



**CAPITAL IMPROVEMENT ADVISORY COMMITTEE SPECIAL MEETING
&
PLANNING AND ZONING COMMISSION REGULAR MEETING
THURSDAY, NOVEMBER 16, 2023 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL
910 S. FRIENDSWOOD DR, FRIENDSWOOD, TX 77546**

AGENDA

1. CALL TO ORDER THE CAPITAL IMPROVEMENT ADVISORY COMMITTEE (CIAC) SPECIAL MEETING.

A. COMMUNICATIONS FROM THE PUBLIC

In order to comply with provisions of the Open Meetings Act, the Commission may not deliberate on subjects discussed under this agenda item. However, the Commission may direct such subjects to be placed on a later regular Commission agenda for discussion and/or possible action.

B. Discuss the City's Land Use Assumptions, Capital Improvements Plan (CIP) and Impact Fee Analysis for Water and Wastewater, relating to (i) the possible adoption of updated Impact Fees; (ii) Written Comments to be provided to the City Council, in accordance with Chapter 395 of the Texas Local Government Code; and (iii) other findings and details related thereto.

C. Consider approving a recommendation to the City Council regarding the City's Impact Fees and associated final written comments, to be presented at the January 8, 2024, City Council Regular Meeting.

2. ADJOURNMENT OF THE CIAC SPECIAL MEETING.

3. CALL TO ORDER THE PLANNING AND ZONING COMMISSION REGULAR MEETING.

4. COMMUNICATIONS FROM THE PUBLIC

In order to comply with provisions of the Open Meetings Act, the Commission may not deliberate on subjects discussed under this agenda item. However, the Commission may direct such subjects to be placed on a later regular Commission agenda for discussion and/or possible action.

5. CONSENT AGENDA

These items are considered routine or ministerial in nature and will be enacted with one motion. There will be no separate discussion of items unless a commissioner so requests in which case the item would be removed from the consent agenda and considered separately.

A. Consider approving the minutes of the Planning and Zoning Regular Meeting held Thursday, October 26, 2023.

6. ACTION ITEMS

A. ZONE CHANGE REQUEST: 901 S FRIENDSWOOD DRIVE

- i Conduct a public hearing regarding a request for a zone classification change located at 901 S Friendswood Drive, .54 acres being Lot One (1), of Southern Breeze, a subdivision in Galveston County, Texas, according to the map or plat thereof, recorded in Volume 18,

Page 353, of the Map Records of Galveston County, Texas, to change from Neighborhood Commercial (NC) to Downtown District (DD).

- ii Consider a recommendation to the City Council regarding a requested zone classification change located at 901 S Friendswood Drive to change from Neighborhood Commercial (NC) to Downtown District (DD).
- B. Consider approving a site plan for two new buildings to be located at 110 and 112 Hunters Lane.
- C. Consider approving a site plan amendment at 1 Oak Tree to add a parking lot containing 23 new parking spaces.
- D. Consider cancelling the Planning and Zoning Regular Meeting scheduled for Thursday, December 28, 2023, due to the holidays.

7. COMMUNICATIONS

- A. Receive a legislative update from Karen Horner, City Attorney.
- B. Announcement of the next Planning and Zoning Commission regular meetings for (i) Thursday, November 30, 2023, and (ii) Thursday, December 14, 2023.
- C. Receive the October 2023 DRC Report, Council Liaison updates concerning action taken by the City Council on Planning and Zoning related items, and Commissioner comments concerning items of community interest and/or requesting future agenda items.

8. ADJOURNMENT OF THE PLANNING AND ZONING REGULAR MEETING

PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE PLANNING AND ZONING COMMISSION RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.090 TO DISCUSS ANY MATTERS LISTED ABOVE.

THE CITY OF FRIENDSWOOD IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. PLEASE CONTACT THE CITY SECRETARY'S OFFICE BY PHONE AT (281) 996-3270, FAX (281) 482-1634, OR CONTACT (281) 996-3270 VIA RELAY TEXAS AT 711 OR 1-800-735-2988 FOR TTY SERVICES. FOR MORE INFORMATION CONCERNING RELAY TEXAS, PLEASE VISIT: [HTTP://RELAYTEXAS.COM](http://RELAYTEXAS.COM).



Approved for posting by:
Aubrey Harbin, LEED AP
Director of Community Development/City Planning



Posted by: Leticia Brysch, City Secretary
Posted in compliance with the Texas Open Meetings Act
this 13th day of November 2023, at 3:00 P.M.