



**CITY OF FRIENDSWOOD
CHARTER REVIEW COMMITTEE
THURSDAY, SEPTEMBER 3, 2026, 4:30 PM
CMO SECOND FLOOR CONFERENCE ROOM, CITY HALL
910 S FRIENDSWOOD DR, FRIENDSWOOD, TEXAS 77546**

AGENDA

1. CALL TO ORDER

2. PUBLIC COMMUNICATIONS

To comply with the provisions of the Open Meetings Act, items under this section may not be deliberated or discussed; however, the presiding officer may direct such items to be placed on a future agenda.

3. MINUTES

- A. Consider approving the minutes of the Charter Review Committee Regular Meeting held on August 18, 2026.

4. BUSINESS ITEMS

- A. Consider setting a schedule for the Charter Review Committee's regular meetings.

5. DISCUSSIONS

- A. Discuss the Friendswood City Charter, possible Charter amendments, and the Charter review process.

6. CLOSING COMMENTS & NEXT MEETING

- A. Consider setting up any tasks and/or processes for the next regularly scheduled Charter Review Committee meeting.

7. ADJOURNMENT

THE CITY OF FRIENDSWOOD IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE ACCOMMODATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST. PLEASE CONTACT THE CITY SECRETARY'S OFFICE BY PHONE AT (281) 996-3270, FAX (281) 482-1634, OR CONTACT (281) 996-3270 VIA RELAY TEXAS AT 711 OR 1-800-735-2988 FOR TTY SERVICES. FOR MORE INFORMATION CONCERNING RELAY TEXAS, PLEASE VISIT: [HTTP://RELAYTEXAS.COM](http://RELAYTEXAS.COM).

Raquel Martinez

Posted by: Raquel Martinez, TRMC, City Secretary

Posted in compliance with the Open Meetings Act on this 24th day of August 2026, at 5:00 p.m.





AGENDA ITEM FORM

MEETING DATE: September 3, 2026

Agenda Number: 3.A.

Prepared for:

Responsible Department: City Secretary

Prepared by: Leticia Brysch, Assistant City Manager

Subject: Consider approving the minutes of the Charter Review Committee Regular Meeting held on August 18, 2026.

AGENDA ITEM

SUMMARY OF ITEM

This item allows the Committee to review and approve the minutes of the Charter Review Committee Regular Meeting held on August 18, 2026.

RECOMMENDATION

Staff recommends approval.

FISCAL IMPACT

Fiscal Year:

Source of Funds: (Operating/Capital/Bonds):

Funds Budgeted Y/N: No

Account Code:

Amount Needed:

Fiscal Impact (Additional Information):

ATTACHMENTS

1.	2026 08 18 Draft Charter Meeting Minutes
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**MINUTES OF THE REGULAR MEETING OF THE
CHARTER REVIEW COMMITTEE
AUGUST 18, 2026**

THE CHARTER REVIEW COMMITTEE OF THE CITY OF FRIENDSWOOD MET IN A REGULAR MEETING ON THURSDAY, AUGUST 18, 2026, IN THE SECOND FLOOR (CMO) CONFERENCE ROOM, CITY HALL, LOCATED AT 910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT CONSTITUTING A QUORUM:

Robin Hall	Vice Chairperson
Kitten Brizendine	Committee Member
Yanne Belcher-Watson	Committee Member
Ron Cox	Committee Member
Dave Smith	Committee Member
Joe Matranga	Chairperson
Morad Kabiri	City Manager
Karen Horner	City Attorney
Raquel Martinez	City Secretary

1. CALL TO ORDER

City Manager Morad Kabiri called the meeting to order with a quorum present at 4:02 P.M.; all members were present with the exception of Committee Member Madeline Short who was absent.

2. ELECTION OF OFFICERS

A. Consider the election of the Chairperson and Vice-Chairperson.

City Manager Morad Kabiri presented the item and called for nominations for the chair and vice-chair positions.

