



**Friendswood Downtown Economic Development Corporation (FDEDC)
Meeting of the Board of Directors
Meeting Minutes of October 9, 2018
Friendswood Public Library, Meeting Room
416 S. Friendswood Drive, Friendswood, Texas 77546**

1. Call to order and roll call of Board Members

The meeting was called to order at 4:01 p.m. with a quorum present.

Present: Vice President Dr. Pat McGinnis, Ron Cox, Dr. Rebecca Hillenburg, Elmer "Bubba" Johnson, and Paul Marx.

Staff member present: Karen Capps

Absent: Alton Todd and Arden "Trey" Hill

Also present: Linda Richard and Janis Lowe.

2. Citizen comments

None

3. Consider and take action on approval of minutes

Dr. Rebecca Hillenburg made a motion to approve the September 11, 2018 meeting minutes, second by Elmer "Bubba" Johnson. All in favor, motion carried unanimously.

4. Discussion and possible action regarding next steps to implement the Downtown Improvement Plan

The status of the TIP grant application was discussed. Karen Capps reported on letters of support received from Dr. Greg Bonnen, Senator Larry Taylor, Judge Mark Henry, FDFA, and Galveston County Consolidated Drainage District. Letters were sent out to property owners requesting possible public easement to install brick paved sidewalks for properties that currently do not have brick paved sidewalks along Friendswood Drive from FM 2351 to Cowards Creek. Twelve owners have responded so far. The Board asked to review the grant application prior to submittal.

Paul Marx asked about specific specifications and design for pedestrian lighting. Lauren Griffith and Associates will send information that will be forwarded to the Board. The Board discussed providing information to the Planning and Zoning Commission about the Downtown Improvement Plan, more specifically, pedestrian lighting standards. Currently, there are several designs being utilized which does not provide a cohesive or consistent look. Karen Capps suggested to invite Aubrey Harbin to the next board meeting to further discuss.

5. Financial report

Karen Capps reported that September sales tax revenue was \$39,197 and interest earnings were \$273. Expenditures were \$1,458 for the monthly staff services agreement and \$50,173 to Lauren Griffith Associates. The ending fund balance as of September 30, 2018 was \$408,100.

6. Staff updates

Karen Capps reported that the grant application to TNMP was submitted on September 28 requesting \$10,000 for downtown street poles and signs.

7. Member Comments

None

8. Future meeting dates

-FDEDC Regular Board Meeting at Library, 11/13/2018 at 4 p.m.

9. Adjournment

With no further business to discuss, the meeting was adjourned at 5:01 p.m.

Arden "Trey" Hill, FDEDC Secretary/Treasurer