

STATE OF TEXAS
CITY OF FRIENDSWOOD
COUNTIES OF
GALVESTON/HARRIS
JANUARY 6, 2020



AGENDA

NOTICE IS HEREBY GIVEN OF A FRIENDSWOOD CITY COUNCIL REGULAR MEETING TO BE HELD AT 5:30 PM ON MONDAY, JANUARY 6, 2020, AT FRIENDSWOOD CITY HALL, COUNCIL CHAMBERS, 910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS, REGARDING THE ITEMS OF BUSINESS ACCORDING TO THE AGENDA LISTED BELOW:

5:30 PM – REGULAR MEETING

1. Call to order
2. Invocation - Pastor Dr. David Lorenz, First Baptist Church
3. Pledge of Allegiance to the United States and Texas Flags – McKenna Robey and Nevaeh Billups with Daisy troop #143158
(HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE)
4. Communications from the Public
Communications from the Public (To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. The Council may refer this item to the City Manager or direct this item to be placed on the next regular Council agenda. PowerPoint presentations are not conducted during the citizen comment period. Out of respect for those speaking during public comment, please refrain from any outbursts or interjections to include, but not limited to, applause and/or disparaging noises from the audience. Doing so discourages others from voicing their thoughts and opinions, and disrupts the meeting. Furthermore, any personnel complaints against a City employee aside from the City Manager, City Secretary, City Attorney or Municipal Judge cannot be discussed under this section. Please contact the City Manager's office for concerns involving a City employee.)
5. WORK SESSION
 - A. Friendswood Police Department's mandatory transition to the National Incident Based Report System (NIBRS)
6. CLOSED EXECUTIVE SESSION
 - A. Communications from the Public regarding Executive Session topics.

- B. Council may convene into Executive Session in accordance with the Texas Government Code, pursuant to Section 551.071 – Consultation with Attorney, to seek advice of its attorney on legal matters subject to the attorney-client privilege, with possible discussion and action related thereto in open session.

7. RECONVENE INTO OPEN SESSION

8. Special Recognition and Acknowledgements

- A. Presentation of the 32nd Consecutive Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2017-2018 by Roger Roecker

9. Public Hearing

To receive comments from the public, both oral and written, regarding:

- A. Adoption of an updated Official Zoning Map per Appendix C, Zoning Ordinance "Section 3. Provision for Official Zoning Map" incorporating zone changes and corrections since the last adopted map dated January 8, 2015
- B. Proposed amendments to Appendix B Subdivision Ordinance "Section III. k.3. Sidewalks" to not require sidewalks in existing residential areas if sidewalks do not already exist
- C. Proposed amendments to Appendix C Zoning Ordinance "Sections 7. Schedule of District Regulations," "Section 7.5. Community Overlay District," and "Section 8. N. Downtown District Supplemental Requirements" to change building material requirements per House Bill 2439

10. Communications from the Public

Communications from the Public (To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. The Council may refer this item to the City Manager or direct this item to be placed on the next regular Council agenda. PowerPoint presentations are not conducted during the citizen comment period. Out of respect for those speaking during public comment, please refrain from any outbursts or interjections to include, but not limited to, applause and/or disparaging noises from the audience. Doing so discourages others from voicing their thoughts and opinions, and disrupts the meeting. Furthermore, any personnel complaints against a City employee aside from the City Manager, City Secretary, City Attorney or Municipal Judge cannot be discussed under this section. Please contact the City Manager's office for concerns involving a City employee.)

11. City Manager's Report

- A. Annual Tree Give Away
- B. Employee Service Awards
- C. Wink to Webster First Responder Grant Program
- D. Community Development Block Grant-Disaster Recovery Program: Utility Line Relocate
- E. Hurricane Harvey Update

12. Communications from Committees and Special Reports

- A. Annual Report from Zoning Board of Adjustment Chair Phil Ratisseau

13. Discussion and Possible Action

- A. Discussion and possible action regarding approving the dedication of the Joycina Baker Room at the Friendswood Public Library
- B. Discussion and possible action regarding reappointments to the following boards and commissions:
 - Fourth of July Steering Committee to reappoint Thomas McDonald, Anthony Scarpa, Rufino Ramirez, Michelle Bjaeck, Christine Scarpa, Stefanie Karacostas and Stacy Scarpa to 3 year terms expiring November 2022.
- C. Discussion and possible action regarding approving a contract with Galveston County for Election Services

14. Ordinances

Consideration and possible action regarding the following:

- A. Ordinance No. T2019-47: Second and Final reading of an ordinance amending the Code of Ordinances, Chapter 82 – “traffic and vehicles,” by adding Section 82-10, regulating hours of movement of oversize vehicles and adding a definition for “oversize vehicle”; adding Section 82-11, prohibiting certain oversize vehicles in the Downtown District; adding Section 82-12, requiring permitted oversize vehicles to contact the police department at least 24 hours prior to movement of an oversized vehicle within the city; providing a penalty clause; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability and an effective date.
- B. Ordinance No. T2020-01: First reading of an ordinance repealing Ordinance No. 97-20, Ordinance No. 2000-06, Ordinance No. 2003-17, that adopted and amended the Municipal Court Building Security Fund and the Municipal Court Building Technology Fund.
- C. Ordinance No. T2020-02: First and Final reading of an ordinance amending City of Friendswood, Texas, Ordinance No. 2019-38, passed and approved October 7, 2019, same being an ordinance approving and adopting the City’s General Budget for Fiscal Year 2019-2020 by approving “Budget Amendment II” to the “Original General Budget of the City of Friendswood, Texas, for the Fiscal Year 2019-2020”; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing other matters related to the subject.

- D. Ordinance No. T2020-03: First reading of an ordinance amending Appendix B, "Subdivision Ordinance," "Section III.k.3 – Sidewalks" to add exceptions to sidewalk requirements for existing residential subdivisions; providing a penalty for violation in an amount not to exceed \$2000, or as otherwise provided by law; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; and providing for severability.
- E. Ordinance No. T2020-04: First reading of an ordinance amending Appendix C "Zoning Ordinance," "Sections 7. Schedule of District Regulations," "Section 7.5. Community Overlay District," and "Section 8. N. Downtown District Supplemental Requirements" to change building material requirements per House Bill 2439; providing a penalty for violation in an amount not to exceed \$2000, or as otherwise provided by law; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; and providing for severability.
- F. Ordinance No. T2020-05: First reading of an ordinance amending Appendix C, "Zoning," Section 3. "Provision for Official Zoning Map," to update and adopt the Official Zoning Map of the city, incorporating approved changes in district boundaries and other matters portrayed on the Official Zoning Map; providing a penalty for violation in an amount not to exceed \$2,000, or as otherwise provided by law; repealing all ordinances or parts of ordinances in conflict herewith; and providing for severability.

15. Communications from the Mayor and Councilmembers

16. Consent Agenda

Consideration and possible action regarding the following:

- A. Authorize the Mayor to sign the Acceptance by Grantee for Access Easement for Sterling Creek Section 4
- B. Approving a sidewalk easement for 1705 S. Friendswood Drive (Chipotle)
- C. Accepting the November 2019 Property Tax Report
- D. Approving the minutes of the December 02, 2019, Council Meeting

17. Adjournment

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made two (2) business days or more prior to this meeting. Please contact the City Secretary's Office at (281) 996-3270 for further information.

I, MELINDA WELSH, CITY SECRETARY OF THE CITY OF FRIENDSWOOD DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING OF THE FRIENDSWOOD

**CITY COUNCIL WAS POSTED IN A PLACE CONVENIENT TO THE GENERAL PUBLIC
IN COMPLIANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, ON**

DATE

AT TIME

**MELINDA WELSH, TRMC
CITY SECRETARY**

****All meetings of City Council are open to the public, except when there is a necessity to meet in an Executive Session (closed to the public) under the provisions of Section 551, Texas Government Code. The City Council reserves the right to convene into Executive Session to hear any of the above described agenda items that qualify for an executive session by publicly announcing the applicable section number of the Open Meetings Act.**

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/4/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Friendswood Police Department's mandatory transition to the National Incident Based Report System (NIBRS)

Originating Department: Police Department

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

The National Incident-Based Reporting System (NIBRS), was implemented by the Texas Department of Public Safety in 1998. On September 1, 2015, House Bill 11 required the TxDPS to implement a goal for Texas law enforcement agencies to transition, as a whole, to NIBRS as the standard reporting methodology to the national UCR program by September 1, 2019. The goal is to improve the overall accuracy of crime data collected by law enforcement agencies. It captures additional details of each single crime incident, as well as separate offenses within the same incident, including information on victims, known offenders, relationships between victims and offenders, arrestees, and property involved in the crimes.

The Friendswood Police Department was required to transition crime data to the NIBRS system in October 2019 as a requirement of its membership in the GRID consortium, hosted by the League City Police Department.

Unlike the eight data points reported through UCR's traditional format, the NIBRS data provides more detailed information regarding the circumstances and context of crimes. It includes all offenses within a single incident and additional information about the event; for example, location and time of day.

Under the UCR format, FPD reported crimes in one category - UCR Part I, Crimes Against Persons and Crimes Against Property. Part I crimes under UCR, also known as Index crimes collectively, were split into violent and property crime categories. Violent crime included aggravated assault, forcible rape, murder, and robbery. Property crimes included arson, burglary, larceny-theft, and motor vehicle theft.

All other crimes were classified as Part 2 crimes under UCR which included simple assault, curfew offenses and loitering, embezzlement, forgery and counterfeiting, disorderly conduct, driving under the influence, drug offenses, fraud, gambling, liquor offenses, offenses against the family, prostitution, public drunkenness, runaways, sex offenses, stolen property, vandalism, vagrancy, and weapons offenses – data related to these crimes were recorded but were not measured in summary data.

With NIBRS, the data collected includes every incident and arrest in 46 categories of crimes vice the traditional 8 summary data crimes measured by UCR. Similar to UCR, NIBRS reports Crimes Against Persons and Crimes Against Property. Unlike UCR, NIBRS also reports a third category-Crimes Against Society.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

As of January 1, 2021, all law enforcement agencies will be required to document and report crimes using NIBRS. The benefits of NIBRS include a detailed and more inclusive method of gathering, filing and reporting crime data. In addition to being legally mandated, there are many other compelling reasons to make the change to NIBRS: (1) Access to Federal Grants, (2) No hierarchy rule restrictions, (3) Increased specificity in reporting offenses, (4) Exceptional level of detail; (5) Crime depiction clarity.

RECOMMENDATIONS

Discussion/Information only, no recommendation

ATTACHMENTS

1. UCR vs NIBRS



CITY OF **Friendswood**

National Incident Based Reporting (NIBRS)

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

Crime Reporting of Yesterday

- In the 1920's the International Association of Chief's of Police (IACP) recognized the need to create standardized methods for recording and comparing crime across all law enforcement jurisdictions.
- After assessing contemporary recording keeping standards, the IACP developed a plan called Uniform Crime Reporting (UCR).
- The plan included standardized offense definitions for seven main offense classifications known as Part I crimes.

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

Crime Reporting of Yesterday

- In January 1930, 400 cities representing 20 million inhabitants in 43 states began participating in the UCR Program.
- Congress enacted Title 28, Section 534, of the United States Code authorizing the Attorney General to gather crime information that same year. The Attorney General, in turn, designated the FBI to serve as the national clearinghouse for the crime data collected.
- January 1, 1976 - the State of Texas adopted the Uniform Crime Report as its official statewide crime report. The Department of Public Safety accepted the responsibility to collect, validate and tabulate UCR reports from all reporting jurisdictions in Texas.

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

UCR Crime Reporting Usefulness

UCR crime statistics are used for

- Budgeting
- Planning,
- Resource Allocation
- Police Operations Assessments
- Chambers of Commerce
- Tourism,
- Criminal Justice Research
- Media
- Public decision making

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

UCR Crime Reporting Limitations

- Nearly 17,000 law enforcement agencies report UCR data to the FBI but those data have several limitations that make them unsuitable for analyzing local crime.
- UCR is specific in how crimes are counted. When multiple offenses occur in the same episode, only the most serious is counted.
- Offenses are ranking in seriousness according to a well defined ranking system.

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

UCR Crime Reporting Limitations

- Summarizing crime according to UCR hierarchical standards has significant impacts on the number of crimes reported.
- Taking an extreme example, we could easily see that one criminal episode may contain such horrible crimes as theft, robbery, and sexual assault.
- UCR would only count the one sexual assault, being ranked more serious, while leaving the other crimes uncounted.

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

Friendswood Data Quality

- Have no fear.
- The Friendswood Police Department has always captured all offenses reported to the police.
- We have strict data quality measures in place to ensure clean data is put into our databases.
- We analyze crime patterns and officer deployment daily.
- The public safety we produce is independent from UCR crime counts.

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

National Incident Based Reporting System

- Implemented to improve the overall quality of crime data collected by law enforcement, NIBRS captures details on each single crime incident—as well as on separate offenses within the same incident—including information on victims, known offenders, relationships between victims and offenders, arrestees, and property involved in crimes.
- Unlike data reported through the UCR, NIBRS goes much deeper because of its ability to provide circumstances and context for crimes like location, time of day, and whether the incident was cleared.

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

UCR vs. NIBRS

UCR	National Incident-Based Reporting
Only tracks eight crimes.	Tracks 46 crimes
Does not report arrests in specific incidents	Contains information about arrests in each incident
Gives a tally of the incidents. Does not contain information on each reported incident.	Contains information on each incident reported to police, including: • Characteristics of victim(s) and offender(s). • Relationship between the victim and offender. • Crimes committed. • Injuries at the incident scene. • Weapons used. • Arrests made. • Incident location.
Does not provide information about simple assault, which is the most commonly reported domestic violence offense.	Provides information about cases involving simple assault.
Reports only the most serious crime committed in a single incident (e.g., if a murderer has raped his victim, only murder is reported.)	Requires officers to report multiple offenses, victims and offenders. This allows researchers to compare and analyze multiple incidents.



CITY OF Friendswood

NIBRS in Texas

- 1998 - The State of Texas became FBI certified as a state to contribute NIBRS data.
- September 1, 2015 - House Bill 11 which required the Department to implement a goal for Texas law enforcement agencies to transition, as a whole, to NIBRS as the standard reporting methodology to the national UCR program by September 1, 2019.
- December 2, 2015 – the Criminal Justice Information Services Division's Advisory Policy Board (APB) approved the recommendation to sunset the traditional Summary Reporting System and replaces it with the National Incident-Based Reporting System (NIBRS) by January 1, 2021.
- September 2018 – Texas has received commitment from approximately 550 agencies to transition by the Texas goal of September 1, 2019, and a total of approximately 900 agencies committed to transition by January 1, 2021.

Friendswood on TRAQ

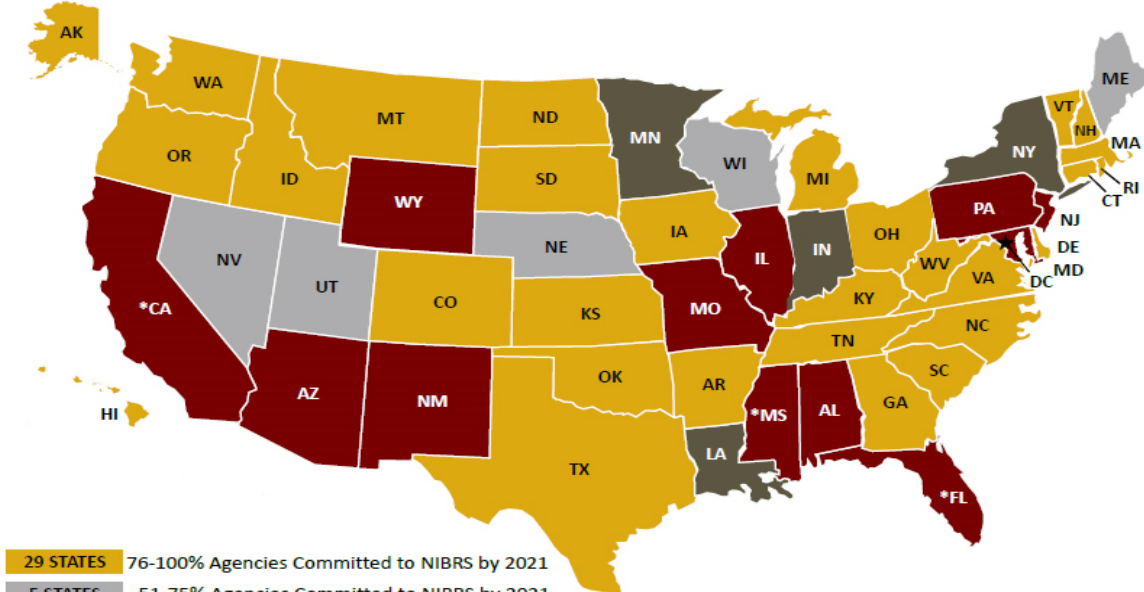
TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

NIBRS Future Integration

NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) 2021 PROJECTED PARTICIPATION OF AGENCIES
BASED ON LAW ENFORCEMENT COMMITMENTS AS OF SEPTEMBER 2018



29 STATES	76-100% Agencies Committed to NIBRS by 2021
5 STATES	51-75% Agencies Committed to NIBRS by 2021
4 STATES	26-50% Agencies Committed to NIBRS by 2021
12 STATES	0-25% Agencies Committed to NIBRS by 2021

* State has not yet reported committed agencies to the FBI



CITY OF Friendswood

What does this mean for Friendswood

- The FBI produces an annual, nation-wide report that summarizes UCR crime counts for all submitting police agencies. The comprehensive report is available to the public.
- Now that FPD has transitioned to the NIBRS system, you will see a significant deviation of past crime counts compared to contemporary crime counts.
- Although the ebb and flow of crime continues, the dramatic rise or fall in counts under NIBRS will likely not be as significant as they first seem.

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF **Friendswood**

References

<https://www.bjs.gov/ucrdata/abouttheucr.cfm>

<https://www.nij.gov/topics/crime/pages/ucr-nibrs.aspx>

<https://www.dps.texas.gov/ucr/background.htm>

<https://www.fbi.gov/services/cjis/ucr/nibrs>

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/13/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Communications from the Public regarding Executive Session topics.

Originating Department: City Attorney

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/13/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Council may convene into Executive Session in accordance with the Texas Government Code, pursuant to Section 551.071 – Consultation with Attorney, to seek advice of its attorney on legal matters subject to the attorney-client privilege, with possible discussion and action related thereto in open session.

Originating Department: City Manager

Degree of importance: Choose an Option

SUMMARY / ORIGINATING CAUSE

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/27/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Presentation of the 32nd Consecutive Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2017-2018 by Roger Roecker

Originating Department: Administrative Services

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

The City of Friendswood has received the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2017-18.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. This is the 31st consecutive year the Administrative Services Department has been recognized with this outstanding achievement.

We would like to recognize the efforts of Katina Hampton, Director of Administrative Services, Rhonda Boskas, Deputy Director of Administrative Services – Finance, the accounting staff, and the entire Administrative Services Department. Their cumulative efforts enabled us to reach this achievement.

RECOMMENDATIONS

N/A

ATTACHMENTS

1. Press Release



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

11/12/2019

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Friendswood** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 20,500 members and the communities they serve.

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/27/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Adoption of an updated Official Zoning Map per Appendix C, Zoning Ordinance "Section 3. Provision for Official Zoning Map" incorporating zone changes and corrections since the last adopted map dated January 8, 2015

Originating Department: Community Development

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

Appendix C, Zoning Ordinance, Section 3. requires zoning district boundary changes be incorporated into the official zoning map and adopted by City Council. The last official zoning map was updated in January 2015 and adopted by ordinance March 2, 2015. The proposed map includes all zone changes and corrections through November 25, 2019.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Adopting an updated zoning map will provide the most current information to the public.

RECOMMENDATIONS

The Planning and Zoning Commission voted on December 12, 2019, unanimously in favor of the proposed map. The vote was 5 to 0 (Matranga and Banfield were absent).

ATTACHMENTS

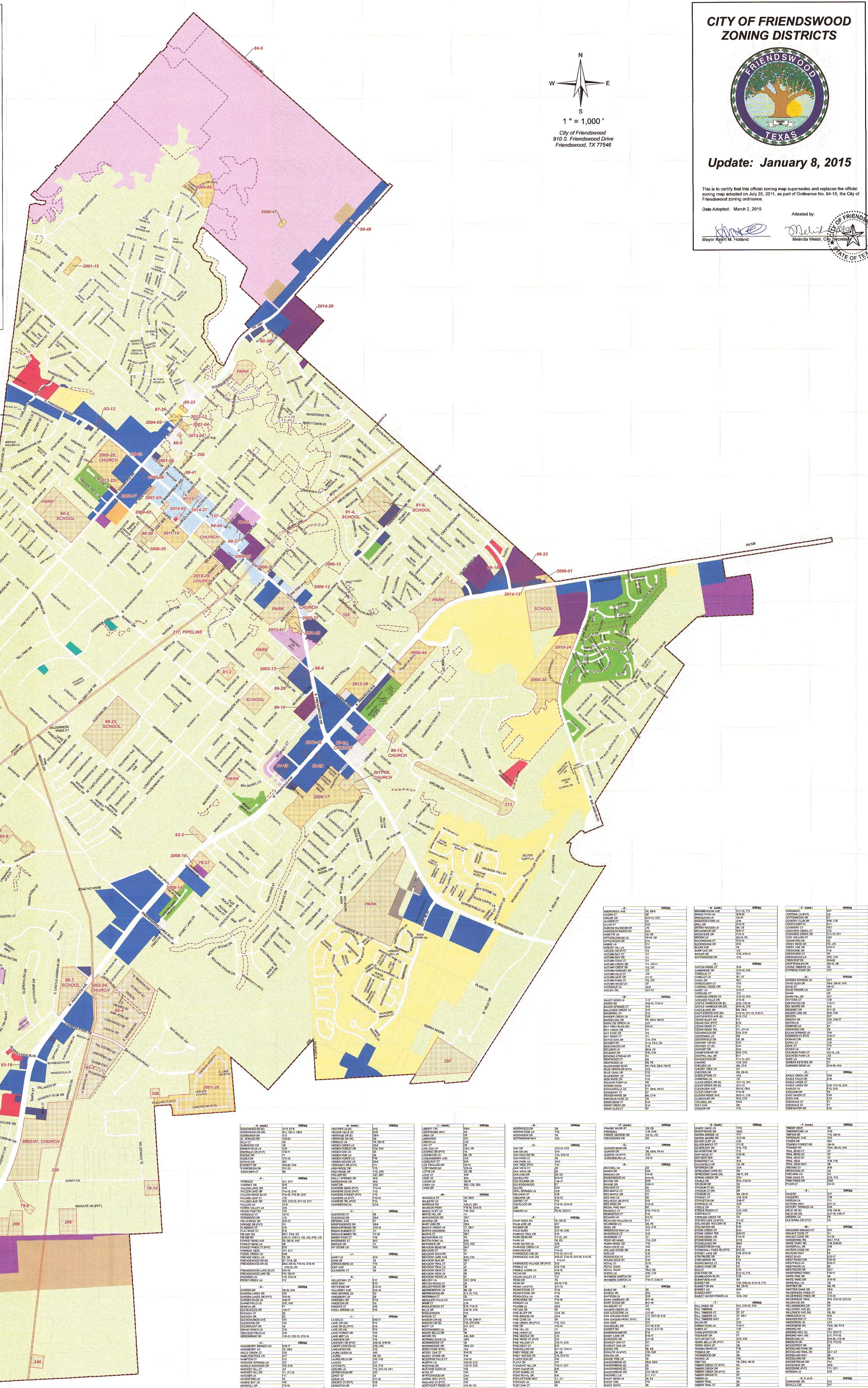
1. Zoning Changes from 1-8-15 to 11-25-19
2. Prior Official Zoning Map (2015)
3. Proposed Zoning Map for Adoption Feb 2020
4. PZ Rec Memo Adopt Official Zoning Map 12-18-19

Subsequent Zoning Changes/Corrections Since Last Official Map Adoption by City Council - January 8, 2015

On the dates indicated below, by official action of the city council, the following changes were made in the Official Zoning Map:

Ord No	Date	From	To	Description	Specific Use	Email Date	From	Notes
2015-03	2/2/2015	CSC	CSC/SUP	New Hope Church 108 W Edgewood Dr.	Religious Organizations	7/24/2015	Aubrey	Remove SUP 99-13 - building was demolished
2015-18	7/13/2015	PUD 2004-13 and 2005-34	PUD	New PUD for Friendswood Town Center 3700 FM 528	n/a	7/24/2015	Aubrey	Previous PUDs: 2004-13 and 2005-34
2015-19	7/13/2015	PUD/SUP	PUD	Bergamos Spa Retreat 307 E Edgewood Dr.	n/a	7/24/2015	Aubrey	Previous PUDs/SUPs: 307 E. Edgewood Dr. – PUD 95-1; SUP 95-9; SUP 2011-18; and SUP 2013-05 313 E. Edgewood Dr. – PUD 95-8; SUP 2001-04
2015-21	8/3/2015	I	I/SUP	Ergon Pipeline 14550 Beamer Rd.	NAICS Use #486, Pipeline Transportation	8/24/2015	Aubrey	
2015-23	9/14/15	DD	DD/SUP	810 S. Friendswood D.	Use #713940 Fitness and Recreational Sports	10/6/2015	Aubrey	SUP is only for 4200 sqft of the building
2015-26	10/5/2015	PUD/SUP	PUD/SUP	402 E. Edgewood Dr.	Add NAICS Uses #442, 446, and 448	12/22/2015	Aubrey	SUP amendment
2015-30	11/2/2015	PUD/SUP	PUD/SUP	1100-1110 S. Friendswood Dr.	Add NAICS Uses #8121, 8129, and 8139	12/22/2015	Aubrey	SUP amendment
2016-01	2/1/2016	PUD/SUP	PUD	103, 105, 107 Shadwell Ln.	n/a	3/1/2016	Aubrey	
2016-11	3/7/2016	LI	OPD	121 Magnolia St. and 312 Morningside Dr.	n/a	3/15/2016	Aubrey	
2016-23	5/2/2016	LI	DD	311 S. Friendswood Dr.	n/a	6/10/2016	Aubrey	
2016-31	8/1/2016	PUD/SUP	DD	1100 - 1110 S. Friendswood Dr.	n/a	8/9/2016	Aubrey	
2016-39	12/13/2016	n/a	n/a	Boundary Change on Nile Lake Ct.	n/a	12/19/2016	Becky	land swap with League City
2016-19	7/11/2016	SFR/MFR-M	PUD and NC	Friendswood Trails	n/a	12/19/2016	Aubrey	
n/a	n/a	A1	SFR	Old Rd. - 2 lots	n/a	11/17/2016	Aubrey	Unknown reason as to why A1 zoning was assigned to the two tracts adjacent to Old Rd. Requested that they be changed back to SFR.
2016-43	1/9/2017	SFR	CSC	2907 W. Parkwood Ave.	n/a	1/31/2017	Aubrey	
2016-45	1/9/2017	SFR	NC	FM 518 and Old Rd.	n/a	1/31/2017	Aubrey	
2017-01	2/6/2017	CSC/SUP	CSC/SUP	3700 and 3702 FM 528	NAICS Use #8131 Religious Organizations	2/28/2017	Aubrey	Remove old SUP 99-18; new SUP covers entire tract of 3700 and 3702
2004-19		SFR	CSC	West Ranch PUD	n/a	3/3/2017	Aubrey	correction to Tract 3 of the WR PUD; additional tract was included which should still be zoned SFR
2017-12	6/5/2017	BP/SFR	PUD	The Pond Senior Living 401 W. Edgewood Dr.	n/a		Becky	
1994-02	4/18/1994	CSC	CSC/SUP	3535 FM 528	School	1/4/2018	Aubrey	correction to include the SUP for school that was not referenced on the zoning map
2017-29	10/2/2017	CSC	CSC/SUP	212 E Parkwood Ave	NAICS 517 Telecommunications	1/4/2018	Aubrey	
2017-30	10/2/2017	OPD	CSC	1757 S Friendswood Dr	n/a	1/4/2018	Aubrey	
n/a	n/a	SFR	MFR-L	All 6 lots on Shady Nook; 207, 209, 211 and 303 Morningside Dr.; 201-205, 208, 211, and 213 E. Shadowbend; Lots 1, 2, and 3 Collins Subdivision; 202-214 (even side) Magnolia St; 212 Quaker Dr; 201-213 (odd side of ROW) E. Heritage Dr.	n/a	1/11/2018	Becky	Unknown reason as to why SFR zoning was assigned to the two blocks. Requested that they be changed back to MFR-L with the exception of 206 & 209 E Shadowbend.
n/a	n/a	SFR/SUP	SFR	104 Whispering Pines Dr.	n/a	8/7/2018	Aubrey	SUP for church use could not be verified
2018-08	5/7/2018	CSC	CSC/SUP	2245 and 2275 Thomas Trace	NAICS Uses 6231, 623311 and 323312	9/26/2018	Aubrey	
2018-21	9/10/2018	LI	DD	315 S. Friendswood Dr.	n/a	9/26/2018	Aubrey	
2018-22	9/10/2018	NC	NC/SUP	4203 Friendswood Link Rd.	NAICS Use 713940	9/26/2018	Aubrey	
2018-35	12/3/2018	LI	LI/SUP	3099 W. Parkwood Ave. PSC Shooting Club	NAICS Use 7139 Other Amusement & Recreation Industries	5/8/2019	Becky	
2019-08	3/4/2019	SFR	DD	104 Whispering Pines Dr.	n/a	5/6/2019	Becky	
2019-10	4/1/2019	CSC	DD	1 Hatcher Ln	n/a	5/6/2019	Becky	
2019-11	5/6/2019	SFR	PUD	Avalon at Friendswood	n/a	5/8/2019	Becky	
2019-24	8/5/2019	SFR	DD	108 Whispering Pines Ave.	n/a	9/23/2019	Aubrey	Ordinance 2019-24
2019-25	8/5/2019	SFR	DD	110 Whispering Pines Ave.	n/a	9/23/2019	Aubrey	Ordinance 2019-25
2019-26	8/5/2019	NC	NC/SUP	17158 Blackhawk Blvd.	NAICS Use 8131 Religious Organizations	9/23/2019	Aubrey	Ordinance 2019-26
2019-30	9/9/2019	PUD/SUP	PUD/SUP	402 E. Edgewood Dr.	NAICS Use 8121 Personal Care Services	10/16/2019	Becky	Amend 2015-26 to allow nail salon.

2019-31	9/9/2019	PUD	PUD	103, 105, 107 Shadwell Ln.		10/16/2019	Becky	Amend 2016-01 for demo and new building.
2019-37	11/4/2019	SFR/PUD 2019-11	PUD 2019-37	Avalon at Friendswood	n/a	11/25/2019	Aubrey	



Update: January 8, 2015

Date Accepted: March 2, 2015

Date Adopted: March 2, 2015

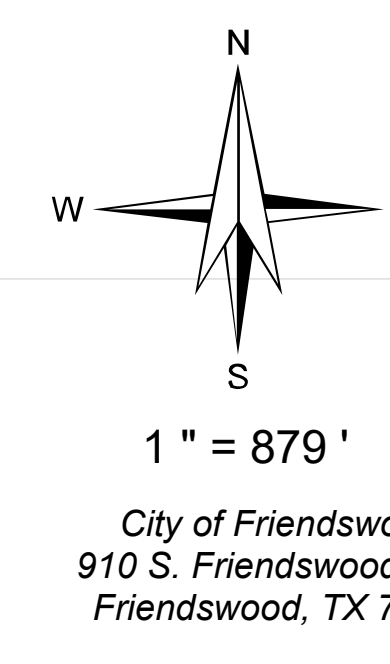
Attested by _____

Mayor Kevin M. Holland

Melinda Welsh, City Secret



- Legend**
- City Limits
 - Restricted To Open Space
 - Specific Use Permits
 - Single-Family Residential Dwelling District
 - Single-Family Residential Dwelling Estate District
 - Multiple-Family Residential Dwelling District - Low
 - Multiple-Family Residential Dwelling District - Medium
 - Garden Home Residential District
 - Multiple-Family Residential Dwelling District - High
 - Mobile Home Residential Dwelling District
 - Community Shopping Center District
 - Neighborhood Commercial District
 - Office Park District
 - Downtown District
 - Planned Unit District
 - Agricultural District
 - Business Park District
 - Light Industrial District
 - Industrial District

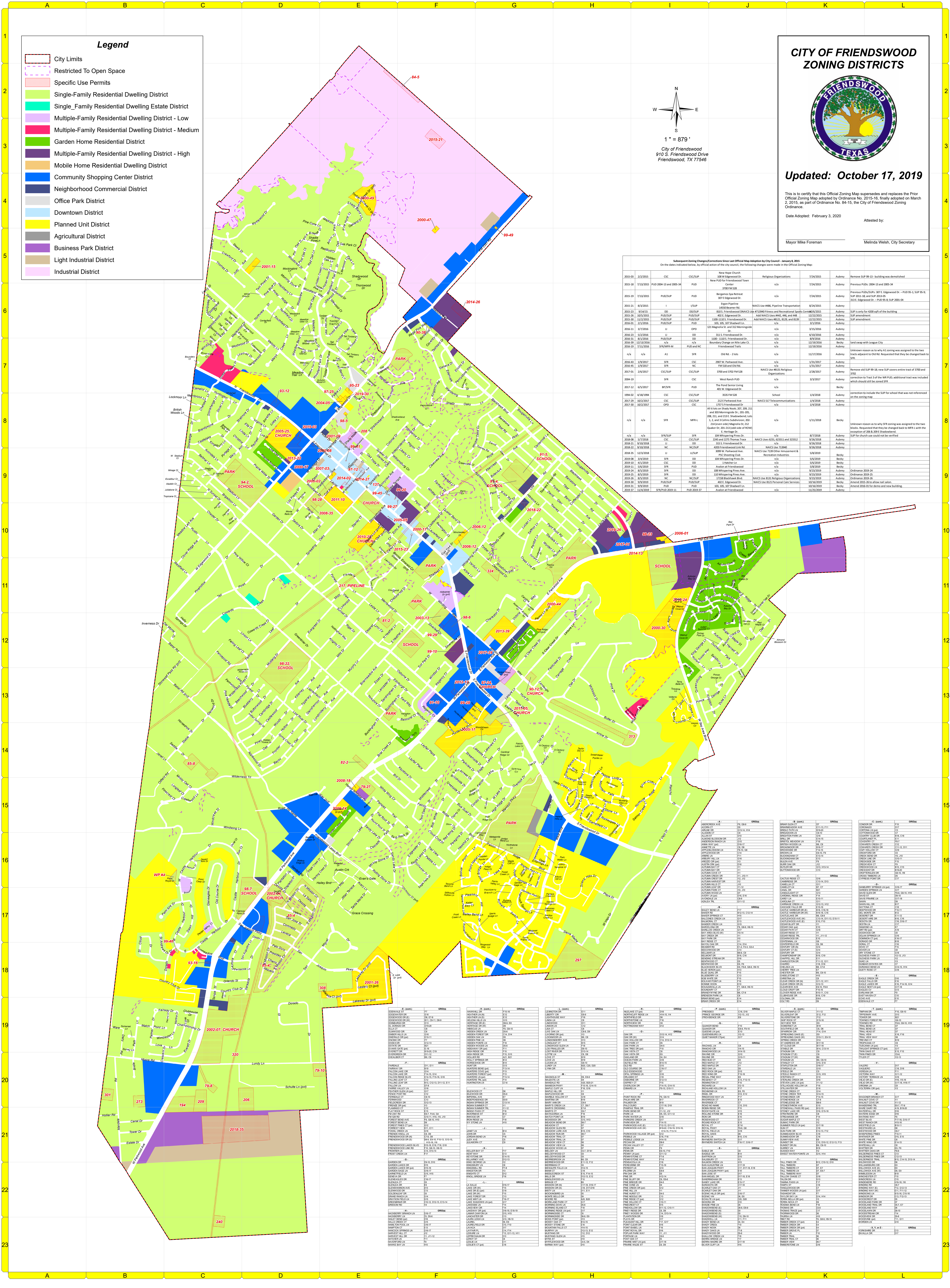


CITY OF FRIENDSWOOD ZONING DISTRICTS

Updated: October 17, 2019

This is to certify that this Official Zoning Map supersedes and replaces the Prior Official Zoning Map adopted by Ordinance No. 2015-11, finally adopted on March 2, 2015, as part of Ordinance No. 84-15, the City of Friendswood Zoning Ordinance.

Date Adopted: February 3, 2020
Attested by:
Mayor Mike Foreman
Melinda Welsh, City Secretary



Subsequent Zoning Changes/Corrections Since Last Official Map Adoption by City Council - January 6, 2015									
On the dates indicated below, by official action of the city council, the following changes were made in the Official Zoning Map:									
Date	Ordinance	From	To	Religious Organizations	Religious Organizations	Religious Organizations	Religious Organizations	Religious Organizations	Religious Organizations
2015-08	2/2/2015	CSC	CSC/UP	100 W. Edgewood Dr.					
2015-18	7/13/2015	PUD	PUD	New PUD for Friendswood Town Center					
2015-19	7/13/2015	PUD/UP	PUD	3700 FM 528					
2015-21	8/26/2015	UP	UP/UP	Edgar Pipeline					
2015-23	9/21/2015	UP	UP/UP	8505 Friendswood Blvd					
2015-26	10/22/2015	PUD/UP	PUD/UP	400 S. Edgewood Dr.					
2015-28	10/22/2015	PUD/UP	PUD/UP	1100 S. Edgewood Dr.					
2015-30	10/22/2015	PUD/UP	PUD	300 S. Edgewood Dr.					
2015-31	9/7/2015	UP	UP	111 Magnolia St. and 112 Magnolia St.					
2015-32	10/22/2015	UP	UP	311 S. Friendswood Dr.					
2015-33	10/22/2015	PUD/UP	UP	130 S. Edgewood Dr.					
2015-34	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-35	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-36	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-37	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-38	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-39	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-40	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-41	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-42	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-43	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-44	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-45	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-46	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-47	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-48	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-49	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-50	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-51	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-52	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-53	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-54	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-55	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-56	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-57	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-58	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-59	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-60	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-61	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-62	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-63	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-64	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-65	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-66	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-67	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-68	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-69	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-70	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-71	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-72	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-73	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-74	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-75	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-76	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-77	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-78	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-79	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-80	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-81	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-82	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-83	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-84	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-85	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-86	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-87	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-88	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-89	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-90	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-91	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-92	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-93	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-94	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-95	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-96	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-97	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-98	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2015-99	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-01	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-02	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-03	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-04	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-05	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-06	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-07	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-08	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-09	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-10	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-11	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-12	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-13	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-14	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-15	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-16	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-17	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-18	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-19	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-20	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-21	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-22	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-23	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-24	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-25	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-26	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-27	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-28	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-29	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-30	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-31	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-32	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-33	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-34	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-35	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-36	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-37	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-38	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-39	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-40	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-41	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-42	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-43	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-44	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-45	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-46	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-47	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-48	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-49	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-50	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-51	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-52	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-53	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-54	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-55	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-56	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-57	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-58	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-59	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-60	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-61	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-62	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-63	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-64	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-65	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-66	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-67	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-68	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-69	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-70	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-71	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-72	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-73	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-74	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-75	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-76	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-77	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					
2016-78	10/22/2015	PUD/UP	UP	100 S. Edgewood Dr.					