Committee Member Robin Hall made a motion to elect Joe Matranga as Chairperson. Committee Member Dave Smith seconded the motion. The vote was the following:

Ayes: Chairperson Joe Matranga, Vice Chairperson Robin Hall, Committee Member Kitten Brizendine, Committee Member Yanne Belcher-Watson, Committee Member Ron Cox, and Committee Member Dave Smith

Nays: None

Other: Committee Member Madeline Short (Absent)

The item passed unanimously.

Chairperson Joe Matranga made a motion to elect Robin Hall as Vice Chairperson. Committee Member Kitten Brizendine seconded the motion. The vote was the following:

Ayes: Chairperson Joe Matranga, Vice Chairperson Robin Hall, Committee Member Kitten Brizendine, Committee Member Yanne Belcher-Watson, Committee Member Ron Cox, and Committee Member Dave Smith

Nays: None

Other: Committee Member Madeline Short (Absent)

The item passed unanimously.

3. WELCOME AND INTRODUCTIONS

A. Introduction of committee members and staff.

The members briefly introduced themselves. City Manager Morad Kabiri noted that many of the current Committee Members had served in prior Charter Review Committees and welcomed their comments and historical knowledge. Chairperson Matranga welcomed the first-time committee members and encouraged them to engage staff and the other committee members with any questions, comments or ideas they might have regarding the Charter, this process or anything related to the city in general.

The staff present also introduced themselves and gave a small overview of their history working with Charter Committees and in municipal government.

4. PUBLIC COMMUNICATIONS

There was no one who signed up to speak; however, Chairperson Matranga asked the member in the audience if he had wanted to speak to which he declined and noted that he was only interested in learning about the Charter and what the Charter Review Committee was all about.

Chairperson Matranga asked the staff if they had started to receive any public comments related to Charter amendments, to which Assistant City Manager Lettie Brysch responded that they were still working on updating the Charter Review Committee webpage that would include a special email address for the 2026 Charter Review Committee to allow for public comment outside of attending the meetings.

5. BUSINESS ITEMS

A. Consider approving Charter Review Committee's Rules of Procedure.

The Committee briefly discussed the draft rules of procedure which outline the way the Committee, staff and the public are to handle all aspects of the meeting, including public comment. City Attorney Karen Horner noted that these rules were simply a guideline on how to conduct their meetings, and the Committee could change them as they felt was appropriate. City Manager Morad Kabiri noted that these proposed rules of procedure were in line with those of the City Council, which changed their rules to allow

for discussion on an item without the need to make a motion and a second first. He noted that this was done in order to allow the discussion to form the motion and not create confusion with multiple amendments. The Committee's consensus was to have the rules in place, but to amend them as needed for purposes of encouraging discussion.

Committee Member Kitten Brizendine made a motion to approve the Rules of Procedures for the Charter Review Committee as submitted. Chairperson Joe Matrange seconded the motion. The vote was the following:

Ayes: Chairperson Joe Matrange, Vice Chairperson Robin Hall, Committee Member Kitten Brizendine, Committee Member Yanne Belcher-Watson, Committee Member Ron Cox, and Committee Member Dave Smith

Nays: None

Other: Committee Member Madeline Short (Absent)

The item passed unanimously.

B. Consider setting a schedule for the Charter Review Committee's regular meetings.

Assistant City Manager Lettie Brysch presented the item and stated that the proposed dates and times were based on a survey conducted by the staff on the availability of both the members and the staff. The proposed dates and times presented were for Thursdays from 4:00 p.m. to 6:00 p.m., on:

- September 3, 2026
- September 17, 2026
- October 8, 2026
- October 15, 2026
- October 29, 2026
- November 4, 2026 (Wednesday)
- November 19, 2026
- December 10, 2026, and
- December 17, 2026.

Ms. Brysch noted that Committee Member Maddie Short who was not able to attend the meeting, had requested that the start time be reconsidered as she was unable to arrive at 4:00 p.m. on any date due to her having a recurring daily engagement at that time. The Committee discussed the time frame for the meetings, and noted that the start time was early to allow the City Attorney to also attend the Planning and Zoning Committee meetings which begin at 6:00 p.m. As the City Attorney would be instrumental in the understanding of the Charter and responsible for writing the Committee's intent into Charter language and its related ballot language, her attendance was considered important to the process.

