



**CITY COUNCIL SPECIAL MEETING
WEDNESDAY, MAY 14, 2025, 5:00 PM
COUNCIL CHAMBERS, CITY HALL
910 S. FRIENDSWOOD DR, FRIENDSWOOD, TEXAS 77546**

AGENDA

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE - United States Pledge and State of Texas Pledge.

4. PUBLIC COMMENT

To comply with the provisions of the Texas Open Meetings Act, the City Council may not deliberate any item not listed on the agenda, as such, the City Council will listen to public comment and may (i) refer the item to City Management for further action or (ii) direct staff to place an item on a future agenda. During public comment, the public shall comply with the Council's rules of decorum.

5. COUNCIL COMMENTS AND REPORTS

Notice is hereby given in accordance with Section 551.0415 of the Texas Government Code, the City Council of the City of Friendswood may receive reports about items of community interest from City staff and/or a member of the City Council, but no action or possible action shall be taken or discussed concerning the subject of such report.

- A. Recognize Councilmember Brent Erenwert for his six (6) years of service on the City of Friendswood City Council.

6. FOURTH OF JULY GRAND MARSHAL

- A. Consider a resolution amending the Grand Marshal Selection Policy.
- B. Consider approving a nomination for 4th of July Parade Grand Marshal.

7. BUSINESS ITEMS

- A. Consider authorizing a contract with International Library Services, Inc., for the purchase ILS AutoLend Library kiosk including its related software, hardware and service maintenance.

8. ELECTION CANVASS

- A. Canvass the returns of the City of Friendswood General Election held on May 3, 2025.
- B. Consider an ordinance declaring the results of the City of Friendswood General Election held on May 3, 2025.

9. SWEARING-IN CEREMONY

- A. Administer the oath of office to Michael P. Ross, Councilmember Position No. Six.

10. ADJOURNMENT

PUBLIC NOTICE IS GIVEN THAT IN ADDITION TO ANY EXECUTIVE SESSION LISTED ABOVE, THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE SECTIONS 551.071 - 551.090 TO DISCUSS ANY MATTERS LISTED ABOVE.

THE CITY OF FRIENDSWOOD IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. PLEASE CONTACT THE CITY SECRETARY'S OFFICE BY PHONE AT (281) 996-3270, FAX (281) 482-1634, OR CONTACT (281) 996-3270 VIA RELAY TEXAS AT 711 OR 1-800-735-2988 FOR TYY SERVICES. FOR MORE INFORMATION CONCERNING RELAY TEXAS, PLEASE VISIT: [HTTP://RELAYTEXAS.COM](http://RELAYTEXAS.COM).

Raquel Martinez



Posted by: Raquel Martinez, TRMC, City Secretary
Posted in compliance with the Open Meetings Act on this
9TH day of May 2025, at 2:00 P.M.

**FRIENDSWOOD CITY COUNCIL
AGENDA ITEM FORM**

Date requested for City Council consideration: May 14, 2025

Date submitted: 03/19/2025

Prepared by: Raquel Martinez, Deputy City Secretary

Subject: Recognize Councilmember Brent Erenwert for his six (6) years of service on the City of Friendswood City Council.

Originating Department: City Secretary

Degree of importance:

SUMMARY / ORIGINATING CAUSE

This item allows the members of the Council to recognize outgoing Councilmember for Position No. Six, Brent Erenwert for his years of service on the Friendswood City Council.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

**FRIENDSWOOD CITY COUNCIL
AGENDA ITEM FORM**

Date requested for City Council consideration: May 14, 2025

Date submitted: 05/01/2025

Prepared by: Leticia Brysch, Assistant City Manager/City Secretary

Subject: Consider a resolution amending the Grand Marshal Selection Policy.

Originating Department: City Manager

Degree of importance:

SUMMARY / ORIGINATING CAUSE

On July 10, 2023, the City Council approved Resolution No. R2023-16, adopting a policy for the Grand Marshal selection process. Since that time, staff have identified the need for some flexibility concerning the nomination submittal deadline. As proposed, this amended policy allows the Mayor to extend the nomination submittal deadline if there are no applications or an insufficient number of applications by the March 1st nomination application due date.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

Staff recommends approval.

ATTACHMENTS

1. Resolution - Grand Marshal Selection Policy
2. Exhibit A - Grand Marshal Selection Policy

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD,
TEXAS, AMENDING THE GRAND MARSHAL SELECTION POLICY FOR THE CITY
OF FRIENDSWOOD'S 4TH OF JULY GRAND PARADE ADOPTED VIA RESOLUTION
NO. R2023-16 ON JULY 10, 2023; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the nomination and selection of a Grand Marshal for the City of Friendswood's 4th of July Grand Parade is a great honor to be bestowed on a deserving individual who has provided significant contributions through their service and/or achievements; and

WHEREAS, on July 10, 2023, the City Council passed Resolution No. R2023-16, which established the Grand Marshal Selection Policy to streamline and to add continuity to the Grand Marshal selection process; and

WHEREAS, such policy established March 1st of each year as the deadline to receive applications for Grand Marshal nominations; and

WHEREAS, the City Council desires to give the Mayor the ability to extend such deadline in case no applications or an insufficient number of applications are received by the March 1st deadline; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, STATE OF TEXAS:

Section 1. That all matters and facts set forth in the recitals hereinabove are found to be true by the City Council of the City of Friendswood.

Section 2. That the City Council of the City of Friendswood, Texas, hereby amends the City of Friendswood's Grand Marshal Selection Policy to allow the Mayor to extend the deadline for nominations to be submitted. Such amended policy is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes.

Section 3. This resolution shall take effect immediately from and after its passage by the City Council of the City of Friendswood.

INTRODUCED, READ AND PASSED by the affirmative vote of the City Council of the City of Friendswood on this the 14th day of May, 2025.