Memo

To: Mayor and City Council

From: Joe Matranga, Planning & Zoning Commission Chairman 

Date: December 18, 2019

Re: Adoption of an updated Official Zoning Map per Appendix C, Zoning Ordinance "Section 3. Provision for Official Zoning Map" incorporating zone changes and corrections since the last adopted map dated January 8, 2015.

At the Planning and Zoning Commission meeting held December 12, 2019, following the Public Hearing, the City of Friendswood Planning and Zoning Commission voted unanimously 5-0 (Commissioners Matranga and Banfield were absent) to adopt the updated zoning map, thereby incorporating the zone changes and corrections since the last adopted map.

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/27/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Proposed amendments to Appendix B Subdivision Ordinance "Section III. k.3. Sidewalks" to not require sidewalks in existing residential areas if sidewalks do not already exist

Originating Department: Community Development

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

Several scenarios have surfaced recently regarding the requirement of sidewalks on residential lots in established neighborhoods. The scenarios include older houses that have been torn down and rebuilt, in-fill lots that were never developed now having homes constructed on them, and houses torn down due to flooding and being rebuilt. In each scenario, the current ordinance requires a four-foot sidewalk to be installed, regardless of the existing conditions of surrounding lots or neighborhoods. Most of these noted scenarios were located in established neighborhoods where no other sidewalks existed on the adjacent lots or same side of the street. In some cases sidewalks may have been existing on the opposite side of the street. Sidewalk requirements for new development of residential curb and gutter streets would remain.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

The benefit to the community is to not change the overall appearance and aesthetics of established neighborhoods that have never had sidewalks. Additionally, the benefit to individual homeowners is to not be overly burdensome. Typically, developers of subdivisions install sidewalks, not individual property owners. When streets are redesigned or rebuilt by the City would be the time to account for new sidewalks in established neighborhoods.

RECOMMENDATIONS

The Planning and Zoning Commission voted unanimously, 5 to 0 (Matranga and Banfield were absent), in favor of the proposed ordinance changes to provide additional exceptions to the sidewalk requirements for existing residential areas.

ATTACHMENTS

1. Subdivision Ord - Proposed Sidewalk Exceptions

2. PZ Rec Memo Sidewalk Amendments 12-18-19

SUBDIVISION ORDINANCE – APPENDIX B

Section III. - General requirements and design criteria.

k. *Public use and service areas.*

3. *Sidewalks.* Sidewalks are required along all streets.

(a) Exception: Sidewalks shall not be required in single-family residential (SFR) and single-family residential estate (SFR-E) districts where:

(1) open ditch streets are approved; or

(2) the subdivision was accepted prior to sidewalks being a required improvement; or

(3) the property is an in-fill tract without an abutting sidewalk.

(b) Sidewalks may not be required when, in the judgment of the planning and zoning commission, the safety of the pedestrians does not require such sidewalks.

(c) If a plat is required, the developer, prior to the city's final acceptance of the infrastructure, must install sidewalks along reserves and rights-of-way prior to the city's final acceptance of the infrastructure.

(d) If no platting or infrastructure construction is required, sidewalks must be installed prior to issuance of the final certificate of occupancy of the structure.

(e) If sidewalks are required by the city design criteria manual, subdivision ordinance, or zoning ordinance, and the installation at the required time is not feasible, the city may require, or the property owner may petition the planning and zoning commission to allow, the property owner to satisfy the sidewalk requirement by payment of a fee to the city's sidewalk installation fund in lieu of installing the approved sidewalk per section V.i.3.

(f) When sidewalks are required, they shall be built in accordance with the city design criteria manual and standard construction details.

(g) Corner lots are required to install sidewalks along each frontage that has an abutting sidewalk.

(h) Should an existing sidewalk be removed, the sidewalk must be replaced and built in accordance with the city design criteria manual and standard construction details.

Memo

To: Mayor and City Council

From: Joe Matranga, Planning & Zoning Commission Chairman

Date: December 18, 2019

Re: Proposed amendments to Appendix B Subdivision Ordinance "Section III. k.3. Sidewalks" to not require sidewalks in existing residential areas if sidewalks do not already exist.



At the Planning and Zoning Commission meeting held December 12, 2019, following the Public Hearing, the City of Friendswood Planning and Zoning Commission voted unanimously 5-0 (Commissioners Matranga and Banfield were absent) to approve the proposed amendments to the Subdivision Ordinance as shown below.

3. *Sidewalks.* Sidewalks are required along all streets.

(a) Exception: Sidewalks shall not be required in single-family residential (SFR) and single-family residential estate (SFR-E) districts where:

(1) open ditch streets are approved; or

(2) the subdivision was accepted prior to sidewalks being a required improvement; or

(3) the property is an in-fill tract without an abutting sidewalk.

(b) Sidewalks may not be required when, in the judgment of the planning and zoning commission, the safety of the pedestrians does not require such sidewalks.

(c) If a plat is required, the developer, prior to the city's final acceptance of the infrastructure, must install sidewalks along reserves and rights-of-way prior to the city's final acceptance of the infrastructure.

(d) If no platting or infrastructure construction is required, sidewalks must be installed prior to issuance of the final certificate of occupancy of the structure.

(e) If sidewalks are required by the city design criteria manual, subdivision ordinance, or zoning ordinance, and the installation at the required time is not feasible, the city may require, or the property owner may petition the planning and zoning commission to allow, the property owner to satisfy the sidewalk requirement by payment of a fee to the city's sidewalk installation fund in lieu of installing the approved sidewalk per section V.i.3.

(f) When sidewalks are required, they shall be built in accordance with the city design criteria manual and standard construction details.

(g) Corner lots are required to install sidewalks along each frontage that has an abutting sidewalk.

(h) Should an existing sidewalk be removed, the sidewalk must be replaced and built in accordance with the city design criteria manual and standard construction details.

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/27/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Proposed amendments to Appendix C Zoning Ordinance "Sections 7. Schedule of District Regulations," "Section 7.5. Community Overlay District," and "Section 8. N. Downtown District Supplemental Requirements" to change building material requirements per House Bill 2439

Originating Department: Community Development

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

The State of Texas adopted House Bill 2439, which became effective September 1, 2019, and prohibits governmental entities from regulating building products, materials or methods used in the construction or renovation of residential or commercial buildings. The current Zoning Ordinance prohibits metal, wood, or cement fiber boards in the various commercial districts, as well as, provides for fenestration requirements in the Downtown District. The proposed changes amend the ordinance to state which materials the City of Friendswood prefers for commercial structures located in the various zoning districts, but does not prohibit materials permitted by the applicable national model codes.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Amending the Zoning Ordinance will bring city code into compliance with state law.

RECOMMENDATIONS

The Planning and Zoning Commission voted unanimously, 5 to 0 (Matranga and Banfield were absent), on December 12, 2019, in favor of the proposed amendments. The recommendation memo is attached.

ATTACHMENTS

1. App C ZONING - Proposed Amendments re Building Materials per HB 2439
2. PZ Rec Memo Building Material Amendments 12-18-19

Section 7. - Schedule of district regulations.

- A. *SFR, residential, general purpose and description.* The SFR, Single-Family Residential Dwelling District, is restricted to single-family dwellings, up to 2.7 units per acre, and to related recreational, religious and educational facilities normally required to provide the basic elements of a balanced, orderly convenient, and attractive residential area. Single-family residential areas shall be protected from higher density residential development and from the encroachment of incompatible uses. Internal stability, harmony, attractiveness, order, and efficiency are encouraged by providing for adequate light, air and open space for dwellings and related facilities.
1. Area and height regulations. Area and height regulations in an SFR district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the SFR district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an SFR district are set forth in subsection P of this section, permitted use table.
- A.1. *SFR-E, residential, general purpose and description.* The SFR-E, Single-Family Residential Estate Dwelling District, is the most restrictive residential district. The principal use of land in this district is for low-density single-family dwellings, up to 0.5 units per acre, and related recreational, religious and educational facilities normally required to provide the basic elements of a balanced, orderly, convenient, and attractive residential area. Low-density residential areas shall be protected from multiple-family residential development and from the encroachment of incompatible uses. Internal stability, harmony, attractiveness, order and efficiency are encouraged by providing for adequate light, air and open space for dwellings and related facilities.
1. Area and height regulations. Area and height regulations in an SFR-E district, are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission with the SFR-E district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an SFR-E district are the same as SFR, and are set forth in subsection P of this section, permitted use table.
- B. *(R-2 and R-3) MFR-L, residential, general purpose and description.* The MFR-L, Multiple-Family Residential Dwelling—Low-Density District, is intended to provide for lowest-density multiple-family dwellings which may have a relatively intense concentration of dwelling units served by large open spaces consisting of common areas and recreation facilities, thereby resulting in a maximum density of six dwelling units per acre. The principal use of land may be one or several dwelling types, including multiple-family dwellings, and including two-family dwellings, garden apartments, condominiums and townhouses. Recreational, religious and educational uses normally located to service adjacent residential areas are also permitted to meet the basic needs of a balanced, orderly, convenient, economical and attractive residential area. The multiple-family residential dwelling district—low functions as a buffer or transition between commercial or higher density residential areas and lower density areas. The intent of these regulations is to allow development of property which may have a limited area suitable for residential development due to a portion of the property being flood-prone or adjacent to a district of a different zoning designation.
1. Area and height regulations. Area and height regulations in an MFR-L district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.

3. Reserved.
 4. Permitted uses. Uses permitted in an MFR-L district are set forth in subsection P of this section, permitted use table.
- C. *(R-4) MFR-M, residential, general purpose and description.* The MFR-M, Multiple-Family Residential Dwelling—Medium-Density District, is intended to provide for medium-density multiple-family dwellings which may have a relatively intense concentration of dwelling units, up to nine per acre, served by large open spaces consisting of common areas and recreation facilities, thereby resulting in medium gross densities. The principal use of land may be one or several dwelling types, including low-rise multiple-family dwellings, garden apartments, condominiums and townhouses. Recreational, religious and educational uses normally located to service adjacent residential areas are also permitted to meet the basic needs of a balanced, orderly, convenient, economical and attractive residential area. The MFR-M, multiple-family residential district, functions as a buffer or transition between commercial or higher-density residential areas, and lower-density residential areas.
1. Multifamily residential area and height regulations. Area and height regulations in an MFR-M district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. Reserved.
 4. Permitted uses. Uses permitted in an MFR-M district are set forth in subsection P of this section, permitted use table.
- C.1. *MFR-GHD, garden home residential, general purpose and description.* The GHD, Garden Home Residential District, is intended to provide multifamily low-density dwelling units having open space between units which exceed existing normal multifamily buildings, with density not exceeding six units per acre. The intent of these regulations is to allow development of property which:
- (1) May have limited area suitable for residential development due to geographical limitations;
 - (2) Have portions of the property subject to flooding; or
 - (3) Is located adjacent to a district of a different zoning designation, and for which the development as MFR-GHD would be appropriate as a buffer between incompatible land uses.
- The interior living area of the first floor of any two-story residential structure in MFR-GHD shall contain not less than 60 percent of the structure's total living area, and not more than 40 percent of the structure's total living area shall be contained on the second floor, excluding open decks, porches, terraces and garages.
- D. *(R-5) MFR-H, residential, general purpose and description.* The MFR-H, Multiple-Family Residential Dwelling—Highest-Density District, is a residential district intended to provide for the highest residential density ranging up to 12 dwelling units per acre. The principal use of land in the district is for a wide variety of dwelling types, including low-rise multiple-family dwellings, garden apartments, condominiums, and townhouses and, subject to a specific use permit, high-rise apartments. Recreational, religious, health and educational uses normally located to service residential areas are permitted in this district in order to provide the basic elements of a balanced, orderly, convenient, and attractive residential area. The MFR-H district is usually located adjacent to the major street and serves as a buffer or transition between commercial development or heavy automobile traffic and medium-density residential development.
1. Area and height regulations. Area and height regulations in an MFR-H district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. Reserved.
 4. Permitted uses. Uses permitted in an MFR-H district are set forth in subsection P of this section, permitted use table.

- E. *(R-6) MHR, Mobile Home District, general purpose and description.* The MHR, Mobile Home District, is a residential district intended for mobile home development, up to ten units per acre. Recreational uses normally located in mobile home developments are permitted in this district.
1. Area and height regulations. Area and height regulations in an MHR, mobile home residential dwelling district, are set forth in section 7-Q.2, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the MHR district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an MHR district are set forth in subsection P of this section, permitted use table.
 5. Other required conditions. The provisions of Ordinance No. 129 (Mobile Home Ordinance) of the city shall apply to the MHR district.
- F. *(C-1) CSC, Community Shopping Center District, general purpose and description.* The CSC, Community Shopping Center District, is intended for a unified grouping, in one or more buildings, of several, typically between five and 20, retail and service shops or stores that provide for the regular needs and are for the convenience of the people residing in adjacent residential neighborhoods. Gross floor area in a community shopping center typically ranges from 30,000 to 100,000 square feet, and land area consists of two to ten acres in size. It is intended that the community shopping center be developed as a unit, with adequate off-street parking for customers and employees, and with appropriate landscaping and screening to ensure compatibility with surrounding residential environment. This district is ideally located at the intersection of two or more arterial or major streets with a service area of up to 1½ miles. Development of a community shopping center requires approval of a development site plan by the planning and zoning commission.
1. Area and height regulations. Area and height regulations in a CSC district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the CSC district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in a CSC district are set forth in subsection P of this section, permitted use table. A specific use permit for a shopping center as a particular use is required before any building permit or certificate of occupancy may be issued in this district.
 5. No CSC district shall be created which includes less than two acres.
 6. Buildings in the CSC zoning district ~~shall be encouraged to~~ have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited~~~~discouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The planning and zoning commission may approve alternative exterior facade materials.
- G. *NC, Neighborhood Commercial District, general purpose and description.* The NC, Neighborhood Commercial District, is primarily intended for retail sales, services and office activities in a mixed grouping. This designation is intended for use along major thoroughfares and collector streets where larger tracts of land can be utilized as coordinated commercial centers. This designation is intended for use of land areas between one-quarter acre and two acres. Structure size is typically between 4,000 and 20,000 square feet. Development of a neighborhood commercial district requires approval of a development site plan by the planning and zoning commission. Office uses permitted in this district shall not exceed 60 percent of the gross building and structure floor area.

1. Area and height regulations. Area and height regulations in an NC district are set forth in subsection Q.2 of this section, regulation matrix.
2. See section 8 for supplementary district regulations.
3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the NC district under certain circumstances and conditions.
4. Permitted uses. Uses permitted in an NC district are set forth in subsection P of this section, permitted use table.
5. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 90 percent of the total lot area.
6. Buildings in the NC zoning district ~~shall are encouraged to~~ have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited discouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The planning and zoning commission may approve alternative exterior facade materials.

G-1. *LNC, Local Neighborhood Commercial District, general purpose and description.* The LNC, Local Neighborhood Commercial District, is primarily intended for retail sale of convenience goods or services for persons residing in adjacent residential areas. Other uses are permitted in the LNC when they are of similar land use intensity and physical impact as those uses to be integrated into the surrounding residential area. Because the retail and personal service uses permitted may be an integral part of the neighborhood, closely associated with the residential, religious, recreational, and educational uses in the neighborhood, more restrictive requirements are placed on development relative to other commercial zoning categories. The local neighborhood district is intended for use at the entrance to residential areas and in some situations within the confines of a residential district. This designation is intended for use of land areas of up to one acre. Development of a local neighborhood commercial district requires approval of a development site plan by the planning and zoning commission.

1. Area and height regulations. Area and height regulations in an LNC district are set forth in subsection Q.2 of this section, regulation matrix.
2. See section 8 for supplementary district regulations.
3. See section 9 for temporary certificate of zoning, compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the LNC district under certain circumstances and conditions.
4. Permitted uses. Uses permitted in an LNC district are set forth in subsection P of this section, permitted use table.
5. The gross building and structure floor space shall not exceed 4,000 square feet.
6. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 80 percent of the total lot area.
7. Buildings in the LNC zoning district ~~shall are encouraged to~~ have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibiteddiscouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The Planning and Zoning Commission may approve alternative exterior facade materials.

H. *OPD, Office Park District, general purpose and description.* The OPD, Office Park District, is intended to encourage and permit general professional and business office development in a fashion consistent with surrounding development. This district is ideally suited as a buffer between commercial and residential areas. As such, it shall be considered for entrances and land adjacent to

residential developments. The ultimate development is to provide land use intensity and landscaping consistent with surrounding areas. Development of an office park district requires approval of a development site plan by the Planning and Zoning Commission.

1. Area and height regulations. Area and height regulations in an OPD are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the Planning and Zoning Commission within the OPD under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an OPD are set forth in subsection P of this section, permitted use table.
 5. Show window or display window effects shall not be permitted and there shall be no display from windows or doors and no storage of merchandise in the building or on the premises except in quantities customarily found in professional or business offices.
 6. Retail operations that are primarily for selling to office park occupants are permitted. Examples of these retail operations would be restaurants, coffee shops, office supply, barbershops, gift shops, health spas, specialty stores.
 7. One caretaker's quarters unit may be provided for each office park complex.
 8. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 90 percent of the total lot area.
 9. Buildings in the OPD ~~shall be encouraged to~~ have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited~~~~discouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The Planning and Zoning Commission may approve alternative exterior facade materials.
- I. *Downtown District (DD), general purpose and description.* The DD, downtown district, is designed to accommodate and promote the city's original business and downtown areas. It is intended to achieve a balance of retail, commercial, office, and residential and public activities. Development within the DD should be pedestrian friendly with an emphasis on shared parking and shared access between developments. Development within the DD requires the approval of a development site plan by the Planning and Zoning Commission.
1. Area and height regulations. Structures within the DD are intended to be between one to four stories. The maximum height allowed is 70 feet as measured in accordance with the method prescribed in section 20. Additional regulations are set forth under subsection Q.2 of this section, regulation matrix.
 - a. No residential use shall be allowed on the first floor.
 2. See section 8 for supplementary district regulations.
 3. Permitted uses. Uses permitted in the DD are set forth in subsection P of this section, permitted use table.
 4. Buildings in the DD ~~shall be encouraged to~~ have exterior cladding of brick, masonry, stone, stucco, glass, or lap sided cement fiberboard. Sheet cement fiberboards are ~~prohibited~~~~discouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The Planning and Zoning Commission may approve alternative exterior facade materials.
- J. *PUD, planned unit development, general purpose and description.*

(1) *General.*

- (a) This district allows for greater flexibility in the design and coordination of a single use or mixed uses than in other districts because a specific ordinance is written for every PUD. A PUD is a unique zoning classification, and shall be granted only when the Planning and Zoning Commission and city council determine that the applicant has submitted a complete application containing sufficient detail. An applicant is not entitled to a PUD as a matter of right. The city reserves the right to establish conditions as determined appropriate.
- (b) In no case shall a PUD be used for the sole purpose of circumventing the intent of city ordinances or plans. Unless standards for elements of site design are specifically described in a rezoning ordinance for a PUD, all design and development standards shall apply to all land development within a PUD district. The development must be planned as an integral unit and must protect nearby landowners from adverse impact with appropriate buffering and landscaping. A site plan is required for all PUDs.
- (c) The general purposes of all PUD districts are several-fold:
 - 1. To encourage unified design and development of tracts of land incorporating a variety of uses, including, but not limited to, residential, commercial, office, and institutional;
 - 2. To accommodate innovation in development by modifying the city's land use and development regulations;
 - 3. To provide for and protect the public health, safety and general welfare of the city by assuring quality development in accordance with the city's comprehensive plan and other related goals;
 - 4. To minimize the negative impact of developments, especially those related to drainage, environment, traffic, and a public services and related facilities;
 - 5. To protect and enhance the aesthetic and visual qualities of development;
 - 6. To provide development of sites in a suitable fashion when such development is restricted by such factors as site location and shape;
 - 7. To promote economic development in accordance with the city's plans for such.

(2) *Application.*

- (a) Application and approval process. A development review committee meeting with staff is required prior to application for a PUD. Following the DRC meeting, the applicant will submit all required documents described below to city staff for comments and corrections prior to scheduling the public hearing.
- (b) Each PUD application shall be accompanied by payment for the processing fee as established in section 14. Advertisement and public hearings shall be held by the Planning and Zoning Commission and City Council in accordance with the notification procedure set forth for a rezoning application. Following the public hearing, the Planning and Zoning Commission shall forward the plan with its recommendation to the city council for consideration. The Planning and Zoning Commission and/or City Council may require additional information throughout the process.
- (c) An applicant may choose one of two ways to seek PUD approval:
 - 1. Submit all items listed below with the application and the required processing fee for rezoning. This option would allow the site plan to be approved as a part of the zone change and prevent the applicant from a second submittal after rezoning to obtain site plan approval.
 - (a) Data describing all processes and activities involved with the proposed use;
 - (b) Boundaries of the area covered by the site plan;

- (c) The location of each existing and proposed building and structure in the area covered by the site plan and the number of stories, height, roofline, gross floor area and location of building entrances and exits;
 - (d) The location of existing drainage ways, and significant natural features;
 - (e) Proposed landscaping and screening buffers;
 - (f) The location and dimensions of all curb cuts, public and private streets, parking and loading areas, pedestrian walks, lighting facilities and outside trash storage facilities;
 - (g) The location, height and type of each wall, fence, and all other types of screening;
 - (h) The location, height and size of all proposed signs;
 - (i) Utility and drainage plans;
 - (j) Regulation matrix designating what zoning district the development will follow;
 - (k) Data describing any variation from the typical development requirements; or
2. Submit a conceptual plan with the application and the required processing fee for rezoning. This option will require the applicant to apply for site plan approval at a later date if the zone change to PUD is approved. At the time of site plan approval all information contained in the conceptual plan shall be certified by an engineer and/or surveyor. The conceptual plan shall provide the following information:
- (a) General land use and density plan;
 - (b) Identify proposed general uses, densities, major open spaces, circulation and access features;
 - (c) Statement indicating proposed phasing of development and the projected timing of each;
 - (d) Data describing all processes and activities involved with the proposed use;
 - (e) Regulation matrix designating what zoning district the development will follow;
 - (f) Data describing any variation from the typical development requirements.
- (3) Modification of standards proposed within a PUD.
- (a) Following adoption of a PUD ordinance pursuant to this section, all subsequent plans prepared for the development or any portion of the property within a PUD must substantially conform to the approved plan in accordance with the standards of the PUD ordinance, this section, and all other applicable ordinances of the city.
 - (b) The city recognizes that market conditions may alter the development of a large PUD and hereby provides that alterations in the land area or square footage, as appropriate, covered by a category of use, may be varied by not more than 25 percent. In no case shall such variations change traffic or circulation patterns, substantially alter the number or arrangement of buildings, increase the height of buildings, lessen the amount or effectiveness of open space or landscaped buffers, or result in a greater impact on adjacent properties or neighborhoods. Percentage changes specified herein shall be the maximum change allowed; multiple changes exceeding those percentages shall not be approved administratively, but shall require the owner to submit an application for an amendment to the district standards.
- K. *Reserved.*
- L. *A-1, Agricultural District, general purpose and description.* The A-1, Agricultural District, is intended for the growing and/or marketing of agricultural products.

1. Area and height regulations. Area and height regulations in an A-1 district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the A-1 district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an A-1 district are set forth in subsection P of this section, Permitted use table. Residential development is prohibited in the A-1 district; however, dwelling quarters for onsite employees and their families are permitted provided such residential use conforms to the SFR district regulations, including lot area, width and setback requirements and parking ratio.
- M. *(M-1) LI, Light Industrial District, general purpose and description.* The LI, Light Industrial District, is intended primarily for the conduct of light manufacturing, assembling, and fabrication, and for warehousing, wholesaling, and service operations. This district is designed to upgrade industrial development standards, prevent industrial blight, and protect light industrial development from incompatible residential, commercial or heavy industrial uses.
1. Area and height regulations. Area and height regulations in an LI district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the LI district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an LI district are set forth in section 7-P, permitted use table.
- N. *I, Industrial District, general purpose and description.* The I, Industrial District, is intended to provide for industrial uses and other uses not otherwise provided for in the other districts. The intensity of uses permitted in this district makes it necessary to separate it from all residential districts and most commercial districts wherever possible.
1. Area and height regulations. Area and height regulations in an I district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the I district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an I district are set forth in subsection P of this section, permitted use table.
- O. *BP, Business Park District.* The BP, Business Park District, is intended to encourage and permit light manufacturing and/or service operations and auxiliary retail and wholesale sales. The business may be individually owned or leased by a common owner. The types of uses, and the design and exterior appearance shall be so controlled as to maintain the integrity and be generally compatible with adjacent surrounding residential and commercial development. All services, manufacturing and storage are to be indoors. This district shall access or abut major thoroughfare and/or collector streets. It is intended that the business park be developed as a unit. Development of a business park district shall be developed on a minimum of 10,000 square feet and shall be subject to site plan approval by the planning and zoning commission.
1. Area and height regulations. Minimum size business park 10,000 square feet, no structure within a BP shall be located within 25 feet of an exterior BP boundary (an exterior BP boundary is one that abuts a zone other than BP).

2. See section 9 for temporary certificates of zoning compliance that may be granted by the administrative official and specific use permit that may be recommended by the planning and zoning commission within the BP district under certain circumstances and conditions.
3. See section 8 for supplementary district regulations.
4. Permitted uses. Uses permitted in a BP district are set forth in subsection P of this section, permitted use table.
5. Light manufacturing is permitted only if limited to final machining, assembly, testing, processing and packaging into finished goods from raw materials produced elsewhere, such as electronic parts assembly, medical products processing, mechanical parts assembly and aerospace equipment processing.
6. Truck docking facilities are permitted, provided they are located in the rear or side yard and screened from view of adjacent street right-of-way.
7. Screening devices for refuse containers are required.
8. Parking shall be designated on the parking group section of the permitted use table. However, a minimum of four parking spaces per business or four spaces per 1,000 square feet of gross building floor space for each structure, whichever is greater, is required.
9. Performance standards shall conform to section 8.J as shown in the CSC zoning district.
10. Exterior requirements. All buildings are encouraged to be constructed ~~must have with~~ at least 65 percent of their exterior walls, excluding doors and windows, constructed of masonry materials, or concrete construction or a combination of masonry, concrete, aluminum or glass materials, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000 as may be approved by the planning and zoning commission.

Section 7.5. - Community overlay district.

1. *General purpose and description.* The community overlay district (COD) is intended to preserve and enhance the physical characteristics of the city along its entryways and in the downtown area by promoting the safety, welfare, convenience, and enjoyment of travel along these roads; providing for unified and orderly development; and promoting and aiding economic growth. The establishment of a COD does not repeal the underlying zoning classification of property to which the COD applies. The requirements of the COD are in addition to the requirements of the underlying zoning district, with the exception of the downtown district. The COD does not apply to the DD. The DD is subject to supplementary regulations and the DD geographic limitations as shown on the official zoning map. The COD includes the following thoroughfares: FM 2351 from Friendswood City Limit to Friendswood City Limit, FM 518 from the Friendswood City Limit to the Friendswood City Limit, FM 528 from Friendswood City Limit to Friendswood City Limit, Friendswood Lakes Boulevard (also known as Brittany Bay) from Friendswood City Limit to Friendswood City Limit, Bay Area Boulevard, from Friendswood City Limit to FM 528.
2. *Boundaries.* The boundary of the COD shall be parallel to the thoroughfare right-of-way to include nonresidential properties within 300 feet from the right-of-way. If any portion of such property is within 300 feet, the entire tract is subject to the COD requirements.
3. *Screening.* The following uses on the site shall be screened to a height sufficient to completely screen the use from view at ground level. For the purposes of this subsection, the term "view from ground level" shall mean the view from public walkways situated in the adjoining rights-of-way or from vehicular traffic in the first two traffic lanes in the bordering streets of the COD.
 - a. All outside storage;
 - b. Industrial activities;
 - c. Off-street loading areas;
 - d. Refuse storage areas, dumpsters, and all related activities; See section 8.L.
 - e. Air conditioning, refrigeration, heating, and other mechanical and electrical equipment;
 - f. Microwave and satellite antennas not otherwise preempted from regulation by applicable law or regulation;
 - g. Detention ponds*; and
 - h. Garage bays fronting on the thoroughfares described in subsection 1 of this section.

An opaque screen composed of berms,** walls, fences, vegetation, or a combination of these materials between the property line and the development shall be used; however, in no case shall any of the above-mentioned activities be closer to the street than the setback line.

*If detention ponds are part of the landscaping plan, screening would not be necessary. Ponds may be located no closer than ten feet from abutting rights-of-way if the pond serves only the subject property.

**Berms used for any type of screening shall be limited to a height of three feet above finished grade at the front property line (not including detention facilities), and shall be landscaped.

4. *Utilities.* All permanent utilities serving the property shall be located underground, at the owner's expense.
5. *Landscaping.* The minimum landscaping requirements for areas within the COD shall be as follows:
 - a. All landscape buffers shall be provided with architectural and/or landscape materials to screen structures, facilities, drive areas, parking areas, etc. Shrubs shall be a minimum height of two feet when planted and shall be placed a maximum of two feet apart. Mature shrubs shall be maintained in a live or living condition to form a continuous hedge with a maximum height of three feet six inches.

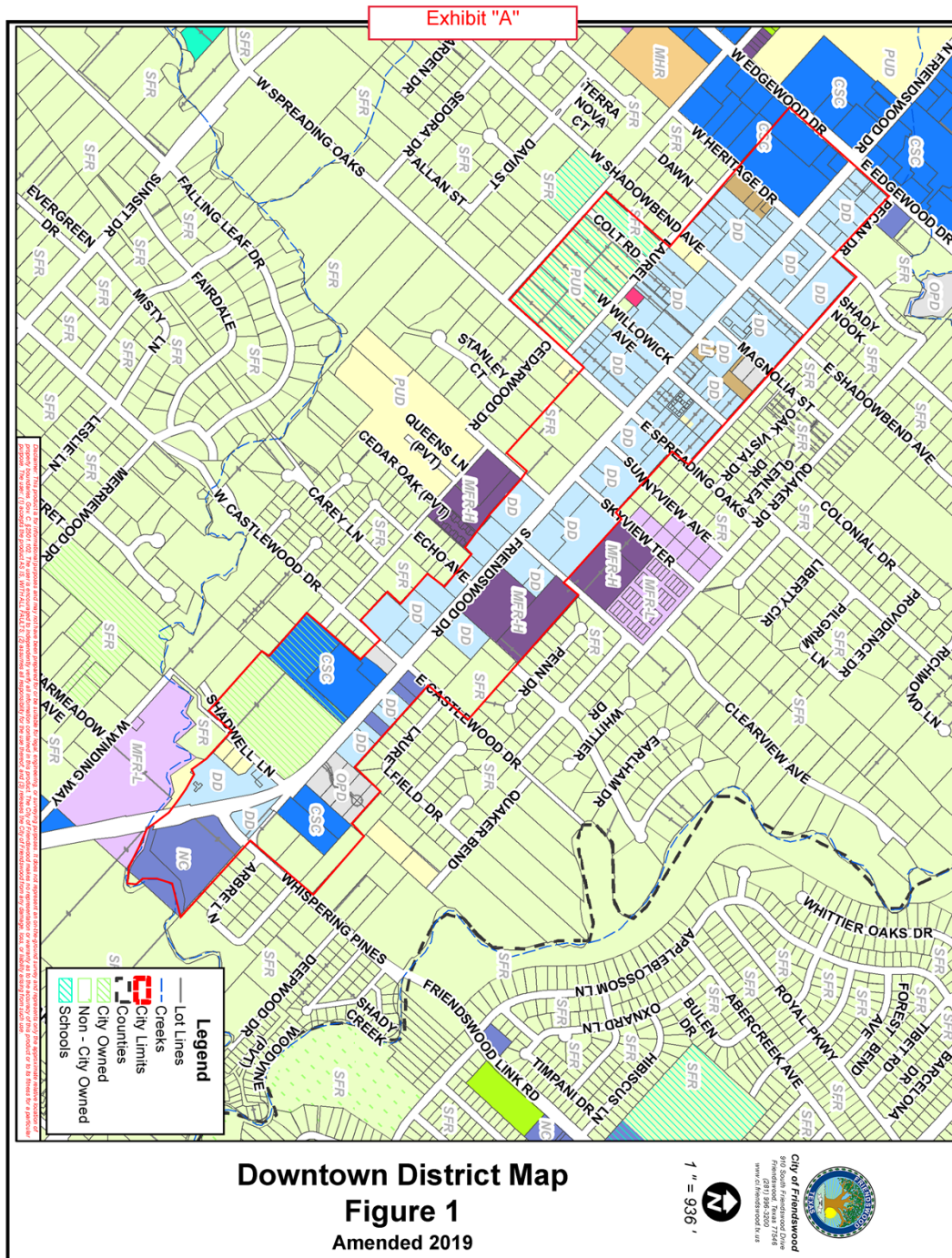
- b. Nothing contained in this subsection 5 shall be deemed to reduce applicable landscaping requirements contained in other sections of this Code, or any ordinance specifically applicable to a development (e.g., specific use permit or planned unit development), but instead to enhance the aesthetics along the city's major thoroughfares by requiring additional or higher percentages of landscaping.
 - c. Parking lots within the COD containing 20 parking spaces or less shall have open landscaped areas that are equal to not less than 15 percent of the parking area and drives in the parking area. The required area may be used as islands or perimeter landscaping or in any combination. A minimum of one Class 1 or Class 2 tree from the qualified tree list shall be planted and maintained for each 250 square feet, or portion thereof landscaped open space area.
 - d. Parking lots within the COD containing greater than 20 parking spaces shall have open landscaped areas equal to 20 percent of the parking area and drives in the parking area. Fifty percent of the required landscaped area must be used as islands. Perimeter landscaping shall have at least one such tree for each 30 (40 lineal feet if not located in the COD) lineal feet or fraction thereof. Each island shall have one such tree planted and maintained thereon.
 - e. If a buffer strip is required (along public rights-of-way, or to separate uses per section 8.1), the buffer shall be a minimum width of 15 feet, and shall contain not less than one tree, whether existing or planted, for each 25 lineal feet or portion thereof. Each such tree shall have a caliper of not less than two inches measured 18 inches above the natural ground level.
 - f. If, at any time, the required vegetation becomes diseased, deteriorated, or dies, the owner of the premises must replace the vegetation within 90 days of written notice from the city.
 - g. The commission may approve an alternate equal or better landscape plan in the COD, after giving due consideration to the intensity of the commercial use, the zoning classification and adjacent land uses.
6. *Architectural elements.* Garage bays or other similar large openings designed for automotive or industrial work, or designed for vehicles to drive into, shall not front a COD thoroughfare unless screened with architectural or landscaping materials as outlined under subsection 3 of this section. This prohibition shall not include drive-throughs such as are typically found at banks or fast-food establishments. In the event that COD requirements overlap at intersections, architectural requirements regarding garage bays shall apply only to the frontage on one street as designated on the site plan.
- a. *Commercial.*
 - (1) Commercial developments ~~shall be encouraged to~~ have exterior cladding of brick, masonry, stone, stucco or glass on all sides of the building. Fiber cement boards/siding are ~~prohibited~~discouraged, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. These exterior facades, as well as the roof, shall be limited to earth tone colors. Color samples shall be submitted and approved as a part of the commercial site plan. ~~The planning and zoning commission may approve alternative exterior facade materials.~~
 - (2) The design of walls and other structures located on the same site, including those used to screen outdoor storage areas, dumpsters, vehicles, etc., ~~shall be encouraged to~~ be constructed of the same materials as the main building on the lot. Cyclone fences are prohibited, except under limited circumstances, the commission may approve a vinyl coated cyclone fence.
 - ~~(3) Notwithstanding subsections 6.a(1) and (2) of this section, an applicant may present to the planning and zoning commission, on the site plan, specifications which include elevation drawings of proposed alternative materials. The planning and zoning commission may approve such alternative materials if they meet or exceed the appearance and durability requirements above.~~

b. *Residential.*

- (1) Residential developments not facing a COD thoroughfare shall be required to install a visual barrier to a minimum mature height of six feet as measured from the finished grade. The barrier shall be set back from the street right-of-way line by a minimum of ten feet. Various materials may be utilized, including landscaped earth berms, provided the materials are durable and require low maintenance. All barriers shall be maintained by the owner of the property on which such barrier is located, or by a homeowners' association. If a homeowners' association is to provide such maintenance, the obligations therefor shall be set forth in writing, and filed of record in the same manner that other restrictive covenants are filed. Subdivision plats submitted for residential property along a COD corridor shall include detailed information and visual representations of the proposed barrier, and such other information as deemed necessary by the planning and zoning commission to establish compliance with this subsection.
- (2) Trees shall be planted adjacent to the barrier, on the COD thoroughfare side, at intervals of 25 feet, with one-half having a minimum caliper of four inches and one-half having a minimum caliper of two inches. Existing qualified trees may be counted toward fulfillment of this requirement, provided that the size, species, and guaranteed duration shall meet the criteria of the landscaping section of this appendix. (Clustering of trees shall be permitted, provided, however, clustering shall not reduce the number of required trees, and trees shall not be clustered so as to lessen the survival rate of other trees.)

(Ord. No. 99-37, § 1, 10-18-1999; Ord. No. 2000-25, §§ 2—5, 8-24-2000; Ord. No. 2004-07, § 1, 8-16-2004; Ord. No. 2006-15, §§ 2, 3, 7-24-2006; Ord. No. 2007-18, § 1, 10-15-2007; Ord. No. 2008-38, § 1, 11-3-2008; Ord. No. 2010-37, § 1, 1-10-2011; Ord. No. 2013-10, § 2, 5-6-2013; Ord

- N. *Downtown District supplemental requirements.* These supplemental requirements shall apply only to new developments within the Downtown District or where a structure in the district has lost its nonconformity. A new development shall be defined as any new project built on a raw or otherwise vacant tract or tracts of land, not associated with an existing structure. A structure shall be deemed to have lost its nonconformity as determined by Zoning Ordinance Section 6.
1. *Geographic limits.* The geographic limits of the Downtown District are as shown on the Downtown District map (Figure 1). All properties within these geographic limits may rezone to Downtown District (DD). Those properties outside the geographic limits may not rezone to Downtown District (DD).