After a brief discussion, the Committee's consensus was for staff to (1) verify the dates of the meetings and check on the dates where there was an overlap with the Planning and Zoning Committee meetings, (2) confirm with Committee Member Short if a 4:30 p.m. start time would accommodate her schedule,

and (3) postpone action on setting the recurring meetings until the next meeting, with the exception of the next one, which they agreed was to take place on Thursday, September 3, 2026, beginning at 4:30 p.m.

Committee Member Dave Smith made a motion to postpone action on setting the recurring meeting schedule until the next regular meeting, and to approve the next regular meeting to be Thursday, September 3, 2026, beginning at 4:30 p.m. Committee Member Kitten Brizendine seconded the motion. The vote was the following:

Ayes: Chairperson Joe Matranga, Vice Chairperson Robin Hall, Committee Member Kitten Brizendine, Committee Member Yanne Belcher-Watson, Committee Member Ron Cox, and Committee Member Dave Smith

Nays: None

Other: Committee Member Madeline Short (Absent)

The item passed unanimously.

C. Consider setting the Committee's justification, ranking and classification system for the review and selection of possible Charter amendments.

The Committee reviewed and discussed the proposed justification, ranking and classification system, which was the same as what was used in the previous Charter review process. The Committee's consensus was that the system worked well and would include any fiscal impact associated with proposed amendments in the notes section listed in each section tab of the Charter review spreadsheet maintained by the staff.

The Committee requested that the staff (1) send them the Charter spreadsheet so they could have time to review the proposed changes noted by both the prior Charter Review Committee and the staff, and (2) that the staff print each tab of the spreadsheet, which contains one section of the Charter, separately, single sided and three-holed punched for placement in their binders. Assistant City Manager Lettie Brysch requested that the committee members leave their binders with the staff so they could place the printed pages in them for their next meeting.

The Committee agreed to read and review the Charter's Articles I and II, through Section 2.07 related to Zoning, along with the staff comments for each section in the spreadsheet that staff will provide in the next few days. The staff present welcomed any and all questions or comments regarding this item at any time prior to the next meeting using the contact list provided to them in their packet.

Committee Member Dave Smith made a motion to approve the justification, ranking and classification system as submitted. Committee Member Kitten Brizendine seconded the motion. The vote was the following:

Ayes: Chairperson Joe Matranga, Vice Chairperson Robin Hall, Committee Member Kitten Brizendine, Committee Member Yanne Belcher-Watson, Committee Member Ron Cox, and Committee Member Dave Smith

Nays: None

Other: Committee Member Madeline Short (Absent)

The item passed unanimously.

6. DISCUSSIONS

A. Receive an overview of the Friendswood City Charter and Charter review process.

City Attorney Karen Horner presented the intent and purpose of the Charter Review Committee, and its duties thereof outlined within the Friendswood City Charter. She presented a proposed timeline for the Committee to review and consider recommendations for possible amendments to the Charter, and present a final report to City Council, so that they may call a special election for May 1, 2027.

Dates	Summary of Action(s)
8/3/2026	City Council appoints the (7) Charter Review Commissioners
08 – 12/2026	Commission meets to review Charter and consider recommendations for possible amendments
1/4/2027	Commission presents final report to the City Council Commissioners term ends
2/1/2027	City Council may call a special election to consider amendments to the City Charter
2/19/2027	Last day to call a special election for May 1, 2027
5/1/2027	Election Day
5/12/2027	Last day to canvass May 1, 2027, election results

Ms. Horner proceeded to provide an overview of the Friendswood City Charter, by stating that it was adopted by electors of the City on October 16, 1971, and since then has been amended nine times, and is reviewed by a committee every five years. The City Charter contains eleven Articles, each dealing with different aspects of the City, as noted below:

Article #	Title	Main Points
1	Incorporation, Form of Government & Boundaries	Provides a glossary of terms, provides for Council-Manager Form of Government, incorporation of the city & sets city boundaries.
2	Powers of the City	Sets Home-Rule powers, annexations, eminent domain, control over streets, public property, zoning authority & sets limitations on liability for damages.
3	City Council	- Sets Council composition, qualifications, terms, compensation, prohibitions and general powers and duties, & how to fill a vacancy. - Provides for the administration of Council meetings, rules of procedures, ordinances, codes and recordations. - Bonding of employees, limitation of damages for appointed officers and employees, and authorizes investigations by the City Council.
4	Administrative Services	Sets out the responsibilities of the City Manager, Municipal Court, City Attorney, City Secretary, and

		Establishes the City's Administrative Departments and Personnel system.
5	Initiative, Referendum and Recall	- Provides authority for and defines Initiative, Referendums and Recall petitions. - Outlines the process by which to verify, accept/deny petitions, and hold related elections, if applicable.
6	Nominations & Elections; Oath of Office	- Provides the way City general elections are held (election date, canvassing and oath of office), and - Sets candidate eligibility that exceeds those requirements outline in the Election Code, such as being 21 years of age, a filing petition and additional public disclosure form.
7	Tax Administration	Sets out the City's power to tax and ability to counterclaim and offset to debt against the city.
8	Financial Administration	- Sets the fiscal year, content, submission, adoption and amendment process for the City's annual budget. - Provides for City's ability and process to issue debt for capital improvements, including any related elections. - Sets parameters for the administration of the budget, financial reporting and auditing requirements.
9	Franchise & Public Utilities	Provides the City's power to buy, construct, lease, grant, maintain and regulate public utilities and to manufacture, distribute, and sell the output of such utility operations.
10	Reserved	Has nothing noted, but is reserved should something need to be added in the future (must also be voter approved)
11	General Provisions	Catch all of sorts and includes sections related to: - How to maintain public records, - Limitations on city council and staff to include nepotism, bonding, personal financial interest or gain, and bonding, - Designation for a City newspaper, - Sets out assignment, execution and garnishments, and - Process by which the Charter will be reviewed by an appointed Charter Review Committee, and related election.

7. CLOSING COMMENTS & NEXT MEETING

A. Consider setting up any tasks and/or processes for the next regularly scheduled Charter Review Committee meeting.

Chairperson Matranga stated that the following items were given as staff tasks:

- Confirm with Committee Member Short if a 4:30 p.m. meeting start time would accommodate her schedule,
- Send the Committee members the Charter spreadsheet so they could have time to review the proposed changes noted by both the prior Charter Review Committee and the staff, and
- Have staff print each tab of the spreadsheet, which contains one section of the Charter, separately, single sided and three-hole punched for placement in their binders.

Chairperson Matranga reminded the Committee Members that:

- Their homework is to read and study Sections 1.00 through 2.07 of the Charter for the next meeting scheduled for Thursday, September 3, 2026, from 4:30 p.m. to 6:00 p.m. in the Second Floor CMO Large Conference Room.

8. ADJOURNMENT

With there being no further business to discuss, Chairperson Matranga adjourned the August 18, 2026, Charter Review Committee Meeting at 5:00 P.M.

Joe Mantranga, Chairperson

Attest:

Raquel Martinez, TRMC, City Secretary



FRIENDSWOOD AGENDA ITEM FORM

MEETING DATE: September 3, 2026

Agenda Number: 4.A.

Prepared for:

Responsible Department: City Secretary

Prepared by: Leticia Brysch, Assistant City Manager

Subject: Consider setting a schedule for the Charter Review Committee's regular meetings.

AGENDA ITEM

SUMMARY OF ITEM

This item allows the Committee Members to set up a recurring date and time for their regular meetings. This does not preclude the Committee from calling special meetings that are outside the designated recurring schedule. This allows the members and staff to plan appropriately for meetings and tasks.

A quick survey of the committee members resulted in the following recommendation: Thursdays from 4:30 p.m. to 6:00 p.m., on:

1. September 17, 2026,
2. October 8, 2026,*
3. October 15, 2026,
4. October 29, 2026,
5. November 4, 2026 (Wednesday),
6. November 19, 2026,
7. December 10, 2026, and
8. December 17, 2026*.