MIKE FOREMAN, Mayor

ATTEST:

RAQUEL MARTINEZ, City Secretary

APPROVED AS TO FORM:

KAREN L. HORNER, City Attorney

H:\City Council\Resolutions\2025\05-14-2025\Resolution - Grand Marshal Selection Policy.doc

Exhibit "A"

City of Friendswood Grand Marshal Selection Policy

Grand Marshal

The City of Friendswood extends the opportunity to the community to nominate a deserving individual to be the Grand Marshal for the City's 4th of July Grand Parade.

Criteria for Candidates

- Nominees will be selected on the basis of their contributions to the quality of life in Friendswood, through civic and/or social services; humanitarianism; personal achievements in the areas of the arts, sports, etc.; or on the basis of the distinction that they have brought to the Friendswood area resulting from achievements elsewhere.
- Nominees must be in good standing in the community and be subject to a background check.
- Nominees should be a current or long-term past resident of Friendswood, Texas.
- Nominees must be willing to act as Grand Marshal.
- Nominees must be willing and able to attend the 4th of July Grand Parade.

Nominees must be willing and available to serve as Grand Marshal, including receiving acknowledgment at City Council, attending the Dignitary Breakfast, and leading the parade. People previously nominated but not selected may be nominated again.

Nominations must be submitted via application on the City's website to the City Secretary at citysecretary@friendswood.com and received on or before March 1st of the year in which the parade will be held; provided that such date may be extended upon approval of the Mayor. Applications also require signatures of three references, who are qualified voters of the City and have not signed as a reference or applicant for another nominee for Grand Marshal for the same year. References may be contacted during the vetting process to obtain additional information.

Council Deliberation & Decision

Upon receipt of an application, the Mayor may direct staff and/or volunteer committee(s) to review applications and make recommendations prior to Council considering any appointment.

Council will review applications and any recommendations received and may appoint a Grand Marshal at a meeting of the City Council, if desired.

**FRIENDSWOOD CITY COUNCIL
AGENDA ITEM FORM**

Date requested for City Council consideration: May 14, 2025

Date submitted: 05/01/2025

Prepared by: Leticia Brysch, Assistant City Manager/City Secretary

Subject: Consider approving a nomination for 4th of July Parade Grand Marshal.

Originating Department: City Secretary

Degree of importance:

SUMMARY / ORIGINATING CAUSE

This item allows the City Council to consider the nomination of Captain Barry "Butch" Wilmore, U.S. Navy, Retired and NASA Astronaut, for this year's 4th of July Parade Grand Marshal. Captain Wilmore was nominated by Ms. Catherine Wood for his numerous accolades as a NASA astronaut, who recently returned from spending an unplanned 286 days on the International Space Station after his spacecraft suffered a technical glitch. His resilience, courage, and commitment to serve his country is an inspiration to Friendswood and the world. For more information on Captain Wilmore, his nomination form is attached for your review.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

1. 2025 Wilmore, Barry Grand Marshal application Redacted



CITY OF FRIENDSWOOD

Applications must be submitted to the
City Secretary's Office via email to:
citysecretary@friendswood.com

FOR OFFICE USE ONLY

Date Received: _____
Date of Meeting: _____
Date of Response: _____

4TH OF JULY GRAND MARSHAL APPLICATION

Applicant Information

Applicant's Name: Catherine Wood
Mailing Address: [REDACTED] Friendswood, Texas Zip: 77546
Home Phone: [REDACTED] Mobile: [REDACTED] Email: cwood@friendswood.com

Nominee's Information

Nominee's Name: Barry "Butch" Wilmore, (Captain, U.S. Navy, Retired) NASA Astronaut
Mailing Address: [REDACTED] Webster, Texas (League City) Zip: 77598
Home Phone: [REDACTED] Mobile: [REDACTED] Email: [REDACTED]

Basis of Application

Select the basis on which the Nominee qualifies:

- ☒ Civic and/or social services ☐ Humanitarianism
☒ Personal achievements in the areas of the arts, sports, etc. ☒ Distinction brought to Friendswood resulting from achievements elsewhere

Has the Nominee been a Grand Marshal for the City's parade in the past? ☐ Yes ☒ No

Description of the Nominee's act(s) or which have displayed outstanding service, support, and commitment to the community, county, state, and/or country.

NASA astronaut Butch Wilmore returned to Earth on March 18th after spending nine unplanned months in the International Space Station. Wilmore and fellow astronaut Sunita Williams remained in space for 286 days as their spacecraft suffered a technical glitch. While in space, they supported the current International Space Station crew with multiple tests and experiments to forward their space mission, while working to understand the Starliner's malfunctions and help future space travel. Wilmore's commitment to serving his country in the midst of incredible challenge serves as an inspiration to Friendswood and the world that through hard work, teamwork and faith, we are capable of incredible feats that can change the course of human history here and in space. A copy of Wilmore's bio and picture is also attached.

Applicant's Signature

I have read and understand the City of Friendswood's Grand Marshal Selection Policy and affirm that I have visited with the Nominee, who is willing to undergo a background check and to serve if selected by the City Council.

Cat Wood 4-30-25
Applicant's Signature (Date)

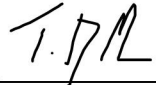
Additional sheets may be submitted for consideration.

References' Signatures

I have read the foregoing application and desire to support the nominee. I further affirm that I am a qualified voter of the City of Friendswood and have not signed as an applicant or a reference for another nominee for Grand Marshal this year. I am willing to provide additional information to the City upon request.