2. **General purpose and description.** The downtown district (DD) is intended to create a mixed use environment based on traditional neighborhood and smart growth standards. It is designed for physical flexibility with zero setbacks and allows for the redevelopment of small, existing tracts. The encouragement of a pedestrian friendly environment is established by allowing shared parking and on-street parking, as well as sidewalks and street furnishing.

3. *Parking.* To promote pedestrian friendly environments, shared parking and shared parking access is encouraged. Parking spaces and parking lot geometrics shall comply with the requirements of the current Design Criteria Manual.
- a. Off-site parking shall be allowed if within one block of the development. For purposes of this subsection, one block shall constitute no less than 300 linear feet and no more than 1,200 linear feet.
 - b. Shared parking areas shall be allowed.
 - c. Shared access agreements shall be required between adjacent developments.
 - d. On street, head-in parking may be allowed in the Downtown District (DD) with the approval of the Planning and Zoning Commission, upon recommendation of the city engineer, in areas at least 75 feet from FM 518 and/or FM 2351. No on street parking shall be allowed on FM 518 or on FM 2351 within the DD.
 - e. Development plans shall indicate how freight and goods will be delivered.
 - f. Development plans shall show the design and layout for all parking. Documentation shall be provided to verify authority for all shared or off-site parking.
 - g. All such required documentation shall be presented before a development plan is approved.
 - h. Parking lots shall be considered small if they contain spaces for 20 or less cars. Small parking lots shall have "open" landscaped areas that are equal to not less than ten percent of the parking area and drives in the parking area. The required area may be used as islands or perimeter landscaping or in any combination. A minimum of one Class 1 or Class 2 tree from the qualified tree list shall be planted and maintained for each 250 square feet or portion thereof of landscaped open space area.

Parking lots with more than 20 parking spaces shall have open landscaped areas equal to ten percent of the parking area and drives in the parking area. Fifty percent of the required landscaped area shall be used as islands. Perimeter landscaping shall have at least one such tree for each 40 lineal feet or fraction thereof. Each island shall have one such tree planted and maintained thereon.
 - i. All planted islands shall have curbs of sufficient height and width to contain the planted island.
 - j. Planted islands are to integrate groundcovers and small shrubs while minimizing the use of medium to tall shrubs; and shall not obstruct visibility of pedestrians and vehicles.
 - k. Off-street parking areas that are adjacent to residentially zoned property shall have opaque fences or walls, eight feet in height above ground level, which shall be erected and maintained along the property line to provide visual screening.
 - l. All trees required in subsection 8.1.2.c(2) shall have a caliper of not less than two inches, measured 18 inches above the natural ground level.
 - m. If paving around a tree is required on private property, use porous pavements such as cast-in place, monolithic turf, and concrete combinations over specimen roots to allow water and air exchange.
 - n. All plants shall receive proper irrigation to encourage deep root growth and survivability.
4. *Architectural standards.*
- a. Buildings in the DD ~~shall be encouraged to~~ have exterior cladding of brick, masonry, stone, stucco, glass, or lap sided cement fiberboard. Sheet cement fiberboards are ~~prohibited~~discouraged, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code

cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The Planning and Zoning Commission may approve alternative exterior facade materials.

- b. Exterior facades, including the roof, shall be limited to earth tone colors. Color samples shall be submitted as part of the commercial site plan. Earth tone colors depict the colors in nature; they include flat and muted shades of brown, green, blue, orange, and some reds and tans.
 - c. Fenestration shall mean the openings in a wall, such as doors and windows, to include faux windows whether transparent or not. Such windows may be inoperative but must be framed as a window and otherwise appear to be a window. Painted openings would not be counted in fenestration calculations. Fenestration along front or other facades visible to the public shall are encouraged to be as follows:
 - (1) Walls visible to the public shall have windows and or doors (i.e., no blank walls allowed).
 - (2) Not less than 40 percent fenestration shall be provided for all ground floor primary facades (front or side) that face a public right-of-way.
 - (3) Not less than 25 percent fenestration shall be provided for all upper floor facades.
 - d. Awnings and canopies are allowed upon approval of the Planning and Zoning Commission.
 - e. Fenestration calculations. Preferred fenestration minimum:
 - (1) Area of ground floor primary wall facing ROW x 40 percent = minimum fenestration.
 - (2) Area of upper floor x 25 percent = minimum fenestration.
 - f. Garage bays or other similar large openings designed for automotive or industrial work, or designed for vehicles to drive into, shall not front FM 518 or FM 2351 within the Downtown District boundary. This prohibition shall not include drive-thrus such as are typically found at banks for fast-food establishments. In the event that this requirement overlaps at an intersection, the architectural requirement regarding garage bays shall apply only to the frontage on one street as designated on the site plan.
5. *Screening.*
- a. Mechanical equipment, such as roof top equipment, compressors, refrigeration units and trash enclosures, outside storage, and other nonpublic service areas that are visible from a public area, shall be screened to a height sufficient to completely screen the use from view at ground level. The term "view at ground level" shall mean the view from public walkways situated in the adjoining rights-of-way or from vehicular traffic in the first two traffic lanes in the bordering street or streets.
 - b. The design of walls and other structures located on the same site, including those used to screen outdoor storage areas, dumpsters, vehicles, etc. shall are encouraged to be constructed of the same materials as the building on the lot. Cyclone fences are prohibited. Under limited circumstances, the Planning and Zoning Commission may approve a vinyl coated cyclone fence.
 - c. See Section 8.L. for additional dumpster screening requirements.
6. *Sidewalks.*
- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.
 - b. Each development along all other streets within the downtown district shall provide a concrete sidewalk built in accordance with city standard specifications and shall be a

minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.

- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.

7. *Parkways and landscaping.*

- a. The 15-foot parkway required along FM 2351 and FM 518, which runs parallel and adjacent to each street's back of curb, includes a seven-foot landscape area. This area shall be reserved for amenities, such as street furniture, lighting and landscaping, and may include grass, brick pavers or other decorative material as approved by the Planning and Zoning Commission.

- (1) Trees shall be provided every 25 linear feet. Trees used in the 15-foot parkway shall be Class 2 or Class 3 trees from the city's qualified tree list, and other landscaping material such as bushes and/or groundcover may be used. The tree and landscaping material shall be maintained in living condition. One-half of the trees shall have a minimum caliper of four inches and one-half shall have a minimum caliper of two inches. Existing qualified trees may be counted toward fulfillment of this requirement provided that the size, species, and guaranteed duration shall meet the criteria of the landscaping section of this appendix. (Clustering of trees shall be permitted; provided, however, clustering shall not reduce the number of required trees, and trees shall not be clustered so as to lessen the survival rate of other trees.)

- (2) Amenities shall be provided in accordance with the design criteria manual, Exhibit E, Downtown District Amenities. A minimum of two lights and two benches are required within the 15-foot parkway of each development. All provided amenities shall be permanently maintained by the property owner, including the brick-paved sidewalks.

- b. Developments along all other streets within the downtown district shall have a minimum ten-foot landscaped buffer located on private property and not less than one tree, whether existing or planted, shall be planted and maintained for each 25 lineal feet or portion thereof. Each such tree shall be not less than eight feet in height immediately upon planting and shall have a caliper of not less than two inches measured 18 inches above the natural ground level.

- c. Alternate sidewalk, landscape and amenity designs specific to the site or the function of the development within the downtown district may be considered by the Planning and Zoning Commission if it determines that the proposed alternative sidewalk is not narrower than six feet and provides, respectively:

- (i) Equal or better pedestrian access to and along the development property;
 - (ii) Equal or enhanced landscape beautification for the development; or
 - (iii) Equal or better design amenities than otherwise required herein.

- d. See Section 8.I. for additional information on maintenance and preservation of trees.

8. *Adjacent property, buffer maintenance and installation.*

- a. When a commercial use is established on a lot or premises located adjacent to any residential zoning district, a ten-foot in width landscaped open space buffer strip shall be installed and maintained by the owner, developer or operator of the commercial property between it and the adjacent protected property.
- b. In addition, an eight-foot-high opaque fence or wall shall be erected and maintained along the common property line. Graduated fences may be allowed by the Planning and Zoning Commission, when the safety and general welfare of the public would be better protected by such design. The fence or wall shall be constructed of wood, masonry, or decorative concrete, or any combination thereof. Metal may be used only as a concealed structural element. Alternatively, some types of vegetation may be allowed for such screening, provided plantings are evergreen and dense enough to provide an opaque or substantially

opaque screen. Any combination of fencing, earthen berms, and vegetation may be used to comply with the eight-foot screening requirement, with Planning and Zoning Commission approval.

- c. The provisions of this subsection may not apply where the uses are separated by a driveway, easement, drainage ditch, canal, or similar features determined to provide adequate buffering to those listed herein which are a minimum width of 30 feet. The Planning and Zoning Commission shall determine the required screening after giving due consideration to the intensity of the commercial use, the zoning classification, and adjacent land uses. When a residentially zoned property is rezoned to commercial, an existing fence may, if requested by the staff, the Planning and Zoning Commission, or the applicant, be removed, in whole or in part, to allow joint or shared access to parking and driving areas. Documentation may be required detailing a joint use agreement between or among property owners.
- d. Conversely, when a single family use is established on property adjacent to any commercial, industrial or multiple-family zoning district, an eight-foot high opaque fence or wall shall be erected and maintained along the property line. The ten-foot buffer strip shall not in this instance be required.

- 9. *Utilities.* All permanent utilities serving the property shall be located underground, at the owner's expense.

(Ord. No. 86-10, § 1, 8-18-1986; Ord. No. 96-6, § 1, 5-20-1996; Ord. No. 97-14, §§ 1—11, 11-3-1997; Ord. No. 98-1, §§ 6, 7, 4-20-1998; Ord. No. 98-14, § 4, 8-17-1998; Ord. No. 99-6, §§ 8—12, 1-18-1999; Ord. No. 99-1, § 1, 1-18-1999; Ord. No. 2000-24, §§ 2—4, 8-7-2000; Ord. No. 2000-21, § 1, 9-11-2000; Ord. No. 2000-33, § 1, 10-16-2000; Ord. No. 2001-22, § 3, 10-15-2001; Ord. No. 2001-23, § 1, 11-19-2001; Ord. No. 2004-11, § 4, 8-2-2004; Ord. No. 2004-12, § 4, 8-2-2004; Ord. No. 2005-09, § 1, 2-21-2005; Ord. No. 2005-19, §§ 1—10, 9-12-2005; Ord. No. 2006-11, § 1, 6-26-2006; Ord. No. 2006-16, § 1, 7-24-2006; Ord. No. 2006-17, § 1, 8-7-2006; Ord. No. 2006-23, § 1, 10-16-2006; Ord. No. 2007-18, § 1, 10-15-2007; Ord. No. 2008-06, §§ 4, 5, 2-18-2008; Ord. No. 2008-08, § 1, 4-21-2008; ; Ord. No. 2008-08, § 1, 5-19-2008; Ord. No. 2008-12, § 1, 6-2-2008; Ord. No. 2008-29, § 2, 11-3-2008; Ord. No. 2009-10, § 2, 6-15-2009; Ord. No. 2009-19, § 1, 9-14-2009; Ord. No. 2010-39, § 1, 1-10-2011; Ord. No. 2010-42, § 1, 1-10-2011; Ord. No. 2011-12, § 1, 4-18-2011; Ord. No. 2011-35, § 3, 12-5-2011; Ord. No. 2012-32, § 2, 12-3-2012; Ord. No. 2013-11, § 2, 5-6-2013; Ord. No. 2013-36, § 2, 11-4-2013; Ord. No. 2014-19, § 2, 8-4-2014; Ord. No. 2015-07, § 2, 3-2-2015; Ord. No. 2017-23, § 2, 9-11-2017; Ord. No. 2019-05, §§ 2, 3, 3-4-2019; Ord. No. 2019-16, § 2, 6-3-2019; Ord. No. 2019-17, §§ 2, 3, 6-3-2019; Ord. No. 2019-18, § 3, 6-3-2019; Ord. No. 2019-19, §§ 2—4, 6-3-2019;

Memo

To: Mayor and City Council

From: Joe Matranga, Planning & Zoning Commission Chairman 

Date: December 18, 2019

Re: Proposed amendments to Appendix C Zoning Ordinance "Sections 7. Schedule of District Regulations," "Section 7.5. Community Overlay District," and "Section 8. N. Downtown District Supplemental Requirements" to change building material requirements per House Bill 2439.

At the Planning and Zoning Commission meeting held December 12, 2019, following the Public Hearing, the City of Friendswood Planning and Zoning Commission voted unanimously 5-0 (Commissioners Matranga and Banfield were absent) to approve the proposed amendments to the Zoning Ordinance as shown below.

Section 7. - Schedule of district regulations.

...

F. (C-1) CSC, *Community Shopping Center District, general purpose and description.* The CSC, Community Shopping Center District, is intended for a unified grouping, in one or more buildings, of several, typically between five and 20, retail and service shops or stores that provide for the regular needs and are for the convenience of the people residing in adjacent residential neighborhoods. Gross floor area in a community shopping center typically ranges from 30,000 to 100,000 square feet, and land area consists of two to ten acres in size. It is intended that the community shopping center be developed as a unit, with adequate off-street parking for customers and employees, and with appropriate landscaping and screening to ensure compatibility with surrounding residential environment. This district is ideally located at the intersection of two or more arterial or major streets with a service area of up to 1½ miles. Development of a community shopping center requires approval of a development site plan by the planning and zoning commission.

1. Area and height regulations. Area and height regulations in a CSC district are set forth in subsection Q.2 of this section, regulation matrix.
2. See section 8 for supplementary district regulations.

3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the CSC district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in a CSC district are set forth in subsection P of this section, permitted use table. A specific use permit for a shopping center as a particular use is required before any building permit or certificate of occupancy may be issued in this district.
 5. No CSC district shall be created which includes less than two acres.
 6. Buildings in the CSC zoning district shall are encouraged to have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited~~ discouraged, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The planning and zoning commission may approve alternative exterior facade materials.
- G. *NC, Neighborhood Commercial District, general purpose and description.* The NC, Neighborhood Commercial District, is primarily intended for retail sales, services and office activities in a mixed grouping. This designation is intended for use along major thoroughfares and collector streets where larger tracts of land can be utilized as coordinated commercial centers. This designation is intended for use of land areas between one-quarter acre and two acres. Structure size is typically between 4,000 and 20,000 square feet. Development of a neighborhood commercial district requires approval of a development site plan by the planning and zoning commission. Office uses permitted in this district shall not exceed 60 percent of the gross building and structure floor area.
1. Area and height regulations. Area and height regulations in an NC district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the NC district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an NC district are set forth in subsection P of this section, permitted use table.
 5. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 90 percent of the total lot area.
 6. Buildings in the NC zoning district shall are encouraged to have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited~~ discouraged, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The planning and zoning commission may approve alternative exterior facade materials.
- G-1. *LNC, Local Neighborhood Commercial District, general purpose and description.* The LNC, Local Neighborhood Commercial District, is primarily intended for retail sale of convenience goods or services for persons residing in adjacent residential areas. Other uses are permitted in the LNC when they are of similar land use intensity and physical impact as those uses to be integrated into the surrounding residential area. Because the retail and personal service uses permitted may be an integral part of the neighborhood, closely associated with the residential, religious, recreational, and educational uses in the neighborhood, more restrictive requirements are placed on development relative to other commercial zoning categories. The local neighborhood district is intended for use at the entrance to residential areas and in some situations within the confines of a residential district. This designation is intended for use of land areas of up to one acre. Development of a local neighborhood commercial district requires approval of a development site plan by the planning and zoning commission.

1. Area and height regulations. Area and height regulations in an LNC district are set forth in subsection Q.2 of this section, regulation matrix.
2. See section 8 for supplementary district regulations.
3. See section 9 for temporary certificate of zoning, compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the LNC district under certain circumstances and conditions.
4. Permitted uses. Uses permitted in an LNC district are set forth in subsection P of this section, permitted use table.
5. The gross building and structure floor space shall not exceed 4,000 square feet.
6. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 80 percent of the total lot area.
7. Buildings in the LNC zoning district ~~shall are encouraged to~~ have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibiteddiscouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The Planning and Zoning Commission may approve alternative exterior facade materials.

H. *OPD, Office Park District, general purpose and description.* The OPD, Office Park District, is intended to encourage and permit general professional and business office development in a fashion consistent with surrounding development. This district is ideally suited as a buffer between commercial and residential areas. As such, it shall be considered for entrances and land adjacent to residential developments. The ultimate development is to provide land use intensity and landscaping consistent with surrounding areas. Development of an office park district requires approval of a development site plan by the Planning and Zoning Commission.

1. Area and height regulations. Area and height regulations in an OPD are set forth in subsection Q.2 of this section, regulation matrix.
2. See section 8 for supplementary district regulations.
3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the Planning and Zoning Commission within the OPD under certain circumstances and conditions.
4. Permitted uses. Uses permitted in an OPD are set forth in subsection P of this section, permitted use table.
5. Show window or display window effects shall not be permitted and there shall be no display from windows or doors and no storage of merchandise in the building or on the premises except in quantities customarily found in professional or business offices.
6. Retail operations that are primarily for selling to office park occupants are permitted. Examples of these retail operations would be restaurants, coffee shops, office supply, barbershops, gift shops, health spas, specialty stores.
7. One caretaker's quarters unit may be provided for each office park complex.
8. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 90 percent of the total lot area.
9. Buildings in the OPD ~~shall are encouraged to~~ have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibiteddiscouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The Planning and Zoning Commission may approve alternative exterior facade materials.

- I. *Downtown District (DD), general purpose and description.* The DD, downtown district, is designed to accommodate and promote the city's original business and downtown areas. It is intended to achieve a balance of retail, commercial, office, and residential and public activities. Development within the DD should be pedestrian friendly with an emphasis on shared parking and shared access between developments. Development within the DD requires the approval of a development site plan by the Planning and Zoning Commission.
1. Area and height regulations. Structures within the DD are intended to be between one to four stories. The maximum height allowed is 70 feet as measured in accordance with the method prescribed in section 20. Additional regulations are set forth under subsection Q.2 of this section, regulation matrix.
 - a. No residential use shall be allowed on the first floor.
 2. See section 8 for supplementary district regulations.
 3. Permitted uses. Uses permitted in the DD are set forth in subsection P of this section, permitted use table.
 4. Buildings in the DD ~~shall be encouraged to~~ have exterior cladding of brick, masonry, stone, stucco, glass, or lap sided cement fiberboard. Sheet cement fiberboards are ~~prohibited~~discouraged, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The Planning and Zoning Commission may approve alternative exterior facade materials.
- J. *PUD, planned unit development, general purpose and description.*
- (1) *General.*
 - (a) This district allows for greater flexibility in the design and coordination of a single use or mixed uses than in other districts because a specific ordinance is written for every PUD. A PUD is a unique zoning classification, and shall be granted only when the Planning and Zoning Commission and city council determine that the applicant has submitted a complete application containing sufficient detail. An applicant is not entitled to a PUD as a matter of right. The city reserves the right to establish conditions as determined appropriate.
 - (b) In no case shall a PUD be used for the sole purpose of circumventing the intent of city ordinances or plans. Unless standards for elements of site design are specifically described in a rezoning ordinance for a PUD, all design and development standards shall apply to all land development within a PUD district. The development must be planned as an integral unit and must protect nearby landowners from adverse impact with appropriate buffering and landscaping. A site plan is required for all PUDs.
 - (c) The general purposes of all PUD districts are several-fold:
 1. To encourage unified design and development of tracts of land incorporating a variety of uses, including, but not limited to, residential, commercial, office, and institutional;
 2. To accommodate innovation in development by modifying the city's land use and development regulations;
 3. To provide for and protect the public health, safety and general welfare of the city by assuring quality development in accordance with the city's comprehensive plan and other related goals;
 4. To minimize the negative impact of developments, especially those related to drainage, environment, traffic, and a public services and related facilities;
 5. To protect and enhance the aesthetic and visual qualities of development;
 6. To provide development of sites in a suitable fashion when such development is restricted by such factors as site location and shape;

7. To promote economic development in accordance with the city's plans for such.

(2) *Application.*

- (a) Application and approval process. A development review committee meeting with staff is required prior to application for a PUD. Following the DRC meeting, the applicant will submit all required documents described below to city staff for comments and corrections prior to scheduling the public hearing.
- (b) Each PUD application shall be accompanied by payment for the processing fee as established in section 14. Advertisement and public hearings shall be held by the Planning and Zoning Commission and City Council in accordance with the notification procedure set forth for a rezoning application. Following the public hearing, the Planning and Zoning Commission shall forward the plan with its recommendation to the city council for consideration. The Planning and Zoning Commission and/or City Council may require additional information throughout the process.
- (c) An applicant may choose one of two ways to seek PUD approval:
 - 1. Submit all items listed below with the application and the required processing fee for rezoning. This option would allow the site plan to be approved as a part of the zone change and prevent the applicant from a second submittal after rezoning to obtain site plan approval.
 - (a) Data describing all processes and activities involved with the proposed use;
 - (b) Boundaries of the area covered by the site plan;
 - (c) The location of each existing and proposed building and structure in the area covered by the site plan and the number of stories, height, roofline, gross floor area and location of building entrances and exits;
 - (d) The location of existing drainage ways, and significant natural features;
 - (e) Proposed landscaping and screening buffers;
 - (f) The location and dimensions of all curb cuts, public and private streets, parking and loading areas, pedestrian walks, lighting facilities and outside trash storage facilities;
 - (g) The location, height and type of each wall, fence, and all other types of screening;
 - (h) The location, height and size of all proposed signs;
 - (i) Utility and drainage plans;
 - (j) Regulation matrix designating what zoning district the development will follow;
 - (k) Data describing any variation from the typical development requirements; or
 - 2. Submit a conceptual plan with the application and the required processing fee for rezoning. This option will require the applicant to apply for site plan approval at a later date if the zone change to PUD is approved. At the time of site plan approval all information contained in the conceptual plan shall be certified by an engineer and/or surveyor. The conceptual plan shall provide the following information:
 - (a) General land use and density plan;
 - (b) Identify proposed general uses, densities, major open spaces, circulation and access features;
 - (c) Statement indicating proposed phasing of development and the projected timing of each;
 - (d) Data describing all processes and activities involved with the proposed use;

- (e) Regulation matrix designating what zoning district the development will follow;
 - (f) Data describing any variation from the typical development requirements.
- (3) Modification of standards proposed within a PUD.
 - (a) Following adoption of a PUD ordinance pursuant to this section, all subsequent plans prepared for the development or any portion of the property within a PUD must substantially conform to the approved plan in accordance with the standards of the PUD ordinance, this section, and all other applicable ordinances of the city.
 - (b) The city recognizes that market conditions may alter the development of a large PUD and hereby provides that alterations in the land area or square footage, as appropriate, covered by a category of use, may be varied by not more than 25 percent. In no case shall such variations change traffic or circulation patterns, substantially alter the number or arrangement of buildings, increase the height of buildings, lessen the amount or effectiveness of open space or landscaped buffers, or result in a greater impact on adjacent properties or neighborhoods. Percentage changes specified herein shall be the maximum change allowed; multiple changes exceeding those percentages shall not be approved administratively, but shall require the owner to submit an application for an amendment to the district standards.

K. *Reserved.*

L. *A-1, Agricultural District, general purpose and description.* The A-1, Agricultural District, is intended for the growing and/or marketing of agricultural products.

- 1. Area and height regulations. Area and height regulations in an A-1 district are set forth in subsection Q.2 of this section, regulation matrix.
- 2. See section 8 for supplementary district regulations.
- 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the A-1 district under certain circumstances and conditions.
- 4. Permitted uses. Uses permitted in an A-1 district are set forth in subsection P of this section, Permitted use table. Residential development is prohibited in the A-1 district; however, dwelling quarters for onsite employees and their families are permitted provided such residential use conforms to the SFR district regulations, including lot area, width and setback requirements and parking ratio.

M. *(M-1) LI, Light Industrial District, general purpose and description.* The LI, Light Industrial District, is intended primarily for the conduct of light manufacturing, assembling, and fabrication, and for warehousing, wholesaling, and service operations. This district is designed to upgrade industrial development standards, prevent industrial blight, and protect light industrial development from incompatible residential, commercial or heavy industrial uses.

- 1. Area and height regulations. Area and height regulations in an LI district are set forth in subsection Q.2 of this section, regulation matrix.
- 2. See section 8 for supplementary district regulations.
- 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the LI district under certain circumstances and conditions.
- 4. Permitted uses. Uses permitted in an LI district are set forth in section 7-P, permitted use table.

N. *I, Industrial District, general purpose and description.* The I, Industrial District, is intended to provide for industrial uses and other uses not otherwise provided for in the other districts. The intensity of uses permitted in this district makes it necessary to separate it from all residential districts and most commercial districts wherever possible.

1. Area and height regulations. Area and height regulations in an I district are set forth in subsection Q.2 of this section, regulation matrix.
 2. See section 8 for supplementary district regulations.
 3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the I district under certain circumstances and conditions.
 4. Permitted uses. Uses permitted in an I district are set forth in subsection P of this section, permitted use table.
- O. *BP, Business Park District.* The BP, Business Park District, is intended to encourage and permit light manufacturing and/or service operations and auxiliary retail and wholesale sales. The business may be individually owned or leased by a common owner. The types of uses, and the design and exterior appearance shall be so controlled as to maintain the integrity and be generally compatible with adjacent surrounding residential and commercial development. All services, manufacturing and storage are to be indoors. This district shall access or abut major thoroughfare and/or collector streets. It is intended that the business park be developed as a unit. Development of a business park district shall be developed on a minimum of 10,000 square feet and shall be subject to site plan approval by the planning and zoning commission.
1. Area and height regulations. Minimum size business park 10,000 square feet, no structure within a BP shall be located within 25 feet of an exterior BP boundary (an exterior BP boundary is one that abuts a zone other than BP).
 2. See section 9 for temporary certificates of zoning compliance that may be granted by the administrative official and specific use permit that may be recommended by the planning and zoning commission within the BP district under certain circumstances and conditions.
 3. See section 8 for supplementary district regulations.
 4. Permitted uses. Uses permitted in a BP district are set forth in subsection P of this section, permitted use table.
 5. Light manufacturing is permitted only if limited to final machining, assembly, testing, processing and packaging into finished goods from raw materials produced elsewhere, such as electronic parts assembly, medical products processing, mechanical parts assembly and aerospace equipment processing.
 6. Truck docking facilities are permitted, provided they are located in the rear or side yard and screened from view of adjacent street right-of-way.
 7. Screening devices for refuse containers are required.
 8. Parking shall be designated on the parking group section of the permitted use table. However, a minimum of four parking spaces per business or four spaces per 1,000 square feet of gross building floor space for each structure, whichever is greater, is required.
 9. Performance standards shall conform to section 8.J as shown in the CSC zoning district.
 10. Exterior requirements. All buildings are encouraged to be constructed ~~must have with~~ at least 65 percent of their exterior walls, excluding doors and windows, constructed of masonry materials, or concrete construction or a combination of masonry, concrete, aluminum or glass materials, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000 as may be approved by the planning and zoning commission.

Section 7.5. - Community overlay district.

...

6. *Architectural elements.* Garage bays or other similar large openings designed for automotive or industrial work, or designed for vehicles to drive into, shall not front a COD thoroughfare unless screened with architectural or landscaping materials as outlined under subsection 3 of this section. This prohibition shall not include drive-throughs such as are typically found at banks or fast-food establishments. In the event that COD requirements overlap at intersections, architectural requirements regarding garage bays shall apply only to the frontage on one street as designated on the site plan.

- a. *Commercial.*

- (1) Commercial developments ~~shall be encouraged to~~ have exterior cladding of brick, masonry, stone, stucco or glass on all sides of the building. Fiber cement boards/siding are ~~prohibiteddiscouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. These exterior facades, as well as the roof, shall be limited to earth tone colors. Color samples shall be submitted and approved as a part of the commercial site plan. ~~The planning and zoning commission may approve alternative exterior facade materials.~~
- (2) The design of walls and other structures located on the same site, including those used to screen outdoor storage areas, dumpsters, vehicles, etc., ~~shall be encouraged to~~ be constructed of the same materials as the main building on the lot. Cyclone fences are prohibited, except under limited circumstances, the commission may approve a vinyl coated cyclone fence.
- ~~(3) Notwithstanding subsections 6.a(1) and (2) of this section, an applicant may present to the planning and zoning commission, on the site plan, specifications which include elevation drawings of proposed alternative materials. The planning and zoning commission may approve such alternative materials if they meet or exceed the appearance and durability requirements above.~~

- b. *Residential.*

- (1) Residential developments not facing a COD thoroughfare shall be required to install a visual barrier to a minimum mature height of six feet as measured from the finished grade. The barrier shall be set back from the street right-of-way line by a minimum of ten feet. Various materials may be utilized, including landscaped earth berms, provided the materials are durable and require low maintenance. All barriers shall be maintained by the owner of the property on which such barrier is located, or by a homeowners' association. If a homeowners' association is to provide such maintenance, the obligations therefor shall be set forth in writing, and filed of record in the same manner that other restrictive covenants are filed. Subdivision plats submitted for residential property along a COD corridor shall include detailed information and visual representations of the proposed barrier, and such other information as deemed necessary by the planning and zoning commission to establish compliance with this subsection.
- (2) Trees shall be planted adjacent to the barrier, on the COD thoroughfare side, at intervals of 25 feet, with one-half having a minimum caliper of four inches and one-half having a minimum caliper of two inches. Existing qualified trees may be counted toward fulfillment of this requirement, provided that the size, species, and guaranteed duration shall meet the criteria of the landscaping section of this appendix. (Clustering of trees shall be permitted, provided, however, clustering shall not reduce the number of required trees, and trees shall not be clustered so as to lessen the survival rate of other trees.)

Section 8. N. Downtown District Supplemental Requirements

4. Architectural standards.

- a. Buildings in the DD ~~shall are encouraged to~~ have exterior cladding of brick, masonry, stone, stucco, glass, or lap sided cement fiberboard. Sheet cement fiberboards are ~~prohibiteddiscouraged~~, except as trim for eaves and overhangs, while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. The Planning and Zoning Commission may approve alternative exterior facade materials.
- b. Exterior facades, including the roof, shall be limited to earth tone colors. Color samples shall be submitted as part of the commercial site plan. Earth tone colors depict the colors in nature; they include flat and muted shades of brown, green, blue, orange, and some reds and tans.
- c. Fenestration shall mean the openings in a wall, such as doors and windows, to include faux windows whether transparent or not. Such windows may be inoperative but must be framed as a window and otherwise appear to be a window. Painted openings would not be counted in fenestration calculations. Fenestration along front or other facades visible to the public ~~shall are encouraged to~~ be as follows:
 - (1) Walls visible to the public shall have windows and or doors (i.e., no blank walls allowed).
 - (2) Not less than 40 percent fenestration shall be provided for all ground floor primary facades (front or side) that face a public right-of-way.
 - (3) Not less than 25 percent fenestration shall be provided for all upper floor facades.
- d. Awnings and canopies are allowed upon approval of the Planning and Zoning Commission.
- e. Fenestration calculations. Preferred fenestration minimum:
 - (1) Area of ground floor primary wall facing ROW x 40 percent = minimum fenestration.
 - (2) Area of upper floor x 25 percent = minimum fenestration.
- f. Garage bays or other similar large openings designed for automotive or industrial work, or designed for vehicles to drive into, shall not front FM 518 or FM 2351 within the Downtown District boundary. This prohibition shall not include drive-thrus such as are typically found at banks for fast-food establishments. In the event that this requirement overlaps at an intersection, the architectural requirement regarding garage bays shall apply only to the frontage on one street as designated on the site plan.

5. Screening.

- a. Mechanical equipment, such as roof top equipment, compressors, refrigeration units and trash enclosures, outside storage, and other nonpublic service areas that are visible from a public area, shall be screened to a height sufficient to completely screen the use from view at ground level. The term "view at ground level" shall mean the view from public walkways situated in the adjoining rights-of-way or from vehicular traffic in the first two traffic lanes in the bordering street or streets.
- b. The design of walls and other structures located on the same site, including those used to screen outdoor storage areas, dumpsters, vehicles, etc. ~~shall are encouraged to~~ be constructed of the same materials as the building on the lot. Cyclone fences are prohibited. Under limited circumstances, the Planning and Zoning Commission may approve a vinyl coated cyclone fence.
- c. See Section 8.L. for additional dumpster screening requirements.

6. *Sidewalks.*

- a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.
- b. Each development along all other streets within the downtown district shall provide a concrete sidewalk built in accordance with city standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.
- c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.

...

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/3/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Annual Tree Give Away

Originating Department: City Manager

Degree of importance: Elective

SUMMARY / ORIGINATING CAUSE

Keep Friendswood Beautiful's annual tree giveaway is scheduled for January 18, 2020, here at City Hall. Keep Friendswood Beautiful will be giving away over 100 fifteen- gallon trees, including Pride of Texas Yaupon, Live Oak, Red Oak, Cedar Elm, Vitex, and Green Giant Magnolia. The event starts at 8 a.m. and ends when all the trees are gone. We suggest those who are interested get here early because they do go fast. The Giveaway is limited to two trees per family (first come-first served) and is for Friendswood residents only. A City of Friendswood water bill or driver's license is required. Delivery is not provided. For more information please contact the City of Friendswood Parks and Recreation Department at 281-996-3220 or rec@friendswood.com.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/3/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Employee Service Awards

Originating Department: City Manager

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

35 Years

Savino Chapa - PW

30 Years

Rebecca Dunn-PD

Matt Riley-LIB

Domingo Rubio Jr-PW

25 Years

David Brechtel-PD

Doug Lauersdorf-PD

20 Years

Karen Capps-CMO

James Dement-PD

Stella Gonzales-PD

Josh Rogers-PD

Bob Wieners-PD

15 Years

Mary Ardolino-ASO

Doug Bacon-PD

Robert Barfield-ASO

Carol Hargis-PD

Richard Lewis-PW

Erik Reyna-PD

Keith Rogers-LIB

10 Years

Rhonda Boskas-ASO
Sutapa Chatterjee-LIB
Alberto Gomez-PW
Cathy Gray-CDD
Alex Rodriguez-PW
Cesar Zepeda-PW

5 Years
Steven Bowen-PW
Haley Brown-ASO
Sara Carter-PD
Katherine Domskey-LIB
Jennifer Hale-ASO
Richard Haley-LIB
Claudia Hart-FMO
Allison Layton-PD
Rolanda Lewis-ASO
Reynell Lundry-PD
Abel Melendez-PW
Nora "Gina" Mendez-PD
Jeff Newpher-CMO
Jeff Spears-ASO
Christopher Sweigart-PD
Heather Whitty-P&R

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/18/2019

Prepared by: Morad Kabiri, City Manager

Subject: Wink to Webster First Responder Grant Program

Originating Department: City Manager

Degree of importance: Critical

SUMMARY / ORIGINATING CAUSE

Our Fire Marshal's Office was selected as a recipient of funding from the Wink to Webster First Responder Grant Program. The grant, in the amount of \$3,940, is being awarded to support the purchase of four gas meters that will ultimately be transferred to the FVFD.

The Wink to Webster grant is a program intended to assist first responders. Earlier this year, our FMO made application for the purchase of four gas meters. The meters will be deployed on three fire engines and one tactical vehicle for use at pipeline emergencies, hazardous materials releases, fires, and other similar scenarios.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/23/2019

Prepared by: Morad Kabiri, City Manager

Subject: Community Development Block Grant-Disaster Recovery Program: Utility Line Relocate

Originating Department: City Manager

Degree of importance: Critical

SUMMARY / ORIGINATING CAUSE

Staff recently learned the Lift Station Nos. 1 and 17 project submitted in early 2019 would not be eligible for funding from the Disaster Recovery Program. As such, an evaluation was undertaken of possible opportunities that would qualify based upon the funding available.

The project identified was the relocation of critical infrastructure, a waterline and sewer force mains that cross Clear Creek near the Polly Ranch subdivision. As the lines are currently vulnerable to bank erosion along Clear Creek and pose potential sewer flooding impact, staff proposes to apply dollars previously directed at the lift station project to this effort. An application was posted December 20, 2019 on the City website for public comment. There will be a public hearing and resolution for Council consideration at the February 3, 2020 meeting.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/3/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Hurricane Harvey Update

Originating Department: City Manager

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

- **HMGP Acquisition Grant** - Property appraisals have been completed and presented to homeowners for buyouts.
- **TWDB** - Still awaiting FEMA approval of our Flood Mitigation Assistance grant for buyouts.
- **CDBG-DR (Harris County)** - Conditional approvals have been granted for both the Blackhawk Facility and the Forest Bend flood mitigation project. Staff is working toward the procurement of professional services for architectural, engineering, and environmental activities associated with these projects.
- **CDBG-DR (Galveston County)** - Still awaiting GLO approval of our acquisition and flood mitigation project applications.
- **FEMA Disaster Assistance** - Enlisted the assistance of both Congressman Weber's and Olson's office to finalize the Deepwood facility claim. Both offices responded quickly and said they'll follow up with FEMA.
- **Whitcomb Property** - Staff is working a draft for the first MOU with Clear Creek Community Church. Ultimately, there will be two MOUs. The first, exploratory in nature to determine the maximum benefit of the proposed shelf.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/3/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Annual Report from Zoning Board of Adjustment Chair Phil Ratisseau

Originating Department: Community Development

Degree of importance: Elective

SUMMARY / ORIGINATING CAUSE

Annual Zoning Board of Adjustment report.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

1. 2019 ZBOA Annual Report

Memo

To: Mayor and City Council

From: Philip Ratisseau, Zoning Board of Adjustment Chair
Mike Czarowitz, Zoning Board of Adjustment Vice-Chair

Date: January 2020

Re: 2019 Zoning Board of Adjustment Activity

The Zoning Board of Adjustment did not hear any cases in 2019 but did meet **one (1) time** to elect a new Chair and Vice-Chair.

The board discussed and recommends amending the authority of the Zoning Board of Adjustment in the Zoning Ordinance to be consistent with State law, specifically Local Government Code Section 211.009. City staff is currently processing that recommended change.

The board discussed changing the number of regular and alternate members and decided against changing the member configuration.

