic Planning Table - \$45,000
- Entry Doors Control Access Equipment - \$45,000
- Development Plans Plotter Equipment - \$20,000
- Boom Mower - \$240,000
- Mini Excavator - \$55,000

A motion was made by Councilmember Scott and seconded by Councilmember Hanks to approve Resolution No. R2022-22, related to Item 13.A. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

RESOLUTION NO. R2022-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AUTHORIZING A MASTER LEASE-PURCHASE AGREEMENT WITH TRUIST BANK AND OTHER DOCUMENTS REQUIRED IN CONNECTION WITH FINANCING A DUMP TRUCK, HEAVY EQUIPMENT, TECHNOLOGY AND VARIOUS EQUIPMENT; APPROVING CERTAIN MATTERS RELATED THERETO; REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

B. Consider a resolution designating a portion of Skyview Terrace as "Joycina Day Baker Memorial Lane."

A motion was made by Councilmember Branson and seconded by Mayor Pro Tem Erenwert to approve Resolution No. R2022-23, related to Item 13.B. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

RESOLUTION NO. R2022-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, DESIGNATING A PORTION OF SKYVIEW TERRACE AS "JOYCINA DAY BAKER MEMORIAL LANE"; AND PROVIDING FOR AN EFFECTIVE DATE.

C. Consider the first and final reading of an ordinance amending the City's General Budget for Fiscal Year 2021-2022 by approving "Budget Amendment XI" and providing for supplemental appropriation and/or transfer of certain funds.

The proposed ordinance amends the budget in the following:

1. Friendswood Volunteer Fire Department – Radio Pager Replacements, \$25,000.* Appropriate funds to assist the Friendswood Volunteer Fire Department with the acquisition of 80 – Unication Pagers & Desktop Chargers ("radio pagers"). The current radio pagers are fully depreciated and require a patching system to utilize 800MHz band. The new 5G radio pagers will be equivalent to emergency response equipment currently used by other Friendswood emergency personnel. The City is contributing \$25,000 towards the total estimated purchase price of \$62,000. The funding source will be Fire/EMS donation funds. *Deferred Maintenance & Equipment
2. Friendswood Public Library – Donation for Books, \$332. Appropriate directed donation received from The Rotary Club of Friendswood. The donation will be appropriated to the Friendswood Public Library's operating account for the purchase of books.

A motion was made by Councilmember Scott and seconded by Councilmember Hanks to approve the first and final reading of Ordinance No. 2022-17, related to Item 13.C. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

ORDINANCE NO. 2022-17

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AMENDING ORDINANCE NO. 2021-22, PASSED AND APPROVED SEPTEMBER 13, 2021, SAME BEING AN ORDINANCE APPROVING AND ADOPTING THE CITY'S GENERAL BUDGET FOR FISCAL YEAR 2021-2022, BY APPROVING "BUDGET AMENDMENT XI" THERETO; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; PROVIDING OTHER MATTERS RELATED TO THE SUBJECT; AND PROVIDING FOR THE EFFECTIVE DATE.

- D. Consider the first reading of an ordinance amending the schedule of fees for "Emergency Medical Services," in Appendix D "Schedule of Fees, Rates, Charges, Deposits, Bonds and Insurance Amounts" of the Friendswood City Code to update fees for ground emergency medical services provided by the City of Friendswood through the Friendswood Volunteer Fire Department.**

This proposed ordinance amends the schedule of fees for "Emergency Medical Services," in Appendix D "Schedule of Fees, Rates, Charges, Deposits, Bonds and Insurance Amounts" of the Friendswood City Code to update fees for ground emergency medical services provided by the City of Friendswood through the Friendswood Volunteer Fire Department.

Specifically, the proposed amendments to the fee schedule are as follows:

Emergency Medical Services				
<i>Description</i>	<i>Current Fee</i>	<i>Proposed Fee</i>	<i>Change</i>	<i>Percentage Change</i>
Advanced Life Support (ALS) Transport	\$1,100	\$1,300	\$200	18%
Advanced Life Support (ALS) -2 Transport	\$1,300	\$1,500	\$200	15%
Basic Life Support (BLS) Transport	\$1,000	\$1,200	\$200	20%
Advanced Life Support (ALS) Disposables (Flat Rate)	\$400	\$400	\$0	0%
Basic Life Support (BLS) Disposables (Flat Rate)	\$200	\$200	\$0	0%
Oxygen	\$125	\$125	\$0	0%
Specialty Care Transport (SCT)	\$1,663	\$1,883	\$220	13%
Treat No Transport (TNT)	\$250	\$250	\$0	0%
Ground Mileage (per mile)	\$15	\$23	\$8	53%

This is the first reading of the ordinance and if approved, the second and final reading is scheduled for September 12, 2022.

