



# PLANNING & ZONING COMMISSION

**MINUTES OF A  
REGULAR MEETING  
HELD THURSDAY, APRIL 19, 2018  
AT 7:00 PM**

**CITY HALL  
2<sup>nd</sup> FLOOR CONFERENCE ROOM  
910 S. FRIENDSWOOD DRIVE  
FRIENDSWOOD, TEXAS**

## **Regular Meeting**

1. The Regular Meeting was called to order at 7:00pm with the following people in attendance:

Chairman Rhonda Neel  
Commissioner Richard Sasson  
Commissioner Eric Guenther  
Becky Summers, Development Coordinator  
Aubrey Harbin, City Planner/Dep. Dir. of CDD

Commissioner Brett Banfield  
Commissioner Joe Matranga  
Mary K. Fischer, City Attorney

Absent: Clark

2. Communication from the public/committee liaisons  
*(To comply with the provisions of the Open Meetings Act, the Commission may not deliberate on subjects discussed under this agenda item. However, the Commission may direct such subjects to be placed on a later regular Commission agenda for discussion and/or possible action.)*

None.

3. Consent agenda  
*These items are considered routine or ministerial in nature and will be enacted with one motion. There will be no separate discussion of items unless a commissioner or citizen so requests in which case the item would be removed from the consent agenda and considered separately.*

- a. **Minutes from March 15, 2018 regular meeting**
- b. **Friendswood Trails Final Plat**

**Motion to approve item 3.a.: Sasson**

**Second:** Guenther

**Vote:** 4 to 0 Unanimous (Matranga abstained)

**Motion passed**

**Motion to approve item 3.b.:** Sasson

**Second:** Guenther

**Vote:** 5 to 0 Unanimous

**Motion passed**

Action Items

*According to the Planning and Zoning Rules of Procedure (R2010-09), all action of the Commission shall be made by an affirmative vote of four (4) or more members of the Commission present at such Commission meetings.*

4. Consideration and possible action regarding **one-time, six-month site plan extension for Benzi Garage Condos**

**Motion to approve:** Banfield

**Second:** Matranga

**Vote:** 5 to 0 Unanimous

**Motion Passed**

Harbin explained the applicant submitted a letter stating their financing had recently been finalized and construction should begin within 60 to 90 days.

5. Consideration and possible action regarding future Planning and Zoning Commission meeting dates

**Motion to combine the regular and special meeting on May 7:** Sasson

**Second:** Banfield

**Vote:** 5 to 0 Unanimous

**Motion Passed**

6. Communications from the Commission

a. Commissioners - No comments.

b. Planning Subcommittee Update

Banfield said the subcommittee would resume after the vacant commissioner position is filled.

c. Ordinance Subcommittee Update

Sasson said the subcommittee met and had several items to present to the Commission at the next televised meeting.

d. Council Liaison - Not present.

e. Staff

Harbin announced the City had a new website which was much more user friendly. She asked the Commission to try it out and let her know what they thought.

10. The meeting was adjourned at 7:10 pm.

These minutes respectfully submitted by:

*Becky Summers*

Becky Summers

Development Coordinator/P&Z Secretary