

**MINUTES OF THE REGULAR MEETING OF THE
FRIENDSWOOD ANIMAL CONTROL ADVISORY COMMITTEE
June 26th, 2025**

THE FRIENDSWOOD ANIMAL CONTROL ADVISORY COMMITTEE MET IN A REGULAR MEETING ON THURSDAY, JUNE 26TH, 2025, IN THE TRAINING ROOM, LOCATED IN THE ANIMAL CONTROL BUILDING, 3000 WEST PARKWOOD DRIVE, FRIENDSWOOD, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT CONSTITUTING A QUORUM:

DR. DONALD STRAN	CHAIRPERSON
DR. DONNA COLEMAN	VICE CHAIRPERSON
CPT. DOUG LAUERSDORF	COMMITTEE MEMBER
ASHLEY HUYNH	COMMITTEE MEMBER
MARGARET PICKELL	COMMITTEE MEMBER

1. CALL TO ORDER

Dr. Stran called the meeting to order with a quorum present at 6:00 P.M.; Committee Member Margaret Pickell was absent.

2. PUBLIC COMMENT

No one signed up to speak.

3. MINUTES

A. Consider approving the minutes of the Animal Shelter Advisory Committee meeting held on April 3rd, 2025.

A motion was made by Committee Member Doug Lauersdorf and seconded by Committee Member Donna Coleman to approve the minutes of the Animal Control Advisory Committee meeting held on April 3rd, 2025.

The vote was the following:

Ayes: Committee Member Dr. Donna Coleman, Committee Member Dr. Donald Stran, Committee Member Captain Doug Lauersdorf, and Committee Member Ashley Huynh

Nays: None.

The item passed unanimously.

4. REPORTS

A. Receive and discuss an update regarding Animal Shelter operations.

Committee Member Ashley Huynh provided an update in the following areas:

- A. Staff Training: Both ACO Haylee Webb and ACO Micaela Hernandez have completed their FTO Program. They have also both completed and have received their certificates in Basic ACO and Euthanasia.
- B. Shelter Volunteer Projects and Training: The volunteer program has seen an increase in number of volunteers and hours. More volunteer hours have been recorded in the first half of 2025 than for the entire 2024 year. New group volunteers have been brought on board, for example the National Charity League is hosting the shelter as one of their volunteer areas for the summer of 2025.
- C. Marketing, outreach, and animal training: The use of social media is ongoing for the recruitment of volunteers and the sharing of pets in need of homes. Outreach has also been established through local business and rescue partners to expand visibility for the animals.
- D. Health and Safety Procedures: No staff or volunteer injuries and no zoonotic outbreaks.

5. NEXT MEETING.

- A. **Consider setting the date and time of the next Animal Shelter Advisory Committee meeting.**

The Committee agreed to hold another meeting on September 18th, 2025.

6. ADJOURNMENT

A motion was made by Committee Member Donald Stran and seconded by Committee Member Donna Coleman to adjourn the meeting.

The vote was the following:

Ayes: Committee Member Dr. Donna Coleman, Committee Member Dr. Donald Stran, Committee Member Captain Doug Lauersdorf, and Committee Member Ashley Huynh

Nays: None.

The item passed unanimously.

The meeting adjourned at 6:30 P.M.