HISTORICAL PERSPECTIVE:

Year	Number of ZBOA Cases
2019	0
2018	9*
2017	2
2016	5
2015	3
2014	3
2013	1
2012	4

* Multiple requests for same address

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/27/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Discussion and possible action regarding approving the dedication of the Joycina Baker Room at the Friendswood Public Library

Originating Department: Library

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

A proposal has been made to rename the library's large conference room the *Joycina Day Baker Conference Room* in tribute to one of the City's early civic leaders and current official historian of the City of Friendswood. Applications for Naming a Public Facility have been filed by Library Board Chair, Diane Freeman, and Board Member of Friendswood Historical Society, Steve Rockey.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

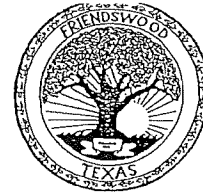
Naming the library's Conference Room after Joycina Day Baker would be a fitting tribute to a long-time Friendswood resident who has given her time and energy to the preservation of Friendswood's history. Joyce Baker's extensive research and authorship of the book *Friendswood: A Settlement of Friendly Folks* has become an essential resource in providing accurate historical information to the public. Library staff have come to depend on this book to answer numerous questions from citizens each year.

Her commitment to preservation and education has been on steadfast display throughout her career, representing Friendswood on the Galveston County Historical Commission, the Friendswood Historical Society, and the Texas State Historical Society.

RECOMMENDATIONS

ATTACHMENTS

1. Applicationnamingfacility1
2. Applicationnamingfacility2
3. Policy for Naming Public Facilities



City of Friendswood

Application for Naming a Public Facility

Please provide the information requested and return this application to the City Secretary's Office.

Applicant Information

Name: Diane Lee Freeman - Library Board chair Diane Lee Freeman

Address: 16722 Blackhawk Blvd., Friendswood TX 77546

Phone: 281-482-0637

Facility Information

Location: Friendswood Public Library Conference Room

Current Name: Conference Room

Function of Facility: Conference and meeting

Proposed Name: Joycina Day Baker Conference Room

Contributions

In the spaces provided below, briefly explain how the proposed individual, family, organization, or entity has contributed to Friendswood. You may use any combination of categories, as is appropriate to the nomination, to describe the contributions made. For further assistance please refer to the Guidelines and Criteria for the Naming of Public Facilities.

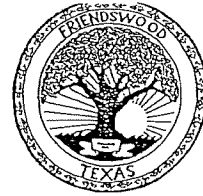
Historical/Symbolic

A member of one of the early families of Friendswood, Joycina Day Baker has been an active and influential member of the Friendswood Community for seven decades and began the first source of Friendswood news with the "Baker Bulletin Board" in 1954. "The Baker Bulletin Board" was provided to the community through the Baker Food Market from 1945 to 1966 and has been referred to as "Friendswood's first newspaper."

Civic Contributions

Joycina Day Baker has been active in the Friendswood community throughout her lifetime. She came to know the community of Friendswood through the family business – the hometown grocery store. Joycina has represented Friendswood on the Galveston County Historical Commission, the Friendswood Historical Society, and the Texas State Historical Society. Her book, "Friendswood: A Settlement of Friendly Folks" has been essential to the Friendswood Library in their efforts to educate the public on the history of Friendswood. Joycina and her husband Jim, using the proceeds from the sale of the book, provided the ideas and much of the labor for a complete renovation of the Frank Brown Heritage Museum, including the addition of an outhouse and an authentic barn to the grounds. Joycina Day Baker was named the "official historian of the City of Friendswood" in December of 2018.

Financial Benefactor



City of Friendswood

Application for Naming a Public Facility

Please provide the information requested and return this application to the City Secretary's Office.

Applicant Information

Name: Steve Rockey - Board Member Friendswood Historical Society

Address: 401 West Shadowbend, Friendswood TX 77546

Phone: 713-854-3449

Facility Information

Location: Friendswood Public Library Conference Room

Current Name: Conference Room

Function of Facility: Conference and meeting

Proposed Name: Joycina Day Baker Conference Room

Contributions

In the spaces provided below, briefly explain how the proposed individual, family, organization, or entity has contributed to Friendswood. You may use any combination of categories, as is appropriate to the nomination, to describe the contributions made. For further assistance please refer to the Guidelines and Criteria for the Naming of Public Facilities.

Historical/Symbolic

A member of one of the early families of Friendswood, Joycina Day Baker has been an active and influential member of the Friendswood Community for seven decades and began the first source of Friendswood news with the "Baker Bulletin Board" in 1954. "The Baker Bulletin Board" was provided to the community through the Baker Food Market from 1945 to 1966 and has been referred to as "Friendswood's first newspaper."

Civic Contributions

Joycina Day Baker has been active in the Friendswood community throughout her lifetime. She came to know the community of Friendswood through the family business – the hometown grocery store. Joycina has represented Friendswood on the Galveston County Historical Commission, the Friendswood Historical Society, and the Texas State Historical Society. Her book, "Friendswood: A Settlement of Friendly Folks" has been essential to the Friendswood Library in their efforts to educate the public on the history of Friendswood. Joycina and her husband Jim, using the proceeds from the sale of the book, provided the ideas and much of the labor for a complete renovation of the Frank Brown Heritage Museum, including the addition of an outhouse and an authentic barn to the grounds. Joycina Day Baker was named the "official historian of the City of Friendswood" in December of 2018.

Financial Benefactor

MEMORANDUM

City of Friendswood

July 18, 1995

Office of the City Manager

MC/95/106

To: Mayor and Councilmembers

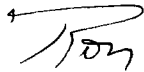
Subject: Naming of Public Facilities

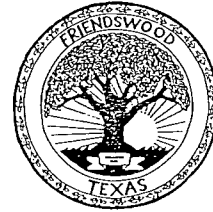
Attached is the recently adopted policy for the naming of public facilities along with an application and information sheet to be given to those interested in nominating a facility for a name change. As the information sheet mentions, these forms will be obtained through the City Secretary's office and staff will then review and forward the application to the City Council for action. If you have any questions or comments concerning this please contact me.

REC

Enclosure

cc Staff

A handwritten signature in black ink, appearing to be "Tom", with a horizontal line above it.



City of Friendswood

Guidelines and Criteria for the Naming of Public Facilities

Introduction

The City Council of the City of Friendswood may, at its discretion, name buildings and/or facilities. The following criteria and process shall be used by the City when suggestions are made for the naming of such buildings and/or facilities:

Criteria

1. These criteria will be applied to buildings and facilities available to and operated for the benefit of the public and under the management and responsibility of the City of Friendswood.
2. Facilities* may be named after individuals (either living or deceased, organizations or entities consistent with criteria set out in these guidelines. Symbolic names reflecting historical or special events or circumstances may be used at the discretion of the City Council. (This may include names such as "1776 Park" or "Challenger Park.")
3. The naming of a facility must be consistent with the positive image of the community.
4. Consideration should be given to including the function of the building to the extent practical, such as "library" or "activities building."
5. Facilities already named according to the criteria listed below should not be renamed. Renaming of other facilities should only be made after careful consideration is given to the significance of the existing name versus the name being suggested.
6. The naming will depend on the historical, financial, or civic contributions made to Friendswood. Facilities may be named for individuals, families, organizations, or entities that have significantly contributed to the community or the development or completion of a facility or project. Any one or a combination of all these criteria may be considered when making decisions.

*Facilities shall be defined as: Building sites, parks, roadways, other structures or any City-owned property.

Historical/Symbolic Criteria

Facilities may be named for individuals, families, organizations or entities who, for historical or symbolic reasons, have contributed to the community. Nominated individuals shall be limited to those deceased for a minimum of five years. When considering individuals or families under this category, criteria will include their character, service to the community, leadership and inspiration to others.

Civic Contributions Criteria

Individuals selected with in this category can be either living or deceased and should be selected after many years of service to the community and in consideration of their positive impact on the development and well-being of the entire community. These decisions should be made objectively, without consideration to illness, misfortune or incidents creating emotional responses. Organizations should be selected according to the same criteria.

Financial Benefactor Criteria

Individuals (living or deceased), organizations or entities chosen under this category shall make, or have made, a significant financial contribution toward the facility. Significant financial contributions will be measured by the impact a single contribution makes toward the successful conclusion or continuing operation of the facility to be named. Depending on the impact, the naming could be for the entire facility or some portion (i.e., a room).

Process of Selection

1. Application Process

Individuals, organizations or entities seeking to have a facility names shall complete an application. An application form shall be prepared consistent with the criteria established in these guidelines and provided for that purpose. The application shall be submitted to and reviewed by city staff and referred to City Council for action.

2. Selection Committee

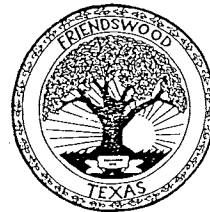
Upon receipt of an application or by request of Council, an ad hoc selection committee may be established, when deemed necessary, by the Mayor, with concurrence of Council. The Committee may be utilized to review and make recommendations to Council regarding applications received. Additionally, the Committee may be asked to solicit or generate names for naming or renaming other

facilities, as the need may arise. The Committee will primarily be used to make recommendations for city facilities or other facilities that will be used by a large segment of the public. Selection Committee members should consist of a maximum of five citizens of Friendswood, without a vested interest in the naming of the facility. Consideration for membership should be given to appointing members of relevant standing city committees (such as the Library Board, Community Appearance Board, Parks and Recreation Board, Planning and Zoning Commission) and the Historical Society, in addition to citizens at large.

3. Decision

After due consideration, the Selection Committee shall forward to the City Council its recommendation for approval or denial of an application and/or a recommendation for a name for a facility along with the justification(s) for said approval, denial, or recommendation. The selection of a name for a facility shall be made by City Council.

Approved by council action June 19, 1995.



City of Friendswood

Naming Facilities Application Procedure

Applications are to be picked up and returned to the City Secretary's Office. A set of the Guidelines and Criteria will accompany each application distributed. Once the application has been completed and returned, it will be submitted to city staff for review according to the guidelines and criteria. After the review process has been completed, the application will be referred to City Council for action.

When deemed necessary, for city facilities that will be used by a large segment of the public, the Mayor with concurrence of Council may establish an ad hoc selection committee to review and make recommendations regarding the application received. This committee may also be asked to generate names for the naming or renaming of other facilities. After consideration, the Selection Committee will give Council its recommendation for approval or denial and/or a recommendation of name with the proper justification for said recommendation.

The following are definitions to assist you in your completion of the application:

Facilities:

Building sites, parks, roadways, other structures or any other City-owned property.

Historical/Symbolic Criteria:

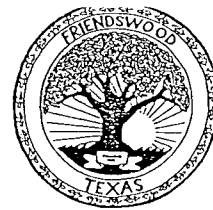
Facilities may be named for individuals, families, organizations or entities who, for historical or symbolic reasons, have contributed to the community. Nominated individuals shall have been deceased for a minimum of five (5) years. When considering individuals or families under this category, criteria will include their character, service to the community, leadership and inspiration to others.

Civic Contributions Criteria:

Individuals selected within this category can be either living or deceased and should be nominated and selected after many years of service to the community and in consideration of their positive impact on the development and well-being of the entire community. These nominations should be made objectively, without consideration to illness, misfortune or incidents creating emotional responses. Organizations should be nominated according to the same criteria.

Financial Benefactor Criteria:

Individuals (living or deceased), organizations or entities nominated under this category shall make, or have made, a significant financial contribution toward a facility. Significant financial contributions will be measured by the impact a single contribution makes toward the successful conclusion or continuing operation of the facility to be named. Depending on the impact, the naming could be for the entire facility or some portion (i.e., a room).



City of Friendswood

Application for Naming a Public Facility

Please provide the information requested and return this application to the City Secretary's Office.

Applicant Information

Name: _____

Address: _____

Phone: _____

Facility Information

Location: _____

Current Name: _____

Function of Facility: _____

Proposed Name: _____

Contributions

In the spaces provided below, briefly explain how the proposed individual, family, organization, or entity has contributed to Friendswood. You may use any combination of categories, as is appropriate to the nomination, to describe the contributions made. For further assistance please refer to the Guidelines and Criteria for the Naming of Public Facilities.

Historical/Symbolic

Civic Contributions

Financial Benefactor

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/5/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Discussion and possible action regarding reappointments to the following boards and commissions:

- Fourth of July Steering Committee to reappoint Thomas McDonald, Anthony Scarpa, Rufino Ramirez, Michelle Bjacek, Christine Scarpa, Stefanie Karacostas and Stacy Scarpa to 3 year terms expiring November 2022.

Originating Department: City Secretary

Degree of importance: Elective

SUMMARY / ORIGINATING CAUSE

Mayor Foreman endorses the following reappointments as recommended by:

Council Liaison John Scott: **4th of July Steering Committee** – Reappoint Thomas McDonald, Anthony Scarpa, Rufino Ramirez, Michelle Bjacek, Christine Scarpa, Stefanie Karacostas and Stacy Scarpa to 3 year terms expiring November 2022.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Mayor Foreman recommends Council consider approving the reappointments to the above committee.

RECOMMENDATIONS

ATTACHMENTS

1. mcdonald, thomas 2019 volunteer application
2. scarpa, anthony 2019 volunteer application
3. ramirez, rufino 2019 volunteer application
4. bjacek, michelle 2019 volunteer application
5. scarpa, christine 2019 volunteer application
6. karacostas, stefanie 2019 volunteer application
7. scarpa, stacy 2019 volunteer application



BE A FRIENDSWOOD VOLUNTEER

It is the desire and intent of City Council to encourage and support citizen participation in an advisory capacity governing the affairs of the City. Service through membership on a board, commission, or committee is a valued, important opportunity for participation in an advisory capacity. To these ends, a policy has been adopted that sets out an orderly process for citizens interested in serving as members of a City board, commission, or committee and for the City Council to oversee appointments.

THIS INFORMATION WILL BECOME PUBLIC RECORD

VOLUNTEER APPLICATION

NAME: Thomas J McDonald HOME PHONE: 713-203-6733
HOME ADDRESS: 307 Chelsea Ln WORK PHONE: _____
EMAIL ADDRESS: Firedude850@hotmail.com CELL PHONE: 713-203-6733
OCCUPATION: Engineering Technician / Fire Fighter Safety officer
SPECIAL INTERESTS AND TALENTS: Photographer

Are you currently serving as a member of any Friendswood governmental body? _____

If so, please name the body: _____

AREAS OF INTEREST

Please indicate your primary and secondary interests.

GENERAL ADMINISTRATION

 ELECTION WORKER

PLANNING & PRESERVATION

☐	PLANNING & ZONING COMMISSION
☐	ZONING BOARD OF ADJUSTMENT & APPEALS
☐	KEEP FRIENDSWOOD BEAUTIFUL COMMITTEE
☐	COMMUNITY & ECONOMIC DEVELOPMENT
☐	CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS
☐	INVESTMENT COMMITTEE
☐	FRIENDSWOOD DOWNTOWN ECONOMIC
☐	DEVELOPMENT CORPORATION

I AM AVAILABLE FOR

☒ LONG-TERM PROJECTS
☐ SHORT-TERM PROJECTS
☒ DAYTIME
☒ EVENING
☒ SUMMER

RECREATION

☒	4 TH OF JULY STEERING COMMITTEE
☐	4 TH OF JULY VOLUNTEER
☐	SENIOR CITIZENS ADVISORY COMMITTEE

EDUCATION

LIBRARY BOARD
LIBRARY VOLUNTEER

SPECIAL COMMITTEES AS CALLED

OTHER

☐	WEST RANCH MANAGEMENT DISTRICT
☐	ANIMAL SHELTER ADVISORY COMMITTEE
☒	VOLUNTEER FIRE DEPT/EMS
☐	CHARTER REVIEW (AS NEEDED)

Please use the space below for additional comments.

[illegible]

These questions are asked because the City Council wants to maintain balance to insure proper representation on boards and commissions.

DATE OF BIRTH: 03/04/1970

SEX: M

FRIENDSWOOD RESIDENT FOR 49 YEARS

Have you been convicted of a crime, other than minor traffic violations in the past 10 years? NO

What experience do you have that may qualify you for service on a particular board or commission (i.e. license, degrees, and certificates)?

Please list any civic or community endeavors in which you have been involved:

I hereby affirm the information provided herein is true and correct, to the best of my knowledge. I am aware a background check may be required.

I understand that the information provided on this application may be available to the public upon request and will be kept on file for at least three years.

Signature of Applicant

09-24-019

Date

Thank you for taking the time to complete this application.

Please return the original application to the address below:

MELINDA WELSH
CITY SECRETARY
CITY OF FRIENDSWOOD
910 S. FRIENDSWOOD DRIVE
FRIENDSWOOD, TX 77546-4856
(281) 996-3270
FAX (281) 482-1634

CITY OF FRIENDSWOOD

BOARDS AND COMMISSIONS

INFORMATION STATEMENT AND APPLICATION

If you have ever been a member of a Friendswood Board, Committee or Commission before, please indicate the Board, Committee or Commission and appropriate dates of service.

Name of Board, Committee or Commission:

Dates of Service:

PERSONAL REFERENCES:

Please list at least two references.

NAME: _____

ADDRESS: _____

PHONE: _____

NAME: _____

ADDRESS: _____

PHONE: _____



BE A FRIENDSWOOD VOLUNTEER

It is the desire and intent of City Council to encourage and support citizen participation in an advisory capacity governing the affairs of the City. Service through membership on a board, commission, or committee is a valued, important opportunity for participation in an advisory capacity. To these ends, a policy has been adopted that sets out an orderly process for citizens interested in serving as members of a City board, commission, or committee and for the City Council to oversee appointments.

THIS INFORMATION WILL BECOME PUBLIC RECORD

VOLUNTEER APPLICATION

NAME: Anthony ((Tony) Scarpa
HOME ADDRESS: 1809 Creekside Drive
EMAIL ADDRESS: scarpaap@yahoo.com
OCCUPATION: Voice Engineer

HOME PHONE: 281-992-9143
WORK PHONE: 713-512-6380
CELL PHONE: 832-457-5150

SPECIAL INTERESTS AND TALENTS: 4th of July Committee

Are you currently serving as a member of any Friendswood governmental body? no

If so, please name the body: _____

These questions are asked because the City Council wants to maintain balance to insure proper representation on boards and commissions.

DATE OF BIRTH: 07/21/1948

SEX: M

FRIENDSWOOD RESIDENT FOR 25 YEARS

Have you been convicted of a crime, other than minor traffic violations in the past 10 years? no

What experience do you have that may qualify you for service on a particular board or commission (i.e. license, degrees, and certificates)?

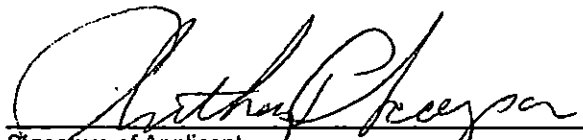
I have ben a member of this committee and have serve as the Chairman in the past

Please list any civic or community endeavors in which you have been involved: _____

4th of July Steering Committee, the Gathering, Friendswood Texas Music Festival, Chamber of Commerce Car Show

I hereby affirm the information provided herein is true and correct, to the best of my knowledge. I am aware a background check may be required.

I understand that the information provided on this application may be available to the public upon request and will be kept on file for at least three years.


Signature of Applicant

Sept 26, 2019 OCT 14, 2019
Date

Thank you for taking the time to complete this application.

Please return the original application to the address below:

MELINDA WELSH
CITY SECRETARY
CITY OF FRIENDSWOOD
910 S. FRIENDSWOOD DRIVE
FRIENDSWOOD, TX 77546-4856
(281) 996-3270
FAX (281) 482-1634

CITY OF FRIENDSWOOD

BOARDS AND COMMISSIONS

INFORMATION STATEMENT AND APPLICATION

If you have ever been a member of a Friendswood Board, Committee or Commission before, please indicate the Board, Committee or Commission and appropriate dates of service.

Name of Board, Committee or Commission:

Dates of Service:

4th of July Steering Committee

1996

PERSONAL REFERENCES:

Please list at least two references.

NAME: Terry Vitek

ADDRESS: 1309 Falling Leaf Dr. Friendswood, TX 77546

PHONE: 713-201-6072

NAME: David Schilling

ADDRESS: 1810 Creekside Drive, Friendswood, TX 77546

PHONE: (281) 992-7921



BE A FRIENDSWOOD VOLUNTEER

It is the desire and intent of City Council to encourage and support citizen participation in an advisory capacity governing the affairs of the City. Service through membership on a board, commission, or committee is a valued, important opportunity for participation in an advisory capacity. To these ends, a policy has been adopted that sets out an orderly process for citizens interested in serving as members of a City board, commission, or committee and for the City Council to oversee appointments.

THIS INFORMATION WILL BECOME PUBLIC RECORD

VOLUNTEER APPLICATION

NAME: Rufino Ramirez HOME PHONE: 8328182554
HOME ADDRESS: 4609 Chaparel Dr WORK PHONE: _____
EMAIL ADDRESS: ramilex@msn.com CELL PHONE: _____
OCCUPATION: Aircraft mechanic

SPECIAL INTERESTS AND TALENTS: _____

Are you currently serving as a member of any Friendswood governmental body? yes

If so, please name the body: 4th of July Steering Committee

AREAS OF INTEREST

Please indicate your primary and secondary interests.

GENERAL ADMINISTRATION

1 ELECTION WORKER

PLANNING & PRESERVATION

☐	PLANNING & ZONING COMMISSION
☐	ZONING BOARD OF ADJUSTMENT & APPEALS
☐	KEEP FRIENDSWOOD BEAUTIFUL COMMITTEE
☐	COMMUNITY & ECONOMIC DEVELOPMENT
☐	CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS
☐	INVESTMENT COMMITTEE
☐	FRIENDSWOOD DOWNTOWN ECONOMIC
☐	DEVELOPMENT CORPORATION

I AM AVAILABLE FOR

☐ LONG-TERM PROJECTS
☐ SHORT-TERM PROJECTS
☐ DAYTIME
☐ EVENING
☐ SUMMER

RECREATION

☒ 4TH OF JULY STEERING COMMITTEE
☐ 4TH OF JULY VOLUNTEER
☐ SENIOR CITIZENS ADVISORY COMMITTEE

EDUCATION

LIBRARY BOARD
LIBRARY VOLUNTEER

SPECIAL COMMITTEES AS CALLED

OTHER

☐ WEST RANCH MANAGEMENT DISTRICT
☐ ANIMAL SHELTER ADVISORY COMMITTEE
☐ VOLUNTEER FIRE DEPT/EMS
☐ CHARTER REVIEW (AS NEEDED)

Please use the space below for additional comments.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins or other markings on the paper.

These questions are asked because the City Council wants to maintain balance to insure proper representation on boards and commissions.

DATE OF BIRTH: 04-02-69

SEX: M

FRIENDSWOOD RESIDENT FOR 0 YEARS

Have you been convicted of a crime, other than minor traffic violations in the past 10 years? no

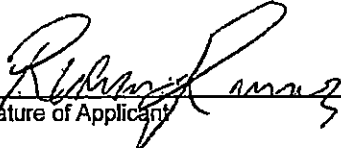
What experience do you have that may qualify you for service on a particular board or commission (i.e. license, degrees, and certificates)?

Volunteer with Southwest Airlines Community Outreach with Ronald McDonald House, Shriners Hospital and other local organizations.

Please list any civic or community endeavors in which you have been involved: _____

I hereby affirm the information provided herein is true and correct, to the best of my knowledge. I am aware a background check may be required.

I understand that the information provided on this application may be available to the public upon request and will be kept on file for at least three years.


Signature of Applicant

101619

Date

Thank you for taking the time to complete this application.

Please return the original application to the address below:

MELINDA WELSH
CITY SECRETARY
CITY OF FRIENDSWOOD
910 S. FRIENDSWOOD DRIVE
FRIENDSWOOD, TX 77546-4856
(281) 996-3270
FAX (281) 482-1634

CITY OF FRIENDSWOOD

BOARDS AND COMMISSIONS

INFORMATION STATEMENT AND APPLICATION

If you have ever been a member of a Friendswood Board, Committee or Commission before, please indicate the Board, Committee or Commission and appropriate dates of service.

Name of Board, Committee or Commission:

Dates of Service:

PERSONAL REFERENCES:

Please list at least two references.

NAME: James Toney

ADDRESS: _____

PHONE: 713-408-9183

NAME: Mo Kabiri

ADDRESS: _____

PHONE: 713-392-6511



BE A FRIENDSWOOD VOLUNTEER

It is the desire and intent of City Council to encourage and support citizen participation in an advisory capacity governing the affairs of the City. Service through membership on a board, commission, or committee is a valued, important opportunity for participation in an advisory capacity. To these ends, a policy has been adopted that sets out an orderly process for citizens interested in serving as members of a City board, commission, or committee and for the City Council to oversee appointments.

THIS INFORMATION WILL BECOME PUBLIC RECORD

VOLUNTEER APPLICATION

NAME: Michelle Bjacek HOME PHONE: 281-992-9143
HOME ADDRESS: 1809 Creekside Dr Friendswood 77546 WORK PHONE: _____
EMAIL ADDRESS: Scarpamc@gmail.com CELL PHONE: 281-386-8740
OCCUPATION: teacher aide - Alvin ISD

SPECIAL INTERESTS AND TALENTS: _____

Are you currently serving as a member of any Friendswood governmental body? No

If so, please name the body: _____

AREAS OF INTEREST

Please indicate your primary and secondary interests.

GENERAL ADMINISTRATION

 ELECTION WORKER

PLANNING & PRESERVATION

PLANNING & ZONING COMMISSION
ZONING BOARD OF ADJUSTMENT & APPEALS
KEEP FRIENDSWOOD BEAUTIFUL COMMITTEE
COMMUNITY & ECONOMIC DEVELOPMENT
CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS
INVESTMENT COMMITTEE
FRIENDSWOOD DOWNTOWN ECONOMIC
DEVELOPMENT CORPORATION

I AM AVAILABLE FOR

_____ LONG-TERM PROJECTS
 _____ SHORT-TERM PROJECTS
 _____ DAYTIME
 _____ EVENING
 _____ SUMMER

RECREATION

☒ 4TH OF JULY STEERING COMMITTEE
☐ 4TH OF JULY VOLUNTEER
☐ SENIOR CITIZENS ADVISORY COMMITTEE

EDUCATION

____ LIBRARY BOARD
____ LIBRARY VOLUNTEER

SPECIAL COMMITTEES AS CALLED

OTHER

WEST RANCH MANAGEMENT DISTRICT
ANIMAL SHELTER ADVISORY COMMITTEE
VOLUNTEER FIRE DEPT/EMS
CHARTER REVIEW (AS NEEDED)

Please use the space below for additional comments.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

These questions are asked because the City Council wants to maintain balance to insure proper representation on boards and commissions.

DATE OF BIRTH: 5/16/84
SEX: F
FRIENDSWOOD RESIDENT FOR 25 YEARS

Have you been convicted of a crime, other than minor traffic violations in the past 10 years? no

What experience do you have that may qualify you for service on a particular board or commission (i.e. license, degrees, and certificates)?

Please list any civic or community endeavors in which you have been involved: _____

I hereby affirm the information provided herein is true and correct, to the best of my knowledge. I am aware a background check may be required.

I understand that the information provided on this application may be available to the public upon request and will be kept on file for at least three years.

Michelly Braeck
Signature of Applicant

Oct 23, 2019
Date

Thank you for taking the time to complete this application.

Please return the original application to the address below:

MELINDA WELSH
CITY SECRETARY
CITY OF FRIENDSWOOD
910 S. FRIENDSWOOD DRIVE
FRIENDSWOOD, TX 77546-4856
(281) 996-3270
FAX (281) 482-1634

CITY OF FRIENDSWOOD

BOARDS AND COMMISSIONS

INFORMATION STATEMENT AND APPLICATION

If you have ever been a member of a Friendswood Board, Committee or Commission before, please indicate the Board, Committee or Commission and appropriate dates of service.

Name of Board, Committee or Commission:

Dates of Service:

4th of July Steering Committee

Aug 2006 - present

PERSONAL REFERENCES:

Please list at least two references.

NAME: Renaë Rives

ADDRESS: 2008 Parkview Dr Friendswood 77546

PHONE: 832-621-8305

NAME: Tommy McDonald

ADDRESS: 307 Chelsea Ln Friendswood 77546

PHONE: 713-203-10733



BE A FRIENDSWOOD VOLUNTEER

It is the desire and intent of City Council to encourage and support citizen participation in an advisory capacity governing the affairs of the City. Service through membership on a board, commission, or committee is a valued, important opportunity for participation in an advisory capacity. To these ends, a policy has been adopted that sets out an orderly process for citizens interested in serving as members of a City board, commission, or committee and for the City Council to oversee appointments.

THIS INFORMATION WILL BECOME PUBLIC RECORD

VOLUNTEER APPLICATION

NAME: Christine Scarpa HOME PHONE: 281-992-9143
HOME ADDRESS: 1809 Creekside Drive, Friendswood WORK PHONE:
EMAIL ADDRESS: scarpaca@gmail.com CELL PHONE: 281-380-9578
OCCUPATION: Retired

SPECIAL INTERESTS AND TALENTS: _____

Are you currently serving as a member of any Friendswood governmental body? No

If so, please name the body: Currently member of 4th of July Steering Committee

AREAS OF INTEREST

Please indicate your primary and secondary interests.

GENERAL ADMINISTRATION

☐ ELECTION WORKER

PLANNING & PRESERVATION

- ☐ PLANNING & ZONING COMMISSION
- ☐ ZONING BOARD OF ADJUSTMENT & APPEALS
- ☐ KEEP FRIENDSWOOD BEAUTIFUL COMMITTEE
- ☐ COMMUNITY & ECONOMIC DEVELOPMENT
- ☐ CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS
- ☐ INVESTMENT COMMITTEE
- ☐ FRIENDSWOOD DOWNTOWN ECONOMIC DEVELOPMENT CORPORATION

I AM AVAILABLE FOR

- ☐ LONG-TERM PROJECTS
- ☐ SHORT-TERM PROJECTS
- ☐ DAYTIME
- ☐ EVENING
- ☐ SUMMER

RECREATION

- ☒ 4TH OF JULY STEERING COMMITTEE
- ☐ 4TH OF JULY VOLUNTEER
- ☐ SENIOR CITIZENS ADVISORY COMMITTEE

EDUCATION

- ☐ LIBRARY BOARD
- ☐ LIBRARY VOLUNTEER

SPECIAL COMMITTEES AS CALLED

OTHER

- ☐ WEST RANCH MANAGEMENT DISTRICT
- ☐ ANIMAL SHELTER ADVISORY COMMITTEE
- ☒ VOLUNTEER FIRE DEPT/EMS
- ☐ CHARTER REVIEW (AS NEEDED)

Please use the space below for additional comments.

Have been involved in 4th of July Steering Committee for many years. Was a Health Science teacher at FHS for 6 years, RN at John Sealy Hospital in Galveston for 4 years.

Help at Fire Dept when I get a chance.

These questions are asked because the City Council wants to maintain balance to insure proper representation on boards and commissions.

DATE OF BIRTH: June 28, 1951

SEX: F

FRIENDSWOOD RESIDENT FOR 25 YEARS

Have you been convicted of a crime, other than minor traffic violations in the past 10 years? No

What experience do you have that may qualify you for service on a particular board or commission (i.e. license, degrees, and certificates)?

BS, MS, RN, BSN Teacher Certification - Secondary Health Science
(Biology) → from UTMB Galveston

Please list any civic or community endeavors in which you have been involved:

4th of July Steering Committee Volunteer, (2010) Then 4th of July Steering
Committee Member (13 years)

I hereby affirm the information provided herein is true and correct, to the best of my knowledge. I am aware a background check may be required.

I understand that the information provided on this application may be available to the public upon request and will be kept on file for at least three years.

Christine Scarpa
Signature of Applicant

Sept. 20, 2019
Date

Thank you for taking the time to complete this application.

Please return the original application to the address below:

MELINDA WELSH
CITY SECRETARY
CITY OF FRIENDSWOOD
910 S. FRIENDSWOOD DRIVE
FRIENDSWOOD, TX 77546-4856
(281) 996-3270
FAX (281) 482-1634

CITY OF FRIENDSWOOD

BOARDS AND COMMISSIONS

INFORMATION STATEMENT AND APPLICATION

If you have ever been a member of a Friendswood Board, Committee or Commission before, please indicate the Board, Committee or Commission and appropriate dates of service.

Name of Board, Committee or Commission:

Dates of Service:

4th of July Steering Committee

2006 - Current

PERSONAL REFERENCES:

Please list at least two references.

NAME: Terry Vitek

ADDRESS: 1309 Falling Leaf Dr Friendswood

PHONE: 832-863-2659

NAME: Debbie Woodson

ADDRESS: 1212 Red Wing Drive, Friendswood

PHONE: 713-854-6692



BE A FRIENDSWOOD VOLUNTEER

It is the desire and intent of City Council to encourage and support citizen participation in an advisory capacity governing the affairs of the City. Service through membership on a board, commission, or committee is a valued, important opportunity for participation in an advisory capacity. To these ends, a policy has been adopted that sets out an orderly process for citizens interested in serving as members of a City board, commission, or committee and for the City Council to oversee appointments.

THIS INFORMATION WILL BECOME PUBLIC RECORD

VOLUNTEER APPLICATION

NAME: Stefanie Karacostas HOME PHONE: 281-612-2166
HOME ADDRESS: 1002 High Ridge Dr Friendswood WORK PHONE: _____
EMAIL ADDRESS: smkaracostas@gmail.com CELL PHONE: 281-386-8762
OCCUPATION: Branch Manager

SPECIAL INTERESTS AND TALENTS: _____

Are you currently serving as a member of any Friendswood governmental body? yes

If so, please name the body: 4th of July Steering Committee

These questions are asked because the City Council wants to maintain balance to insure proper representation on boards and commissions.

DATE OF BIRTH: 10/07/85

SEX: F

FRIENDSWOOD RESIDENT FOR 25 YEARS

Have you been convicted of a crime, other than minor traffic violations in the past 10 years? no

What experience do you have that may qualify you for service on a particular board or commission (i.e. license, degrees, and certificates)?

Please list any civic or community endeavors in which you have been involved: 4th of July
volunteer, steering committee

I hereby affirm the information provided herein is true and correct, to the best of my knowledge. I am aware a background check may be required.

I understand that the information provided on this application may be available to the public upon request and will be kept on file for at least three years.

Stephanie Karacostas
Signature of Applicant

9-24-2019
Date

Thank you for taking the time to complete this application.

Please return the original application to the address below:

MELINDA WELSH
CITY SECRETARY
CITY OF FRIENDSWOOD
910 S. FRIENDSWOOD DRIVE
FRIENDSWOOD, TX 77546-4856
(281) 996-3270
FAX (281) 482-1634

**CITY OF FRIENDSWOOD
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION**

If you have ever been a member of a Friendswood Board, Committee or Commission before, please indicate the Board, Committee or Commission and appropriate dates of service.

Name of Board, Committee or Commission:

Dates of Service:

4th of July Steering Committee

2007-2014, 2017-present

PERSONAL REFERENCES:

Please list at least two references.

NAME: Tony Scampa
ADDRESS: 1809 Creekside Dr
PHONE: 832-457-5150

NAME: Chris Scampa
ADDRESS: 1809 Creekside Dr
PHONE: 281-380-9578



BE A FRIENDSWOOD VOLUNTEER

It is the desire and intent of City Council to encourage and support citizen participation in an advisory capacity governing the affairs of the City. Service through membership on a board, commission, or committee is a valued, important opportunity for participation in an advisory capacity. To these ends, a policy has been adopted that sets out an orderly process for citizens interested in serving as members of a City board, commission, or committee and for the City Council to oversee appointments.

THIS INFORMATION WILL BECOME PUBLIC RECORD

VOLUNTEER APPLICATION

NAME: Stacy Scarpa HOME PHONE: 281-732-1225
HOME ADDRESS: 248 Kettering Lane WORK PHONE: 281-996-3360
CITY, STATE, ZIP: League City, TX 77573
EMAIL ADDRESS: siscarpa@comcast.net CELL PHONE: —
OCCUPATION: Paramedic
SPECIAL INTERESTS AND TALENTS: Paramedic

Are you currently serving as a member of any Friendswood governmental body? No

If so, please name the body: _____

These questions are asked because the City Council wants to maintain balance to insure proper representation on boards and commissions.

DATE OF BIRTH: 11/18/1988
SEX: F
FRIENDSWOOD RESIDENT FOR 21 YEARS

Have you been convicted of a crime, other than minor traffic violations in the past 10 years? No

What experience do you have that may qualify you for service on a particular board or commission (i.e. license, degrees, and certificates)?

Please list any civic or community endeavors in which you have been involved: Friendswood Volunteer
Fire Department, EMS Captain

I hereby affirm the information provided herein is true and correct, to the best of my knowledge. I am aware a background check will be required prior to appointment.

I understand that the information provided on this application may be available to the public upon request and will be kept on file for at least three years.

Stacy Scaupa
Signature of Applicant

12/4/19
Date

Thank you for taking the time to complete this application.

Please return the original application to the address below:

MELINDA WELSH
CITY SECRETARY
CITY OF FRIENDSWOOD
910 S. FRIENDSWOOD DRIVE
FRIENDSWOOD, TX 77546-4856
(281) 996-3270
FAX (281) 482-1634

CITY OF FRIENDSWOOD

BOARDS AND COMMISSIONS

INFORMATION STATEMENT AND APPLICATION

If you have ever been a member of a Friendswood Board, Committee or Commission before, please indicate the Board, Committee or Commission and appropriate dates of service.

Name of Board, Committee or Commission:

Dates of Service:

Friendswood 4th of July Steering Committee

2007- Present

PERSONAL REFERENCES:

Please list at least two references.

NAME: Anthony Scarpa

ADDRESS: 1804 Creekside Dr

PHONE: 832-457-3150

NAME: Lisa Camp

ADDRESS: 204 Shady Nook

PHONE: 832-731-7800

AREAS OF INTEREST

Please indicate your primary and secondary interests.

PLANNING & PRESERVATION

- _____ PLANNING & ZONING COMMISSION
 _____ ZONING BOARD OF ADJUSTMENT & APPEALS
 _____ KEEP FRIENDSWOOD BEAUTIFUL COMMITTEE
 _____ COMMUNITY & ECONOMIC DEVELOPMENT
 _____ CONSTRUCTION BOARD OF ADJUSTMENT & APPEALS
 _____ INVESTMENT COMMITTEE
 _____ FRIENDSWOOD DOWNTOWN ECONOMIC
 _____ DEVELOPMENT CORPORATION

I AM AVAILABLE FOR

- _____ LONG-TERM PROJECTS
 _____ SHORT-TERM PROJECTS
 _____ DAYTIME
 _____ EVENING
 _____ SUMMER

I AM AVAILABLE FOR

- _____ LONG-TERM PROJECTS
 _____ SHORT-TERM PROJECTS
 _____ DAYTIME
 _____ EVENING
 _____ SUMMER

RECREATION

- ☒ 4TH OF JULY STEERING COMMITTEE
☐ 4TH OF JULY VOLUNTEER
☐ SENIOR CITIZENS ADVISORY COMMITTEE

EDUCATION

- LIBRARY BOARD
-
- LIBRARY VOLUNTEER

SPECIAL COMMITTEES AS CALLED

- _____
- _____
- _____

OTHER

- _____ WEST RANCH MANAGEMENT DISTRICT
 _____ ANIMAL SHELTER ADVISORY COMMITTEE
 _____ VOLUNTEER FIRE DEPT/EMS
 _____ CHARTER REVIEW (AS NEEDED)

Please use the space below for additional comments.

