



**Friendswood Downtown Economic Development Corporation (FDED)**  
**Meeting Minutes of September 10<sup>th</sup>, 2024 – 4:00 P.M.**  
**City Hall Council Chambers**  
**910 S. Friendswood Drive, Friendswood, Texas 77546**

**1. Call to order**

The meeting was called to order at 4:00 p.m. with a quorum present.

Present: Dr. Rebecca Hillenburg, President; Paul Marx, Secretary/Treasurer; Ron Cox, Member; Arden Trey Hill, Member; Scott Mackenzie, Member; Chris Richardson, Member

Staff members present: Steven Rhea, Assistant City Manager; Karen Horner, City Attorney; Aubrey Harbin, Director of Community Development; Kristina Cuellar, Secretary

Councilmembers: Sally Branson

Absent: Elmer “Bubba” Johnson, Vice President

**2. Citizen comments**

Mayor Mike Foreman thanked Alton Todd and Pat McGinnis for their time spent in FDED.

**3. Approval of Minutes**

- A. Consider the approval of the minutes of the Friendswood Downtown Economic Development Corporation Meeting held on August 13, 2024.

Motion to Approve: Cox

Second: Mackenzie

Vote: 6/0 Approved

**4. Discussion and Possible Action**

- A. Consider adopting the proposed Friendswood Downtown Economic Development Corporation Fiscal Year 2025 budget.

Rhea presented the proposed FY25 Budget.

Motion to Approve: Mackenzie

Second: Marx

Vote: 6/0 Approved

- B. Consider approving a professional services agreement with UP Art Studio, LLC for the Keep Friendswood Beautiful Electrical Box Artwork Project.

Motion to Approve upon the approval of Texas Department of Transportation: Hill

Second: Marx

Vote: 6/0 Approved

## **5. Reports**

- A. Receive the FM 518 Illumination Project report.

Not much movement in the project from last month. An update on removing the powerlines, Engineering is now looking into quotes from companies that will provide 'turnkey' service.

- B. Receive the Friendswood Downtown Economic Development Corporation Financial Report for August 2024.

Rhea presented the updated financial report with a \$2,803,875 Beginning Fund Balance for August 2024, added revenue of \$92,970 and expenditures of \$1,333 including staff services. The Ending Fund Balance is \$2,895,512 with an Unencumbered Fund Balance for August 2024 of \$2,044,033.

- C. Recognition of past board members.

Board members thanked Alton Todd and Patrick McGinnis for their dedicated years of service to FDEDC.

## **6. Adjournment**

With no further business to discuss, the meeting was adjourned at 4:44 p.m.