



**CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 6, 2025, 5:30 PM
COUNCIL CHAMBERS, CITY HALL
910 S. FRIENDSWOOD DR, FRIENDSWOOD, TEXAS 77546**

AGENDA

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

United States Pledge and State of Texas Pledge.

4. COUNCIL COMMENTS AND REPORTS

Notice is hereby given in accordance with Section 551.0415 of the Texas Government Code, the City Council of the City of Friendswood may receive reports about items of community interest from City staff and/or a member of the City Council, but no action or possible action shall be taken or discussed concerning the subject of such report.

5. PUBLIC COMMENT

In order to comply with the provisions of the Texas Open Meetings Act, the City Council may not deliberate any item not listed on the agenda, as such, the City Council will listen to public comment and may (i) refer the item to City Management for further action or (ii) direct staff for the placement of said item on a future agenda. During public comment, the public shall comply with the Council's rules of decorum.

6. COMMITTEES OR SPECIAL REPORTS

A. Receive the Friendswood Historical Society Annual Report.

7. WORK SESSION TOPICS

A. Receive and discuss the Community Development Department's Quarterly Update.

B. Receive and discuss the Engineering Department's Drainage Update.

C. Receive and discuss the City of Friendswood Parks and Trails Master Plan.

D. Discuss an ordinance amending "Chapter 2 "Administration," Article II "Boards, Committees and Commissions" of the Friendswood City Code to add a new section to be numbered and entitled Section 2-25 "Appeals" to afford certain decisions of non-advisory boards, commissions, and/or committees, to be appealed to the City Council; and amending related sections of the Friendswood City Code to direct appeals to the City Council.

8. CITY MANAGER'S REPORT

A. Present an update regarding Employee Service Awards.

B. Recognize EMS Captain Stacy Kohn for completing the Texas Certified Public Manager Program (CPN).

C. Recognize Municipal Court Deputy Director Jennifer Hale for completing the inaugural

class of the Houston-Galveston Area Council (H-GAC) and Professional Development Academy's Professional Development Academy.

- D. Recognize Assistant City Manager/City Secretary Lettie Brysch for her participation as a guest speaker/presenter at the 36th Annual Secretary of State Election Law Seminar for Cities, Schools and Other Political Subdivisions on the topics of Ordering, Providing Notice of, and Cancelling an Election as well as Preparing Candidate Packets and Practical Considerations.

9. BUSINESS ITEMS

- A. Consider approving the first renewal of the City's Official City Newspaper Contract with Wood Land Publishing, Inc., d/b/a Reporter News.

10. PROPOSED ORDINANCES & RESOLUTIONS

- A. Consider an ordinance ordering the City of Friendswood General Election to be held on May 3, 2025, for the purpose of electing Councilmembers for Position Nos. 4 and 6.
- B. Consider an ordinance amending the City's General Budget for Fiscal Year 2023-2024 by approving "Budget Amendment XIII" and providing for supplemental appropriation and/or transfer of certain funds.
- C. Consider an ordinance amending the City's General Budget for Fiscal Year 2024-2025 by approving "Budget Amendment IV" and providing for supplemental appropriation and/or transfer of certain funds.
- D. Consider a resolution committing local funds for the Community Development Block Grant (CDBG) Annalea Neighborhood Improvements Project and the CDBG Ground Storage Tank at Groundwater Plant 4 Project under Contract No. 24-065-030-E485.

11. CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- A. Consider a resolution delegating the City Council's authority to select alternate delivery methods for public works projects to the City Manager.
- B. Consider approving an Election Services Contract with Galveston County, Texas, for the City's General Election to be held on May 3, 2025.
- C. Consider authorizing the City Manager to negotiate and execute a Joint Election Agreement with Harris County for the City's General Election to be held on May 3, 2025.
- D. Consider authorizing a Professional Services Agreement for a Master Drainage Plan with Halff and Associates, Inc.
- E. Consider authorizing a Professional Services Agreement with WSB for implementation services related to the Annalea Neighborhood Infrastructure Project, funded by the Texas General Land Office through the Texas CDBG-MIT Regional Mitigation Program's Method of Distribution Development (CDBG MIT-MOD) Program.
- F. Consider authorizing a Professional Services Agreement for a Program Manager for the Master Drainage Plan with Gauge Engineering, LLC.
- G. Consider authorizing an agreement with Cracon, Inc., for the Utility Relocates at Clear Creek Utility Bridge Project.
- H. Consider authorizing an interlocal cooperation contract with Texas State University for specified governmental functions and services.
- I. Consider approving education experience with student affiliation agreements with RC

Health Services, Clear Lake EMS Programs and School of EMS for the City to provide clinical emergency medical services instruction.

- J. Consider appointing Jeff Smith as an alternate member to the Construction Board and Adjustment and Appeals for a two-year term beginning immediately, and expiring on June 30, 2027.
- K. Consider approving the ad valorem tax report for November 2024.
- L. Consider approving the minutes of the City Council Regular Meeting held on December 2, 2024.

12. EXECUTIVE SESSION

- A. Recess and convene into an executive session pursuant to Sections 551.071 and 551.072 of the Texas Government Code and Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, to seek the advice of the City's attorney(s) regarding (i) legal issues related to property for public transportation/infrastructure needs, (ii) the possible purchase, exchange, lease or value of real estate related to such matters, and (iii) pending or contemplated litigation regarding the same.
- B. Recess and convene into an executive session pursuant to Section 551.074 of the Texas Government Code to deliberate the annual performance of the City Attorney.

13. DISCUSSION AND POSSIBLE ACTION

- A. Consider taking appropriate action regarding the City Attorney's annual performance evaluation.

14. ADJOURNMENT

PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.090 TO DISCUSS ANY MATTERS LISTED ABOVE.

THE CITY OF FRIENDSWOOD IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. PLEASE CONTACT THE CITY SECRETARY'S OFFICE BY PHONE AT (281) 996-3270, FAX (281) 482-1634, OR CONTACT (281) 996-3270 VIA RELAY TEXAS AT 711 OR 1-800-735-2988 FOR TTY SERVICES. FOR MORE INFORMATION CONCERNING RELAY TEXAS, PLEASE VISIT: [HTTP://RELAYTEXAS.COM](http://RELAYTEXAS.COM).



Leticia Brysch, City Secretary

Posted in compliance with the Open Meetings Act on this the 3rd day of January 2025, at 2:00 p.m.