Reference's Signature: 
Reference's Printed Name: Mike Foreman
Reference's Mailing Address: 910 S Friendswood Dr, Friendswood, Texas Zip: 77546
Home Phone: 281-996-3275 Mobile: _____ Email: mayor@friendswood.com

Reference's Signature:  May 02, 2025
Reference's Printed Name: Sally Branson
Reference's Mailing Address: 910 S Friendswood Dr, Friendswood, Texas Zip: 77546
Home Phone: 281-996-3275 Mobile: _____ Email: sbranson@friendswood.com

Reference's Signature:  May 06, 2025
Reference's Printed Name: Travis Mann
Reference's Mailing Address: [REDACTED] Friendswood, Texas Zip: 77546
Home Phone: _____ Mobile: [REDACTED] Email: [REDACTED]

ASTRONAUT BIOGRAPHY



National Aeronautics and Space Administration

Lyndon B. Johnson Space Center
Houston, Texas 77058

March 2025



Barry E. "Butch" Wilmore

(Captain, U.S. Navy, Ret.) NASA Astronaut

Summary:

Barry E. Wilmore (Captain, U.S. Navy, Ret.) is a veteran of three spaceflights and has accumulated a total of 464 days in space. Wilmore launched to the International Space Station aboard a Russian Soyuz in Sept. 2014 as a member of Expedition 41. He served as a Flight Engineer until November when he assumed command of the station upon arrival of the Expedition 42 crew. He returned to Earth in March 2015. During this mission, he logged 167 days in space and performed four spacewalks totaling 25 hours, 36 minutes. In 2009, Wilmore served as a pilot aboard space shuttle Atlantis for STS-129, traveling 4.5 million miles in 171 orbits. Most recently, NASA astronauts Butch Wilmore and Suni Williams launched aboard Boeing's Starliner spacecraft on June 5, 2024, for its first crewed flight, arriving at the space station on June 6. Following the agency's decision to return Starliner uncrewed, the duo became Expedition 71/72 crewmembers and returned home in March 2025 aboard the SpaceX Dragon spacecraft with NASA astronaut Nick Hague and Roscosmos cosmonaut Aleksandr Gorbunov on NASA's SpaceX Crew-9 mission.

Personal Data:

Wilmore is married to the former Miss Deanna Newport of Helenwood, Tennessee, and they have two daughters, Daryn and Logan. Wilmore was raised in Mt. Juliet, Tennessee where his parents Eugene and Faye Wilmore still reside. His brother Jack and family reside in Franklin, Tennessee.

Education:

Mount Juliet High School, Mount Juliet, Tennessee. Bachelor of Science and Master of Science in Electrical Engineering, Tennessee Technological University. Master of Science in Aviation Systems, University of Tennessee.

Experience:

Wilmore has accumulated more than 8,000 flight hours and 663 carrier landings, all in tactical jet aircraft, and is a graduate of the United States Naval Test Pilot School (USNTPS). During his tenure as a fleet Naval officer and aviator, Wilmore completed four operational deployments, flying the A-7E and FA 18 aircraft from the decks of the USS Forrestal, USS Kennedy, USS Enterprise and the USS Eisenhower aircraft carriers. He has flown missions in support of Operations Desert Storm, Desert Shield and Southern Watch over the skies of Iraq, as well as missions over Bosnia in support of United States and NATO interests. Wilmore successfully completed 21 combat missions during Operation Desert Storm while operating from the flight deck of the USS Kennedy. His most recent operational deployment was aboard the USS Eisenhower with the "Blue Blasters" of Strike Fighter Squadron 34 (VFA-34), where he flew his final combat missions.

As a Navy test pilot, Wilmore participated in all aspects of the initial development of the T-45 jet trainer to include initial carrier landing certification and high angle of attack flight tests. His test tour also included a stint at USNTPS as a systems and fixed wing Flight Test Instructor. Prior to his selection to NASA, Wilmore was on exchange to the United States Air Force as a Flight Test Instructor at the Air Force Test Pilot School at Edwards Air Force Base, California.

<https://www.nasa.gov/astronauts>

ASTRONAUT BIOGRAPHY



Barry E. Wilmore

NASA Experience:

Selected as an astronaut by NASA in July 2000, Wilmore reported for training in August 2000. Following the completion of two years of training and evaluation, he was assigned technical duties representing the Astronaut Office on all propulsion systems issues including the space shuttle main engines, solid rocket motor, external tank, and also led the astronaut support team that traveled to NASA's Kennedy Space Center, Florida, in support of launch and landing operations. To date, Wilmore has logged 464 days in space. He completed his first flight as pilot on STS-129 where he logged more than 259 hours (11 days) in space. From September to November 2014, he served as Flight Engineer aboard the International Space Station for Expedition 41 and then as commander of Expedition 42 from November 2014 to March 2015 totaling 167 days in space. NASA astronauts Butch Wilmore and Suni Williams launched aboard Boeing's Starliner spacecraft on June 5, 2024 for its first crewed flight, arriving at the space station on June 6. Following the agency's decision to return Starliner uncrewed, the duo became Expedition 71/72 crewmembers and returned home in March 2025 aboard the SpaceX Dragon spacecraft with NASA astronaut Nick Hague and Roscosmos cosmonaut Aleksandr Gorbunov on NASA's SpaceX Crew-9 mission.

Spaceflight Experience:

STS-129 (November 16 through November 29, 2009). This was the 31st shuttle flight to the International Space Station. During the mission, the crew delivered two Express Logistics Carrier (ELC racks) and about 30,000 pounds of replacement parts to maintain the station's proper orientation in space. The mission also featured three spacewalks. The STS-129 mission was completed in 10 days, 19 hours, 16 minutes and 13 seconds, traveling 4.5 million miles in 171 orbits, and returned to Earth bringing back with them NASA astronaut, Nicole Stott, following her tour of duty aboard the station.

Expedition 41/42 (September 25, 2014 through March 12, 2015). Wilmore and cosmonauts Elena Serova and Alexander Samokutyaev launched to the International Space Station in a Soyuz spacecraft from the Baikonur Cosmodrome in Kazakhstan. Wilmore assumed command of the station in November 2014. On March 12, 2015 the Expedition 42 crew safely touched down in Dzhezkazgan, Kazakhstan after a 167 day mission aboard the International Space Station. Wilmore performed three spacewalks to prepare for new international docking adapters and future U.S. commercial crew spacecraft. In addition, he completed a spacewalk with fellow astronaut Reid Wiseman to replace a failed voltage regulator.

During Expedition 72, as part of NASA's SpaceX Crew-9 crew, Wilmore completed a spacewalk with NASA astronaut Suni Williams to help remove a radio frequency group antenna assembly from the station's truss and collected samples and surface material for analysis from the Destiny laboratory and the Quest airlock. Wilmore has now logged over 31 hours and 60 minutes of time in five spacewalks.

