



**Friendswood Downtown Economic Development Corporation (FEDDC)
Meeting Minutes of April 8th, 2025 – 4:00 P.M.
City Hall Council Chambers
910 S. Friendswood Drive, Friendswood, Texas 77546**

1. Call to order

The meeting was called to order at 4:02 p.m. with a quorum present.

Present: Dr. Rebecca Hillenburg, President; Paul Marx, Secretary/Treasurer; Ron Cox, Member; Arden Trey Hill, Member; Scott Mackenzie, Member

Staff members present: Steven Rhea, Assistant City Manager; Karen Horner, City Attorney; Aubrey Harbin, Director of Community Development; Kristina Cuellar, Secretary

Councilmembers: Sally Branson

Absent: Elmer "Bubba" Johnson, Vice President; Chris Richardson, Member

2. Citizen comments

N/A

3. Approval of Minutes

- A. Consider the approval of the minutes of the Friendswood Downtown Economic Development Corporation Meeting held on March 11, 2025.

Motion to Approve: Hill

Second: Marx

Vote: 5/0 Approved

4. Work Session Topics

- A. Discussion regarding the future Friendswood Downtown Economic Development Corporation projects.

Rhea reviewed the projects and partnerships that have been established so far and expressed gratitude to Mr. Cox for his contributions. The committee is planning to hold a workshop on April 22nd to discuss future projects. Additionally, they talked about the budget for Christmas lights in Stevenson Park and along the light poles in the Downtown District.

5. Reports

- A. Receive and discuss the keep Friendswood Beautiful Electrical Box Artwork Project report.

Rhea reported that the first painting on the electrical box has been completed, the other boxes are in various stages of preparation and will be painted weather permitting.

- B. Receive and discuss the FM 518 Illumination Project report.

Rhea reported that Pfeiffer is working on the remaining foundations and light poles. The engineering department is working on the last of the easement agreements. Texas New Mexico Power has established ESID for electrical service. Final connections and testing is in the near future.

- C. Receive and discuss the Downtown business update.

Rhea reported the new business to the Downtown District:

New Businesses in Downtown District

Coastal Roofing Specialist LLC – 700 S Friendswood Dr. Suite G & F

The Franklin Team Inc. – 830 S Friendswood Dr. Suite B

Llorente Law P.C. – 830 S Friendswood Dr. Suite A100

SBC Business Services – 830 S Friendswood Dr. Suite A101

Fine Line Cosmetic Tattoo – 700 S Friendswood Dr. Suite E

APA Designs – 405 Laurel Dr.

- D. Receive the Friendswood Downtown Economic Development Corporation Financial Report for March 2025.

Rhea presented the financial report with a Beginning Fund Balance of \$3,003,447, added revenue of \$84,911 and expenditures of \$261,061 including staff services. Ending Fund Balance of \$2,827,297 with an Unencumbered Fund Balance for March 2025 of \$2,601,944.

6. Adjournment

With no further business to discuss, the meeting was adjourned at 4:49 p.m.