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/17/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Discussion and possible action regarding approving a contract with Galveston County for Election Services

Originating Department: City Secretary

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

This agenda item is to approve a joint election agreement with Galveston County for election services, which will be provided to the City of Friendswood for the May 02, 2020, General and Special Election.

Galveston County was unable to provide a 2020 cost estimate at this time. Attached is the 2019 estimate that will be a similar amount for our 2020 election.

(*) The 2019-20 budget for Election Services is \$35,540.

The deadline to order the May 2, 2020, General/Special Election will be February 14.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Galveston County has agreed to conduct the election for the entire City, which includes Galveston County and Harris County voters that live in the city limits of Friendswood. Galveston County will offer county-wide vote centers so all the City's registered voters may vote at any one of the polling locations in Galveston County.

RECOMMENDATIONS

The City Secretary's office recommends Council approve the joint election agreement with Galveston County to provide election services for the City's General and Special Election.

ATTACHMENTS

1. Galveston County Contract for Entity Election Services
2. City of Friendswood estimate billing 2019

Contract for Election Services

Local Entity Countywide Vote Center Elections

This Contract is made and entered into this 6th day of January, 2020, by and between Hon. Dwight D. Sullivan, County Clerk and County Election Officer for Galveston County (herein known as "Galveston County") and Mike Foreman on behalf of City of Friendswood ("Entity").

This Contract is being entered into pursuant to Texas Election Code, Chapter 31, Subchapter D for the purpose of ensuring that Galveston County and the Entity understand the tasks each is to perform in connection with the following election and any subsequent runoff election, to-wit:

Purpose of Election: General Election for Councilmember, Positions number 2 and 5 and Special Election for Reauthorization of the Street Maintenance Sales and Use Tax.

May 2, 2020
Election Date

June 13, 2020
Runoff Election Date

Early Voting will be held on **April 20-24, 2020** from 8 a.m. to 5 p.m. and **April 27-28, 2020** with the polls being open from 7 a.m. to 7 p.m. On Election Day the polls will be open from 7 a.m. to 7 p.m.

1. Duties and Services of Galveston County. Galveston County shall be responsible for performing the following duties and furnishing the following services and equipment in connection with the election and any subsequent runoff election.

- 1.1. Program, or arrange to have programmed, the ballot.
[Cost: Based upon the number of contests on the ballot. See the Fee Schedule]
- 1.2. Arrange to have published the legal notices of the first test of the electronic tabulating equipment as provided in Texas Election Code §127.096 and conduct all required tests of the electronic tabulating equipment under Texas Election Code §§127.096-127.098 and §§129.021-129.023. The first test shall be conducted at least five days prior to the election. In addition, it will be performed during normal business hours and open to the public.
[Cost: The cost for publishing the notice will be split equally between all the entities involved. See the Fee Schedule]
- 1.3. Provide technical and equipment support for the electronic poll books, voting machines and equipment being provided to the Entity. In the event there is an equipment failure Galveston County shall try to remedy the problem over the phone. If unable to do so, will dispatch to locations within Galveston County the appropriate technical support personnel and equipment to correct the failure.
[Cost: Included in the 10% election fee]
- 1.4. On behalf of the Entity, obtain Official Voter Registration lists from the Voter Registrar to be used during Early Voting and on Election Day.

[See Section 2.3 below]

- 1.5. Provide Ballot by Mail services for the Entity.

[See the Fee Schedule]

- 1.6. Hire Judges, Alternate Judges, and clerks to serve as election workers at the various polling locations. Workers will be paid in accordance with Section 3 of this contract and will be required to complete election training (at the discretion of the Elections Division) as a prerequisite for serving. Workers will be paid \$40 for attending training.
- 1.7. Select the countywide vote center polling locations in coordination with the Entity and with the approval of Galveston County Commissioners' Court.
- 1.8. Provide the Entity ****and where possible the candidates running for office***, a sample ballot for them to proof and approve or provide corrections.
[See sections 2.6 and 2.7 for related information]

****The Entity will be responsible for providing Galveston County with the email and contact information for each candidate who will be on the ballot.***

For additional Duties of Galveston County see section **(5) Fee Schedule of Galveston County** below.

- 2. *Duties and Services of the Entity.*** The Entity will be responsible for performing the duties and services set forth in this section and will consummate this contract **on or before January 31, 2020**. Contracts submitted after this date will require a \$500 fee ***which will be non-refundable regardless of whether the Entity cancels its election.***

- 2.1. Prepare and submit any required submissions to the U.S. Department of Justice under the Federal Voting Rights Act of 1965 for its election and runoff election.
- 2.2. Publish notices of the election in accordance with Section 4.003(a) of the Texas Election Code.
- 2.3. Provide Galveston County with the Entity's requirements for Official Voter Registration lists for early voting and Election Day.
- 2.4. In accordance with Texas Election Code §4.008 as amended, deliver written notice of the election to Galveston County.
- 2.5. It is understood that the Entity may need to modify its election order after **January 31, 2020**, to reflect the actual early voting and Election Day polling locations once the final determination has been made as to which entities will actually be holding an election.

If the Entity wishes to select additional polling locations within its footprint, it will submit a list and the contact information for each facility to Galveston County by **February 14, 2020**. Regardless of who selects the polling locations the Entity shall comply with Texas Election Code §43.062, and shall notify prospective voters

of the new location by placing a notice at the old polling location and a notice at the new polling location.

[See Section 1.7 for additional information on the selection of countywide polling places]

- 2.6. Provide to Galveston County the language for any ballot propositions, the names of election contests, the names of candidates as they are to appear on the ballot, a copy of a sample ballot, ballot draw information and a completed "Requirements to Program the Ballot" form. These materials will be provided in an electronic form to Galveston County by **no later than February 25, 2020**. All language on the ballot must be provided in both English and Spanish in a Word format. Any other languages required by law, must also be provided in a Word format as well (e.g., Harris County, Chinese and Vietnamese). In addition, the Entity will collect and provide to Galveston County the names, addresses, phone numbers and email addresses of all the candidates who are to appear on its ballot. This information will be used to send candidates copies of the ballot proofs for their review.

[See Section 1.8]

- 2.7. Return to Galveston County, by **March 9, 2020 5 p.m.**, confirmation that the sample ballots Galveston County has prepared and provided to the Entity are satisfactory or provide changes that need to be made. Galveston County intends to conduct the L&A test on the Entity's ballot no later than **March 13, 2020**.

The Entity shall have a representative present during the testing who will sign an affidavit signifying the ballot proofs are accurate and acceptable to the Entity. If unable to attend, a representative may send a signed electronic response approving the ballot.

[See Section 1.8 for related information on ballot proofing]

- 2.8. Galveston County will be conducting elections for numerous Entities on the same day. The parties understand that each election has its own challenges and requirements and that failure to provide the information outlined in Section 2 of this contract by the dates specified will place an undue burden on Galveston County that may hinder the ability to provide the services to the Entity in a timely and accurate manner. ***Should the Entity miss the deadlines, and/or fail to notify the County of any special circumstances (e.g., adding portions of another county to their election, additional languages required, or unopposed candidates on the ballot) there may be additional charges incurred, up to \$1,000.00, to be determined by the Chief Deputy of Elections. Should Galveston County be unable to provide the services in a timely and accurate manner the Entity, to the extent allowed under the Constitution and Laws of the State of Texas, shall hold Galveston County and employees harmless from any election errors and corresponding liability and/or damages that may result, including but not limited to the costs incurred related to an election contest and/or the need to conduct a subsequent election.***

- 2.9. As required by §67.017(b) and the Secretary of State's Office, the Entity must submit an electronic precinct-by-precinct report to the Secretary of State's Office by no later than the 30th day after Election Day.

- 2.10. Unless otherwise stipulated, Galveston County will transport or have the Presiding Election Judges transport on its behalf, the voting machines and equipment to and from the Entity's early voting and Election Day voting locations.

- 2.11. Monitor, with the assistance of Galveston County, the overall conduct of its election in Entity's jurisdiction including the observation of the tabulating of the results.
- 2.12. Entity to pay a \$125 fee per early voting and Election Day polling locations within its jurisdiction for additional support staff to provide the Entity and its Judges election support services throughout the term of this contract.
3. **Cancellation of Contract:** Except for contracts consummated after **January 31, 2020**, the Entity may cancel this contract without incurring any expenses by notifying Galveston County of its intention to cancel by no later than two (2) business days after its candidates filing deadline of **February 14, 2020**. The Entity will be obligated to pay Galveston County a \$500 fee if cancelled after this grace period.
4. **Special Provision: Bilingual Poll Worker Requirements.** Galveston County was a party in Civil Action No. 3:07 CV 377 styled "The United States of America, Plaintiff, v. Galveston County, Texas, Defendant in the United States District Court for the Southern District of Texas, Galveston Division". It entered into a Consent Decree that acknowledged it is covered under both Section 4(f)(4) of the Voting Rights Act as amended and 42 U.S.C. §1973(b)(4) Section 4(f)(4) to provide Spanish language written materials and assistance to voters. Galveston also has an obligation to ensure that its polling places and poll workers comply with the Help America Vote Act of 2002 ("HAVA"), 42 U.S.C. §§15301 et. seq. Although this Consent Decree expired December 31, 2010, Galveston County agreed that it is permanently enjoined from:
- a) Failing to provide in Spanish "any registration or voting notices, forms, instructions, assistance, or other materials or information relating to the electoral process, including ballots," that they provide in English as required by Section 4(f)(4) of the Voting Rights Act, 43 U.S.C. 1973b(f)(4); and
 - b) Failing to ensure that poll workers provide and receive adequate training regarding (1) the use of providing provisional ballots under Section 302(a) of HAVA; and (2) the display of all HAVA-required signs under Section 302(b) of HAVA.
5. **Fee Schedule of Galveston County:** Galveston County agrees to perform these services at the following rates:
- a) Provide to the Election Judges all necessary election supplies, which are to be returned to Galveston County after the polls close on Election Night.
Cost: \$50 per kit
 - b) Arrange for staff to receive the supplies and equipment being returned by the Election Judges on Election Night.
Cost: Overtime for staff and part time workers hired to provide this service will be evenly split between the entities contracting with Galveston County.
 - c) Provide all necessary voting machines and equipment for use at early voting and Election Day locations.
Cost: \$465 per Verity Touch, \$506 per Verity Controller and \$577 per Verity Touch with access.
 - d) Transport the voting machines and equipment to and from the voting locations.
Cost: \$125 delivery per location

- e) Program the ballot and conduct the Logic and Accuracy Testing of the counting equipment.
Cost: Determined by the number of contests on the ballot: \$600 for up to ten contests, \$1,200 for up to 20, \$1,800 for up to 30, \$2,450 for up to 40 and \$3,000 for 41 or more contests.
- f) Provide a central counting station, supplies, equipment and the tabulating and supervisory personnel needed to tabulate. Prepare the unofficial tabulation results and unofficial/official canvass report.
Cost: \$400 for use of the equipment plus overtime for county employees doing the tabulation if applicable.
- g) Assist the Entity in the general overall supervision of the election and any subsequent runoff election.
Cost: Included in the 10% election fee
- h) Conduct early voting, Election Day Voting, and bilingual training.
Cost: \$48 per person per class
- i) Two or more electronic poll **pads** will be deployed (at the discretion of the Elections Division) to each polling location.
No Cost
- j) Galveston County will partner with the Entities to determine the polling locations within their jurisdictions.
- k) Hire judges, alternate judges, and clerks that are trained by Galveston County and are registered voters from within one of the jurisdictions holding an election.
Cost: Base cost of \$12 per hour per worker. Any worker who serves more than 40 hours in a given pay week will be compensated at time and a half for the hours served in excess of 40 hours.
- l) Elections Mobile App: Entities contracting elections with Galveston County will have their election information included on the Elections Mobile App.
Cost: up to \$500.
- m) The cost for all printed ballots (ballots by mail, sample ballots and test ballots) is \$.25 per sheet.
- n) Ballots by Mail: Galveston County will provide ballot by mail processing services to the Entity. **The cost for this service is \$3.00 per ballot (\$3.50, if a multi-page ballot).**
- o) The Entity may have an observer present during the tabulation of the votes. The name and contact information of the observer must be provided to and approved by the Presiding Judge of the Central Count Station on the form prescribed by the Texas Secretary of State upon arrival at the location.

6. Compensation, Billing, and Payment. In accordance with Section 31.100(d) of the Texas Election Code the Entity will pay Galveston County the greater of Seventy-Five

(\$75.00) Dollars or ten percent (10%) of the total amount of this contract for general supervision of the election. Pursuant to Texas Election Code §31.098, Galveston County may contract with third persons for election services and supplies agreed to herein and the Entity hereby agrees to pay for these third party costs when invoiced by Galveston County.

Galveston County will invoice the Entity for services rendered under this contract. The Entity will make payment to Galveston County in accordance with the terms and provisions of what is commonly referred to as the Texas Prompt Payment Act.

7. Voting System. The Hart Intercivic Verity equipment as approved by the Texas Secretary of State will be the voting system used in providing services under this contract.

8. Authorized Representatives. Galveston County's authorized representative for all purposes of this contract is its Chief Deputy Clerk for Elections.

The Entity's authorized representative for all purposes of this contract is:

Melinda Welsh
City Secretary, TRMC

281-996-3270
Phone #

9. General Provisions. As specified in Texas Election Code §31.096 this contract may not change:

- a) The authority with whom applications of candidates for a place on a ballot are filed;
- b) The authority with whom documents are filed under Texas Election Code S251.001 et. seq.; or
- c) The authority to serve as custodian of voted ballots or other election records.

As set forth in Texas Election Code §31.099 not later than the 10th day after the date this contract is executed Galveston County shall file a copy of this contract with the County Treasurer and the County Auditor.

10. WAIVER OF DAMAGES. The parties acknowledge that the Hart Intercivic Verity System and the programming of paper ballots is highly technical and that it is conceivable that despite the efforts of Galveston County it might fail during an election or might contain errors. The Entity agrees that should the electronic voting system fail, it will not make any claim against Galveston County or any of their full or part-time employees, independent contractors or agents for damages of any kind, including but not limited to any and all costs relating to an election contest and/or costs and damages incurred for having to conduct a second election caused as a result of such failure or error.

The Entity acknowledges that holding multiple simultaneous elections presents logistical problems and other problems over and above a single election. Galveston County and its employees and agents will attempt to help ensure that these simultaneous elections are conducted without error or mishap, but on occasion, errors or mishaps do occur. Accordingly, the Entity agrees that should an error or mishap occur that it will not make any claim against Galveston County, or their full or part-time employees, independent contractors or agents for

damages of any kind including but not limited to any and all costs relating to an election contest and/or costs and damages incurred by the Entity for having to conduct a second election, as a result of such error or mishap.

If legal action is filed against the Entity involving its election and if Galveston County is named as a party to this legal action and the complaint is based solely on allegations made against the Entity, the Entity shall be solely responsible for all costs and defense of that suit. In addition, the Entity shall be required to provide adequate legal counsel for Galveston County and, upon notice to the Entity, Galveston County shall be entitled to settle such claim or legal action upon terms it deems most advantageous to itself.

For purposes of implementing this contract, Galveston County and the Entity designate the following individuals to submit and/or receive information or notices to Galveston County or the Entity:

Galveston County:

Dwight D. Sullivan, County Clerk
Attention: Ernest Murrie, Chief Deputy Clerk for Elections
Galveston County Justice Center
600 59th Street, Suite 2001
Galveston, TX 77551-4180

P.O. Box 17253
Galveston, Texas 77552-7253
409-770-5108
Email: ernest.murrie@co.galveston.tx.us

Entity:

City of Friendswood
Attention: Melinda Welsh, City Secretary
City Secretary's Office
910 S. Friendswood Dr.
Friendswood, TX 77546
Phone: 281-996-3270
Email: mwelsh@friendswood.com

This contract will be submitted to the Galveston County Commissioners' Court to be placed on the Consent Agenda as a Receive and File Item.

11. Galveston County Title VI Assurance Clause. Galveston County is committed to ensuring that no person, on the ground of race, color, national origin, religion, sex, age, disability or Veteran status, shall be subjected to discrimination, excluded from participation, or denied the benefits of, its programs and activities.

In accordance with this policy Galveston County requires its service providers and contractors to agree that during the performance of this contract the service provider or contractor for itself, its assignees and successors will abide by the following:

Compliance with Non-Discrimination Laws and Regulations. During the performance of this contract, contractor, for itself, its assignees and successors in interest (hereinafter referred to as "contractor") agrees as follows:

- 1) **Compliance with Regulations.** The contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are incorporated herein by reference and made a part of this contract.
- 2) **Nondiscrimination.** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, religion, sex, age, disability or Veteran status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- 3) **Solicitations for Subcontractors, Including Procurement of Materials and Equipment.** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, religion, sex, age, disability or Veteran status.
- 4) **Information and Reports.** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Galveston County or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to Galveston County or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.
- 5) **Sanctions for Noncompliance.** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, Galveston County shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:
 - a) withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b) cancellation, termination, or suspension of the contract, in whole or in part.
- 6) **Incorporation of Provisions.** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as Galveston County or the Texas Department of Transportation may direct as a means of enforcing such provisions including

sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request Galveston County to enter into such litigation to protect the interests of Galveston County, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Executed this 6th day of January, 2020.

Galveston County:

Dwight D. Sullivan
County Clerk

Entity:

ATTEST:

Mike Foreman
Mayor

Melinda Welsh, TRMC
City Secretary

() City Manager (X) Mayor
() Superintendent () President
(X) City Secretary () Other
() Chair County Executive Committee

Received and Filed:

Galveston County

Hon. Mark Henry
County Judge

Attest:

Dwight D. Sullivan
County Clerk

Date: _____

Date Copy of Agreement Furnished
to County Treasurer: _____

Date Copy of Agreement Furnished
to County Auditor: _____

CITY OF FRIENDSWOOD ESTIMATE

SATURDAY, May 2019

Item	Quantity	Cost	Justice Center		Quantity	Cost	Total	Billable Charges for City of Friendswood	
	Early Voting		Cost	? way split	Election Day				
Equipment									
JBCs Controller	1	\$506.00	\$506.00	\$506.00				\$253.00	Justice Center: 1 JBC @ \$250/? Split
JBCs Controller	1	\$506.00	\$506.00	\$506		\$506.00	\$506.00	\$1,012.00	Friendswood (own equipment)
eSlate Verity Touch	3	\$465.00	\$1,395.00	\$1,395.00				\$697.50	Justice Center: 3 eSlates @ \$750/? Split
eSlate Verity Touch	3	\$465.00	\$1,395.00	\$1,395.00	3	\$1,395.00	\$5,580.00	\$5,580.00	Friendswood
DAU Verity Touch Access	1	\$577.00	\$577.00	\$577.00			\$0.00	\$288.50	Justice Center: 2 DAU @ \$250/? Split
DAUs Verity Touch Access	1	\$577.00	\$577.00	\$577.00	1	\$577.00	\$1,154.00	\$1,154.00	Friendswood
E Poll Books	2	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	Justice Center: 2 EPB
Epollbooks	2	\$0.00			2	\$0.00	\$0.00	\$0.00	Friendswood
MiFi Units	Includes EV & ED				1	\$37.99	\$37.99	\$19.00	Friendswood
MBBs		\$6.00			200	# of entities	\$1,200.00	\$1,200.00	Shared by ? Entities
We delivered and set up early voting equipment									
Equipment Delivery	1	\$125.00				\$125.00	\$125.00	\$125.00	Friendswood
Subtotal Equipment:							\$8,477.99	\$10,204.00	

Election App							\$500.00	\$500.00	Per entity
Publication Notices [L&A test]		\$58.50		# Entities ?			\$58.50	\$58.50	Split between all ? entities
Sample Ballot printing	98	\$0.25	Entities	?			\$24.50	\$24.50	Split between all ? entities
Printing Ballots by Mail	900	\$0.25			225.00		\$225.00	\$225.00	Friendswood
Mailing Fee for Ballots by Mail	900	\$3.00			2700.00		\$2,700.00	\$2,700.00	Friendswood
Test Ballots	199	\$0.25	Entities	?			\$49.75	\$49.75	Split between all ? entities
Programming Ballot Charges									
1-10 Contests	1					\$600.00	\$600.00	\$600.00	
11-20 Contests						\$1,200.00	\$0.00	\$0.00	
21-30 Contests						\$1,650.00	\$0.00	\$0.00	
31-40 Contests						\$2,450.00	\$0.00	\$0.00	
41+ Contests						\$3,000.00	\$0.00	\$0.00	
Tabulation Charges							\$400.00	\$400.00	
Election Kits	1	\$50.00			1	\$50.00	\$100.00	\$50.00	Friendswood
Subtotal:							\$4,657.75	\$4,607.75	

Training Charges	Trainees	\$50 per person		EVBB/Central Ct					
\$50.00 per person	6	\$300.00				\$0.00	\$300.00	\$150.00	Friendswood
EV Judges & Clerks	588.00	(# of hours)			\$10.00	(\$ per hour)	\$5,880.00	\$2,940.00	Election workers who serve more than 40 hours in a pay week receive \$15 per hour for each hour over 40
EV Judges & Clerks (overtime)	96.00				\$15.00		\$1,440.00	\$720.00	
ED Judges & Clerks	84.00				\$10.00		\$840.00	\$420.00	Friendswood
EV Pickup & Delivery Fee	0				\$25.00		\$0.00	\$0.00	
ED Pickup & Delivery Fee	1				\$25.00		\$25.00	\$12.50	Friendswood
Signature Verification/EVBB				7	\$100.00		\$700.00	\$77.78	7 members @\$100.00 minimum
Central Counting Station				5	\$100.00		\$500.00	\$55.56	5 members @\$100.00 minimum

Part Time Election Judges	\$125.00	# of locations	2			\$250.00	\$125.00	\$125.00	[\$125 per Early Voting and Election Day polling locations within the entity's jurisdiction]
Election Division Staff Overtime					9	\$2,486.18	\$276.24	\$2,486.18	Split between all ? entities
Non-Elections Division County Personnel Overtime Charges		\$1,166.45			9	\$1,166.45	\$1,166.45	\$1,166.45	Split between all ? entities
TOTAL PERSONNEL COSTS:							\$11,252.69	\$8,153.47	

SUBTOTAL OF COST OF THIS ELECTION						\$24,388.43	\$22,965.21	
10% Election Fee						\$2,438.84	\$2,296.52	
TOTAL COST OF THIS ELECTION:						\$26,827.28	\$25,261.73	
ELECTION DIV. STAFF O/T	HRS	RATE			TOTAL	THESE ARE ACTUAL FIGURES FROM A BILLING FOR AN ENTITY FROM A PREVIOUS YEAR.	Friendswood charges	
Shon Fragoso								
Wendi Crabtree	29.5	\$30.65			\$904.18			
Marilyn Richardson		\$24.21			\$0.00			
Cindy Eddy	22.25	\$25.79			\$573.83			
Melvin Buster	22	\$24.21			\$532.62			
Tommy Turnbow	18	\$26.42			\$475.56			
					\$2,486.18			

NON-ELECT. DIV. STAFF O/T	HRS	RATE			TOTAL			
Chatterton								
Clark								
McMeekin					\$0.00			
Edgar								
Goodall								
Gutierrez								
Johnson, B								
Johnson, S								
Jordan								
Linton								
Molis								
Otero								
Roe								
Salinas								
Urbina								
Young					\$0.00			
Security					\$1,166.45			
					\$1,166.45			

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/2/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Ordinance No. T2019-47: Second and Final reading of an ordinance amending the Code of Ordinances, Chapter 82 – “traffic and vehicles,” by adding Section 82-10, regulating hours of movement of oversize vehicles and adding a definition for “oversize vehicle”; adding Section 82-11, prohibiting certain oversize vehicles in the Downtown District; adding Section 82-12, requiring permitted oversize vehicles to contact the police department at least 24 hours prior to movement of an oversized vehicle within the city; providing a penalty clause; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability and an effective date.

Originating Department: Police Department

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

The Texas Transportation Code regulates the maximum vehicular size and weight for vehicles. Any vehicle that exceeds this maximum size is defined as an “oversize” vehicle. Any vehicle that exceeds this maximum weight is defined as a “superheavy” vehicle. Oversize and superheavy vehicles may be operated on a public highway; however, the operator must obtain a permit from the Texas Department of Motor Vehicles (DMV). Currently, in the City of Friendswood, oversize and superheavy vehicles are allowed to travel on any state highway within the city limits during daytime hours provided they are permitted by the DMV. A common route for these vehicle to travel is on FM 2351, FM 518 and FM 528. The presence of these vehicles during peak traffic periods create public safety concerns and on exacerbates the flow of traffic on these State roadway. There is a provision in the Texas Transportation Code that allows a municipality to designate operating hours for oversize and superheavy vehicles. This designation is commonly referred to as a curfew. Many cities within the Houston District have implemented curfew hours and/or route restrictions for the movement of these vehicles.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Implementing a curfew for oversize and superheavy vehicles operating on State roadways within the City of Friendswood would alleviate public safety concerns regarding the presence of these types of vehicles operating in close proximity to high volumes of vehicular and pedestrian traffic. Implementing a height restriction for oversize vehicles traveling through the Downtown District on FM 518 will alleviate concerns not only about citizen safety and the general disruption of local traffic, but will alleviate concerns about the extensive damage to private property (namely) trees in the Downtown District. FM 518 is Friendswood's main street and traverses the middle of town, but is a state highway that exists under the jurisdiction of TxDOT. Although the City has the ability to enforce traffic laws on the roadway, all management control is retained by TxDOT – thus the need for the City to work in conjunction

with them to establish safe Truck Routes.

RECOMMENDATIONS

In order to implement a curfew and other restrictions for oversize and superheavy vehicles, the City Council of Friendswood must pass an ordinance establishing the restrictions. The ordinance would then be provided to the DMV.

ATTACHMENTS

1. Ord 2019-47 Oversize Vehicles
2. PPT Oversided Vehicles

(Title: An ordinance amending Chapter 82, Traffic and Vehicles, by regulating hours of movement of oversize vehicles on certain streets.)

ORDINANCE NO. T2019-47

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CHAPTER 82 – “TRAFFIC AND VEHICLES,” BY ADDING SECTION 82-10, REGULATING HOURS OF MOVEMENT OF OVERSIZE VEHICLES AND ADDING A DEFINITION FOR “OVERSIZE VEHICLE”; ADDING SECTION 82-11, PROHIBITING CERTAIN OVERSIZE VEHICLES IN THE DOWNTOWN DISTRICT; ADDING SECTION 82-12, REQUIRING PERMITTED OVERSIZE VEHICLES TO CONTACT THE POLICE DEPARTMENT AT LEAST 24 HOURS PRIOR TO MOVEMENT OF AN OVERSIZED VEHICLE WITHIN THE CITY; PROVIDING A PENALTY CLAUSE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Friendswood (“Council”) finds that it is in the best interest of the public health, safety and general welfare to restrict travel of certain vehicles utilizing FM 2351, FM 518 and FM 528; and

WHEREAS, oversized vehicles being moved through the City often cause two or more lanes to be closed in one direction, thereby creating considerable traffic back up at the busiest times of the day in the City; and

WHEREAS, the need for traffic control in the City of Friendswood, Texas is of such importance to the safety of the residences of the City that regulation of timing of oversized vehicles through the streets and roads in the City is necessary to reduce the interference with the regular flow of traffic in the City; and

WHEREAS, imposing curfew movement restrictions on oversize vehicles preserve and protect aesthetics, functionality and integrity of S. Friendswood Drive (FM 518 between FM 2351 and Winding Way), the City’s Downtown District, and neighboring businesses and religious properties; and

WHEREAS, the Friendswood Police Department must be informed of the movement of oversized vehicles through the City at least 24 hours in advance of entering the city limits of the City of Friendswood, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, STATE OF TEXAS:

Section 1. That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. That the City of Friendswood Code of Ordinances, Chapter 82 “Traffic and Vehicles” is hereby amended by adding Sections 82-10 through 82-12 to read as follows:

Sec. 82-10. – Restrictions on hours of movement of certain oversize vehicles.

(a) In this section “oversize vehicle” means a vehicle or vehicle-trailer combination that exceeds 14 feet in width, 14 feet in height, or 110 feet in length.

(b) No oversize vehicle may be operated on a public street within the city between the hours of 6:00 a.m. to 9:00 a.m. or 3:00 p.m. to 7:00 p.m., Monday through Friday of any week. The restriction on hours of movement within the city shall be a condition of any permit issued to authorize the movement of oversize vehicles within the city.

Sec. 82-11. – Prohibiting certain oversize vehicles in the Downtown District.

It is unlawful for any person to operate any oversize vehicle exceeding 14 feet in height in the designated Downtown District; specifically, between FM 2351 and Winding Way on FM 518 (S. Friendswood Drive) both northbound and southbound.

Sec. 82-12. – Requirement to notify law enforcement.

(a) Any permitted oversize vehicle entering the City of Friendswood must give notice to the Friendswood Police Department at least 24 hours in advance.

(b) Notification is accomplished by calling the 24 hour non-emergency dispatch center at 281-996-3300 and providing a contact name, contact phone number, estimated time of arrival in the City and route permitted to travel.

Section 3. That any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 4. That all ordinances or parts of ordinances in conflict or inconsistent with this Ordinance are hereby expressly repealed.

Section 5. That in the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Friendswood, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part this declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. That this Ordinance shall become effective from and after its date of passage and its publication, as provided by law.

PASSED AND APPROVED on first reading this 2nd day of December, 2019.

PASSED, APPROVED, AND ADOPTED on second and final reading this 6th day of January, 2020.

Mike Foreman
Mayor

ATTEST:

Melinda Welsh, TRMC
City Secretary



CITY OF Friendswood

Oversize/Overweight loads

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

Regulating Oversize/Overweight Loads on State-maintained roadways (FM 528, FM 518, FM 2351)

Background/History

- The Texas Transportation Code regulates the maximum vehicular size and weight for vehicles
- The COF has seen an increase in the frequency of these types of vehicles.
- There are provisions in the Texas Transportation Code that allow a municipality to designate operating hours for oversize and superheavy vehicles.

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

Regulating Oversize/Overweight Loads on State-maintained roadways (FM 528, FM 518, FM 2351) Options

- Submit permit restriction request to TxDOT
- Review current ordinances from other jurisdictions and propose a draft to Council
- Do nothing

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY



CITY OF Friendswood

Regulating Oversize/Overweight Loads on State-maintained roadways (FM 528, FM 518, FM 2351)

City ordinance

- Peak traffic curfew
- Notification to law enforcement
- Maximum height restriction on loads on S. Friendswood Drive

Friendswood on TRAQ

TRUST RESPECT ACCOUNTABILITY QUALITY

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/17/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Ordinance No. T2020-01: First reading of an ordinance repealing Ordinance No. 97-20, Ordinance No. 2000-06, Ordinance No. 2003-17, that adopted and amended the Municipal Court Building Security Fund and the Municipal Court Building Technology Fund.

Originating Department: Administrative Services

Degree of importance: Critical

SUMMARY / ORIGINATING CAUSE

Senate Bill 346, adopted in the 86th Texas legislative session, updates and consolidates municipal court costs, fines and fees; changing the manner in which municipal court building security and building technology fees are assessed and collected.

As a result, City of Friendswood ordinances 97-20 (established the Court Technology and Building Security fees), 2000-06 and 2003-17 (amended the fees to current amounts of \$4.00 and \$3.00, respectively), related to the previous fee amounts should be repealed.

The municipal court fees established with Senate Bill 346 are court technology fee - \$4.00, court building security fee - \$4.90, court truancy prevention fee - \$5.00 and court jury services fee - \$0.10 per case filed in the Friendswood Municipal Court.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Repealing the ordinances will make the City compliant with Texas Senate Bill 346.

RECOMMENDATIONS

Staff recommends repealing the City's existing ordinances related to Court Technology and Building Security fees.

ATTACHMENTS

1. Ord 2020-01 Repealing Sections 42-1 and 42-2 Court Security and Technology Fees

ORDINANCE NO. T2020-01

**AN ORDINANCE REPEALING ORDINANCE NO. 97-20,
ORDINANCE NO. 2000-06, ORDINANCE NO. 2003-17,
THAT ADOPTED AND AMENDED THE MUNICIPAL
COURT BUILDING SECURITY FUND AND THE
MUNICIPAL COURT BUILDING TECHNOLOGY FUND.**

* * * * *

WHEREAS, in Senate Bill 346, the Texas Legislature completely updated and consolidated municipal court costs, fines and fees, changing the manner in which the Municipal Court Building Security Fund and the Municipal Court Building Technology Funds are assessed and collected; and,

WHEREAS, due to the change in state law, it is necessary to repeal these Ordinances relating to Code Sections 42-1 and 42-2;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, STATE OF TEXAS:

Section 1. That Ordinance No. 97-20 is repealed in its entirety.

Section 2. That Ordinance No. 2000-06 is repealed in its entirety.

Section 3. That Ordinance No. 2003-17 is repealed in its entirety.

Section 4. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Friendswood, Texas, declares that it would

have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED and APPROVED on first reading this 6th day of January, 2020.

PASSED, APPROVED, and ADOPTED on second and final reading this the 3rd day of February, 2020.

Mike Foreman
Mayor

ATTEST:

Melinda Welsh, TRMC
City Secretary

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/2/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Ordinance No. T2020-02: First and Final reading of an ordinance amending City of Friendswood, Texas, Ordinance No. 2019-38, passed and approved October 7, 2019, same being an ordinance approving and adopting the City's General Budget for Fiscal Year 2019-2020 by approving "Budget Amendment II" to the "Original General Budget of the City of Friendswood, Texas, for the Fiscal Year 2019-2020"; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing other matters related to the subject.

Originating Department: Administrative Services

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

By its nature, our budget is an estimate of the revenues and expenditures needed to accomplish the City Council and Staff goals for the year. Throughout the year events occur that require adjustments to the budget. These adjustments may be needed for various reasons, such as the recognition of extraordinary revenues or expenditures, new projects that are authorized by Council or providing funding for expenditures resulting from extraordinary events like natural disasters. As the need arises, items for budget appropriations are accumulated and then submitted for approval at the City Council meeting each month. The budget adjustments covered by this ordinance comprise the second set for fiscal year 2019-20.

We have attempted to provide as much explanation of the adjustments as possible through two sets of exhibits. Exhibit A provides a narrative explanation of each budget amendment. Exhibit B provides the detail of each accounting transaction.

Ordinance and exhibits are reviewed and approved by the City Attorney prior to inclusion on a City Council meeting agenda.

Expenditure Required \$5,684,793

Amount Budgeted \$2,049,870.82

Appropriation Required \$7,205,792.82

Sources of Funds: Unassigned General Fund Balance, General Fund Revenue, 2016 and 2018 Water & Sewer Construction Bond Fund, and Street Improvements Fund

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Approval of this budget amendment will allow for timely procurement of program supplies and limit delays in the progress of capital improvement projects.

RECOMMENDATIONS

Recommend approval of the ordinance and exhibits covering Budget Amendment II 2019–20.

ATTACHMENTS

1. Ord 2020-02 BA II 2019-20
2. Ord 2020-02 Exhibit A
3. FY20 BA II Exhibit B

ORDINANCE NO. T2020-02

AN ORDINANCE AMENDING CITY OF FRIENDSWOOD, TEXAS, ORDINANCE NO. 2019-38, PASSED AND APPROVED OCTOBER 7, 2019, SAME BEING AN ORDINANCE APPROVING AND ADOPTING THE CITY'S GENERAL BUDGET FOR FISCAL YEAR 2019-2020 BY APPROVING "BUDGET AMENDMENT II" TO THE "ORIGINAL GENERAL BUDGET OF THE CITY OF FRIENDSWOOD, TEXAS, FOR THE FISCAL YEAR 2019-2020"; PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER MATTERS RELATED TO THE SUBJECT.

* * * * *

WHEREAS, by Ordinance No. 2019-38, the City Council of the City of Friendswood, Texas, adopted its "Original General Budget for Fiscal Year 2019-2020"; and

WHEREAS, the City Council has determined that revenues and/or reserves are available for supplemental appropriation, and/or that the transfer of certain funds interdepartmentally is economically feasible and in the best interest of prudent budgeting and for municipal purposes; and

WHEREAS, Section 8.04 of The City Charter provides for amendments after adoption of the budget; and

WHEREAS, the City Council desires to amend said Original General Budget to reflect such supplemental appropriation and/or transfer in the fiscal year 2019-2020;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, STATE OF TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The “Original General Budget of the City of Friendswood, Texas, for the Fiscal Year 2019-2020,” is hereby amended for municipal purposes as shown on “Budget Amendment II” to the “Original Budget of the City of Friendswood, Texas, for the Fiscal year 2019-2020” attached hereto. Said Budget Amendment II shall be attached to and made a part of such Original General Budget by the City Secretary and shall be filed as required by state law, a true and correct copy of which is attached hereto as Exhibits “A” and “B” and made a part hereof for all purposes.

Section 3. In the event any clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Friendswood, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED this 6th day of January, 2020.