Awards/Honors:

Personal Decorations Include: The Legion of Merit, The Defense Superior Service Medal, Defense Meritorious Service Medal, Two Navy Meritorious Service Medals, Five Air Medals, Three with Combat 'V' designation, Six Navy Commendation Medals, Three of which also hold the Combat 'V' designation, The NASA Distinguished Service Medal, Two NASA Space Flight Medals and Two Navy Achievement Medals.

Other Awards Include: NCAA Theodore Roosevelt Award (2018), University of Tennessee Centennial Alumni - Top 100 Graduates (2017), University of Tennessee Mechanical Aerospace & Biomedical Engineering (MABE) Hall of Fame Inductee (2017), University of Tennessee Accomplished Alumni Award (2015), Honorary Doctorate, Tennessee Technological University (2012), Tennessee Technological University Outstanding Alumnus and Engineer of Distinction

ASTRONAUT BIOGRAPHY



Barry E. Wilmore

(2010), Tennessee Technological University "Sports Hall of Fame" Inductee for football (2003), U.S. Atlantic Fleet "Strike Fighter Aviator of the Year" (1999), Strike Fighter Wing Atlantic "Scott Speicher Award" for Weapons Employment Excellence (1998), United States Atlantic Fleet "Light Attack Wing One - Pilot of the Year" (1991), Initial Naval Flight Training "Commodores List with Distinction" (1987-88), Aviation Officer Candidate School (AOCS) "Distinguished Naval Graduate" (1986).

Pronunciation:

BEAR-ee WILL-more

**FRIENDSWOOD CITY COUNCIL
AGENDA ITEM FORM**

Date requested for City Council consideration: May 14, 2025

Date submitted: 05/01/2025

Prepared by: Leticia Brysch, Assistant City Manager/City Secretary

Subject: Consider authorizing a contract with International Library Services, Inc., for the purchase ILS AutoLend Library kiosk including its related software, hardware and service maintenance.

Originating Department: City Secretary

Degree of importance:

SUMMARY / ORIGINATING CAUSE

This item authorizes a contract with International Library Services, Inc., for the purchase ILS AutoLend Library kiosk including its related software, hardware and service maintenance.

The Kiosk will have the capacity to hold up to 400 items, including both hardcover and softcover books, DVDs, games and audiobooks, and will provide a hotspot for downloading ebooks and other materials. The cost of the unit, including installation, maintenance, and all related software is \$69,400 for the first year. Continuing service for the second year is \$6,490 and such service for subsequent years shall not exceed 5% over the previous year's pricing.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

Staff recommends approval.

ATTACHMENTS

1. ILS AutoLend Installation and Maintenance Agreement
2. ILS Proposal
3. ILS Government Code Verification Form
4. ILS Form 1295
5. ILS Certificate of Insurance

AUTOLEND™ LIBRARY AGREEMENT

STATE OF TEXAS §
 §
COUNTY OF GALVESTON §

This AUTOLEND™ Library Agreement (this "Agreement") is entered into as of the date of execution stated hereinbelow by and between INTERNATIONAL LIBRARY SERVICES INC., a Maryland Corporation (hereinafter called "ILSinc") and the Customer OF FRIENDSWOOD, a Texas home-rule municipal corporation (hereinafter called the "Customer").

Whereas upon receipt of this Agreement, ILSinc agrees to provide the Customer AutoLend™ Library Kiosks and certain support with respect to the Unit and software, and, to the extent indicated herein and with respect to the unit specified, the Customer wishes to have ILSinc produce, deliver install and render maintenance to said Unit.

NOW, THEREFORE, in consideration of the promises and the covenants set forth herein, ILSinc and the Customer agree as follows:

1. DEFINITIONS

- 1.1 Level 1 Maintenance** The term "Level 1 Maintenance" refers to maintenance and Unit upkeep required of the Customer, described in "Customer Responsibility."
- 1.2 Level 1 Maintenance Contact Person** The term "Level 1 Maintenance Contact Person" shall mean the person or persons responsible for performing Level 1 Maintenance for the Unit. A Level 1 Maintenance Contact Person supplied by the Customer must be identified for each Unit, and such identification shall be made on the Unit Maintenance Form, which is attached hereto as Exhibit A.
- 1.3 Level 2 Maintenance** The term "Level 2 Maintenance" refers to hardware and software maintenance required of ILSinc, described herein.
- 1.4 Updates** The term "Updates" shall mean error corrections and enhancements made generally available to all Customers of the Licensed Software by ILSinc or its software suppliers.
- 1.5 Unit** The term "Unit" shall refer to the ILS AutoLend Library™ that is described as:

ILS AutoLend Library™						
Capacity	Standard: 228 items (*Custom option up to 400 based on configuration)					
Electrical Requirements	Domestic: 110 VAC/60Hz, 1.2 AMPS International: 220 VAC/50Hz, 0.6 AMPS					
Dimensions	Height	79"	Width	34"	Depth	41"
Ship Weight	*850 lbs					

The Unit shall be fully automated capabilities with the ability for patrons to browse, hold, pickup, and return library materials. The Unit shall have the following features:

- Capacity: up to 400 items per cabinet (based on interior configuration);
- Access Model: 24/7 fully automated;
- Installation: Indoors or Outdoors;
- Power: Single 110-220v and 60/50Hz outlet;
- Network: Supports WiFi and wired Ethernet;
- Dimensions: 34"W x 41" D x 72" H;
- Material Types: Hardcover Fiction, Juvenile, Children's Picture, paperback, DVD/Game/Audio Book, hotspot for downloading of ebooks and other materials;
- Slot Size: 2" W x 10.5" W x 10.5" H;
- Display: 19: IP65, rated, full Touchscreen;
- ADA compliant material slots, display, and patron interface;
- Email and printed receipts;
- Active device monitoring with staff email notifications; and
- Simple patron and staff interaction with easy to use, Active screen directions.

