



**CITY OF FRIENDSWOOD
PLANNING AND ZONING COMMISSION
THURSDAY, MARCH 9, 2023 - 6:00 PM**

Minutes

MINUTES OF A FRIENDSWOOD REGULAR MEETING HELD AT 910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS, FRIENDSWOOD CITY HALL, COUNCIL CHAMBERS

STATE OF TEXAS
CITY OF FRIENDSWOOD
COUNTIES OF GALVESTON/HARRIS
MARCH 9, 2023

1. CALL TO ORDER

MINUTES OF A REGULAR MEETING OF THE FRIENDSWOOD PLANNING AND ZONING COMMISSION THAT WAS HELD ON THURSDAY, MARCH 9, 2023, AT 6:00 PM, 910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS

CHAIRMAN TOM HINCKLEY
VICE-CHAIRMAN RICHARD SASSON
COMMISSIONER TRAVIS MANN
COMMISSIONER MARCUS RIVES
COMMISSIONER BRIAN BOUNDS
COMMISSIONER MARSHA CONRAD
COUNCIL LIAISON TRISH HANKS
CITY ATTORNEY KAREN HORNER
DIRECTOR OF CDD/PLANNER AUBREY HARBIN
DEVELOPMENT COORDINATOR BECKY BENNETT
COMMISSIONER CATHERINE KOERNER WAS ABSENT FROM THE MEETING.

2. OATH OF OFFICE

A. Administer the oath of office to Ms. Marsha Conrad as Planning and Zoning Commissioner.

Director Harbin swore in Marsha Conrad as a Planning and Zoning Commissioner.

3. COMMUNICATIONS FROM THE PUBLIC

(To comply with provisions of the Open Meetings Act, the Commission may not deliberate on subjects discussed under this agenda item. However, the Commission may direct such subjects be placed on a later regular Commission agenda for discussion and/or possible action)

No public comments.

4. CONSENT AGENDA

These items are considered routine or ministerial in nature and will be enacted with one motion. There will be no separate discussion of items unless a commissioner so requests in which case the item would be removed from the consent agenda and considered separately.

****Vice-Chairman Richard Sasson moved to approve CONSENT AGENDA. Seconded by Commissioner Marcus Rives. The motion was approved unanimously.**

- A. Consider approving the minutes for the Planning and Zoning Commission Regular Meeting held Thursday, February 9, 2023.
- B. Consider approving the Final Plat of Georgetown Detention Basin Phase I, being 43.447 acres of land located in the I&GN RR Co Survey, Block 1, Section 23, Abstract 624, Galveston County, Texas.

5. ACTION ITEMS

- A. Consider appointments to and assignments of the Ordinance Subcommittee and the Planning Subcommittee.

****Vice-Chairman Richard Sasson moved to discuss appointments to and assignments of the Ordinance Subcommittee and the Planning Subcommittee. Seconded by Commissioner Marcus Rives.**

Chairman Hinckley suggested filling the Ordinance Subcommittee vacancy with Marsha Conrad and the two Planning Subcommittee vacancies with Brian Bounds and Marcus Rives. Harbin explained the roles of the two subcommittees. Sasson said subcommittee meetings allow smaller groups and topics can be discussed more informally. Mann explained the Planning Subcommittee works on long-term planning documents.

****Vice-Chairman Richard Sasson moved to approve appointments to and assignments of the Ordinance Subcommittee and the Planning Subcommittee as assigned by Chairman Hinckley. Seconded by Commissioner Marcus Rives. The motion was approved unanimously.**

6. COMMUNICATIONS

- A. Announce the next Planning and Zoning Commission Regular Meetings for (i) Thursday, March 23, 2023 and (ii) Thursday, April 13, 2023.

- B. Receive the February 2023 DRC Report, Council Liaison updates concerning action taken by the City Council on Planning and Zoning related items, and Commissioner comments concerning items of community interest and/or requesting future agenda items.

The Commissioners all welcomed Marsha Conrad as the new appointment. Councilmember Hanks asked Conrad to introduce her family members in the audience. Hanks reported the last City Council meeting was eventful celebrating the second graders of Wedgewood Elementary. She also said Chairman Hinckley did a great job presenting the Planning and Zoning Commission annual report.

7. ADJOURNMENT

This meeting was adjourned at 06:16 PM.