Mike Foreman
Mayor

ATTEST:

Melinda Welsh, TRMC
City Secretary

**City of Friendswood
Budget Amendment Summary
Fiscal Year 2019 – 2020
Budget Amendment II
January 6, 2020**

1. **Prior Year Encumbrances, (\$528,870.82).** Reverse appropriation of funds for purchase orders issued in fiscal year 2018-19 and outstanding at fiscal year-end September 30, 2019. The services for these purchase orders have been expensed in 2019 and will not be expensed in Fiscal Year 2020.
2. **Social Media Coordinator, \$9,616.** Appropriate funds for the new Social Media Coordinator position. This position will be staffed in the City Manager's department. Funding is needed to cover nine months of personnel expenditures. Funds will be transferred within the City Manager's Office operating budget and an additional amount of \$9,616 will be appropriated from unassigned general fund balance cover salary and benefit expenditures.
3. **First Responder Grant, \$3,940.** Appropriate funds received from the Wink to Webster First Responder Grant Program. Funds were awarded to the Fire Marshal's Department to purchase gas meters for the Friendswood Volunteer Fire Department. The check was received on December 17, 2019. The funds will be appropriated to the Fire Marshal's operating equipment budget.
4. **Parks and Recreation Keep Texas Beautiful Grant, \$1,500.** Appropriate funds received from H-E-B through Keep Texas Beautiful Green Bag Grant. The grant is aimed to help fund educational and programmatic projects. Keep Friendswood Beautiful will create a fairy trail in Stevenson Park. The project is scheduled to open in summer 2020. Funds will be appropriated to the Keep Friendswood Beautiful division's operating supplies account budget.
5. **Parks and Recreation Blue Santa Softball Tournament, \$200.** Appropriate donation received from C&K Concessions. Parks and Recreation department hosted the fourth annual Blue Santa Shootout Softball Tournament. C&K Concessions donated funds to purchase trophies for the softball tournament. The funds will reimburse the Recreation division's operating supplies account budget.
6. **Parks and Recreation Donation, \$2,666.** Appropriate donation received from Scott Gordon and family in honor of Cole Gordon's birthday. The donation was used to purchase exterior lighting for the front and back of City Hall as well as lighting in front of the flags located at City Hall and Stevenson Park. The funds will be appropriated to reimburse the Parks division's lighting maintenance account budget.
7. **Public Works Lift Station #23, \$4,000,000.** Appropriate funds for the reconstruction of lift station #23. Council awarded the contract to R&B Group, Inc. at the December 2, 2019 council meeting. Funds will be appropriated in the amounts of \$1,462,000 from the 2016 Water and Sewer Bond Construction fund and \$2,538,000 from the 2018 Water and Sewer Bond Construction Fund.
8. **Engineering Street Maintenance Program, \$2,600,000.** Appropriate funds for the 2019-2020 Street Maintenance Program. Council awarded the construction contract to Angel Brothers Enterprises on December 2, 2019. A spending cap of \$4,000,000 is set for the project. Funding in the amount of \$2,600,000 will come from unassigned Street Improvements Fund balance and additional funding up to the spending cap will be appropriated from sales tax collections in fiscal year 2019 – 2020.

City of Friendswood

1/6/2020

2019-20 Budget Amendment II - Exhibit B

BA Number	Account Number	PO Number	Vendor	Description	Amount
1	001-0000-30200		Reverse Prior Year Encumbrance Appropriation		528,870.82
1	001-0301-413.7801	18005382-R1	Riveron Corp	Grant Services	(28,870.82)
1	001-7001-431.8530	18003746-R1	Galveston Cnty Consolidated Drainage	Drainage Improvements	(500,000.00)

BA Number	Account Number	Project Number	Description	Amount
2	001-0000-30500		Appropriate unassigned General Fund Balance to CMO budget for Social Media Coordinator	(9,616)
2	001-0301-413.4110		Appropriate unassigned General Fund Balance to CMO budget for Social Media Coordinator	9,616
2	001-0301-413.4110		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	41,009
2	001-0301-413.4710		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	3,875
2	001-0301-413.4720		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	8,171
2	001-0301-413.4810		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	5,590
2	001-0301-413.4830		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	150
2	001-0301-413.4840		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	75
2	001-0301-413.4850		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	55
2	001-0301-413.4890		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	75
2	001-0301-413.7800		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	(40,000)
2	001-0303-419.7800		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	(10,000)
2	001-0303-419.7491		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	(4,000)
2	001-0303-419.7400		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	(3,000)
2	001-0303-419.5400		Funds transferred within CMO's operating budget to personnel for Social Media Coordinator	(2,000)
3	001-0000-33430		Appropriate grant funds to Fire Marshal budget to purchase gas meters for FVFD	(3,940)
3	001-2501-422.5800		Appropriate grant funds to Fire Marshal budget to purchase gas meters for FVFD	3,940
4	001-0000-33430		Appropriate funds from HEB KTB Green Bag Grant to KFB operating supplies	(1,500)
4	001-6424-458.5400		Appropriate funds from HEB KTB Green Bag Grant to KFB operating supplies	1,500
5	001-0000-38600		Appropriate donation from C&K Concessions for Parks and Recreation Softball Tournament	(200)
5	001-6420-452.5400		Appropriate donation from C&K Concessions for Parks and Recreation Softball Tournament	200
6	001-0000-38600		Appropriate donation in honor of Cole Gordon to Parks and Recreation operating expenditures	(2,666)
6	001-6430-456.6220		Appropriate donation in honor of Cole Gordon to Parks and Recreation operating expenditures	2,666
7	421-0000-30600		Appropriate 2018 W&S Construction Bond Working Capital for Lift Station #23	(2,538,000)
7	421-7001-433.8552	LS023	Appropriate 2018 W&S Construction Bond Working Capital for Lift Station #23	2,538,000
7	420-7001-433.8800	LS023	Transfer funds for Lift Station #23 lift station maintenance & contingency from capital equipment	(1,462,000)
7	420-7001-433.8590	LS023	Transfer funds for Lift Station #23 contractual contingency from capital equipment	15,000
7	420-7001-433.8552	LS023	Transfer funds for Lift Station #23 lift station maintenance from capital equipment	1,447,000
8	170-0000-30100		Appropriate fund balance from Street Improvement Fund for 2019-2020 Street Maintenance Project	(2,600,000)
8	170-7001-431.8512		Appropriate fund balance from Street Improvement Fund for 2019-2020 Street Maintenance Project	2,600,000

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/27/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Ordinance No. T2020-03: First reading of an ordinance amending Appendix B, "Subdivision Ordinance," "Section III.k.3 – Sidewalks" to add exceptions to sidewalk requirements for existing residential subdivisions; providing a penalty for violation in an amount not to exceed \$2000, or as otherwise provided by law; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; and providing for severability.

Originating Department: Community Development

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

Several scenarios have surfaced recently regarding the requirement of sidewalks on residential lots in established neighborhoods. The scenarios include older houses that have been torn down and rebuilt, in-fill lots that were never developed now having homes constructed on them, and houses torn down due to flooding and being rebuilt. In each scenario, the current ordinance requires a four-foot sidewalk to be installed, regardless of the existing conditions of surrounding lots or neighborhoods. Most of these noted scenarios were located in established neighborhoods where no other sidewalks existed on the adjacent lots or same side of the street. In some cases sidewalks may have been existing on the opposite side of the street. Sidewalk requirements for new development of residential curb and gutter streets would remain.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

The benefit to the community is to not change the overall appearance and aesthetics of established neighborhoods that have never had sidewalks. Additionally, the benefit to individual homeowners is to not be overly burdensome. Typically, developers of subdivisions install sidewalks, not individual property owners. When streets are redesigned or rebuilt by the City would be the time to account for new sidewalks in established neighborhoods.

RECOMMENDATIONS

The Planning and Zoning Commission voted unanimously, 5 to 0 (Matranga and Banfield were absent), in favor of the proposed ordinance changes to provide additional exceptions to the sidewalk requirements for existing residential areas.

ATTACHMENTS

1. Ord 2020-03 Subdivision Ord Sidewalk Amendments

ORDINANCE NO. T2020-03

AN ORDINANCE AMENDING APPENDIX B, “SUBDIVISION ORDINANCE,” “SECTION III.K.3 – SIDEWALKS” TO ADD EXCEPTIONS TO SIDEWALK REQUIREMENTS FOR EXISTING RESIDENTIAL SUBDIVISIONS; PROVIDING A PENALTY FOR VIOLATION IN AN AMOUNT NOT TO EXCEED \$2000, OR AS OTHERWISE PROVIDED BY LAW; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the City Council of the City of Friendswood is continually reviewing the provisions of the City Code of Ordinances, specifically including Appendix B of the Friendswood City Code, (“Subdivision Ordinance”) relating to the subdivision of land and other circumstances, and;

WHEREAS, the City Council wishes to add exceptions to sidewalk requirements in existing residential subdivisions; and

WHEREAS, the Planning and Zoning Commission and the City Council have conducted, in the time and manner required by law and the City Code of Ordinances, public hearings on such request, allowing all persons attending to be heard on the question of whether the changes of the uses being requested would affect the public health, safety, or general welfare of the citizens of Friendswood; and

WHEREAS, the Planning and Zoning Commission has filed its written report with City Council, which recommends approval of the amendment; and

WHEREAS, City Council has determined that all public notices have been posted and published, all required hearings on this matter have been held, and that this Ordinance complies with the applicable provisions of the City Charter, City Code and all other applicable laws;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, STATE OF TEXAS:

Section 1. That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. That the City of Friendswood Code of Ordinances, Appendix B, “Subdivisions”, “Section III.k.3.Sidewalks” is hereby amended to read as follows:

3. *Sidewalks*. Sidewalks are required along all streets.

(a) Exception: Sidewalks shall not be required in single-family residential (SFR) and single-family residential estate (SFR-E) districts where:

(1) open ditch streets are approved; or

(2) the subdivision was accepted prior to sidewalks being a required improvement; or

(3) the property is an in-fill tract without an abutting sidewalk.

(b) Sidewalks may not be required when, in the judgment of the planning and zoning commission, the safety of the pedestrians does not require such sidewalks.

(c) If a plat is required, the developer, prior to the city's final acceptance of the infrastructure, must install sidewalks along reserves and rights-of-way prior to the city's final acceptance of the infrastructure.

(d) If no platting or infrastructure construction is required, sidewalks must be installed prior to issuance of the final certificate of occupancy of the structure.

(e) If sidewalks are required by the city design criteria manual, subdivision ordinance, or zoning ordinance, and the installation at the required time is not feasible, the city may require, or the property owner may petition the planning and zoning commission to allow,

the property owner to satisfy the sidewalk requirement by payment of a fee to the city's sidewalk installation fund in lieu of installing the approved sidewalk per section V.i.3.

(f) When sidewalks are required, they shall be built in accordance with the city design criteria manual and standard construction details.

(g) Corner lots are required to install sidewalks along each frontage that has an abutting sidewalk.

(h) Should an existing sidewalk be removed, the sidewalk must be replaced and built in accordance with the city design criteria manual and standard construction details.

Section 3. That this Ordinance is hereby incorporated and made a part of the Friendswood City Code of Ordinances. Violation of this Ordinance is subject to the penalty provisions contained in such Code under Section 1-14 “General penalty for violations of Code; continuing violations”, and as otherwise provided by law. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 4. That all ordinances or parts of ordinances in conflict or inconsistent with this Ordinance are hereby expressly repealed.

Section 5. That in the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Friendswood, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. That after final passage, the City Secretary shall give notice of the enactment of this Ordinance by promptly publishing the information required by the City Charter in the official newspaper of the City; the Ordinance to take effect upon publication.

PASSED AND APPROVED on first reading this 6th day of January, 2020.

PASSED, APPROVED, AND ADOPTED on second and final reading this 3rd day of February, 2020.

Mike Foreman
Mayor

ATTEST:

Melinda Welsh, TRMC
City Secretary

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/27/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Ordinance No. T2020-04: First reading of an ordinance amending Appendix C "Zoning Ordinance," "Sections 7. Schedule of District Regulations," "Section 7.5. Community Overlay District," and "Section 8. N. Downtown District Supplemental Requirements" to change building material requirements per House Bill 2439; providing a penalty for violation in an amount not to exceed \$2000, or as otherwise provided by law; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; and providing for severability.

Originating Department: Community Development

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

The State of Texas adopted House Bill 2439, which became effective September 1, 2019, and prohibits governmental entities from regulating building products, materials or methods used in the construction or renovation of residential or commercial buildings. The current Zoning Ordinance prohibits metal, wood, or cement fiber boards in the various commercial districts, as well as, provides for fenestration requirements in the Downtown District. The proposed changes amend the ordinance to state which materials the City of Friendswood prefers for commercial structures located in the various zoning districts, but does not prohibit materials permitted by the applicable national model codes.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Amending the Zoning Ordinance will bring city code into compliance with state law.

RECOMMENDATIONS

The Planning and Zoning Commission voted unanimously, 5 to 0 (Matranga and Banfield were absent), on December 12, 2019, in favor of the proposed amendments. The recommendation memo is attached.

ATTACHMENTS

1. Ord 2020-04 Zoning Ord Building Materials Amendments

ORDINANCE NO. T2020-04

AN ORDINANCE AMENDING APPENDIX C “ZONING ORDINANCE,” “SECTIONS 7. SCHEDULE OF DISTRICT REGULATIONS,” “SECTION 7.5. COMMUNITY OVERLAY DISTRICT,” AND “SECTION 8. N. DOWNTOWN DISTRICT SUPPLEMENTAL REQUIREMENTS” TO CHANGE BUILDING MATERIAL REQUIREMENTS PER HOUSE BILL 2439; PROVIDING A PENALTY FOR VIOLATION IN AN AMOUNT NOT TO EXCEED \$2000, OR AS OTHERWISE PROVIDED BY LAW; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the City Council of the City of Friendswood is continually monitoring changes enacted by the Texas State Legislature; and

WHEREAS, the Texas State Legislature adopted House Bill 2439, that nullifies any city regulation which prohibits or limits, directly or indirectly, the use or installation of a building product or material in the construction, renovation, maintenance, or other alteration of a residential or commercial building, if the building product or material is approved for use by a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building, except in the case of limited circumstances listed in the law; and

WHEREAS, House Bill 2439 states that a rule, charter provision, ordinance, order, building code, or other regulation adopted by a governmental entity that conflicts with this new law is void; and

WHEREAS, House Bill 2439 went into effect September 1, 2019;

WHEREAS, the Planning and Zoning Commission and the City Council have conducted, in the time and manner required by law and the City Code of Ordinances, public hearings on the proposed ordinance changes, allowing all persons attending to be heard on the question of whether the changes being requested would affect the public health, safety, or general welfare of the citizens of Friendswood; and

WHEREAS, the Planning and Zoning Commission has filed its written report with City Council, which recommends approval of the amendments; and

WHEREAS, City Council has determined that all public notices have been posted and published, all required hearings on this matter have been held, and that this Ordinance complies with the applicable provisions of the City Charter, City Code and all other applicable laws;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, STATE OF TEXAS:

Section 1. That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. That the City of Friendswood Code of Ordinances, Appendix C, “Zoning”, “Section 7. Schedule of District Regulations” is hereby amended to read as follows:

Section 7. - Schedule of district regulations.

...

F. (C-1) CSC, Community Shopping Center District, general purpose and description. The CSC, Community Shopping Center District, is intended for a unified grouping, in one or more buildings, of several, typically between five and 20, retail and service shops or stores that provide for the regular needs and are for the convenience of the people residing in adjacent residential neighborhoods. Gross floor area in a community shopping center typically ranges from 30,000 to 100,000 square feet, and land area consists of two to ten

acres in size. It is intended that the community shopping center be developed as a unit, with adequate off-street parking for customers and employees, and with appropriate landscaping and screening to ensure compatibility with surrounding residential environment. This district is ideally located at the intersection of two or more arterial or major streets with a service area of up to 1½ miles. Development of a community shopping center requires approval of a development site plan by the planning and zoning commission.

1. Area and height regulations. Area and height regulations in a CSC district are set forth in subsection Q.2 of this section, regulation matrix.

2. See section 8 for supplementary district regulations.

3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the CSC district under certain circumstances and conditions.

4. Permitted uses. Uses permitted in a CSC district are set forth in subsection P of this section, permitted use table. A specific use permit for a shopping center as a particular use is required before any building permit or certificate of occupancy may be issued in this district.

5. No CSC district shall be created which includes less than two acres.

6. Buildings in the CSC zoning district ~~shall~~ **are encouraged to** have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited~~ **discouraged**, except as trim for eaves and overhangs, **while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000.** ~~The planning and zoning commission may approve alternative exterior facade materials.~~

G. NC, Neighborhood Commercial District, general purpose and description. The NC, Neighborhood Commercial District, is primarily intended for retail sales, services and office activities in a mixed grouping. This designation is intended for use along major thoroughfares and collector streets where larger tracts of land can be utilized as coordinated

commercial centers. This designation is intended for use of land areas between one-quarter acre and two acres. Structure size is typically between 4,000 and 20,000 square feet. Development of a neighborhood commercial district requires approval of a development site plan by the planning and zoning commission. Office uses permitted in this district shall not exceed 60 percent of the gross building and structure floor area.

1. Area and height regulations. Area and height regulations in an NC district are set forth in subsection Q.2 of this section, regulation matrix.

2. See section 8 for supplementary district regulations.

3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the NC district under certain circumstances and conditions.

4. Permitted uses. Uses permitted in an NC district are set forth in subsection P of this section, permitted use table.

5. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 90 percent of the total lot area.

6. Buildings in the NC zoning district shall **are encouraged to** have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited~~ **discouraged**, except as trim for eaves and overhangs, **while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000.** ~~The Planning and Zoning Commission may approve alternative exterior facade materials~~

G-1. LNC, Local Neighborhood Commercial District, general purpose and description. The LNC, Local Neighborhood Commercial District, is primarily intended for retail sale of convenience goods or services for persons residing in adjacent residential areas. Other uses are permitted in the LNC when they are of similar land use intensity and physical impact as those uses to be integrated into the surrounding residential area. Because the retail and personal service uses permitted may be an integral part of the neighborhood,

closely associated with the residential, religious, recreational, and educational uses in the neighborhood, more restrictive requirements are placed on development relative to other commercial zoning categories. The local neighborhood district is intended for use at the entrance to residential areas and in some situations within the confines of a residential district. This designation is intended for use of land areas of up to one acre. Development of a local neighborhood commercial district requires approval of a development site plan by the planning and zoning commission.

1. Area and height regulations. Area and height regulations in an LNC district are set forth in subsection Q.2 of this section, regulation matrix.
2. See section 8 for supplementary district regulations.
3. See section 9 for temporary certificate of zoning, compliance that may be granted by the administrative official and specific use permits that may be recommended by the planning and zoning commission within the LNC district under certain circumstances and conditions.
4. Permitted uses. Uses permitted in an LNC district are set forth in subsection P of this section, permitted use table.
5. The gross building and structure floor space shall not exceed 4,000 square feet.
6. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 80 percent of the total lot area.
7. Buildings in the LNC zoning district ~~shall~~ **are encouraged to** have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited~~ **discouraged**, except as trim for eaves and overhangs, **while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000.** ~~The Planning and Zoning Commission may approve alternative exterior facade materials.~~
- H. OPD, Office Park District, general purpose and description. The OPD, Office Park District, is intended to encourage and permit general professional and business office

development in a fashion consistent with surrounding development. This district is ideally suited as a buffer between commercial and residential areas. As such, it shall be considered for entrances and land adjacent to residential developments. The ultimate development is to provide land use intensity and landscaping consistent with surrounding areas. Development of an office park district requires approval of a development site plan by the Planning and Zoning Commission.

1. Area and height regulations. Area and height regulations in an OPD are set forth in subsection Q.2 of this section, regulation matrix.
2. See section 8 for supplementary district regulations.
3. See section 9 for temporary certificate of zoning compliance that may be granted by the administrative official and specific use permits that may be recommended by the Planning and Zoning Commission within the OPD under certain circumstances and conditions.
4. Permitted uses. Uses permitted in an OPD are set forth in subsection P of this section, permitted use table.
5. Show window or display window effects shall not be permitted and there shall be no display from windows or doors and no storage of merchandise in the building or on the premises except in quantities customarily found in professional or business offices.
6. Retail operations that are primarily for selling to office park occupants are permitted. Examples of these retail operations would be restaurants, coffee shops, office supply, barbershops, gift shops, health spas, specialty stores.
7. One caretaker's quarters unit may be provided for each office park complex.
8. Building site coverage consisting of all buildings and structures and all paved surfaces shall not exceed 90 percent of the total lot area.
9. Buildings in the OPD shall **are encouraged to** have exterior cladding of brick, masonry, stone, stucco or glass. Fiber cement boards/siding are ~~prohibited~~ **discouraged**, except as trim for eaves and overhangs, **while all building products and materials**

approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000. ~~The Planning and Zoning Commission may approve alternative exterior facade materials.~~

I. Downtown District (DD), general purpose and description. The DD, downtown district, is designed to accommodate and promote the city's original business and downtown areas. It is intended to achieve a balance of retail, commercial, office, and residential and public activities. Development within the DD should be pedestrian friendly with an emphasis on shared parking and shared access between developments. Development within the DD requires the approval of a development site plan by the Planning and Zoning Commission.

1. Area and height regulations. Structures within the DD are intended to be between one to four stories. The maximum height allowed is 70 feet as measured in accordance with the method prescribed in section 20. Additional regulations are set forth under subsection Q.2 of this section, regulation matrix.

a. No residential use shall be allowed on the first floor.

2. See section 8 for supplementary district regulations.

3. Permitted uses. Uses permitted in the DD are set forth in subsection P of this section, permitted use table.

4. Buildings in the DD shall **are encouraged to** have exterior cladding of brick, masonry, stone, stucco, glass or lap sided cement fiberboard. Sheet cement fiberboards are ~~prohibited~~ **discouraged,** except as trim for eaves and overhangs, **while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000.** ~~The Planning and Zoning Commission may approve alternative exterior facade materials.~~

...

O. BP, Business Park District. The BP, Business Park District, is intended to encourage and permit light manufacturing and/or service operations and auxiliary retail and wholesale sales. The business may be individually owned or leased by a common owner. The types of uses, and the design and exterior appearance shall be so controlled as to maintain the integrity and be generally compatible with adjacent surrounding residential and commercial development. All services, manufacturing and storage are to be indoors. This district shall access or abut major thoroughfare and/or collector streets. It is intended that the business park be developed as a unit. Development of a business park district shall be developed on a minimum of 10,000 square feet and shall be subject to site plan approval by the planning and zoning commission.

1. Area and height regulations. Minimum size business park 10,000 square feet, no structure within a BP shall be located within 25 feet of an exterior BP boundary (an exterior BP boundary is one that abuts a zone other than BP).
2. See section 9 for temporary certificates of zoning compliance that may be granted by the administrative official and specific use permit that may be recommended by the planning and zoning commission within the BP district under certain circumstances and conditions.
3. See section 8 for supplementary district regulations.
4. Permitted uses. Uses permitted in a BP district are set forth in subsection P of this section, permitted use table.
5. Light manufacturing is permitted only if limited to final machining, assembly, testing, processing and packaging into finished goods from raw materials produced elsewhere, such as electronic parts assembly, medical products processing, mechanical parts assembly and aerospace equipment processing.
6. Truck docking facilities are permitted, provided they are located in the rear or side yard and screened from view of adjacent street right-of-way.
7. Screening devices for refuse containers are required.

8. Parking shall be designated on the parking group section of the permitted use table. However, a minimum of four parking spaces per business or four spaces per 1,000 square feet of gross building floor space for each structure, whichever is greater, is required.

9. Performance standards shall conform to section 8.J as shown in the CSC zoning district.

10. Exterior requirements. All buildings **are encouraged** to be constructed ~~must have~~ **with** at least 65 percent of their exterior walls, excluding doors and windows, constructed of masonry materials, or concrete construction or a combination of masonry, concrete, aluminum or glass materials, **while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000** ~~as may be approved by the planning and zoning commission.~~

Section 3. That the City of Friendswood Code of Ordinances, Appendix C, “Zoning”, “Section 7.5 Community Overlay District” is hereby amended to read as follows:

...

6. Architectural elements. Garage bays or other similar large openings designed for automotive or industrial work, or designed for vehicles to drive into, shall not front a COD thoroughfare unless screened with architectural or landscaping materials as outlined under subsection 3 of this section. This prohibition shall not include drive-throughs such as are typically found at banks or fast-food establishments. In the event that COD requirements overlap at intersections, architectural requirements regarding garage bays shall apply only to the frontage on one street as designated on the site plan.

a. Commercial.

(1) Commercial developments ~~shall~~ **are encouraged to** have exterior cladding of brick, masonry, stone, stucco or glass on all sides of the building. Fiber cement boards/siding are

~~prohibited~~ **discouraged**, except as trim for eaves and overhangs, **while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code Chapter 3000.** These exterior facades, as well as the roof, shall be limited to earth tone colors. Color samples shall be submitted and approved as a part of the commercial site plan. ~~The planning and zoning commission may approve alternative exterior facade materials.~~

(2) The design of walls and other structures located on the same site, including those used to screen outdoor storage areas, dumpsters, vehicles, etc., shall are encouraged to be constructed of the same materials as the main building on the lot. Cyclone fences are prohibited, except under limited circumstances, the commission may approve a vinyl coated cyclone fence.

~~(3) Notwithstanding subsections 6.a(1) and (2) of this section, an applicant may present to the planning and zoning commission, on the site plan, specifications which include elevation drawings of proposed alternative materials. The planning and zoning commission may approve such alternative materials if they meet or exceed the appearance and durability requirements above.~~

b. Residential.

(1) Residential developments not facing a COD thoroughfare shall be required to install a visual barrier to a minimum mature height of six feet as measured from the finished grade. The barrier shall be set back from the street right-of-way line by a minimum of ten feet. Various materials may be utilized, including landscaped earth berms, provided the

materials are durable and require low maintenance. All barriers shall be maintained by the owner of the property on which such barrier is located, or by a homeowners' association. If a homeowners' association is to provide such maintenance, the obligations therefor shall be set forth in writing, and filed of record in the same manner that other restrictive covenants are filed. Subdivision plats submitted for residential property along a COD corridor shall include detailed information and visual representations of the proposed barrier, and such other information as deemed necessary by the planning and zoning commission to establish compliance with this subsection.

(2) Trees shall be planted adjacent to the barrier, on the COD thoroughfare side, at intervals of 25 feet, with one-half having a minimum caliper of four inches and one-half having a minimum caliper of two inches. Existing qualified trees may be counted toward fulfillment of this requirement, provided that the size, species, and guaranteed duration shall meet the criteria of the landscaping section of this appendix. (Clustering of trees shall be permitted, provided, however, clustering shall not reduce the number of required trees, and trees shall not be clustered so as to lessen the survival rate of other trees.)

Section 4. That the City of Friendswood Code of Ordinances, Appendix C, “Zoning”, “Section 8.N. Downtown District” is hereby amended to read as follows:

...

4. Architectural standards.

a. Buildings in the DD shall **are encouraged to** have exterior cladding of brick, masonry, stone, stucco, glass, or lap sided cement fiberboard. Sheet cement fiberboards are prohibited **discouraged**, except as trim for eaves and overhangs, **while all building products and materials approved for use by a national model code published within the last 3 code cycles (2018, 2015 and 2012) are allowed by Texas Government Code**

Chapter 3000. ~~The Planning and Zoning Commission may approve alternative exterior facade materials.~~

b. Exterior facades, including the roof, shall be limited to earth tone colors. Color samples shall be submitted as part of the commercial site plan. Earth tone colors depict the colors in nature; they include flat and muted shades of brown, green, blue, orange, and some reds and tans.

c. Fenestration shall mean the openings in a wall, such as doors and windows, to include faux windows whether transparent or not. Such windows may be inoperative but must be framed as a window and otherwise appear to be a window. Painted openings would not be counted in fenestration calculations. Fenestration along front or other facades visible to the public shall **are encouraged to** be as follows:

(1) Walls visible to the public shall have windows and or doors (i.e., no blank walls allowed).

(2) Not less than 40 percent fenestration shall be provided for all ground floor primary facades (front or side) that face a public right-of-way.

(3) Not less than 25 percent fenestration shall be provided for all upper floor facades.

d. Awnings and canopies are allowed upon approval of the Planning and Zoning Commission.

e. Fenestration calculations. **Preferred fenestration minimum:**

(1) Area of ground floor primary wall facing ROW x 40 percent = minimum fenestration.

(2) Area of upper floor x 25 percent = minimum fenestration.

f. Garage bays or other similar large openings designed for automotive or industrial work, or designed for vehicles to drive into, shall not front FM 518 or FM 2351 within the Downtown District boundary. This prohibition shall not include drive-thrus such as are typically found at banks for fast-food establishments. In the event that this requirement

overlaps at an intersection, the architectural requirement regarding garage bays shall apply only to the frontage on one street as designated on the site plan.

5. Screening.

a. Mechanical equipment, such as roof top equipment, compressors, refrigeration units and trash enclosures, outside storage, and other nonpublic service areas that are visible from a public area, shall be screened to a height sufficient to completely screen the use from view at ground level. The term "view at ground level" shall mean the view from public walkways situated in the adjoining rights-of-way or from vehicular traffic in the first two traffic lanes in the bordering street or streets.

b. The design of walls and other structures located on the same site, including those used to screen outdoor storage areas, dumpsters, vehicles, etc. shall **are encouraged to** be constructed of the same materials as the building on the lot. Cyclone fences are prohibited. Under limited circumstances, the Planning and Zoning Commission may approve a vinyl coated cyclone fence.

c. See Section 8.L. for additional dumpster screening requirements.

6. Sidewalks.

a. Each development along FM 2351 and FM 518 shall provide a minimum 15-foot-wide parkway adjacent to the street right-of-way. The 15-foot parkway must contain an unobstructed brick-paved sidewalk, as described in Appendix E of the Design Criteria Manual, at least eight feet wide and a seven-foot wide landscape area.

b. Each development along all other streets within the downtown district shall provide a concrete sidewalk built in accordance with city standard specifications and shall be a minimum of six feet in width. Concrete sidewalks shall be built within the street right-of-way and adjacent to the right-of-way lines.

c. If sidewalks cannot be placed wholly within the right-of-way and must be placed on private property, easements of the appropriate width shall be required.

...

Section 5. That this Ordinance is hereby incorporated and made a part of the Friendswood City Code of Ordinances. Violation of this Ordinance is subject to the penalty provisions contained in such Code under Section 1-14 “General penalty for violations of Code; continuing violations”, and as otherwise provided by law. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 6. That all ordinances or parts of ordinances in conflict or inconsistent with this Ordinance are hereby expressly repealed.

Section 7. That in the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Friendswood, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 8. That after final passage, the City Secretary shall give notice of the enactment of this Ordinance by promptly publishing the information required by the City Charter in the official newspaper of the City; the Ordinance to take effect upon publication.

PASSED AND APPROVED on first reading this 6th day of January, 2020.

PASSED, APPROVED, AND ADOPTED on second and final reading this 3rd day of February, 2020.

Mike Foreman
Mayor

ATTEST:

Melinda Welsh, TRMC

City Secretary

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/27/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Ordinance No. T2020-05: First reading of an ordinance amending Appendix C, "Zoning," Section 3. "Provision for Official Zoning Map," to update and adopt the Official Zoning Map of the city, incorporating approved changes in district boundaries and other matters portrayed on the Official Zoning Map; providing a penalty for violation in an amount not to exceed \$2,000, or as otherwise provided by law; repealing all ordinances or parts of ordinances in conflict herewith; and providing for severability.

Originating Department: Community Development

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

Appendix C, Zoning Ordinance, Section 3. requires zoning district boundary changes be incorporated into the official zoning map and adopted by City Council. The last official zoning map was updated in January 2015 and adopted by ordinance March 2, 2015. The proposed map includes all zone changes and corrections through November 25, 2019.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Adopting an updated zoning map will provide the most current information to the public.

RECOMMENDATIONS

The Planning and Zoning Commission voted on December 12, 2019, unanimously in favor of the proposed map. The vote was 5 to 0 (Matranga and Banfield were absent).

ATTACHMENTS

1. Ord 2020-05 Adopt Official Zoning Map
2. Ord 2020-05 Exhibit A
3. Ord 2020-05 Exhibit B

ORDINANCE NO. T2020-05

AN ORDINANCE AMENDING APPENDIX C, "ZONING," SECTION 3. "PROVISION FOR OFFICIAL ZONING MAP," TO UPDATE AND ADOPT THE OFFICIAL ZONING MAP OF THE CITY, INCORPORATING APPROVED CHANGES IN DISTRICT BOUNDARIES AND OTHER MATTERS PORTRAYED ON THE OFFICIAL ZONING MAP; PROVIDING A PENALTY FOR VIOLATION IN AN AMOUNT NOT TO EXCEED \$2,000, OR AS OTHERWISE PROVIDED BY LAW; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, Appendix C of the Code of Ordinances of the City of Friendswood contains provisions for the City's "Zoning Ordinance" which, pursuant to Section 3, "Provisions for Official Zoning Map," Subsection A, "Official Zoning Map," requires adoption of an official zoning map, with required amendments to such zoning map as approved changes are made in zoning districts; and

WHEREAS, in accordance with the Zoning Ordinance, no changes of any nature shall be made in the official zoning map or matter shown thereon except in conformity with the procedures set forth therein; and

WHEREAS, the official zoning map has been prepared to incorporate all zone updates, changes, corrections, amendments, and/or other matters portrayed on the official zoning map for required approval in accordance with the Zoning Ordinance, which is attached hereto and made a part hereof as Exhibit "A" ("Official Zoning Map"), to specifically supersede the prior official zoning map approved by Ordinance No. 2015-06, finally adopted on March 2, 2015, said map which is attached hereto as Exhibit "B" and made a part hereof ("Prior Zoning Map"); and

WHEREAS, the Planning and Zoning Commission and the City Council have conducted,

in the time and manner required by law and the Zoning Ordinance of the City, public hearings on such request; and

WHEREAS, the Planning and Zoning Commission has filed its written report with City Council, that recommends approval of the new official zoning map; and

WHEREAS, the City Council deems it appropriate to approve the new Official Zoning Map, attached hereto as Exhibit "A", to supersede the prior official zoning map approved by Ordinance No. 2015-06 attached hereto as Exhibit "B";

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FRIENDSWOOD, STATE OF TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. AMENDMENT TO THE FRIENDSWOOD CITY CODE, APPENDIX C, "ZONING", SECTION 3, "PROVISION FOR OFFICIAL ZONING MAP," TO UPDATE AND ADOPT THE OFFICIAL ZONING MAP OF THE CITY.

The official zoning map is hereby amended by adopting a new Official Zoning Map, attached hereto and made a part hereof as Exhibit "A", to specifically supersede prior zoning maps, specifically including the Prior Official Zoning Map approved by Ordinance No. 2015-16, finally adopted on March 2, 2015, said map which is attached hereto as Exhibit "B" and made a part hereof.

Section 3. This Ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City of Friendswood, save and except the adoption of the New Official Zoning Map, attached hereto as Exhibit "A", said map to contain the statement: *"This is to certify that this is the Official Zoning Map referred to in Section 3 of Ordinance No. 84-15, the City of Friendswood Zoning Ordinance"* together with the date of the adoption of this ordinance. The New Official Zoning Map shall be identified by the signature of the mayor attested by the city secretary, and bearing the seal of the city under the following words: *"This is to certify that this Official Zoning Map supersedes and replaces the Prior Official Zoning Map adopted on*

by Ordinance No. 2015-06, finally adopted on March 2, 2015, as part of Ordinance No. 84-15, the City of Friendswood Zoning Ordinance.”

Section 4. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Friendswood, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. Any person who shall willfully, intentionally, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

PASSED AND APPROVED on first reading this 6th day of January, 2020.

PASSED, APPROVED, and ADOPTED on second and final reading this 3rd day of February, 2020.

Mike Foreman
Mayor

ATTEST:

Melinda Welsh, TRMC
City Secretary

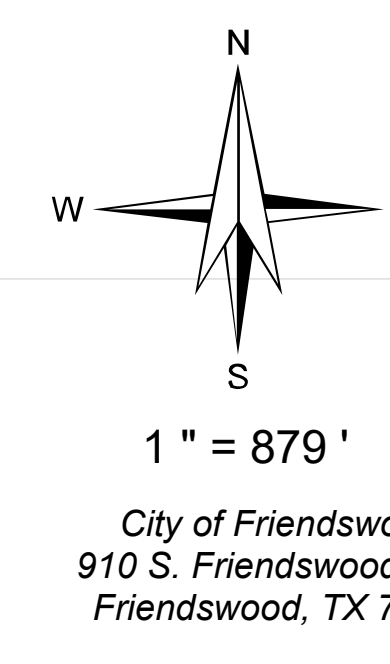
Exhibit “A”

1. Proposed Official Zoning Map
2. Subsequent Zoning Changes Since Last Official Map Adoption by City Council (March 2015)

Exhibit “B”

1. Previous Official Zoning Map (2015)

- Legend**
- City Limits
 - Restricted To Open Space
 - Specific Use Permits
 - Single-Family Residential Dwelling District
 - Single-Family Residential Dwelling Estate District
 - Multiple-Family Residential Dwelling District - Low
 - Multiple-Family Residential Dwelling District - Medium
 - Garden Home Residential District
 - Multiple-Family Residential Dwelling District - High
 - Mobile Home Residential Dwelling District
 - Community Shopping Center District
 - Neighborhood Commercial District
 - Office Park District
 - Downtown District
 - Planned Unit District
 - Agricultural District
 - Business Park District
 - Light Industrial District
 - Industrial District



City of Friendswood
910 S. Friendswood Drive
Friendswood, TX 77546

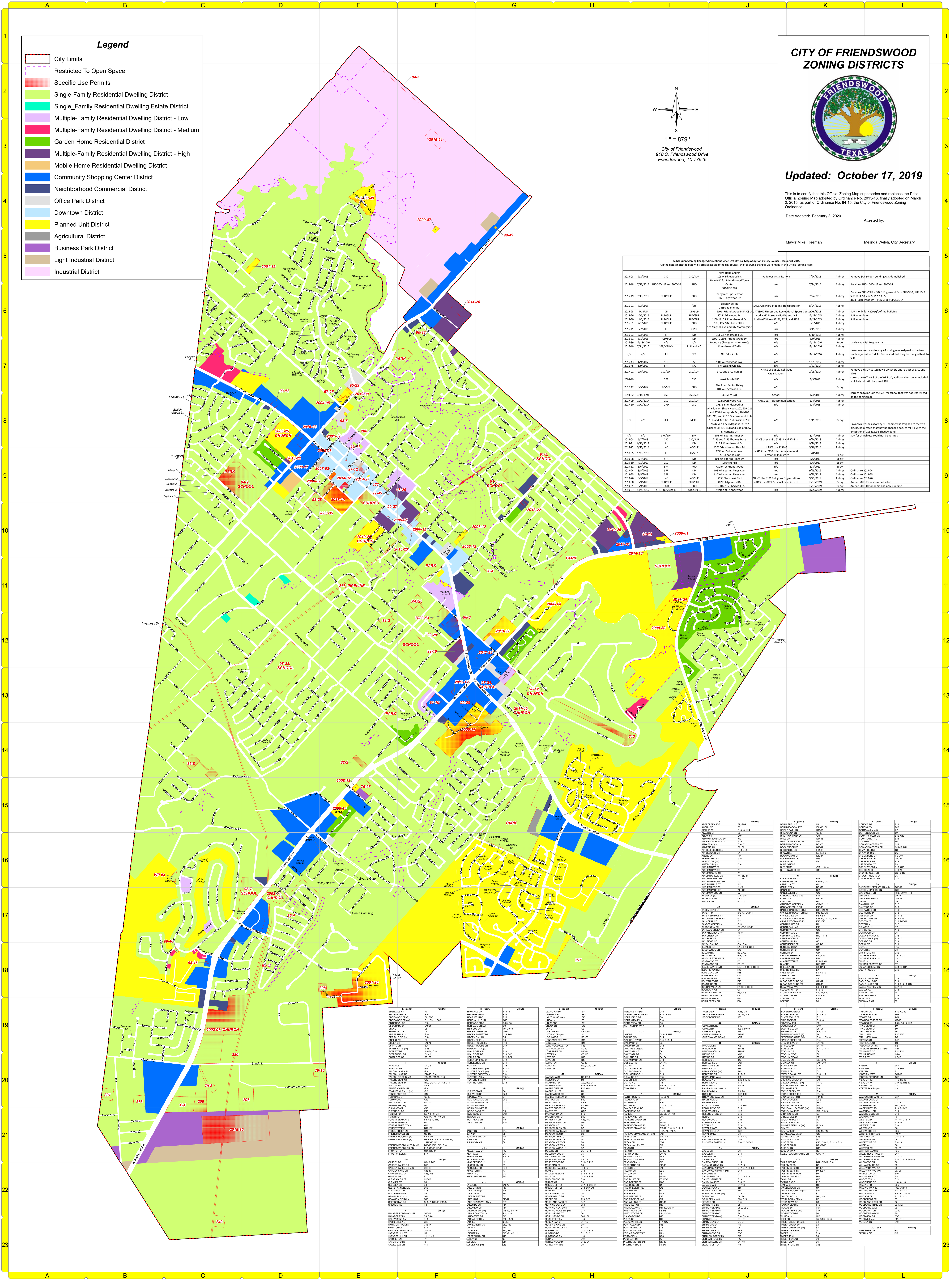


CITY OF FRIENDSWOOD ZONING DISTRICTS

Updated: October 17, 2019

This is to certify that this Official Zoning Map supersedes and replaces the Prior Official Zoning Map adopted by Ordinance No. 2015-11, finally adopted on March 2, 2015, as part of Ordinance No. 84-15, the City of Friendswood Zoning Ordinance.