2. EQUIPMENT

ILSinc shall deliver the Unit to the City at the City's selected location within 56 calendar days of execution of this Agreement by the City Manager. ILSinc shall obtain approval of the date and time of delivery of both the Customer's Library Director and the Customer's Director of Information Technology. ILSinc shall install the Unit and shall provide the Customer with training as necessary for the proper use of the Unit.

3. SERVICES PROVIDED

Provided the Customer has paid the sums maintenance, ILSinc shall render the following:

3.1 Level 2 Maintenance, Hardware

ILSinc shall provide unlimited telephone support; Product Polling for Unit status and diagnosis; and service alert, which shall consist of notification to the Level 1 Support Contact Person if a problem is found to exist.

If, after phone consultation, ILSinc or its service bureau determines a service call is necessary, they will perform such service and replace parts at its discretion (if covered by this Agreement) at no additional charge; and use reasonable business efforts to make unscheduled service calls within 48 hours after confirmation of a problem requiring a service technician. In no case shall the Unit be down more than five business days of the Customer.

3.2 Level 2 Maintenance, Software

The Customer shall be entitled to all Updates and error corrections (as and when generally made available to ILSinc customers) for the proprietary Licensed Software.

4. CUSTOMER RESPONSIBILITY

4.1 Level 1 Maintenance

Resetting any of the items of Unit equipment; the clearing of paper jams in receipt printer, restoring power and telephone line connections, changing or refilling receipt paper; exterior cleaning, coordination between ILSinc and the Customer's integrated library system (ILS) provider and telephone coordination with ILSinc or its Diagnostics Service Bureau to remedy superficial problems.

4.2 Network and Telecommunications

The Customer is responsible for information that will allow the Unit to communicate with the network and with the Customer's ILS. Specifically, the Customer is responsible for the installation of the wide band line, properly programmed and functioning router (if necessary), and the electrical power at the installation site. The Customer is responsible for having the aforementioned utilities operational by the installation date. ILSinc will notify the Customer at least 15 days prior to the projected installation date. Failure to have the utilities in full operation when the Unit is installed shall not be cause for delay of payment of any of the portion of the sales price which may become due and payable at the shipping date. Additional fees may be due if delays are caused by failure to have all utilities on site at the time of the initial delivery.

The Customer will bear the responsibility for notifying ILSinc prior to, during or after installation, of any changes to their network configuration (i.e.: IP address; Subnet Mask; Router Gateway; Domain Name; and IP address for the Domain Name Server).

5. EXCLUSIONS

The maintenance and other matters referred to in this section are excluded from all maintenance offered by ILSinc, regardless of category;

5.1 Level 1 Maintenance

All Level 1 Maintenance shall be the responsibility of the Customer.

5.2 External Causes

Maintenance under this Agreement shall not include malfunctions or performance problems resulting (I) from external causes such as vandalism, civil disturbance, fire, flood, and storm; (II) from tampering, abuse, power fluctuations, or misuse; (III) from unauthorized installation, reinstallation, or repair; or (IV) from problems or errors resulting from unauthorized customization of the Unit or integration of the Licensed Software with other computer programs not approved by ILSinc or its suppliers.

5.3 Repairs

Any error corrections, repairs, or replacements required to make the Unit function properly, but which are referred to in Section 5.2 External Causes (and hence excluded from coverage) shall be provided at a cost agreed to by the ILSinc And the Customer in writing prior to any repairs being made. Such cost shall not exceed ILSinc's then standard labor and programming rates and ILSinc's then standard price for replacement parts.

6. TERM AND TERMINATION

6.1 Pricing

The Sales Price shall be \$69,400 for the first year. The Service, Maintenance and Training as outlined in this Agreement is included in the original purchase price commencing from the date of installation. Continuing service for the second year is \$6,490 and going forward for years three (3) and beyond, will be provided at the then current annual rate but increases not to exceed 5% over the previous year.

6.2 Term

This Agreement commences on the date of installation and shall continue in effect as long as any of the Licensed Software remains installed on the Unit, unless earlier terminated as provided herein and providing the Customer has paid the above mentioned annual maintenance fee.

6.3 Termination

If either party fails to fulfill their obligations hereunder, this Agreement may be terminated by either party upon 30 days' written notice. If within the said period the party receiving the notice fails reasonably to cure the alleged breach set forth in the notice, this Agreement will be terminated. Furthermore, in the event funds are not appropriated for this Agreement by the Customer, the Customer has the right in any given fiscal year to terminate this Agreement without penalties of any sort and the Customer shall be entitled to a pro rata refund of the annual payment made under this Agreement.

Should this Agreement be terminated by the Customer after having provided to ILSinc notice of the default and an opportunity to cure, the Customer shall be entitled to a pro rat refund of the annual maintenance payment plus the following based upon the year of termination:

Agreement Year	% Refund of Unit Cost
1	100%
2	80%
3	60%
4	40%
5	20%

Any refund due hereunder shall be made on the date of termination and late payments shall accrue interest at the rate specified in Section 2251.025 of the Texas Government Code.

6.4 Effect of Termination

Upon termination hereof, the Customer shall cease all use and remove from the Unit all copies, in any form or medium, of the ILSinc licensed software. ILSinc reserves the right to inspect the Unit for confirmation in conformance of this paragraph.

7. ASSIGNMENT

This Agreement may not be assigned by either party without the prior express, written consent of the other party, which consent shall not be unreasonably withheld.

8. FORCE MAJEURE

Neither party shall be liable to the other for delay or failure to perform any obligation hereunder as a result of an event of force majeure, including, but not limited to, acts of God or of the public enemy, fire, natural disaster, explosion, civil disturbance, labor disputes, interruption of supply, Law or regulation, governmental action, or any other cause beyond the control of that party.

9. TAXES

Since the Customer is a tax-exempt organization, no taxes shall be applied to any delivery of any service or product. ILSinc must be furnished a certificate of tax-exempt status within 14 days of the date first written above.

10. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be an original, and all of which, taken together, shall constitute one and the same instrument.

