



**COMMUNITY AND ECONOMIC DEVELOPMENT
COMMITTEE WEDNESDAY, AUGUST 16, 2023 - 4:00 P.M.
SECOND FLOOR (CMO) CONFERENCE ROOM, CITY HALL
910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:00 pm with the following members present:

CHAIR SUSAN ASIMAKIS
COMMITTEE MEMBER JUDY WIGGINS
COMMITTEE MEMBER PAULINE MOORE
COMMITTEE MEMBER KYLE WINNE
ASSITANT CITY MANAGER STEVEN RHEA
DIRECTOR OF COMMUNITY DEVELOPMENT AUBREY HARBIN
COUNCILMEMBER SALLY BRANSON

ABSENT:
VICE CHAIRMAN BLAISE GUZZETTA
COMMITTEE MEMBER DEREK BROWN
COMMITTEE MEMBER ANDREA TRABANINO
SECRETARY KRISTINA CUELLAR

2. PUBLIC COMMENTS

None

3. MINUTES

- A Consider approving the minutes of the Community and Economic Development Committee Regular Meeting, held on June 7, 2023.

Motion to approve: Winne
Second: Moore
Vote: 4 to 0 - Minutes Approved

4. DISCUSSION ITEMS

- A Discuss the Community and Economic Development Committee economic development and business retention strategy.

The committee reviewed draft messages provided by Rhea with all the input received from the visits committee members had with business owners and brainstormed to produce common phrases and action words to take to the Collaborative group. Much thought and intent went into crafting the messages to reach intended audience(s) effectively.

The committee discussed the next steps, which include bringing the collaborative group together again followed by a workshop with City Council. The annual report for CEDC will be given to City Council in September. Contact with the people who were interviewed and providing them with results and feedback is also a goal.

Other initiatives from the Strategic Plan that could begin is to “Bring relevant and diverse businesses to Friendswood.” Next month, begin updating the Target Market List (2002). This would include input from brokers and review of the Permitted Use Table and North American Industry Classification System (NAICS) codes. Kyle and Judy volunteered to assist with this initiative.

Asimakis also informed the Committee that a Parking Ad Hoc Committee has been formed to review parking requirements throughout the city and in the Downtown District (small lots). The committee is made up of the following people: Susan Asimakis (CEDC), Tom Hinckley and Marcus Rives (P&Z), Brett Banfield (FDFA), Ron Cox and Rebecca Hillenburg (FDEDC), David Stanley (DD business owner and resident), and Sally Branson (Council). Input received from business owners during recent interviews might be useful. The committee intends to review parking requirements and explore other options and make a recommendation or report their findings to the Planning and Zoning Commission and City Council.

5. REPORTS

A Received Staff Business Report.

Harbin presented the business report for July:

New Commercial Permits Issued:

408 S. Friendswood Drive – The Abritton, Mixed-use, 4 story building - \$29Million – 100 residential units, retail, restaurant, street level offices, parking mezzanine

Commercial Alterations Permits Issued:

Spanish Schoolhouse – 501 S Friendswood Drive Suite 125

Interior build out – 106 Whispering Pines Ave Suite 103

McDonald’s remodel – 100 W Parkwood Ave

Framing and foundation repairs – 4000 E FM 528 Rd

Zone Changes in process:

209 E Edgewood Drive – PUD to OPD (underlying zoning)

6. ADJOURNMENT

The meeting adjourned at 4:59 pm.