Date Adopted: February 3, 2020
Attested by:
Mayor Mike Foreman
Melinda Welsh, City Secretary



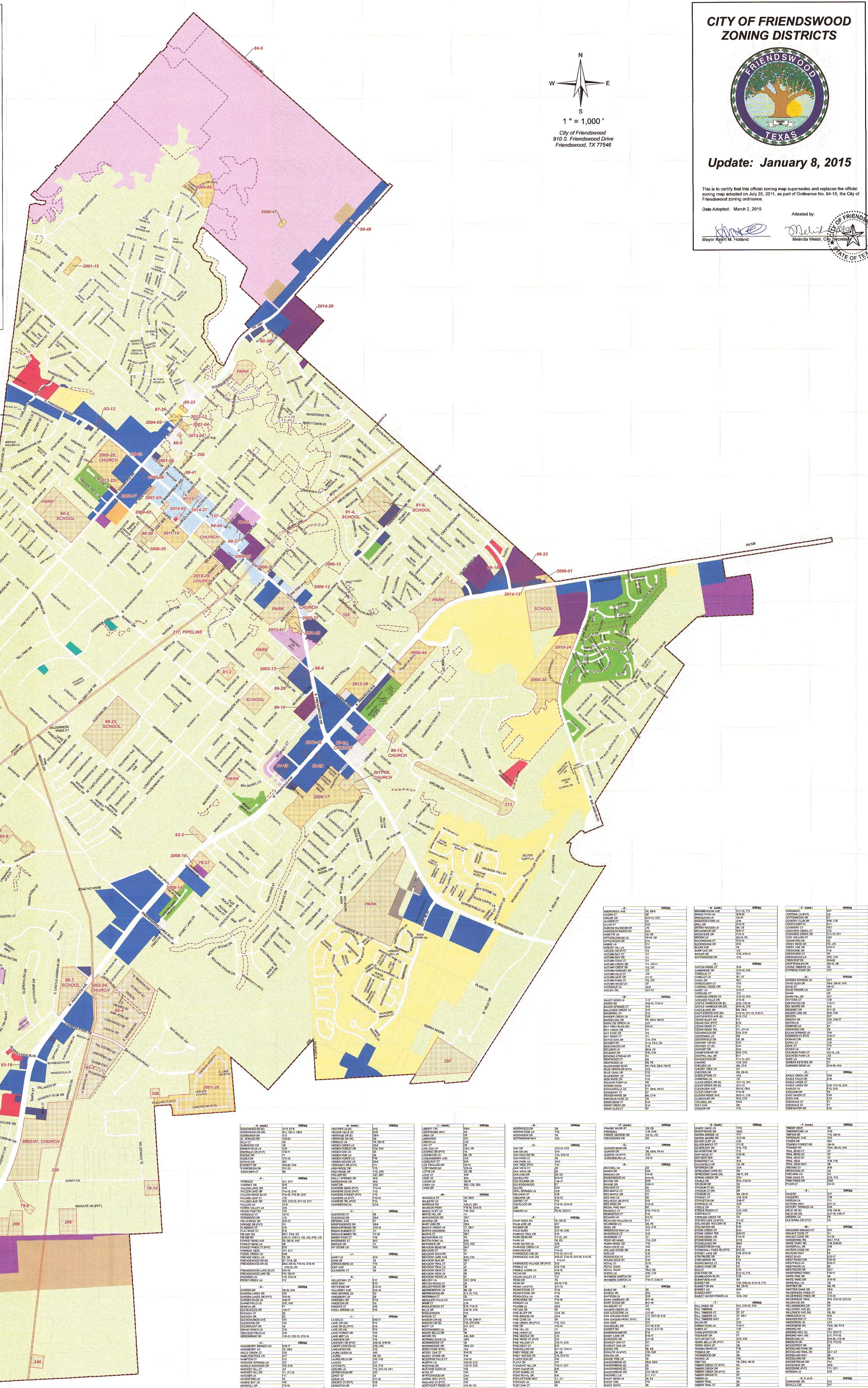
Subsequent Zoning Changes/Corrections Since Last Official Map Adoption by City Council - January 6, 2015									
On the dates indicated below, by official action of the city council, the following changes were made in the Official Zoning Map:									
Date	Ordinance	From	To	Religious Organizations	Religious Organizations	Religious Organizations	Religious Organizations	Religious Organizations	Religious Organizations
2015-08	2/2/2015	CSC	CSC/UP	100 W. Edgewood Dr.					
2015-18	7/13/2015	PUD	PUD	New PUD for Friendswood Town Center					
2015-19	7/13/2015	PUD/UP	PUD	3700 FM 528					
2015-21	8/26/2015	UP	UP/UP	Edgar Pipeline	NAICS Use 4882, Pipeline Transportation				
2015-23	9/21/2015	UP	UP/UP	8505 Friendswood (NAICS Use 4882, Pipeline Transportation)					
2015-25	9/21/2015	PUD/UP	PUD/UP	8505 Friendswood (NAICS Use 4882, Pipeline Transportation)					
2015-26	10/27/2015	PUD/UP	PUD/UP	1100 S. 113th St. (NAICS Use 4882, Pipeline Transportation)					
2015-27	10/27/2015	PUD/UP	PUD	1100 S. 113th St. (NAICS Use 4882, Pipeline Transportation)					
2015-31	3/7/2016	UP	UP	111 Magnolia St. and 112 Magnolia St.					
2015-32	3/2/2016	UP	UP	111 S. Friendswood Dr.					
2015-33	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-34	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-35	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-36	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-37	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-38	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-39	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-40	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-41	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-42	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-43	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-44	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-45	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-46	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-47	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-48	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-49	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-50	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-51	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-52	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-53	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-54	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-55	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-56	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-57	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-58	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-59	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-60	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-61	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-62	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-63	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-64	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-65	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-66	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-67	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-68	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-69	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-70	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-71	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-72	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-73	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-74	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-75	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-76	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-77	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-78	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-79	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-80	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-81	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-82	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-83	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-84	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-85	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-86	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-87	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-88	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-89	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-90	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-91	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-92	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-93	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-94	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-95	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-96	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-97	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-98	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2015-99	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-00	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-01	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-02	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-03	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-04	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-05	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-06	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-07	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-08	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-09	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-10	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-11	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-12	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-13	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-14	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-15	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-16	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-17	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-18	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-19	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-20	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-21	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-22	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-23	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-24	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-25	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-26	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-27	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-28	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-29	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-30	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-31	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-32	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-33	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-34	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-35	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-36	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-37	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-38	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-39	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-40	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-41	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-42	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-43	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-44	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-45	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-46	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-47	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-48	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-49	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-50	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-51	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-52	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-53	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-54	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-55	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-56	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-57	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-58	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-59	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-60	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-61	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-62	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-63	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-64	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-65	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-66	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-67	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-68	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-69	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-70	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-71	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-72	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-73	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-74	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-75	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-76	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-77	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-78	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-79	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-80	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-81	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					
2016-82	3/2/2016	PUD/UP	PUD	111 S. Friendswood Dr.					

Subsequent Zoning Changes/Corrections Since Last Official Map Adoption by City Council - January 8, 2015

On the dates indicated below, by official action of the city council, the following changes were made in the Official Zoning Map:

Ord No	Date	From	To	Description	Specific Use	Email Date	From	Notes
2015-03	2/2/2015	CSC	CSC/SUP	New Hope Church 108 W Edgewood Dr.	Religious Organizations	7/24/2015	Aubrey	Remove SUP 99-13 - building was demolished
2015-18	7/13/2015	PUD 2004-13 and 2005-34	PUD	New PUD for Friendswood Town Center 3700 FM 528	n/a	7/24/2015	Aubrey	Previous PUDs: 2004-13 and 2005-34
2015-19	7/13/2015	PUD/SUP	PUD	Bergamos Spa Retreat 307 E Edgewood Dr.	n/a	7/24/2015	Aubrey	Previous PUDs/SUPs: 307 E. Edgewood Dr. – PUD 95-1; SUP 95-9; SUP 2011-18; and SUP 2013-05 313 E. Edgewood Dr. – PUD 95-8; SUP 2001-04
2015-21	8/3/2015	I	I/SUP	Ergon Pipeline 14550 Beamer Rd.	NAICS Use #486, Pipeline Transportation	8/24/2015	Aubrey	
2015-23	9/14/15	DD	DD/SUP	810 S. Friendswood D.	Use #713940 Fitness and Recreational Sports	10/6/2015	Aubrey	SUP is only for 4200 sqft of the building
2015-26	10/5/2015	PUD/SUP	PUD/SUP	402 E. Edgewood Dr.	Add NAICS Uses #442, 446, and 448	12/22/2015	Aubrey	SUP amendment
2015-30	11/2/2015	PUD/SUP	PUD/SUP	1100-1110 S. Friendswood Dr.	Add NAICS Uses #8121, 8129, and 8139	12/22/2015	Aubrey	SUP amendment
2016-01	2/1/2016	PUD/SUP	PUD	103, 105, 107 Shadwell Ln.	n/a	3/1/2016	Aubrey	
2016-11	3/7/2016	LI	OPD	121 Magnolia St. and 312 Morningside Dr.	n/a	3/15/2016	Aubrey	
2016-23	5/2/2016	LI	DD	311 S. Friendswood Dr.	n/a	6/10/2016	Aubrey	
2016-31	8/1/2016	PUD/SUP	DD	1100 - 1110 S. Friendswood Dr.	n/a	8/9/2016	Aubrey	
2016-39	12/13/2016	n/a	n/a	Boundary Change on Nile Lake Ct.	n/a	12/19/2016	Becky	land swap with League City
2016-19	7/11/2016	SFR/MFR-M	PUD and NC	Friendswood Trails	n/a	12/19/2016	Aubrey	
n/a	n/a	A1	SFR	Old Rd. - 2 lots	n/a	11/17/2016	Aubrey	Unknown reason as to why A1 zoning was assigned to the two tracts adjacent to Old Rd. Requested that they be changed back to SFR.
2016-43	1/9/2017	SFR	CSC	2907 W. Parkwood Ave.	n/a	1/31/2017	Aubrey	
2016-45	1/9/2017	SFR	NC	FM 518 and Old Rd.	n/a	1/31/2017	Aubrey	
2017-01	2/6/2017	CSC/SUP	CSC/SUP	3700 and 3702 FM 528	NAICS Use #8131 Religious Organizations	2/28/2017	Aubrey	Remove old SUP 99-18; new SUP covers entire tract of 3700 and 3702
2004-19		SFR	CSC	West Ranch PUD	n/a	3/3/2017	Aubrey	correction to Tract 3 of the WR PUD; additional tract was included which should still be zoned SFR
2017-12	6/5/2017	BP/SFR	PUD	The Pond Senior Living 401 W. Edgewood Dr.	n/a		Becky	
1994-02	4/18/1994	CSC	CSC/SUP	3535 FM 528	School	1/4/2018	Aubrey	correction to include the SUP for school that was not referenced on the zoning map
2017-29	10/2/2017	CSC	CSC/SUP	212 E Parkwood Ave	NAICS 517 Telecommunications	1/4/2018	Aubrey	
2017-30	10/2/2017	OPD	CSC	1757 S Friendswood Dr	n/a	1/4/2018	Aubrey	
n/a	n/a	SFR	MFR-L	All 6 lots on Shady Nook; 207, 209, 211 and 303 Morningside Dr.; 201-205, 208, 211, and 213 E. Shadowbend; Lots 1, 2, and 3 Collins Subdivision; 202-214 (even side) Magnolia St; 212 Quaker Dr; 201-213 (odd side of ROW) E. Heritage Dr.	n/a	1/11/2018	Becky	Unknown reason as to why SFR zoning was assigned to the two blocks. Requested that they be changed back to MFR-L with the exception of 206 & 209 E Shadowbend.
n/a	n/a	SFR/SUP	SFR	104 Whispering Pines Dr.	n/a	8/7/2018	Aubrey	SUP for church use could not be verified
2018-08	5/7/2018	CSC	CSC/SUP	2245 and 2275 Thomas Trace	NAICS Uses 6231, 623311 and 323312	9/26/2018	Aubrey	
2018-21	9/10/2018	LI	DD	315 S. Friendswood Dr.	n/a	9/26/2018	Aubrey	
2018-22	9/10/2018	NC	NC/SUP	4203 Friendswood Link Rd.	NAICS Use 713940	9/26/2018	Aubrey	
2018-35	12/3/2018	LI	LI/SUP	3099 W. Parkwood Ave. PSC Shooting Club	NAICS Use 7139 Other Amusement & Recreation Industries	5/8/2019	Becky	
2019-08	3/4/2019	SFR	DD	104 Whispering Pines Dr.	n/a	5/6/2019	Becky	
2019-10	4/1/2019	CSC	DD	1 Hatcher Ln	n/a	5/6/2019	Becky	
2019-11	5/6/2019	SFR	PUD	Avalon at Friendswood	n/a	5/8/2019	Becky	
2019-24	8/5/2019	SFR	DD	108 Whispering Pines Ave.	n/a	9/23/2019	Aubrey	Ordinance 2019-24
2019-25	8/5/2019	SFR	DD	110 Whispering Pines Ave.	n/a	9/23/2019	Aubrey	Ordinance 2019-25
2019-26	8/5/2019	NC	NC/SUP	17158 Blackhawk Blvd.	NAICS Use 8131 Religious Organizations	9/23/2019	Aubrey	Ordinance 2019-26
2019-30	9/9/2019	PUD/SUP	PUD/SUP	402 E. Edgewood Dr.	NAICS Use 8121 Personal Care Services	10/16/2019	Becky	Amend 2015-26 to allow nail salon.

2019-31	9/9/2019	PUD	PUD	103, 105, 107 Shadwell Ln.		10/16/2019	Becky	Amend 2016-01 for demo and new building.
2019-37	11/4/2019	SFR/PUD 2019-11	PUD 2019-37	Avalon at Friendswood	n/a	11/25/2019	Aubrey	



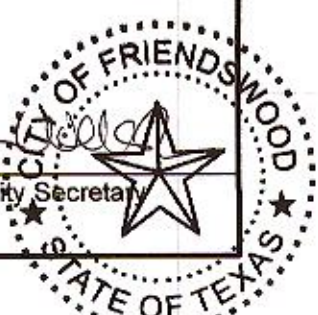
This is to certify that this official zoning map supersedes and replaces the official zoning map adopted on July 25, 2011, as part of Ordinance No. 84-15, the City of

Date Adopted: March 2, 2015

Attested by _____

Mayor Kevin M. Hollander

Melinda Welsh, City Secretary



FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 11/20/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Authorize the Mayor to sign the Acceptance by Grantee for Access Easement for Sterling Creek Section 4

Originating Department: Community Development

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

This is an access easement required for Section 4 of Sterling Creek. This section will consist of 24 lots and 1 reserve. The property owner is dedicating a public easement outside the plat boundary in order to meet the access requirements of the Subdivision Ordinance. Additionally, construction of the road within that easement will be reviewed with the construction plans for the subdivision and ultimately approved by Engineering and Fire Marshal.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Approval of the easement will allow the developer to continue with the construction of Sterling Creek Section 4.

RECOMMENDATIONS

The easement document has been reviewed by the City Attorney and staff recommends acceptance.

ATTACHMENTS

1. Sterling Creek 4 Access Easement Signed by Property Owner

TEMPORARY ACCESS EASEMENT

THE STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF GALVESTON §

THAT **YELLOWSTONE HILL COUNTRY RANCHING, LLC**, ("Grantor"), for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration in hand paid to Grantor by **THE CITY OF FRIENDSWOOD, TEXAS**, a home rule municipal corporation of the State of Texas ("Grantee"), the receipt and sufficiency of which is hereby acknowledged and confessed, and subject to the matters set forth below, does hereby GRANT, SELL and CONVEY unto Grantee, its successors, assigns and legal representatives, a temporary access easement for public right-of-way purposes, over, along, upon, and across that certain 0.7847 acre tract of land, more or less ("Easement"), same being more particularly described in **Exhibit "A"** and shown in **Exhibit "B"**, both attached hereto and incorporated herein for all purposes.

Grantor shall construct the roadway upon said easement pursuant to Grantee's requirements and Grantor shall maintain the roadway within said Easement.

This conveyance is expressly made subject to any and all restrictions, mineral and/or royalty reservations, covenants, and easements appearing of record relative to the Easement, but only to the extent that the same are still in force and effect and enforceable against the same. The Easement, along with all rights and privileges relating thereto, shall terminate when the future Avery Lane and the future Sandy Lakes Drive are constructed as Private Roadways.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in any wise belonging unto the said Grantee, its successors and assigns forever, and Grantors binds themselves, their heirs, executors, administrators and assigns, to warrant and forever defend all and singular the said easement unto Grantee and Grantee's successors

and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty, when the claim is by, through, or under Grantor, but not otherwise.

IN WITNESS WHEREOF, this instrument is executed this 4th day of December, 2019.

GRANTOR

C. Gregory Evans

ACKNOWLEDGMENTS

THE STATE OF TEXAS §
COUNTY OF GALVESTON §

BEFORE ME, the undersigned Notary Public, on this day personally appeared C. Gregory Evans known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office, this 4th day of December, 2019.



Tarina M Sybert
Notary Public In and For the State of Texas

My Commission Expires: July 18, 2022

ACCEPTED BY GRANTEE:

ATTEST:

Mike Foreman, Mayor

Melinda Welsh, TRMC
City Secretary

ADDRESS OF GRANTEE:

City of Friendswood, Texas
910 South Friendswood Drive
Friendswood, Texas 77546

PRO-SURV

SURVEYING AND MAPPING
EMAIL: orders@prosurv.net
T.B.P.E.L.S. FIRM #10119300
P.O. BOX 1366
FRIENDSWOOD, TEXAS 77549
PHONE: 281-996-1113

© 2019 PRO-SURV, ALL RIGHTS RESERVED

METES AND BOUNDS DESCRIPTION 0.7847 ACRE (34,181 SQ. FT.) TRACT OUT OF LOT 4, BURGESS SUBDIVISION MARY FABREAU SURVEY, ABSTRACT 69 HARRIS COUNTY, TEXAS

A TRACT OF LAND CONTAINING 0.7847 ACRE (34,181 SQUARE FEET) OF LAND, MORE OR LESS, BEING A PORTION OF A CALLED 194.21 ACRE TRACT DESCRIBED AS TRACT "A" CONVEYED TO YELLOWSTONE HILL COUNTRY RANCHING LLC IN CLERK'S FILE NUMBER 2010059686 OF THE GALVESTON COUNTY DEED RECORDS, SAID 0.7847 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A 5/8-INCH CAPPED IRON ROD FOUND AT THE MOST EASTERLY CORNER OF RESTRICTED RESERVE "A" OF STERLING CREEK SECTION 3, ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN CLERK'S FILE NUMBER 2017055886 OF THE GALVESTON COUNTY MAP RECORDS, SAID POINT BEING SITUATED IN THE SOUTHWEST RIGHT-OF-WAY LINE OF FRIENDSWOOD LAKES BOULEVARD EXTENSION, A 100-FOOT WIDE RIGHT-OF-WAY AS RECORDED IN CLERK'S FILE NUMBER 2019025140;

THENCE SOUTH 41°46'43" WEST, ALONG THE SOUTHEAST LINE OF SAID STERLING CREEK SECTION 3, AT A DISTANCE OF 218.48 FEET PASSING THE EASTERLY CORNER OF UNRESTRICTED RESERVE "A" OF STERLING CREEK SECTION 3-B, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN CLERK'S FILE NUMBER 2019028674 OF SAID PLAT RECORDS AND CONTINUING FOR A TOTAL DISTANCE OF 353.46 FEET TO A 5/8 INCH CAPPED IRON ROD FOUND FOR CORNER;

THENCE SOUTH 48°13'17" EAST, ALONG THE NORTHEAST LINE OF THE PROPOSED STERLING CREEK SECTION 4 AND BEING THE EXTENSION OF AVERY LANE, A 60.00 FOOT RIGHT-OF-WAY, A DISTANCE OF 330.00 FEET TO A 1/2-INCH CAPPED IRON ROD SET FOR THE POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT;

THENCE CONTINUING SOUTH 48°13'17" EAST, A DISTANCE OF 104.73 FEET TO THE BEGINNING OF A CURVE TO THE LEFT HAVING A RADIUS OF 30.00 FEET;

THENCE IN A EASTERLY DIRECTION ALONG AND WITH SAID CURVE TO THE LEFT, AN ARC DISTANCE OF 48.54 FEET, SAID ARC HAVING A CENTRAL ANGLE OF 92°42'40" AND A CHORD BEARING AND DISTANCE OF NORTH 85°25'32" EAST - 43.42 FEET TO THE BEGINNING OF A CURVE TO THE LEFT HAVING A RADIUS OF 470.00 FEET;

THENCE IN A NORTHEASTERLY DIRECTION ALONG AND WITH SAID CURVE TO THE LEFT AN ARC DISTANCE OF 86.88 FEET, SAID ARC HAVING A CENTRAL ANGLE OF 10°35'28" AND A CHORD BEARING AND DISTANCE OF NORTH 33°46'28" EAST - 86.76 FEET;

THENCE NORTH 28°28'44" EAST, A DISTANCE OF 61.39 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT HAVING A RADIUS OF 530.00 FEET;

THENCE IN A NORTHEASTERLY DIRECTION ALONG AND WITH SAID CURVE TO THE RIGHT AN ARC DISTANCE OF 123.03 FEET, SAID ARC HAVING A CENTRAL ANGLE OF 13°17'59" AND A CHORD BEARING AND DISTANCE OF NORTH 35°07'44" EAST - 122.75 FEET;

THENCE NORTH 41°46'43" EAST, A DISTANCE OF 30.89 FEET TO THE BEGINNING OF A CURVE TO THE LEFT HAVING A RADIUS OF 30.00 FEET;

THENCE IN A WESTERLY DIRECTION ALONG AND WITH SAID CURVE TO THE LEFT AN ARC DISTANCE OF 47.61 FEET, SAID ARC HAVING A CENTRAL ANGLE OF 90°56'11" AND A CHORD BEARING AND DISTANCE OF NORTH 03°41'22" WEST TO A POINT IN THE SOUTHWEST LINE OF SAID FRIENDSWOOD LAKES BOULEVARD EXTENSION;

THENCE SOUTH 48°09'28" EAST, ALONG SAID SOUTHWEST RIGHT-OF-WAY LINE, A DISTANCE OF 120.02 FEET TO THE MOST EASTERLY CORNER OF THE TRACT HEREIN DESCRIBED AND THE BEGINNING OF A NON-TANGENTIAL CURVE TO THE LEFT HAVING A RADIUS OF 30.00 FEET;

THENCE IN A WESTERLY DIRECTION ALONG AND WITH SAID CURVE TO THE LEFT AN ARC DISTANCE OF 46.63 FEET, SAID ARC HAVING A CENTRAL ANGLE OF 89°03'49" AND A CHORD BEARING AND DISTANCE OF SOUTH 86°18'38" WEST - 42.08 FEET;

THENCE SOUTH 41°46'43" WEST, A DISTANCE OF 32.85 FEET TO THE BEGINNING OF A CURVE TO THE LEFT HAVING A RADIUS OF 470.00 FEET;

THENCE IN A SOUTHWESTERLY DIRECTION ALONG AND WITH SAID CURVE TO THE LEFT, AN ARC DISTANCE OF 109.10 FEET, SAID ARC HAVING A CENTRAL ANGLE OF 13°17'59" AND A CHORD BEARING AND DISTANCE OF SOUTH 35°07'44" WEST - 108.85 FEET;

THENCE SOUTH 28°28'44" WEST A DISTANCE OF 61.39 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT HAVING A RADIUS OF 530.00 FEET;

THENCE IN A SOUTH WESTERLY DIRECTION ALONG AND WITH SAID CURVE TO THE RIGHT, AN ARC DISTANCE OF 123.03 FEET, SAID ARC HAVING A CENTRAL ANGLE OF 13°17'59" AND A CHORD BEARING AND DISTANCE OF SOUTH 35°07'44" WEST - 122.75 FEET;

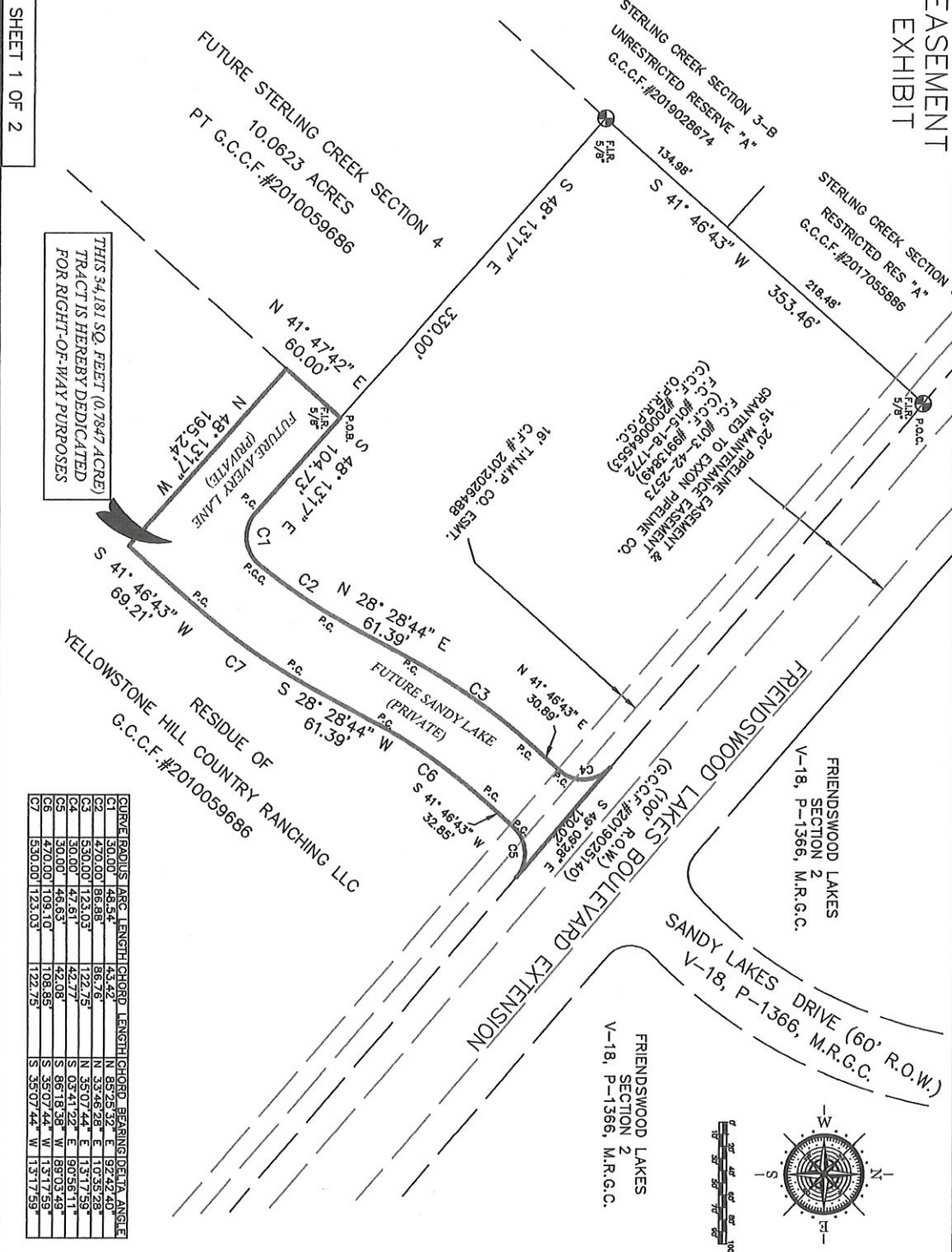
THENCE SOUTH 41°46'43" WEST A DISTANCE OF 69.21 FEET TO A POINT FOR CORNER;

THENCE NORTH 48°13'17" WEST A DISTANCE OF 195.24 FEET TO A POINT FOR CORNER BEING SITUATED ON THE SOUTHERLY LINE OF THE AFORESAID PROPOSED STERLING CREEK SECTION 4;

THENCE NORTH 41°47'42" EAST A DISTANCE OF 60.00 FEET, RETURNING TO THE POINT OF BEGINNING AND CONTAINING 0.7847 ACRE OF LAND, MORE OR LESS.

EXHIBIT "A"

EASEMENT EXHIBIT



THIS 34,181 SQ. FEET (0.7847 ACRE) TRACT IS HEREBY DEDICATED FOR RIGHT-OF-WAY PURPOSES

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	30.00'	48.54'	43.42'	N 85°25'32" E	92°42'40"
C2	470.00'	86.98'	86.76'	N 33°46'28" E	10°35'28"
C3	530.00'	123.03'	122.75'	N 35°07'44" E	13°17'59"
C4	30.00'	47.61'	42.77'	S 03°41'22" E	190°56'11"
C5	30.00'	46.63'	42.08'	S 65°18'38" W	180°03'49"
C6	470.00'	108.10'	108.85'	S 35°07'44" W	13°17'59"
C7	530.00'	123.03'	122.75'	S 35°07'44" W	13°17'59"

PRO-SURV, LLC
T.E.P.L.S. FIRM #1019300
P.O. BOX 1366, FRIENDSWOOD, TX 77549
PHONE: 281-998-1113 FAX: 281-998-0012
PROFESSIONAL SURVEY AND MAPPING SERVICES
© 2019 PRO-SURV - ALL RIGHTS RESERVED
PROJECT#PS1906416

**STERLING CREEK
TEMPORARY ACCESS EASEMENT**

DATE 07/10/2019

LEGAL DESCRIPTION
A TRACT OF LAND CONTAINING 0.7847 ACRE (34,181 SQUARE FEET) OF LAND, MORE OR LESS, BEING A PORTION OF A CALLED 194.21 ACRE TRACT DESCRIBED AS TRACT "A" CONVEYED TO YELLOWSTONE HILL COUNTRY RANCHING LLC IN CLERKS FILE NUMBER 2010059686 OF THE GALVESTON COUNTY DEED RECORDS, SAID 0.7847 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS ATTACHED.

VICINITY MAP (NOT TO SCALE)

THIS SKETCH IS INCORPORATED BY REFERENCE AS A RIGHT-OF-WAY EXHIBIT

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/5/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Approving a sidewalk easement for 1705 S. Friendswood Drive (Chipotle)

Originating Department: Community Development

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

The property owner, Leisure Lane LLC, of the tract where Chipotle Mexican Grill is located is dedicating a public sidewalk easement in order to continue the same landscape and sidewalk plan started by Care Now and Virgatta Commons, and continuing with Chick-Fil-A, which will result in a sidewalk being constructed from the Jack-In-The-Box all the way to Leisure Lane.

In order to fit the sidewalk within the development and not interfere with the water line or ditch, the sidewalk was constructed just inside the property line. The owner is dedicating a 5ft x 112ft public easement for the sidewalk area.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Dedication of the easement will allow the sidewalk to remain in a public easement for access by pedestrians. Similar to all sidewalks that are constructed, the City will maintain the sidewalk once it is installed.

RECOMMENDATIONS

The Sidewalk Easement document has been reviewed by the City Attorney and staff and it is recommended for approval.

ATTACHMENTS

1. Chipotle Property Owner Signed Public Sidewalk Easement

AFTER RECORDING, RETURN TO:

Messner Reeves LLP
1430 Wynkoop Street, Suite 300
Denver, Colorado 80202
Attn: Matthew R. Sullivan

SIDEWALK EASEMENT

THE STATE OF TEXAS	§	
	§	KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF GALVESTON	§	

KNOW ALL MEN BY THESE PRESENTS:

THAT LEISURE LANE LLC, a Texas limited liability company ("Grantor"), for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration in hand paid to Grantor by the City of Friendswood, Texas, a home rule municipal corporation of the State of Texas ("Grantee"), the receipt and sufficiency of which is hereby acknowledged and confessed, has GRANTED, SOLD, and CONVEYED, and by these presents does hereby GRANT, SELL, and CONVEY unto the Grantee, its successors and assigns, a perpetual easement for the purpose of maintaining a 5-foot sidewalk (the "Sidewalk") in, over, along, upon, and across that certain 0.015 acre (667 sq. ft.) tract of land, more or less ("Easement"), as shown in Exhibit "A" and as being more particularly described in Exhibit "B", both attached hereto and for all things made a part hereof.

Grantor will construct the Sidewalk and upon completion, Grantor shall have no responsibility with respect to maintenance of the sidewalk. Grantee will be responsible for the repair, maintenance and replacement of the Sidewalk and operate thereon all necessary machinery and equipment to efficiently repair, maintain, and replace the Sidewalk. Grantor retains, reserves, and shall continue to enjoy the use of the surface of the Easement property for any and all purposes which do not interfere with or prevent the use by Grantee of the Easement for the purposes stated herein, and Grantor will not erect or maintain any buildings or other structures or obstructions or driveways on or over the Easement tract.

This conveyance is expressly made subject to any and all restrictions, mineral and/or royalty reservations, covenants, and easements appearing of record relative to the Easement, but only to the extent that the same are still in force and effect and enforceable against the same. The Easement, along with all rights and privileges relating thereto, shall terminate when the Easement, as described above, is abandoned by adoption of an Ordinance abandoning or vacating such by Grantee.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in any wise belonging unto the said Grantee, its successors and assigns forever, and Grantor binds itself, its successors and assigns, to warrant and forever defend all and singular the said Easement unto Grantee and Grantee's successors and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof,

except as to the reservations from and exceptions to conveyance and warranty, when the claim is by, through, or under Grantor, but not otherwise.

Grantor has been duly organized and is in good standing under the laws of the state of its organization. Grantor has the legal right and authority to transfer and convey this Easement to Grantee.

IN WITNESS WHEREOF, this Sidewalk Easement is executed by Grantor and Grantee to be effective as of this 2 day of December, 2019

GRANTOR:

LEISURE LANE LLC,
a Texas limited liability company

By: [Signature]
Name: DAVID BOONE
Title: Manager

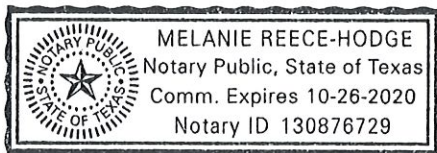
ACKNOWLEDGMENT

THE STATE OF Texas

COUNTY OF Galveston

BEFORE ME, the undersigned Notary Public, on this day personally appeared DAVID BOONE, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of LEISURE LANE LLC, a Texas limited liability company, for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office, this 2nd day of December, 2019



[Signature]
Notary Public in and for _____
My Commission Expires: 10-26-2020

CONSENT OF MORTGAGEE

The undersigned, being the present legal and equitable owner and holder of a deed of trust lien against the Easement property described in the foregoing Sidewalk Easement (the "Easement") pursuant to a deed of trust recorded under County Clerk's File No. 2018063231 of the Real Property Records of Galveston County, Texas (said deed of trust and all such other documents and instruments evidencing or securing the indebtedness secured thereby are collectively referred to herein as the "Security Documents" and all liens, security interests, assignments and all other encumbrances effectuated by the Security Documents are collectively referred to herein as the "Security Liens"), does hereby join in the execution of this Agreement for the limited purpose of confirming and agreeing that (a) the execution and recordation of the Easement shall not constitute a default under any of the applicable Security Documents and (b) the Security Liens shall in all things be subject to the terms, provisions, covenants and conditions set forth in the Easement.