11. PRODUCT WARRANTY

11.1 Limited Warranty

ILSinc warrants to the Customer that the Unit, subject to the limitations and exclusions herein, shall be free from material defect in workmanship and materials for a period of one year after installation at the Customer's site. Provided, however, that this warranty shall be void if the Products are not used in accordance with normal operational procedures. This one year warranty shall also apply to any replacement parts installed on the Products; however, such warranty extends only to the new part in question and does not extend the life of the warranty for any other parts or components or in any other respect.

11.2 Exclusions

The warranty described hereof shall not include: performance problems resulting (I) from external causes such as vandalism, civil disturbance, fire, flood, storm, adverse exposure to the elements or temperature extremes beyond the Unit specifications as denoted in paragraph 4.2 above; (II) from tampering, abuse, power fluctuations, or misuse; (III) from unauthorized installation, reinstallation, or repair; or (IV) from problems or errors resulting from unauthorized customization of the Unit or integration of the Licensed Software with other computer programs not created by ILSinc unless approved by ILSinc or its suppliers

THE WARRANTY STATED HEREIN IS GIVEN IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

12. INSURANCE

ILSinc shall procure and maintain at its sole cost and expense for the duration of the Agreement, insurance against claims for injuries to persons or damages to property

which may arise from or in connection with the performance of the work hereunder by ILSinc, its agents, representatives, volunteers, employees or subconsultants.

- 12.1 ILSinc's insurance coverage shall be primary insurance with respect to the Customer, its officials, employees and agents. Any insurance or self-insurance maintained by the Customer, its officials, employees or agents shall be considered in excess of ILSinc's insurance and shall not contribute to it. Further, ILSinc shall include all subconsultants, agents and assigns as additional insureds under its policy or shall furnish separate certificates and endorsements for each such person or entity. All coverages for subconsultants and assigns shall be subject to all of the requirements stated herein.

The following is a list of standard insurance policies along with their respective minimum coverage amounts required in this Agreement:

1. Commercial General Liability
 - General Aggregate: \$2,000,000
 - Products & Completed Operations Aggregate: \$1,000,000
 - Personal & Advertising Injury: \$1,000,000
 - Per Occurrence: \$1,000,000
 - Fire Damage: \$50,000
 - Coverage shall be broad form CGL
 - Waiver of subrogation required
 - No coverage shall be deleted from standard policy without notification of individual exclusions being attached for review and acceptance.
2. Business Automobile Policy
 - Combined Single Limits: \$1,000,000
 - Coverage for "Any Auto"
 - Waiver of subrogation required.
3. Workers' Compensation
 - Statutory Limits
 - Employer's Liability: \$500,000
 - Waiver of Subrogation required.

- 12.2 The following shall be applicable to all policies of insurance required herein.

1. Insurance carrier must have an A.M. Best Rating of A: VII or better.
2. Only insurance carriers licensed and admitted to do business in the State of Texas will be accepted.
3. Liability policies must be on occurrence form.
4. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Customer.
5. The Customer, its officers, agents and employees are to be added as Additional Insureds to all liability policies.
6. Upon request and without cost to the Customer, a certified copy of all insurance policies and/or certificates of insurance shall be furnished to the Customer.
7. All insurance required herein shall be secured and maintained in a company or companies satisfactory to the Customer, and shall be carried in the name of ILSinc.

13. INDEMNIFICATION

ILSINC HEREBY AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND THE CUSTOMER, ITS OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, LOSSES, DAMAGES, DEMANDS, CAUSES OF ACTION, SUITS AND LIABILITY OF EVERY KIND, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS AND ATTORNEYS' FEES, FOR INJURY TO OR DEATH OF ANY PERSON, FOR LOSS OF USE OR REVENUE, OR FOR DAMAGE TO ANY PROPERTY ARISING OUT OF OR IN CONNECTION WITH THE ACTUAL OR ALLEGED MALFUNCTION, DESIGN OR WORKMANSHIP IN THE MANUFACTURE OF EQUIPMENT, THE FULFILLMENT OF THIS AGREEMENT, OR THE BREACH OF ANY EXPRESS OR IMPLIED WARRANTIES UNDER THIS AGREEMENT. SUCH INDEMNITY SHALL APPLY WHERE THE CLAIMS, LOSSES, DAMAGES, CAUSES OF ACTION, SUITS OR LIABILITY ARISE IN PART FROM (I) THE JOINT NEGLIGENCE OF THE CUSTOMER AND ILSINC, AND/OR THEIR RESPECTIVE OFFICERS, AGENTS AND/OR EMPLOYEES OR (II) THE SOLE NEGLIGENCE OF ILSINC, ITS OFFICERS, AGENTS AND EMPLOYEES. IT IS THE EXPRESSED INTENTION OF THE PARTIES HERETO, BOTH ILSINC AND THE CUSTOMER, THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH IS INDEMNITY BY ILSINC TO INDEMNIFY AND PROTECT THE CUSTOMER FROM THE CONSEQUENCE OF (I) THE CUSTOMER'S OWN NEGLIGENCE WHERE THAT NEGLIGENCE IS A CONCURRING CAUSE WITH THAT OF ILSINC OF THE INJURY, DEATH OR DAMAGE AND/OR (II) ILSINC'S OWN NEGLIGENCE WHERE THAT NEGLIGENCE IS THE SOLE CAUSE OF THE INJURY, DEATH, OR DAMAGE. FURTHERMORE, THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL HAVE NO APPLICATION TO ANY CLAIM, LOSS, DAMAGE, CAUSE OF ACTION, SUIT AND LIABILITY WHERE IN INJURY, DEATH OR DAMAGE RESULTS FROM THE SOLE NEGLIGENCE OF THE CUSTOMER UNMIXED WITH THE FAULT OF ANY OTHER PERSON OR ENTITY. IN THE EVENT ANY ACTION OR PROCEEDING IS BROUGHT AGAINST THE CUSTOMER BY REASON OF ANY OF THE ABOVE, ILSINC AGREES AND COVENANTS TO DEFEND THE ACTION OR PROCEEDING BY COUNSEL ACCEPTABLE TO THE CUSTOMER. THE INDEMNITY PROVIDED FOR HEREIN SHALL SURVIVE THE TERMINATION OR EXPIRATION OF THIS AGREEMENT.