*Denotes days in which the meeting falls on the same day as a Planning and Zoning Commission meeting.

RECOMMENDATION

Staff recommends approval.

FISCAL IMPACT

Fiscal Year:

Source of Funds: (Operating/Capital/Bonds):

Funds Budgeted Y/N: No

Account Code:

Amount Needed:

Fiscal Impact (Additional Information):

ATTACHMENTS

None



FRIENDSWOOD AGENDA ITEM FORM

MEETING DATE: September 3, 2026

Agenda Number: 5.A.

Prepared for:

Responsible Department: City Secretary

Prepared by: Leticia Brysch, Assistant City Manager

Subject: Discuss the Friendswood City Charter, possible Charter amendments, and the Charter review process.

AGENDA ITEM

SUMMARY OF ITEM

This item allows the Committee to discuss the City Charter, possible Charter amendments, and the Charter review process. Per the last Charter Review Committee meeting, the Committee Members will review Articles I and II of the Friendswood Charter, which includes the following sections:

ARTICLE I. - INCORPORATION, FORM OF GOVERNMENT AND BOUNDARIES

- Sec. 1.00. - Glossary of Terms.
- Sec. 1.01. - Incorporation.
- Sec. 1.02. - Form of government.
- Sec. 1.03. - Boundaries.
- Sec. 1.04. - Reserved.

ARTICLE II. - POWERS OF THE CITY

- Sec. 2.01. - General powers.
- Sec. 2.02. - Change of boundaries and annexation of territory.
- Sec. 2.03. - Eminent domain.
- Sec. 2.04. - Streets and public property.
- Sec. 2.05. - Street development and improvements.
- Sec. 2.06. - Limitation of Liability for damages.
- Sec. 2.07. - Zoning.

Attached please find the Charter pages associated with these sections.

RECOMMENDATION

FISCAL IMPACT

Fiscal Year:

Source of Funds: (Operating/Capital/Bonds):

Funds Budgeted Y/N: No

Account Code:

Amount Needed:

Fiscal Impact (Additional Information):

ATTACHMENTS

- | | |
|----|--------------------------|
| 1. | Charter Article I and II |
|----|--------------------------|

PREAMBLE

Good government can only be defined as that which is wholly and justly participated in by the people who are under its jurisdiction. For that purpose the citizens of Friendswood, in exercising their rights of self-government, do ordain the provisions set forth in the ensuing Charter of this City. This is just one more step of progress by the people of Friendswood.

ARTICLE I. INCORPORATION, FORM OF GOVERNMENT AND BOUNDARIES**Sec. 1.00. Glossary of Terms.**

For the purposes of this Charter, the following words or terms shall have the meanings ascribed thereto, except when the context clearly indicates otherwise:

City shall mean the City of Friendswood, Texas, a home rule municipal corporation located in Galveston and Harris Counties, Texas.

City Council shall mean the governing body of the City, which includes the Mayor and each individual Councilmember. When used in this Charter, the term "Council" shall also mean the City Council.

City Manager shall mean the person appointed by the City Council pursuant to this Charter as the City Manager. When used in this Charter, the term "Manager" shall also mean the City Manager.

Department Head shall mean the individual appointed by the City Manager or City Council, as appropriate, as the Director for a particular Department of the City. The term "Director," as used in this Charter, is synonymous with the term "Department Head."

Officer shall mean an individual holding an appointive or elective City office who, individually or in concert with others, acts on behalf of and as an agent of the City, and whose duties are discretionary rather than advisory. Boards and commissions exercising discretionary authority shall be designated as such by City Council.

(Res. No. R2007-09, § 1, 3-5-2007, election 5-12-2007; Res. No. 2012-12, § 4, 5-21-2012, election 5-12-2012; Ord. No. 2017-20, § 1(exh. A), 8-7-2017)

Sec. 1.01. Incorporation.

The inhabitants of the City of Friendswood, Galveston County, Texas, residing within its corporate limits as heretofore or hereafter established, are hereby constituted and shall continue to be a municipal body politic and corporate in perpetuity under the name of the "City of Friendswood," with such powers, privileges, rights, duties and immunities as are herein provided.

