



**Friendswood Downtown Economic Development Corporation (FEDDC)
Meeting Minutes of January 10, 2023 – 4:00 P.M.
City Hall Council Chambers
910 S. Friendswood Drive, Friendswood, Texas 77546**

1. Call to order

The meeting was called to order at 4:00 p.m. with a quorum present.

Present: Dr. Rebecca Hillenburg, President; Elmer "Bubba" Johnson, Vice President; Paul Marx, Secretary/Treasurer; Dr. Patrick McGinnis, Member; Arden Trey Hill, Member; Alton Todd, Member

Staff members present: Steven Rhea, Assistant City Manager; Aubrey Harbin, Director of Community Development; Karen Horner, City Attorney

Councilmembers: Sally Branson

Absent: Ron Cox, Member

2. Citizen comments

None

3. Approval of Minutes

Consider the approval of the minutes of the Friendswood Downtown Economic Development Corporation Meeting held on October 11, 2022. McGinnis made a motion to approve the minutes, seconded by Hill. All in favor, motion carried unanimously (6 to 0).

4. Business Items

- A. Consider making a recommendation to the City Council regarding the proposed conceptual plan for Stevenson Park Parking Lot

Hillenburg stated that due to calendar dates Keep Friendswood Beautiful (KFB) has not seen the proposed plans. Rhea explained that back in June of 2022 FEDDC approved a funding request from KFB for architectural services to be done by HALFF and Associates. Three concepts were created from the input of citizens, which was gathered from town hall meetings and an online survey. Casey Collins with HALFF and Associates presented the group with the three different proposed plans for Stevenson Park Parking Lot. The group decided that KFB should choose which plan to recommend being that it is KFB's project and FEDDC only funded the design portion.

5. Reports

- A. Receive a report regarding the TxDOT Curbs, Ramps, Sidewalks and Traffic Signals Project.

Rhea stated that Texas Department of Transportation (TXDOT) decided to keep the brick pavers instead of replacing them with stamped concrete. TXDOT will have the contractor fix any discrepancies in the sidewalks. The signals are up and complete however TXDOT requested that the signals be interconnected with fiber network. The contractor submitted a plan for the request of interconnection to TXDOT where it is currently being reviewed. Once approved the signals will be released.

- B. Receive a report regarding the FM-518 Illumination Project.

Rhea stated that staff recommends a decrease in pole height and an installation of upswept-arm modification to alleviate conflicts with the powerlines. Doing this will also keep a uniformed layout which was the original intent of FDEDC.

- C. Receive the Friendswood Downtown Economic Development Corporation Financial Report for December 2022.

Rhea presented the updated financial report with a \$2,647,562 Beginning Fund Balance for December 2022 with added revenue of \$67,765 and expenditures of \$45,073 including staff services. Ending fund balance is \$2,670,254.

6. Adjournment

With no further business to discuss, the meeting was adjourned at 4:46 p.m.