



PLANNING & ZONING COMMISSION

**MINUTES OF A
REGULAR MEETING
HELD THURSDAY, AUGUST 2, 2018
AT 7:00 PM**

**CITY HALL
2ND FLOOR CONFERENCE ROOM
910 S. FRIENDSWOOD DRIVE
FRIENDSWOOD, TEXAS**

Regular Meeting

1. The Regular Meeting was called to order at 7:00pm with the following people in attendance:

Vice Chairman Brett Banfield
Commissioner Richard Sasson
Commissioner Dick Clark
Becky Summers, Development Coordinator
Aubrey Harbin, City Planner/Director of CDD

Commissioner Eric Guenther
Commissioner Joe Matranga
Commissioner Lisa Lundquist

Absent: Fischer, Perry

2. Communication from the public/committee liaisons
(To comply with the provisions of the Open Meetings Act, the Commission may not deliberate on subjects discussed under this agenda item. However, the Commission may direct such subjects to be placed on a later regular Commission agenda for discussion and/or possible action.)

No public comments.

3. **Oaths of Office:** Aubrey Harbin, Notary Public, will administer **Oaths of Office for one reappointed Commissioner, Richard Sasson, and one new Commissioner, Lisa Lundquist**

Harbin administered oaths of office to Sasson then Lundquist.

4. Consideration and possible action regarding **election of a new chairperson and vice Chairperson**

Motion to appoint Joe Matranga chairperson: Sasson

Second: Guenther

Vote: 6 to 0 Unanimous

Motion Passed

Motion to appoint Richard Sasson vice-chairperson: Matranga

Second: Clark

Vote: 6 to 0 Unanimous

Motion Passed

5. Consent agenda

These items are considered routine or ministerial in nature and will be enacted with one motion. There will be no separate discussion of items unless a commissioner or citizen so requests in which case the item would be removed from the consent agenda and considered separately.

A. Minutes from June 21, 2018 regular meeting

Motion to approve: Sasson

Second: Guenther

Vote: 6 to 0 Unanimous

Motion Passed

Action Items

According to the Planning and Zoning Rules of Procedure (R2010-09), all action of the Commission shall be made by an affirmative vote of four (4) or more members of the Commission present at such Commission meetings.

6. Consideration and possible action regarding future Planning and Zoning Commission meeting dates

Monday, August 6 – JPH with City Council

Thursday, August 16 – Regular Meeting

7. Communications from the Commission

a. Commissioners – Sasson said the subcommittees needed to be re-established.

b. Council Liaison – Branson congratulated the new Commissioner appointments.

c. Staff – Aubrey said the June and July DRC Reports were sent out. She welcomed the new Commissioners on board.

8. The meeting was adjourned at 7:08pm.

These minutes respectfully submitted by:

Becky Summers

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Development Coordinator/P&Z Secretary