(Ord. No. 2017-20, § 1(exh. A), 8-7-2017)

Sec. 1.02. Form of government.

The municipal government provided by this Charter shall be known as the "Council-Manager Government." Pursuant to its provisions and subject only to the limitations imposed by the State Constitution, the statutes of this State, and this Charter, all powers of the City shall be vested in an elective Council. The City Council shall enact local legislation, adopt budgets, determine policies and

appoint the City Manager, who in turn shall be held responsible to the City Council for the execution of the laws and the administration of the government of the City. All powers of the City shall be exercised in the manner prescribed by this Charter, or if the manner shall be not prescribed, then in such manner as may be prescribed by ordinance, the State Constitution or the statutes of the State.

(Res. No. R88-15, § 3, 5-9-1988; Res. No. R2007-09, § 1, 3-5-2007, election 5-12-2007; Ord. No. 2017-20, § 1(exh. A), 8-7-2017)

State constitution reference—State Constitution reference—Home rule, Tex. Const. art. 11, § 5.

State law reference—Home rule powers, V.T.C.A., Local Government Code §§ 26.001 et seq., 51.071 et seq.

Sec. 1.03. Boundaries.

The bounds and limits of the City of Friendswood, Texas, are hereby established and described as being those boundaries heretofore established in the original incorporation proceedings of the said City of Friendswood, Texas, filed of record on November 14, 1960, in the Office of the Clerk of the County Court of Galveston County, Texas, and those boundaries established and changed thereafter in all annexation ordinances and proceedings of the City of Friendswood, Texas.

State law reference—Map of the City must be filed in the City Secretary's Office, V.T.C.A., Local Government Code § 41.001.

Sec. 1.04. Reserved.

Editor's note—Res. No. 2012-12, § 4, adopted May 21, 2012, deleted the former § 1.04, entitled "Glossary of Terms," and enacted and renumbered new provisions set out as § 1.01 herein.

ARTICLE II. POWERS OF THE CITY*

Sec. 2.01. General powers.

Except as otherwise specifically provided in this Charter, the City shall have all powers possible for a Home Rule city to have under the Constitution and laws of the State of Texas as fully and completely as though they were expressly enumerated in this Charter, including the power to acquire property within Galveston, Harris, and Brazoria Counties.

(Res. No. R2007-09, § 1, 3-5-2007, election 5-12-2007; Ord. No. 2017-20, § 1(exh. A), 8-7-2017; Ord. No. 2022-13, § 6, 5-18-2022, election 5-7-2022)

Sec. 2.02. Change of boundaries and annexation of territory.

The Council shall have the power by ordinance to fix the boundary limits of the City, and to provide by ordinance for the annexation of additional territory lying adjacent to the City with or without the consent of the inhabitants or owners of the territory to be annexed. The Council shall have the power to detach by ordinance any territory with or without the consent of the inhabitants or owners of such area to be detached. Such annexation or detachment of any such territory shall be in accordance with the provisions of Chapter 160, Page 447, Acts of 1963, 58th Legislature, as the same is now or may hereafter be amended, same being article 970a, Revised Civil Statutes of Texas (V.T.C.A., Local Government Code

***State law reference**—Home rule powers, V.T.C.A., Local Government Code § 51.071 et seq.

§§ 42.001 et seq., 43.001 et seq., 212.003), entitled the Municipal Annexation Act; and upon the final passage of any such ordinance, the corporate limits of the City shall thereafter include the territory so annexed; and when any additional territory has been so annexed, same shall be a part of the City and the property situated therein shall bear its pro rata part of the taxes levied by the City, and the inhabitants thereof shall be entitled to all the rights and privileges of all citizens, and shall be bound by the acts and ordinances, resolutions and regulations of the City.

In addition to the power to annex all additional property for all purposes, the City shall have the power by ordinance to fix, alter and extend the corporate boundary limits of the City for the limited purposes of planning and zoning and sanitation and health protection.

(Res. No. R3-82, § 1, 3-1-1982)

State law reference—Annexation, V.T.C.A., Local Government Code § 43.001 et seq.