14. RELEASE

By this Agreement, the Customer does not consent to litigation and expressly revokes any consent to litigation that it may have granted by the terms of this

Agreement, any charter, or applicable state law. ILSinc assumes full responsibility for the installation and services to be performed and releases, relinquishes, and discharges the Customer, its officers, agents and employees from all claims, demands and causes of action of every kind and character for any injury to any person (whether third persons, ILSinc, or employees of either of the parties). This release includes the cost of defense of any claim and any loss of or damage to property (whether property of the parties or of third parties) that is caused by or alleged to be caused by, arising out of, or in connection with the ILSinc's installation or services to be performed under this Agreement whether or not said claims, demands, and causes of action are covered in whole or in part by insurance.

15. PROPRIETARY DATA

The Customer agrees that the hardware design and configuration, software and other processes used by ILSinc in the performance of this effort are proprietary to ILSinc and the Customer further agrees not to provide or otherwise make available the proprietary data, or related materials, to any person other than the Customer or ILSinc employees without the prior written consent of ILSinc. ILSinc understands and agrees that should the Customer receive a request for public information involving such proprietary data, the Customer will notify ILSinc of the request in writing and ILSinc shall have the obligation to make arguments to the Texas Attorney General as to why the information should not be disclosed. The parties understand and agree that the Customer shall relay on the decision of the AG and such reliance shall not be deemed a breach of this Agreement.

16. NOTICE

Unless otherwise provided in this Agreement, any notice provided for or permitted to be given must be in writing and delivered in person or by depositing same in the United States mail, postpaid and registered or certified, and addressed to the party to be notified, with return receipt requested, or by delivering the same to an officer of such party. Notice deposited in the mail as described above shall be conclusively deemed to be effective, unless otherwise stated in this Agreement, from and after the expiration of three (3) days after it is so deposited.

For the purpose of notice, the addresses of the parties shall be as follows unless properly changed as provided for herein below:

Customer:

City of Friendswood
910 S. Friendswood Drive
Friendswood, Texas 77546
Attn: City Manager

ILSinc:

International Library Services, Inc.
8205 Killeen Way
Potomac, MD 20854
Attn: President

and

City of Friendswood
416 S. Friendswood Drive
Friendswood, Texas 77546
Attn: Library Director

Each party shall have the right from time to time at any time to change its respective address and each shall have the right to specify a new address, provided that at least fifteen (15) days' written notice is given of such new address to the other party.

17. WAIVER

No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provisions hereof and no waiver shall be effective unless made in writing. In the event that any provision of this Agreement shall be illegal or otherwise unenforceable, such provision shall be severed and the entire Agreement shall not fail on account thereof and the balance of the Agreement shall continue in full force and effect.

18. ENTIRE AGREEMENT

This Agreement, together with the referenced agreements and attachments, constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes any prior expression of intent or understanding, oral or written, relating to the subject matter of this Agreement.

19. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the substantive laws of the state of Texas, and venue for all purposes shall be in Galveston County, Texas.

20. INVALIDITY

If any provision of this Agreement shall be held to be invalid, illegal or unenforceable by a court or other tribunal of competent jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The parties shall use their best efforts to replace the respective provisions or provisions of this Agreement with the legal terms and conditions approximating the original intent of the parties.

21. AMENDMENT

No amendments to this Agreement shall be effective and binding until they are reduced to writing and signed by duly authorized representatives of both parties.

22. NO ARBITRATION

Notwithstanding anything to the contrary contained in this Agreement, the Customer and ILSinc hereby agree that no claim or dispute between the Customer and ILSinc arising out of or relating to this Agreement shall be decided by any arbitration proceeding, including, without limitation, any proceeding under the Federal Arbitration Act (9 U.S.C. Sections 1-14), or any applicable state arbitration statute, including, but not limited to, the Texas General Arbitration Act, provided that in the event that the Customer is subjected to an arbitration proceeding notwithstanding this provision, ILSinc consents to be joined in the arbitration proceeding if ILSinc's presence is required or requested by the Customer for complete relief to be recorded in the arbitration proceeding.

23. HEADINGS

The article headings are used in this Agreement for convenience and reference purposes only and are not intended to define, limit or describe the scope or intent of any provision of this Agreement and shall have no meaning or effect upon its interpretation.

24. CONSTRUCTION OF AGREEMENT

The parties agree that this Agreement shall not be construed in favor of or against any party on the basis that the party did or did not author this Agreement.

25. AUTHORITY TO ENTER AGREEMENT

Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective corporations and/or business entities.

26. AGREEMENT READ

The parties acknowledge that they have read, understand and intend to be bound by the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the 15th day of May, 2025, the date of execution by the City Manager of the City of Friendswood.

CITY OF FRIENDSWOOD

MORAD KABIRI, City Manager

ATTEST:

RAQUEL MARTINEZ, City Secretary

INTERNATIONAL LIBRARY
SERVICES INC.,

(Signature)

(Printed Name)

(Title)

STATE OF TEXAS §
 §
COUNTY OF _____ §

Before me on this day personally appeared _____, in his/her capacity as _____ of International Library Services Inc., on behalf of such corporation,

_____ known to me;
_____ proved to me on the oath of _____; or
_____ proved to me through _____ his/her current

_____{description of identification
card or other document issued by the federal government or any state
government that contains the photograph and signature of the acknowledging
person}

(check one)

to be the person whose name is subscribed to the foregoing instrument, and acknowledged to
me that he/she executed that instrument for the purposes and consideration therein expressed.

Given under my hand and seal of office this ____ day of May, 2025.

Notary Public in and for the State of
Texas

My commission expires: _____

**FRIENDSWOOD CITY COUNCIL
AGENDA ITEM FORM**

Date requested for City Council consideration: May 14, 2025

Date submitted: 03/19/2025

Prepared by: Raquel Martinez, Deputy City Secretary

Subject: Canvass the returns of the City of Friendswood General Election held on May 3, 2025.

