



**COMMUNITY AND ECONOMIC DEVELOPMENT
COMMITTEE WEDNESDAY, DECEMBER 6, 2023 - 4:00 P.M.
SECOND FLOOR (CMO) CONFERENCE ROOM, CITY HALL
910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:00 pm with the following members present:

**CHAIR SUSAN ASIMAKIS
VICE CHAIRMAN BLAISE GUZZETTA
COMMITTEE MEMBER JUDY WIGGINS
COMMITTEE MEMBER KYLE WINNE
COMMITTEE MEMBER DEREK BROWN
COUNCIL MEMBER BRENT ERENWERT
ASSISTANT CITY MANAGER STEVEN RHEA
DIRECTOR OF COMMUNITY DEVELOPMENT AUBREY HARBIN
SECRETARY KRISTINA CUELLAR**

ABSENT:

**COMMITTEE MEMBER PAULINE MOORE
COMMITTEE MEMBER ANDREA TRABANINO
COUNCIL MEMBER SALLY BRANSON**

2. PUBLIC COMMENTS

3. MINUTES

A Consider approving the minutes of the Community and Economic Development Committee Regular Meeting, held on November 1, 2023.

Motion to approve: Brown
Second: Guzzetta
Vote: 4/0 - Minutes Approved

4. DISCUSSION ITEMS

A Discuss the Community and Economic Development Committee economic development

and business retention strategy.

Asimakis informed the group that the message points would be presented to the City Council at the January council meeting and, if approved, would like to first distribute the message points to all those involved in the process. The Target Industry List was updated and will be presented to the City Council along with the message points.

Diana Lopez, Geographical Information Services (GIS) Manager for the City of Friendswood, spoke to the group about mapping business in Friendswood, mainly targeting restaurants within the city. The group discussed how information from the establishments would be received and what information would be requested from the establishments, determining the establishments would need to fill out a questionnaire and the 'must haves' on the questionnaire would be business name, address, phone number, website, hours of operation, cuisine and price range. Diana stated she would create a questionnaire and present it to the group at a later date.

5. EXECUTIVE SESSION

A. Recess into and conduct an executive session pursuant to Section 551.087 of the Texas Government Code to deliberate the offer of a financial or other incentive to a business prospect.

At 4:37 P.M., Chair Asimakis recessed and convened into an executive session pursuant to Texas Government Code, Section 551.087 of the Texas Government Code to deliberate the offer of a financial or other incentive to a business prospect.

At 5:08 P.M., Chair Asimakis reconvened Friendswood Community and economic Development Committee Special Meeting and announced that in accordance with Section 551.102 of the Texas Government Code, no action was taken in executive session.

6. ACTION ITEM RELATED TO EXECUTIVE SESSION

A. Consider making a recommendation to the City Council regarding a proposed offer of a financial or other incentive to a business prospect.

A motion was made by Committee Member Kyle Winne and seconded by Committee Member Blaise Guzzetta to recommend to the City Council approval of the proposed offer of a financial or other incentive to the business prospect subject of the executive session. The vote was approved unanimously 4/0.

7. REPORTS

A. Received Staff Business Report.

Harbin presented the business report for October and November.

Certificates of Occupancy Issued:

October

Fidelity National Title
Funky Monkey

2 Parkside Dr Suite 101
3 Parkside Suite 103

Goodfellas Fade Shop/Soled Out
Spanish School House
Esthers Beauty Supply
Tannos Development Group LLC

2300 Old Road Suite 108
501 S Friendswood Dr Suite 125
2407 W Parkwood Ave Suite 110
505 S Friendswood Dr Suite 119

November

New Commercial Permits Issued:

4456 FM 2351 Rd

Site One Landscaping Addition

Commercial Alteration Permits Issued:

15355 Blackhawk Blvd
172 S Friendswood Dr
607 S Friendswood Dr
1660 E Winding Way

Emergency Shelter build out
Five Below Tenant build out
Remove interior walls/repaint
interior add 1 wall, suspending ceiling and flooring

Zone Changes in process:

Friendswood City Center
901S Friendswood Drive
903 S Friendswood Drive

approved by City Council in November
approved...Friendswood Scoop Shop
P&Z December 14; Council January 8

8. ADJOURNMENT

The meeting adjourned at 5:15 pm.