Sec. 2.03. Eminent domain.

(a) General power. Except as limited by subsections (b) and (c) below, the City shall have the full right, power, and authority to exercise the power of eminent domain when necessary or desirable to carry out any of the powers conferred upon it by this Charter, or by the Constitution or laws of the State of Texas. The City may also exercise the power of eminent domain in any other manner authorized or permitted by the Constitution and laws of this State, or in the manner and form that shall be provided by ordinance of the City Council of the City. The power of eminent domain hereby conferred shall include the right of the City to take the fee in the lands so condemned and such power and authority shall include the right to condemn public property for such purposes. The City shall have and possess this power for condemnation for any municipal or public purpose, even though not specifically enumerated herein or in this article.

(b) Notwithstanding subsection (a) above or any other provision of this Charter to the contrary, neither the City, nor any subdivision of or entity created by the City, shall be authorized to use the power of eminent domain for the purpose of taking private property to be used for economic development purposes without the consent of the owner of such private property. Provided further, private property acquired through eminent domain without the consent of the owner shall not be:

- (1) Dedicated, sold, leased in substantial part, or otherwise transferred to a private person, partnership, corporation, or any other entity for a period of ten years following the acquisition of the property by the City, except that property may be transferred or leased:
 - (a) To private entities that are public utilities or common carriers; and
 - (b) To private entities that occupy an incidental area in a public project; or
- (2) Used for any purpose other than as a public use facility.

For the purposes of this subsection, a "public use facility" shall mean a facility designed, constructed and maintained to serve members of the general public, including, but not limited to, public streets, drainage ways, utilities, parks, libraries, public safety buildings for police and fire protection, City Halls, and other similar public uses.

(c) For the purposes of this subsection, the term "economic development" shall mean any activity designed to increase tax revenue, tax base, employment, or general economic health, but does not include activities that result in:

(1) The transfer of land to public ownership for public purposes, such as for roads, hospitals, or water or sanitary sewer facilities; or

(2) The transfer of land to a private entity that is a common carrier or public utility.

(Ord. No. 214, § 1, 3-4-1974, election 4-6-1974; Res. No. R97-6, § 1, 2-17-1997, election 5-3-1997; Res. No. R2007-09, § 1, 3-5-2007, election 5-12-2007)

State law references—Eminent domain, V.T.C.A., Local Government Code § 251.001 et seq.; V.T.C.A., Property Code § 21.001 et seq.

Sec. 2.04. Streets and public property.

The City shall have exclusive dominion, control and jurisdiction in, upon, over and under the public streets, sidewalks, alleys, highways, public squares and public ways within the corporate limits of the City, and in, upon, over, and under all public property of the City. With respect to each and every public street, sidewalk, alley, highway, public square, public park or other public way within the corporate limits of the City, the City shall have the power to establish, maintain, improve, alter, abandon, or vacate the same; to regulate the use thereof, including, but not limited to, the right to erect traffic signals, lights and signs thereon; and to abate and remove in a summary manner any encroachment thereon. The conveyance or lease or authorization of the conveyance or lease of any lands of the City shall be by ordinance.

Sec. 2.05. Street development and improvements.

The City shall have the power to develop and improve, or cause to be developed and improved, any and all public streets or ways within the corporate limits of the City by laying out, opening, narrowing, widening, straightening, extending, lighting, and establishing building lines along the same; by purchasing, condemning, and taking property therefor; by filling, grading, raising, lowering, paving, repaving, and repairing, in a permanent manner, the same; and by constructing, reconstructing, altering, repairing, and realigning curbs, gutters, drains, sidewalks, culverts, and other appurtenances and incidentals in connection with such development and improvement authorized hereinabove, or any combination or parts thereof. The cost of such development and improvement may be paid partly by assessments levied as a lien against the property abutting thereon and against the owners thereof.

When the City undertakes developing, improving and paving any and all public streets, sidewalks, alleys, highways and other public ways within its corporate limits, the City shall have the power and authority to proceed in accordance with V.T.C.A., Transportation Code § 313.001 et seq.