A motion was made by Councilmember Hanks and seconded by Councilmember Branson to approve the first reading of a proposed ordinance amending the schedule fees for Emergency Medical Services, related to Item 13.D. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

E. Consider the first reading of an ordinance approving the street name change of Hatcher Lane to Parkside Drive, to include the entirety of the existing right-of-way.

A motion was made by Councilmember Hanks and seconded by Councilmember Rockey to approve the first reading of a proposed ordinance renaming Hatcher Lane to Parkside Drive, related to Item 13.E. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

14. CONSENT AGENDA

A motion was made by Councilmember Scott and seconded by Councilmember Branson to approve the Consent Agenda, Items 14.A through 14.O. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

A. Consider the second and final reading of an ordinance amending Section 8 "Leave" of the Personnel Policies of the City of Friendswood by adding Subsection 8.15 "Mental Health Leave Policy for Peace Officers," consistent with Section 614.015 of the Texas Government Code.

ORDINANCE NO. 2022-18

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, AMENDING THE PERSONNEL POLICIES OF THE CITY OF FRIENDSWOOD BY ADDING SECTION 8.15 "MENTAL HEALTH LEAVE POLICY FOR PEACE OFFICERS," CONSISTENT WITH SECTION 614.015 OF THE TEXAS GOVERNMENT CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

B. Consider a resolution approving the City of Friendswood's Public Funds Management and Investment Policy.

RESOLUTION NO. R2022- 24

AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, APPROVING THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY IN ACCORDANCE WITH THE PUBLIC FUNDS INVESTMENT ACT; AND PROVIDING FOR AN EFFECTIVE DATE.

C. Consider approving the closure of W. Spreading Oaks between Woodlawn Drive and Cedarwood Drive for the Friendswood Independent School District event "Under The Oaks" on August 11, 2022.

This item approves a request from Friendswood Independent School District (FISD) for the closure of W. Spreading Oaks between Woodlawn Drive and Cedarwood Drive for the FISD event "Under The Oaks," which is an annual tradition held before the start of the new school year.

D. Consider awarding a construction contract to Greenscape Six, LLC, for the TxDOT ROW Sidewalk Installation Project.

This item awards a construction contract to Greenscape Six, LLC, for the TxDOT Road Sidewalk Installation Project (the "Project") in the amount of \$71,685. The scope of the Project includes the installation of the sidewalks as noted below:

- 1780 & 1788 S. Friendswood Drive (with retaining walls added);
- 101 Hunters Lane (with retaining walls added);
- 1501 W. Parkwood Avenue;
- 2111 W. Parkwood Avenue;
- 1401 S. Friendswood Dr.; and
- 108 N Friendswood Dr.

The sidewalk installation along TxDOT roads will be partially paid for with funds developers pay into a "Sidewalk Fund" in lieu of installing sidewalks during construction. If the City does not utilize these funds within ten years, funds revert to the property owners. State law only allows the funds to be used on the property for which the developer paid into the fund.

Funding for the Project will be as follows:

Sidewalk Fund	\$36,880
FY21/22 General Fund Allocation for Street Maintenance	\$34,805
Total	\$71,685

E. Consider approving a license agreement to allow six (6) parking spaces to be constructed in the right-of-way at 405 Laurel Drive to serve businesses at that location.

This item approves a license agreement to allow six (6) parking spaces to be constructed in the right-of-way at 405 Laurel Drive to serve businesses at that location. The business owner of APA Designs proposed an addition to the existing structure on the property to expand his business. The property is zoned Downtown District (DD) which allows head-in parking on streets other than FM 518. Under the agreement, the six parking spaces that required for the business (retail flower shop) will be constructed within the right-of-way.

F. Consider approving an interlocal agreement with Galveston County for the FY2023 Meal Program.

G. Consider authorizing a Memorandum of Understanding regarding the Fire and Rescue Services Agreement to update such agreement with the proper name of the Friendswood Volunteer Fire Department.

H. Consider ratifying the City Manager's completion of the Houston-Galveston Area Council Regional Mitigation Program MOD Funding Form.