Originating Department: City Secretary

Degree of importance: High. This is a duty required under the Texas Election Code and is necessary to make the election results official.

SUMMARY / ORIGINATING CAUSE

Pursuant to Chapter 67 of the Texas Election Code, the “canvass” is the name given to the official examination of the votes cast in an election. Every general and special election held in Texas must be canvassed per Sections 67.001 and 67.002 of the Texas Election Code. The law imposes an unavoidable duty on political subdivisions to canvass elections in an official meeting in order to formally accept the results of an election.

This canvass will make the results of the City of Friendswood General Election held on May 3, 2025, final and official. These results include all election days, early voting by personal appearance and by mail, and provisional votes for the offices of Councilmember Position Nos. Four and Six, and will be presented to the Council at the meeting.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

Complete the canvass pursuant to State Law.

ATTACHMENTS

**FRIENDSWOOD CITY COUNCIL
AGENDA ITEM FORM**

Date requested for City Council consideration: May 14, 2025

Date submitted: 03/19/2025

Prepared by: Raquel Martinez, Deputy City Secretary

Subject: Consider an ordinance declaring the results of the City of Friendswood General Election held on May 3, 2025.

Originating Department: City Secretary

Degree of importance: High Importance.

SUMMARY / ORIGINATING CAUSE

This proposed ordinance declares the results of the City of Friendswood General Election held on Saturday, May 3, 2025, in which residents voted for Councilmember Position Nos. Four and Six.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Legal requirement to declare election results official.

RECOMMENDATIONS

Staff recommends approval.

ATTACHMENTS

1. Draft Ordinance - Election Results

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, TEXAS, DECLARING THE RESULTS OF THE MUNICIPAL ELECTION HELD MAY 3, 2025, CONCERNING THE ELECTION OF COUNCILMEMBERS FOR POSITION NUMBERS FOUR (4) AND SIX (6) OF THE CITY OF FRIENDSWOOD CITY COUNCIL; AND PROVIDING FOR THE EFFECTIVE DATE.

WHEREAS, the City Council of the City of Friendswood on January 6, 2025, ordered a general election to be held on May 3, 2025, for the purpose of electing Councilmembers for Position Numbers Four (4) and Six (6) of the City of Friendswood; and

WHEREAS, on May 3, 2025, the above-referenced election was held under and pursuant to the provisions of the ordinance calling such election as well as the provisions of the City's Charter and state law; and

WHEREAS, on May 9, 2025, the early voting ballot boards of Harris and Galveston Counties met to qualify ballots by mail and to verify and count provisional ballots pursuant to Chapter 65 of the Texas Election Code; and

WHEREAS, pursuant to Chapter 67 of the Texas Election Code, the City Council of the City of Friendswood, at a council meeting held on May 14, 2025, canvassed the returns of the general election called for the purpose of electing a Councilmember to Position Number Four (4) and a Councilmember to Position Number Six (6) from the City at-large (the "Election"); and

WHEREAS, the notices of the Election having been duly and properly given as required by law and as provided in the ordinance calling each such election, the Election having been duly and regularly held according to law, the returns thereof having been duly made and the Election Judges having certified the results of the Election as hereinafter set out, and the City Council having duly and regularly canvassed the returns of the Election, the City Council finds that the total votes cast at the Election were as follows:

COUNCILMEMBER, POSITION NO. FOUR (4)

Robert J. Griffon.....2,035 votes

COUNCILMEMBER, POSITION NO. SIX

Tom Hinckley1,082 votes

Michael P. Ross1,458 votes

(collectively "Election Returns"); and

WHEREAS, the City Council of the City of Friendswood finds the Election Returns set out above to be accurate and correct and that no election protest or contest has been filed with the City Council or instituted in connection with the Election Returns; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, STATE OF TEXAS:

Section 1. The facts and matters set forth in the preamble of this ordinance are hereby found to be true and correct.

Section 2. That the City Council of the City of Friendswood, Texas, further finds that the notice of the Election was duly and properly given as required by law and as provided in the ordinance calling the Election and that the Election was duly and regularly held and the returns thereof duly and regularly made by the proper officials of said Election and in all things according to law.

Section 3. That Robert J. Griffon received a majority of the votes cast at the election for the office of Councilmember, Position Number Four (4), and accordingly, Robert J. Griffon is hereby declared elected to the office of Councilmember, Position Number Four (4) of the City of Friendswood.

Section 4. That Michael P. Ross received a majority of the votes cast at the election for the office of Councilmember, Position Number Six (6), and accordingly, Michael P. Ross is hereby declared elected to the office of Councilmember, Position Number Six (6) of the City of Friendswood.

Section 5. This ordinance shall take effect immediately from and after its passage by the City Council of the City of Friendswood, Texas.

INTRODUCED, READ AND PASSED on first and final reading by the affirmative vote of the City Council of the City of Friendswood on this the 14th day of May, 2025.

MIKE FOREMAN, Mayor

ATTEST:

RAQUEL MARTINEZ, City Secretary

APPROVED AS TO FORM:

KAREN L. HORNER, City Attorney

**FRIENDSWOOD CITY COUNCIL
AGENDA ITEM FORM**

Date requested for City Council consideration: May 14, 2025

Date submitted: 03/19/2025

Prepared by: Raquel Martinez, Deputy City Secretary

Subject: Administer the oath of office to Michael P. Ross, Councilmember Position No. Six.

Originating Department: City Secretary

Degree of importance: High importance.

SUMMARY / ORIGINATING CAUSE

This item allows Judge James Woltz to administer the oath of office to Michael P. Ross for the office of Councilmember, Position No. Six. In accordance with the City's Charter, Councilmember Elect Ross shall take office and enter upon his duties at the June 2nd Council Meeting.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Completes the qualifications of incoming councilmembers.

RECOMMENDATIONS

Staff recommends the administration of these oaths of office.

ATTACHMENTS