(Ord. No. 214, § 1, 3-4-1974, election 4-6-1974; Res. No. R97-6, § 1, 2-17-1997, election 5-3-1997; Ord. No. 2012-29, § 1(exh. A), 11-5-2012)

State law references—Use of streets and rights-of-way, V.T.C.A., Transportation Code § 311.001 et seq.; street improvements and assessments, V.T.C.A., Transportation Code § 313.001 et seq.

Sec. 2.06. Limitation of Liability for damages.

In order to provide the City with the opportunity to investigate an alleged claim while facts are fresh and conditions remain substantially the same, enabling the City to guard against unfounded claims, to settle claims, and to prepare for trial; before the City shall be liable for damages for personal injuries of any kind, or for injuries to or destruction of property of any kind, the person injured, or the owner of the property injured or destroyed, if living, or his/her representatives, if deceased, or his/her agent or attorney, shall give the City Manager notice in writing of such injury or destruction, duly verified under oath, within 100 days after the same has been sustained (absent claimant providing a proper showing of why such notice could not be provided within such time), stating in such written notice in detail when and how the injury or destruction occurred, the City's alleged or possible fault producing or contributing to the injury, the apparent extent of damage thereof, the amount of all damage sustained, the amount for which claimant will settle, the actual residence of the claimant, the actual residence of such claimant for six months immediately preceding the occurrence of such injuries or destruction, and the names and addresses of all the witnesses upon whom he/she relies to establish the claim. No action shall be brought against the City for such claims prior to the expiration of 80 days after the notice hereinbefore described has been filed with the City Manager, absent a showing of good cause for the failure to provide timely notice as provided herein. The failure to notify the City Manager within the time and manner specified herein (which time for notice shall in no event ever exceed six months from the date of the alleged incident), shall exonerate, excuse and exempt the City from any liability whatsoever unless otherwise provided by law.

(Res. No. R97-6, § 1, 2-17-1997, election 5-3-1997; Res. No. 2012-12, § 4, 5-21-2012, election 5-12-2012)

State law reference—Tort liability, V.T.C.A., Civil Practice and Remedies Code § 101.101 et seq.

Sec. 2.07. Zoning.

The Council shall have full power and authority to zone the City and to pass all necessary ordinances, rules and regulations governing the same under and by virtue of the authority given to cities and legislative bodies thereof by V.T.C.A., Local Government Code § 211.001 et seq., and all amendments thereto and amendments which may hereafter be made thereto.

(Ord. No. 2012-29, § 1(exh. A), 11-5-2012)

State law reference—Zoning, V.T.C.A., Local Government Code § 211.001 et seq.

ARTICLE III. CITY COUNCIL***Sec. 3.01. Number, selection, term, and term limitations.**

The City Council shall be comprised of a Mayor and six Councilmembers. The Mayor and each Councilmember shall be elected from the City at large, and each shall occupy a position on the City Council. Councilmember positions shall be numbered 1 through 6 consecutively.

The Mayor and each Councilmember shall be elected to serve for three-year terms as provided below, but no person shall be elected to serve on the City Council in any capacity for more than four three-year terms.

***State law reference**—Form of government, V.T.C.A., Local Government Code § 26.001 et seq.



FRIENDSWOOD AGENDA ITEM FORM

MEETING DATE: September 3, 2026

Agenda Number: 6.A.

Prepared for:

Responsible Department: City Secretary

Prepared by: Leticia Brysch, Assistant City Manager

Subject: Consider setting up any tasks and/or processes for the next regularly scheduled Charter Review Committee meeting.

AGENDA ITEM

This item allows the Commission to set any tasks for the next meeting.

SUMMARY OF ITEM

This item allows the Committee to set up any tasks and/or processes for the next regularly scheduled Charter Review Committee meeting.

RECOMMENDATION

FISCAL IMPACT

Fiscal Year:

Source of Funds: (Operating/Capital/Bonds):

Funds Budgeted Y/N: No

Account Code:

Amount Needed:

Fiscal Impact (Additional Information):

ATTACHMENTS

None