The Texas General Land Office (GLO) allocated \$488,762,000.00 to the Houston-Galveston Area Council (H-GAC) to develop a method of distribution (MOD) for the Regional Mitigation Program as part of the State of Texas Community Development Block Grant Mitigation (CDBG-MIT) Action Plan, as amended. Through the preliminary H-GAC MOD posted for public comment, City of Friendswood (the "City") is included as a potential recipient of funding in the amount of \$4,636,100.00; however, this amount is subject to change until final approval by the GLO.

In order for the City to receive funds allocated through the MOD, a City official must complete and return the H-GAC form accepting funding through the Regional Mitigation Program, no later than August 5, 2022. On July 28, 2022, City Manager Morad Kabiri completed, signed, and returned such form for the City of Friendswood. This item allows the Council to ratify Mr. Kabiri's completion of the form, which is attached to the agenda for your review.

I. Consider adopting the appointments of the City Council Liaisons to Committees, Boards, and Commissions.

The appointments for the 2022-2023 term were the following:

COUNCILMEMBER	COMMITTEE
Robert Griffon Trish Hanks (alternate)	Clear Creek Watershed Steering Committee
Sally Branson Brent Erenwert (alternate)	Community & Economic Development Committee
John Scott Trish Hanks (alternate)	4 th of July Steering Committee
Robert Griffon Trish Hanks (alternate)	Galveston County Consolidated Drainage District
All City Council Members	Galveston County Mayors' & Councils' Association
Mike Foreman Steve Rockey (alternate)	Gulf Coast Authority
Sally Branson Mike Foreman (alternate)	H-GAC
All City Council Members	Harris County Mayors' & Councils' Association
Staff/CMO	Homeowner's Associations
Trish Hanks Brent Erenwert (alternate)	Keep Friendswood Beautiful
Steve Rockey Sally Branson (alternate)	Library Board
Trish Hanks Sally Branson (alternate)	Planning & Zoning Commission
Mike Foreman Steve Rockey (alternate)	Senior Citizens Advisory Committee
Steve Rockey John Scott (alternate)	Zoning Board of Adjustment & Appeals

J. Consider appointing (i) Glen Grayban, (ii) Jason Byers and (iii) Michael Fernandez as regular members, and (iv) Megan McKay as an alternate member to the Zoning Board of Adjustment and Appeals for a three-year term beginning immediately and ending June 30, 2025.

K. Consider authorizing the Mayor to cast the City of Friendswood's official ballot for the Galveston County Mayors and Councilmembers Association selection of President and Vice-President for a term beginning September 14, 2022 and ending on September 11, 2024.

L. Consider accepting the Ranch Express Paving Infrastructure Project, which commences the contractor's one-year maintenance period.

M. Consider accepting the June 2022 tax report.

N. Consider approving the minutes of the City Council Regular Meeting held on June 6, 2022.

O. Consider approving the minutes of the City Council Special Meeting held on July 9, 2022.

15. EXECUTIVE SESSION

A. Recess into and conduct an executive session pursuant to Section 551.076 of the Texas Government Code to deliberate the deployment, or specific occasions for implementation, of security personnel associated with the School Resource Officer Agreement with the Friendswood Independent School District.

At 7:51 p.m., Mayor Foreman recessed and convened into an executive session pursuant to Section 551.076 of the Texas Government Code to deliberate the deployment, or specific occasions for implementation, of security personnel associated with the School Resource Officer Agreement with the Friendswood Independent School District

At 8:14 p.m., Mayor Foreman reconvened the regular meeting and announced that in accordance with Section 551.102 of the Texas Government Code, no action was taken in executive session.

16. ACTION ITEMS RELATED TO EXECUTIVE SESSIONS

A. Consider authorizing a School Resource Officer Agreement with the Friendswood Independent School District.

A motion was made by Councilmember Hanks and seconded by Councilmember Rockey to authorize a School Resource Officer Agreement with the Friendswood Independent School District. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

17. ADJOURNMENT

A motion was made by Councilmember Scott and seconded by Mayor Foreman to adjourn the meeting. The vote was the following:

Ayes: Mayor Mike Foreman, Councilmember Trish Hanks, Councilmember Steve Rockey, Councilmember Sally Branson, Councilmember Robert J. Griffon, Councilmember John Scott, and Mayor Pro Tem Brent Erenwert.

Nays: None.

The item passed unanimously.

Mayor Foreman adjourned the August 1, 2022, City Council Regular Meeting at 8:15 p.m.


Mike Foreman, Mayor

Attest:


Leticia Brysch, City Secretary