Hometown Bank
A National charter bank

By: AJ Rasmussen
Name: A.J. Rasmussen
Title: President & CEO

THE STATE OF Texas
COUNTY OF Galveston

BEFORE ME, the undersigned Notary Public, on this day personally appeared AJ Rasmussen, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of Hometown Bank, a National Charter bank, for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office, this 3 day of December, 2019



Denise Spruiell
Notary Public in and for Texas
My Commission Expires: 3-29-21

GRANTEE:

By: _____
Mike Foreman, Mayor

By: _____
Melinda Welsh, TRMC City Secretary

ACKNOWLEDGMENT

THE STATE OF _____

COUNTY OF _____

BEFORE ME, the undersigned Notary Public, on this day personally appeared Kevin M. Holland, as Mayor of the City of Friendswood, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same on behalf of the City of Friendswood, for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office, this ____ day of _____, 2019

Notary Public in and for _____
My Commission Expires: _____

EXHIBIT A

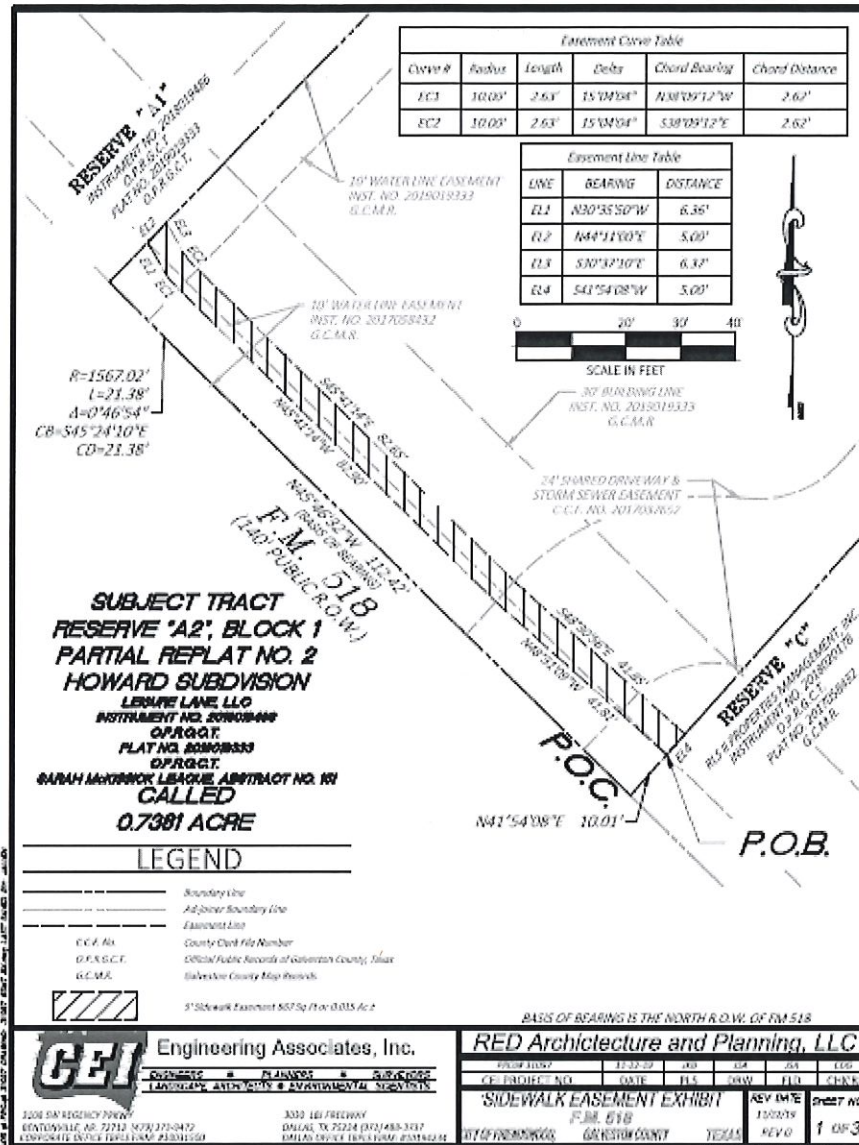


EXHIBIT B

**METES AND BOUNDS DESCRIPTION
PROPOSED 3-FOOT SIDEWALK EASEMENT
0.015 ACRES (667 SQUARE FEET)
OUT OF RESERVE "A2", BLOCK 1
PARTIAL REPLAT No. 2, HOWARD SUBDIVISION
SARAH McKISSICK LEAGUE, ABSTRACT NUMBER 151
CITY OF FRIENDSWOOD, GALVESTON COUNTY, TEXAS**

Being an easement tract or parcel, containing 0.015 acre (667 square feet) of land situated in the Sarah McKissick League, Abstract Number 151, City Friendswood, Galveston County, Texas, and being part of and out of Reserve "A2", Block 1, Partial Replat No. 2, Howard Subdivision, as recorded in 2019019333 Official Public Records of Galveston County, Texas (O.P.R.G.C.T.), being more particularly described by metes and bounds as follows (bearings are based on the North Right-of-Way line of FM 518):

COMMENCING at the common corner of Reserve "C", Block 1, Partial Replat of Howard Subdivision as recorded under Plat No. 2017058432 Galveston County Map Records (G.C.M.R.), the northeast right-of-way (R.O.W.) line of Farm-to-Market Road 518, a 140' public R.O.W., and aforementioned Reserve "A2", said common corner being said Reserve "A2"'s most southern corner;

THENCE North 41°54'08" East, departing said northeast R.O.W. line, with the common line of aforementioned Reserve "C" and Reserve "A2" northwest line 10.01 feet to the **POINT OF BEGINNING** and most southern corner of herein described easement;

THENCE North 48°31'09" West, said Reserve "A2" 41.81 feet to a point;

THENCE North 45°41'14" West 82.90 feet to a point, and being the beginning of a curve to the right having a central angle of 15°04'04", radius of 10.00 feet; a chord which bears North 38°09'12" West, and a chord distance of 2.62 feet;

THENCE along said curve to the right an arc distance of 2.63 feet to a **Point of Tangency**;

THENCE North 30°35'50" West 6.28 feet to a point on the common line of Reserve "A1" as recorded in aforementioned 2019019333 O.P.R.G.C.T. and aforementioned Reserve "A2";

THENCE North 44°11'00" East along said common line 5.00 feet to a point, being the most northern corner of herein described easement;

THENCE South 30°37'10" East, departing said common line, 6.36 feet to the beginning of a curve to the left having a central angle of 15°04'04", a radius 10.00 feet; a chord which bears South 38°09'12" East, and a chord distance of 2.62 feet;

THENCE along said curve to the left an arc distance of 2.63 feet to the **Point of Tangency**;

THENCE South 45°41'14" East 82.65 feet to a point;

Page 2 of 3

Sidewalk Easement – F.M. 518

METES AND BOUNDS DESCRIPTION
PROPOSED 5-FOOT SIDEWALK EASEMENT
0.015 ACRES (667 SQUARE FEET)
OUT OF RESERVE "A2", BLOCK 1
PARTIAL REPLAT No. 2, HOWARD SUBDIVISION
SARAH McKESSICK LEAGUE, ABSTRACT NUMBER 151
CITY OF FRIENDSWOOD, GALVESTON COUNTY, TEXAS

THENCE South 48°30'56" East 41.85 feet to a point being on the aforementioned common line of Reserve "A2" and Reserve "C";

THENCE South 41°54'08" West along said common line 5.00 feet to the POINT OF BEGINNING containing 667 square feet or 0.015 acres of land, more or less.



2019.11.25 09:33:23-0600

James Barnett, TX RPLS No. 6996

Date

CEI Engineering Associates, Inc.
3108 SW Regency Pkwy.
Bentonville, AR 72712
TBPLS Firm # 10031500

3030 LBJ Freeway
Dallas, TX 75234
TBPLS Firm # 10194234

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/3/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Accepting the November 2019 Property Tax Report

Originating Department: City Manager

Degree of importance: Choose an Option

SUMMARY / ORIGINATING CAUSE

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

RECOMMENDATIONS

ATTACHMENTS

1. Gal Co Tax 11-2019



Cheryl E. Johnson, RTA

Assessor and Collector of Taxes

Galveston County

Galveston County Courthouse

722 Moody Avenue, Galveston, Texas 77550

Toll Free: 877-766-2284 Fax: 409-766-2479 Office: 409-765-3277

Cheryl.E.Johnson@co.galveston.tx.us



December 4, 2019

The Governmental Entities of the Galveston County Tax Assessor/Collector's Office:

I, Cheryl E. Johnson, Tax Assessor and Collector of the County of Galveston do solemnly swear that this statement of collections made by me and the disposition thereof during the month of November, 2019 is true and correct.

Under my hand and seal this 4th day of December, 2019.

Cheryl E. Johnson, PCC

Galveston County Tax Assessor/Collector

cc: Randall Rice, County Auditor
Linebarger, Goggan, Blair, & Simpson
Perdue, Brandon, Fielder, Collins, & Mott
Assessment & Collection Partners:

City of Bayou Vista
City of Clear Lake Shores (delinquent)
City of Dickinson
City of Friendswood
City of Galveston
City of Hitchcock
City of Jamaica Beach
City of Kemah
City La Marque
City of League City
City of Santa Fe
City of Texas City
City of Tiki Island
Dickinson Independent School District
Galveston Independent School District
High Island Independent School District
Hitchcock Independent School District
College of the Mainland

Galveston Community College
GC Drainage District No. 1
GC Drainage District No. 2
GC Emergency Services Dist. No. 1
GC Emergency Services Dist. No. 2
GC Fresh Water Supply Dist. No. 6
Bacliff MUD
Bayview MUD
Galveston County MUD No. 12
Galveston County MUD No. 13
San Leon MUD
Tara Glen MUD
GC Navigation District No. 1
WCID No. 1
WCID No. 12
WCID No. 19
Westwood Management District

12/03/2019 09:44:30 3353127
TC298-D SELECTION: DEPOSIT
RECEIPT DATE: ALL
LOCATION: ALL

TAX COLLECTION SYSTEM
DEPOSIT DISTRIBUTION
FROM: 11/01/2019 THRU 11/30/2019
JURISDICTION: 0337 FRIENDMD CITY

PAGE: 30
INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2019	M & O	.432160	1,137,312.44	.00	.00	.00	1,137,312.44	.00	.00	.00	1,137,312.44
	I & S	.089279	234,954.89	.00	.00	.00	234,954.89	.00	.00	.00	234,954.89
	TOTAL	.521439	1,372,267.33	.00	.00	.00	1,372,267.33	.00	.00	.00	1,372,267.33
2018	M & O	.437173	5,678.07	.00	1,789.07	.00	7,467.14	1,493.76	.00	.00	8,960.90
	I & S	.095218	1,236.70	.00	389.69	.00	1,626.39	.00	.00	.00	1,626.39
	TOTAL	.532391	6,914.77	.00	2,178.76	.00	9,093.53	1,493.76	.00	.00	10,587.29
2017	M & O	.432349	1,766.08	.00	562.05	.00	2,328.13	596.04	.00	.00	2,924.17
	I & S	.095000	388.09	.00	123.51	.00	511.60	.00	.00	.00	511.60
	TOTAL	.527349	2,154.17	.00	685.56	.00	2,839.73	596.04	.00	.00	3,435.77
2016	M & O	.462000	347.94	.00	94.80	.00	442.74	72.20	.00	.00	514.94
	I & S	.084000	63.26	.00	17.24	.00	80.50	.00	.00	.00	80.50
	TOTAL	.546000	411.20	.00	112.04	.00	523.24	72.20	.00	.00	595.44
2015	M & O	.497200	29.03-	.00	8.26	.00	20.77-	.00	.00	.00	20.77-
	I & S	.071500	4.16-	.00	1.19	.00	2.97-	.00	.00	.00	2.97-
	TOTAL	.568700	33.19-	.00	9.45	.00	23.74-	.00	.00	.00	23.74-
2014	M & O	.530300	55.15	.00	26.20	.00	81.35	14.20	.00	.00	95.55
	I & S	.061100	6.36	.00	3.02	.00	9.38	.00	.00	.00	9.38
	TOTAL	.591400	61.51	.00	29.22	.00	90.73	14.20	.00	.00	104.93
ALL	M & O	1,145,130.65	2,480.38	.00	.00	.00	1,147,611.03	2,176.20	.00	.00	1,149,787.23
ALL	I & S	1,236,645.14	534.65	.00	.00	.00	237,179.79	.00	.00	.00	237,179.79
ALL	TOTAL	1,381,775.79	3,015.03	.00	.00	.00	1,384,790.82	2,176.20	.00	.00	1,386,967.02
DLQ	M & O	7,818.21	2,480.38	.00	.00	.00	10,298.59	2,176.20	.00	.00	12,474.79
DLQ	I & S	1,690.25	534.65	.00	.00	.00	2,224.90	.00	.00	.00	2,224.90
DLQ	TOTAL	9,508.46	3,015.03	.00	.00	.00	12,523.49	2,176.20	.00	.00	14,699.69
CURR	M & O	1,137,312.44	.00	.00	.00	.00	1,137,312.44	.00	.00	.00	1,137,312.44
CURR	I & S	234,954.89	.00	.00	.00	.00	234,954.89	.00	.00	.00	234,954.89
CURR	TOTAL	1,372,267.33	.00	.00	.00	.00	1,372,267.33	.00	.00	.00	1,372,267.33

12/03/2019 09:42:27
TC298-M SELECTION: DEPOSIT

3353127

TAX COLLECTION SYSTEM
DEPOSIT DISTRIBUTION
REVERSAIS DETAIL SCHEDULE
FROM: 11/01/2019 THRU 11/30/2019
JURISDICTION: 337 FRIENDWD CITY

PAGE: 42
INCLUDES AG ROLLBACK

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2015 RF191115	H2127547	201601	130.86-	0.00	0.00	0.00 HK47	130.86	0.00 RF
2015 RF191115	H2127547	201601	0.00	0.00	0.00	0.00 HK47	130.86-	130.86-RF
2015 TOTAL			130.86-	0.00	0.00	0.00	0.00	130.86-
2016 RF191118	H2127547	201701	115.86-	0.00	0.00	0.00 HK36	115.86	0.00 RF
2016 RF191118	H2127547	201701	0.00	0.00	0.00	0.00 HK36	115.86-	115.86-RF
2016 TOTAL			115.86-	0.00	0.00	0.00	0.00	115.86-
2017 RF191119	1063210000001	201712	131.84-	0.00	0.00	0.00 HK25	131.84	0.00 RF
2017 RF191119	1063210000001	201712	0.00	0.00	0.00	0.00 HK25	131.84-	131.84-RF
2017 RF191119	H2127547	201804	0.00	0.00	0.00	0.00 HK25	112.10-	112.10-RF
2017 RF191119	H2127547	201804	100.99-	0.00	11.11-	0.00 HK25	112.10	0.00 RF
2017 TOTAL			232.83-	0.00	11.11-	0.00	0.00	243.94-
2018 RF191119	1063210000001	201811	0.00	0.00	0.00	0.00 HK14	206.51-	206.51-RF
2018 RF191119	1063210000001	201811	206.51-	0.00	0.00	0.00 HK14	206.51	0.00 RF
2018 RF191119	1277950070008	201901	0.00	0.00	0.00	0.00 HK14	442.54-	442.54-RF
2018 RF191119	1277950070008	201901	442.54-	0.00	0.00	0.00 HK14	442.54	0.00 RF
2018 RF191105	201973	201901	133.10-	0.00	0.00	0.00 18S9	133.10	0.00 RF
2018 RF191105	201973	201901	0.00	0.00	0.00	0.00 18S9	133.10-	133.10-RF
2018 RF191105	202993	201901	0.00	0.00	0.00	0.00 18S9	133.10-	133.10-RF
2018 RF191105	202993	201901	133.10-	0.00	0.00	0.00 18S9	133.10	0.00 RF
2018 RF191105	203307	201810	0.00	0.00	0.00	0.00 18S9	133.10-	133.10-RF
2018 RF191105	203307	201810	133.10-	0.00	0.00	0.00 18S9	133.10	0.00 RF
2018 RF191105	380056	201812	379.95-	0.00	0.00	0.00 18S9	379.95	0.00 RF
2018 RF191105	380056	201812	0.00	0.00	0.00	0.00 18S9	379.95-	379.95-RF
2018 RF191105	393894	201812	0.00	0.00	0.00	0.00 18S9	133.10-	133.10-RF
2018 RF191105	393894	201812	0.00	0.00	0.00	0.00 18S9	133.10	0.00 RF
2018 RF191105	393894	201812	133.10-	0.00	0.00	0.00 CERT	133.10	0.00 RF
2018 RF191105	393894	201812	211.52-	0.00	0.00	0.00 CERT	105.16	0.00 RF
2018 RF191119	H2127547	201902	98.28-	0.00	6.88-	0.00 HK14	105.16	0.00 RF
2018 RF191119	H2127547	201902	0.00	0.00	0.00	0.00 HK14	105.16-	105.16-RF
2018 RF191119	H2127547	201902	207.27-	0.00	0.00	0.00 CERT	0.00	0.00 RF
2018 RF191119	H2127547	201902	582.96-	0.00	0.00	0.00 CERT	0.00	0.00 RF
2018 RF191119	H2127547	201901	0.00	0.00	0.00	0.00 HK14	2,177.11-	2,177.11-RF
2018 RF191119	H330520000003	201901	0.00	0.00	0.00	0.00 HK14	2,177.11	0.00 RF
2018 RF191119	H330520000003	201901	2,177.11-	0.00	0.00	0.00 HK14	2,177.11	0.00 RF

12/03/2019 09:42:27
TC298-M SELECTION: DEPOSIT

3353127

PAGE: 43
INCLUDES AG ROLLBACK

TAX COLLECTION SYSTEM
DEPOSIT DISTRIBUTION
REVERSALS DETAIL SCHEDULE
FROM: 11/01/2019 THRU 11/30/2019
JURISDICTION: 337 FRIENDWD CITY

YEAR	DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE / REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2018 TOTAL				4,838.54-	0.00	6.88-	0.00	0.00	4,845.42-
2019	RF191119	1206360030010	201911	130.36-	0.00	0.00	0.00 HK3	130.36	0.00 RF
2019	RF191119	1206360030010	201911	0.00	0.00	0.00	0.00 CERT	130.36-	130.36-RF
2019	84184011919	1254280080007	201911	2,316.34-	0.00	0.00	0.00 CERT	0.00	2,316.34-TR
2019	864112519PMC	146627	201911	1,188.41-	0.00	0.00	0.00 CERT	0.00	1,188.41-RI
2019	902112619T	201252	201911	100.51-	0.00	0.00	0.00 CERT	0.00	100.51-TR
2019	864111919PMC	394275	201910	1,005.21-	0.00	0.00	0.00 CERT	0.00	1,005.21-RI
2019	86411219CHC	516119	201911	1,763.51-	0.00	0.00	0.00 CERT	0.00	1,763.51-TR
2019	864112519PMC	720775	201911	1,585.93-	0.00	0.00	0.00 CERT	0.00	1,585.93-RI
2019 TOTAL				8,090.27-	0.00	0.00	0.00	0.00	8,090.27-
TOTAL REVERSALS				13,408.36-	0.00	17.99-	0.00	0.00	13,426.35-

12/03/2019 10:04:2 3353131
TC168

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 08/01/2019 TO 11/30/2019

PAGE: 20
INCLUDES AG ROLLBACK

FISCAL START: 08/01/2019 END: 07/31/2020 JURISDICTION: 0337 FRIENDWD CITY

CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
3,494,315.010	182,868,284	3,677,183,294	00.521439	18,726,005.36	2,195

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2019	17,783,517.63	942,487.73	942,487.73	1,434,298.79	1,434,298.79	17,291,706.57	7.66	0.00
2018	207,273.10	21,117.51-	21,117.51-	81,397.45	81,397.45	104,758.14	43.73	0.00
2017	45,549.62	3,288.98-	3,288.98-	8,744.64	8,744.64	33,516.00	20.69	0.00
2016	24,040.73	211.93-	211.93-	1,413.60	1,413.60	22,415.20	5.93	0.00
2015	18,497.82	381.51-	381.51-	419.01	419.01	17,697.30	2.31	0.00
2014	18,649.85	132.42-	132.42-	757.01	757.01	17,760.42	4.09	0.00
2013	13,872.95	.00	.00	32.20	32.20	13,840.75	.23	0.00
2012	12,039.45	.00	.00	16.60	16.60	12,022.85	.14	0.00
2011	11,426.47	.00	.00	10.78	10.78	11,415.69	.09	0.00
2010	10,591.35	.00	.00	12.42	12.42	10,578.93	.12	0.00
2009	12,161.61	.00	.00	0.00	0.00	12,161.61		0.00
2008	6,351.51	.00	.00	0.00	0.00	6,351.51		0.00
2007	2,435.78	.00	.00	0.00	0.00	2,435.78		0.00
2006	2,787.78	.00	.00	0.00	0.00	2,787.78		0.00
2005	1,428.40	.00	.00	0.00	0.00	1,428.40		0.00
2004	650.49	.00	.00	0.00	0.00	650.49		0.00
2003	647.12	.00	.00	0.00	0.00	647.12		0.00
2002	924.85	.00	.00	0.00	0.00	924.85		0.00
2001	941.66	.00	.00	0.00	0.00	941.66		0.00
2000	996.69	.00	.00	0.00	0.00	996.69		0.00
1999	481.49	.00	.00	0.00	0.00	481.49		0.00
1998	0.00	.00	.00	0.00	0.00	0.00		0.00
****	18,175,266.35	917,355.38	917,355.38	1,527,102.50	1,527,102.50	17,565,519.23		0.00

ALL PROPERTY

TAX COLLECTION SYSTEM
SUPPLEMENTAL / ADJUSTMENT CONTROL TOTALS
FOR TAX YEAR: 2019
JURISDICTION: 0337 FRIENDMD CITY

PAGE: 194
INCLUDES AG ROLLBACK

	CERTIFIED ROLL	ROLL AS OF 08/01/2019	SUPPLEMENTALS THIS PERIOD	ADJUSTMENTS THIS PERIOD	NET CHANGE THIS PERIOD	ROLL AS OF 11/30/2019
LAND VALUE	4,537,437,822	3,891,505,950	51,676,962	3,840	51,680,802	3,943,186,752
AG EXCLUSION	24,683,691	24,683,691	300,780	0	300,780	24,984,471
IMPROVEMENTS	645,931,872	645,931,872	172,325,563	288,670-	172,036,893	817,968,765
APPRAISED VALUE	4,537,437,822	4,537,437,822	224,002,525	284,830-	223,717,695	4,761,155,517
EXEMPTIONS	1,018,439,121	1,018,439,121	36,681,487	3,867,144	40,849,411	1,059,288,532
TAXABLE VALUE	3,494,315,010	3,494,315,010	187,020,258	4,151,974-	182,868,284	3,677,183,294
LEVY	17,783,517.63	17,783,517.63	963,305.81	20,818.08-	942,487.73	18,726,005.36
UNCOLLECTIBLE	.00	.00	.00	.00	.00	.00
RECEIVABLE					.00	
EXEMPTION COUNTS:						
HOMESTEADS	10,000	10,000	469	37	39	10,039
OVER 65	2,975	2,975	126	25	26	3,001
DISABLED	181	181	5	5	5	186
VETERAN	205	205	11	1	1	206
TOTAL EXEMPT	74	74	0	0	0	74

ALL PROPERTY

TAX COLLECTION SYSTEM
SUPPLEMENTAL / ADJUSTMENT CONTROL TOTALS
FOR TAX YEAR: 2018
JURISDICTION: 0337 FRIENDWD CITY

	CERTIFIED ROLL	ROLL AS OF 08/01/2019	SUPPLEMENTALS THIS PERIOD	ADJUSTMENTS THIS PERIOD	NET CHANGE THIS PERIOD	ROLL AS OF 11/30/2019
LAND VALUE	4,207,374,518	3,589,474,109	0	616,407-	616,407-	3,589,857,702
AG EXCLUSION	23,842,910	23,842,910	0	0	0	23,842,910
IMPROVEMENTS	617,900,409	617,900,409	0	2,146,027-	2,146,027-	615,754,382
APPRAISED VALUE	4,207,374,518	4,207,374,518	0	2,762,434-	2,762,434-	4,204,612,084
EXEMPTIONS	891,117,422	891,117,422	0	1,681,089	1,681,089	892,798,511
TAXABLE VALUE	3,292,414,186	3,292,414,186	0	4,443,523-	4,443,523-	3,287,970,663
LEVY	207,273.10	207,273.10	.00	21,117.51-	21,117.51-	186,155.59
UNCOLLECTIBLE	.00	.00	.00	.00	.00	.00
RECEIVABLE						
EXEMPTION COUNTS:						
HOMESTEADS	10,001	10,001	0	19	19	10,020
OVER 65	2,897	2,897	0	9	9	2,906
DISABLED	0	0	0	3	3	3
VETERAN	204	204	0	1	1	205
TOTAL EXEMPT	0	0	0	0	0	0

ALL PROPERTY

TAX COLLECTION SYSTEM
SUPPLEMENTAL / ADJUSTMENT CONTROL TOTALS
FOR TAX YEAR: 2017
JURISDICTION: 0337 FRIENDMD CITY

PAGE: 196
INCLUDES AG ROLBACK

	CERTIFIED ROLL	ROLL AS OF 08/01/2019	SUPPLEMENTALS THIS PERIOD	ADJUSTMENTS THIS PERIOD	NET CHANGE THIS PERIOD	ROLL AS OF 11/30/2019
LAND VALUE	4,271,816,787	3,655,904,976	0	0	0	3,655,904,976
AG EXCLUSION	18,989,755	18,989,755	0	0	0	18,989,755
IMPROVEMENTS	615,911,811	615,911,811	0	43,070-	43,070-	615,868,741
APPRAISED VALUE	4,271,816,787	4,271,816,787	0	43,070-	43,070-	4,271,773,717
EXEMPTIONS	988,826,434	988,826,434	0	578,213	578,213	989,404,647
TAXABLE VALUE	3,264,000,598	3,264,000,598	0	621,283-	621,283-	3,263,379,315
LEVY	45,549.62	45,549.62	.00	3,288.98-	3,288.98-	42,260.64
UNCOLLECTIBLE	.00	.00	.00	.00	.00	.00
RECEIVABLE						
EXEMPTION COUNTS:						
HOMESTEADS	10,005	10,005	0	10	10	10,015
OVER 65	2,854	2,854	0	1	1	2,855
DISABLED	0	0	0	0	0	0
VETERAN	207	207	0	1	1	208
TOTAL EXEMPT	647	647	0	0	0	647

ALL PROPERTY

TAX COLLECTION SYSTEM
SUPPLEMENTAL / ADJUSTMENT CONTROL TOTALS
FOR TAX YEAR: 2016
JURISDICTION: 0337 FRIENDWD CITY

	CERTIFIED ROLL	ROLL AS OF 08/01/2019	SUPPLEMENTALS THIS PERIOD	ADJUSTMENTS THIS PERIOD	NET CHANGE THIS PERIOD	ROLL AS OF 11/30/2019
LAND VALUE	3,999,127,118	3,429,239,107	0	0	0	3,429,239,107
AG EXCLUSION	13,436,213	13,436,213	0	0	0	13,436,213
IMPROVEMENTS	569,888,011	569,888,011	0	32,540-	32,540-	569,855,471
APPRAISED VALUE	3,999,127,118	3,999,127,118	0	32,540-	32,540-	3,999,094,578
EXEMPTIONS	968,850,710	968,850,710	0	5,143	5,143	968,855,853
TAXABLE VALUE	3,016,840,195	3,016,840,195	0	37,683-	37,683-	3,016,802,512
LEVY	24,040.73	24,040.73	.00	211.93-	211.93-	23,828.80
UNCOLLECTIBLE	.00	.00	.00	.00	.00	.00
RECEIVABLE						
EXEMPTION COUNTS:						
HOMESTEADS	9,913	9,913	0	0	0	9,913
OVER 65	2,721	2,721	0	0	0	2,721
DISABLED	0	0	0	0	0	0
VETERAN	242	242	0	1	1	243
TOTAL EXEMPT	642	642	0	0	0	642

ALL PROPERTY

TAX COLLECTION SYSTEM
SUPPLEMENTAL / ADJUSTMENT CONTROL TOTALS
FOR TAX YEAR: 2015
JURISDICTION: 0337 FRIENDMD CITY

PAGE: 198
INCLUDES AG ROLLBACK

	CERTIFIED ROLL	ROLL AS OF 06/01/2019	SUPPLEMENTALS THIS PERIOD	ADJUSTMENTS THIS PERIOD	NET CHANGE THIS PERIOD	ROLL AS OF 11/30/2019
LAND VALUE	3,624,772,568	3,125,559,710	0	0	0	3,125,559,710
AG EXCLUSION	17,997,504	17,997,504	0	0	0	17,997,504
IMPROVEMENTS	499,212,858	499,212,858	0	23,010-	23,010-	499,189,848
APPRAISED VALUE	3,624,772,568	3,624,772,568	0	23,010-	23,010-	3,624,749,558
EXEMPTIONS	906,250,004	906,250,004	0	44,075	44,075	906,294,079
TAXABLE VALUE	2,700,525,060	2,700,525,060	0	67,085-	67,085-	2,700,457,975
LEVY	18,497.82	18,497.82	.00	381.51-	381.51-	18,116.31
UNCOLLECTIBLE	.00	.00	.00	.00	.00	.00
RECEIVABLE					.00	
EXEMPTION COUNTS:						
HOMESTEADS	9,425	9,425	0	1	1	9,426
OVER 65	2,517	2,517	0	0	0	2,517
DISABLED	170	170	0	0	0	170
VETERAN	231	231	0	1	1	232
TOTAL EXEMPT	632	632	0	0	0	632

ALL PROPERTY

TAX COLLECTION SYSTEM
SUPPLEMENTAL / ADJUSTMENT CONTROL TOTALS
FOR TAX YEAR: 2014
JURISDICTION: 0337 FRIENDMD CITY

PAGE: 199
INCLUDES AG ROLLBACK

	CERTIFIED ROLL	ROLL AS OF 08/01/2019	SUPPLEMENTALS THIS PERIOD	ADJUSTMENTS THIS PERIOD	NET CHANGE THIS PERIOD	ROLL AS OF 11/30/2019
LAND VALUE	3,220,611,338	2,761,917,896	0	0	0	2,761,917,896
AG EXCLUSION	22,656,763	22,656,763	0	0	0	22,656,763
IMPROVEMENTS	458,693,442	458,693,442	0	0	0	458,693,442
APPRAISED VALUE	3,220,611,338	3,220,611,338	0	0	0	3,220,611,338
EXEMPTIONS	739,118,459	739,118,459	0	22,392	22,392	739,140,851
TAXABLE VALUE	2,458,836,116	2,458,836,116	0	22,392-	22,392-	2,458,813,724
LEVY	18,649.85	18,649.85	.00	132.42-	132.42-	18,517.43
UNCOLLECTIBLE	.00	.00	.00	.00	.00	.00
RECEIVABLE					.00	
EXEMPTION COUNTS:						
HOMESTEADS	9,648	9,648	0	1	1	9,649
OVER 65	2,524	2,524	0	0	0	2,524
DISABLED	176	176	0	0	0	176
VETERAN	220	220	0	0	0	220
TOTAL EXEMPT	624	624	0	0	0	624

Summary of Jurisdiction Remittances Processed

Report run on: December 4, 2019 9:17 AM

For Remitted Deposit Dates 11/01/2019 thru 11/30/2019 as of 12/04/2019

Version 1.50

Tax Unit		M & O Total	I & S Total	TIF Levy	TIF Interest	Fee Total	Total
337 FRIENDWD CITY							
ACH 53056	Print Date:11/12/2019						
	Current	13,859.30	2,863.17	0.00	0.00	0.00	16,722.47
Last Deposit Date	11/01/2019	\$13,859.30	\$2,863.17	\$0.00	\$0.00	\$0.00	\$16,722.47
ACH 53095	Print Date:11/12/2019						
	Current	11,980.62	2,475.06	0.00	0.00	0.00	14,455.68
	Delq	98.88	21.62	0.00	0.00	0.00	120.50
Last Deposit Date	11/04/2019	\$12,079.50	\$2,496.68	\$0.00	\$0.00	\$0.00	\$14,576.18
ACH 53136	Print Date:11/13/2019						
	Current	7,097.18	1,466.20	0.00	0.00	0.00	8,563.38
	Delq	(606.63)	(136.78)	0.00	0.00	0.00	(743.41)
Last Deposit Date	11/05/2019	\$6,490.55	\$1,329.42	\$0.00	\$0.00	\$0.00	\$7,819.97
ACH 53178	Print Date:11/13/2019						
	Current	26,136.57	5,399.48	0.00	0.00	0.00	31,536.05
	Delq	1,937.33	406.48	0.00	0.00	0.00	2,343.81
Last Deposit Date	11/06/2019	\$28,073.90	\$5,805.96	\$0.00	\$0.00	\$0.00	\$33,879.86
ACH 53222	Print Date:11/14/2019						
	Current	84,124.50	17,379.06	0.00	0.00	0.00	101,503.56
	Delq	1,501.12	326.95	0.00	0.00	0.00	1,828.07
Last Deposit Date	11/07/2019	\$85,625.62	\$17,706.01	\$0.00	\$0.00	\$0.00	\$103,331.63
ACH 53266	Print Date:11/14/2019						
	Current	66,206.58	13,677.50	0.00	0.00	0.00	79,884.08
	Delq	49.01	10.46	0.00	0.00	0.00	59.47
Last Deposit Date	11/08/2019	\$66,255.59	\$13,687.96	\$0.00	\$0.00	\$0.00	\$79,943.55
ACH 53311	Print Date:11/15/2019						
	Current	84,096.73	17,373.33	0.00	0.00	0.00	101,470.06
	Delq	555.43	120.97	0.00	0.00	0.00	676.40
Last Deposit Date	11/12/2019	\$84,652.16	\$17,494.30	\$0.00	\$0.00	\$0.00	\$102,146.46
ACH 53353	Print Date:11/18/2019						
	Current	12,087.59	2,497.16	0.00	0.00	0.00	14,584.75
	Delq	331.32	64.54	0.00	0.00	0.00	395.86
Last Deposit Date	11/13/2019	\$12,418.91	\$2,561.70	\$0.00	\$0.00	\$0.00	\$14,980.61
ACH 53395	Print Date:11/19/2019						
	Current	147,148.25	30,399.04	0.00	0.00	0.00	177,547.29
	Delq	5,498.34	1,197.30	0.00	0.00	0.00	6,695.64
Last Deposit Date	11/14/2019	\$152,646.59	\$31,596.34	\$0.00	\$0.00	\$0.00	\$184,242.93
ACH 53439	Print Date:11/19/2019						
	Current	34,978.76	7,226.17	0.00	0.00	0.00	42,204.93
	Delq	(114.41)	(16.45)	0.00	0.00	0.00	(130.86)
Last Deposit Date	11/15/2019	\$34,864.35	\$7,209.72	\$0.00	\$0.00	\$0.00	\$42,074.07
ACH 53480	Print Date:11/20/2019						
	Current	234,901.60	48,527.78	0.00	0.00	0.00	283,429.38
	Delq	(98.04)	(17.82)	0.00	0.00	0.00	(115.86)
Last Deposit Date	11/18/2019	\$234,803.56	\$48,509.96	\$0.00	\$0.00	\$0.00	\$283,313.52

ACTGL_TU_REMIT_SP

Summary of Jurisdiction Remittances Processed

Report run on: December 4, 2019 9:17 AM

For Remitted Deposit Dates 11/01/2019 thru 11/30/2019 as of 12/04/2019

Version 1.50

Tax Unit		M & O Total	I & S Total	TIF Levy	TIF Interest	Fee Total	Total
337 FRIENDWD CITY							
ACH 53525	Print Date:11/21/2019						
	Current	47,455.24	9,803.68	0.00	0.00	0.00	57,258.92
	Delq	(2,607.05)	(568.21)	0.00	0.00	0.00	(3,175.26)
Last Deposit Date	11/19/2019	\$44,848.19	\$9,235.47	\$0.00	\$0.00	\$0.00	\$54,083.66
ACH 53567	Print Date:11/22/2019						
	Current	10,403.62	2,149.27	0.00	0.00	0.00	12,552.89
	Delq	92.56	20.16	0.00	0.00	0.00	112.72
Last Deposit Date	11/20/2019	\$10,496.18	\$2,169.43	\$0.00	\$0.00	\$0.00	\$12,665.61
ACH 53610	Print Date:11/25/2019						
	Current	203,077.72	41,953.41	0.00	0.00	0.00	245,031.13
	Delq	1,189.48	255.05	0.00	0.00	0.00	1,444.53
Last Deposit Date	11/21/2019	\$204,267.20	\$42,208.46	\$0.00	\$0.00	\$0.00	\$246,475.66
ACH 53651	Print Date:11/26/2019						
	Current	15,307.13	3,162.26	0.00	0.00	0.00	18,469.39
	Delq	432.85	95.12	0.00	0.00	0.00	527.97
Last Deposit Date	11/22/2019	\$15,739.98	\$3,257.38	\$0.00	\$0.00	\$0.00	\$18,997.36
ACH 53692	Print Date:11/27/2019						
	Current	13,917.73	2,875.24	0.00	0.00	0.00	16,792.97
	Delq	1,798.21	393.20	0.00	0.00	0.00	2,191.41
Last Deposit Date	11/25/2019	\$15,715.94	\$3,268.44	\$0.00	\$0.00	\$0.00	\$18,984.38
ACH 53736	Print Date:12/02/2019						
	Current	99,074.04	20,467.50	0.00	0.00	0.00	119,541.54
	Delq	240.19	52.31	0.00	0.00	0.00	292.50
Last Deposit Date	11/26/2019	\$99,314.23	\$20,519.81	\$0.00	\$0.00	\$0.00	\$119,834.04
ACH 53778	Print Date:12/03/2019						
	Current	25,459.28	5,259.58	0.00	0.00	0.00	30,718.86
Last Deposit Date	11/27/2019	\$25,459.28	\$5,259.58	\$0.00	\$0.00	\$0.00	\$30,718.86
Total:		\$1,147,611.03	\$237,179.79	\$0.00	\$0.00	\$0.00	\$1,384,790.82

FRIENDSWOOD CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Manager's Office as soon as possible prior to the first date that the item is expected to be placed on the Friendswood City Council agenda.

Date requested for City Council consideration: January 6, 2020

Date submitted: 12/17/2019

Prepared by: Glenda Faulkner, Executive Secretary

Subject: Approving the minutes of the December 02, 2019, Council Meeting

Originating Department: City Secretary

Degree of importance: Significant

SUMMARY / ORIGINATING CAUSE

The Council Meeting minutes of December 02, 2019, are submitted for Council's review and consideration.

IMMINENT CONSEQUENCES / BENEFIT TO COMMUNITY

Approval of the Council Meeting minutes provides a historical document of actions taken by City Council as provided for in the Local Government Code and in the City Charter.

RECOMMENDATIONS

The City Secretary recommends that Council approve the Council meeting minutes as presented.

ATTACHMENTS

1. 12-02-19 Minutes

STATE OF TEXAS
CITY OF FRIENDSWOOD
COUNTIES OF GALVESTON/HARRIS
DECEMBER 2, 2019

5:00 PM – REGULAR MEETING

MINUTES OF A REGULAR MEETING OF THE FRIENDSWOOD CITY COUNCIL THAT WAS HELD ON MONDAY, DECEMBER 2, 2019, AT 05:00 PM AT FRIENDSWOOD CITY HALL COUNCIL CHAMBERS, 910 S. FRIENDSWOOD DRIVE, FRIENDSWOOD, TEXAS, WITH THE FOLLOWING PRESENT CONSTITUTING A QUORUM:

MAYOR MIKE FOREMAN
MAYOR PRO-TEM SALLY BRANSON
COUNCILMEMBER STEVE ROCKEY
COUNCILMEMBER TRISH HANKS
COUNCILMEMBER ROBERT J. GRIFFON
COUNCILMEMBER JOHN SCOTT
COUNCILMEMBER BRENT ERENWERT
CITY ATTORNEY MARY KAY FISCHER
CITY MANAGER MORAD KABIRI
CITY SECRETARY MELINDA WELSH

1. Call to order

Mayor Foreman called the meeting to order.

2. Invocation – Rabbi Yitzi Schmukler, Chabad of the Bay Area

The invocation was given by Rabbi Yitzi Schmukler with Chabad of the Bay Area.

3. Pledge of Allegiance to the United States and Texas Flags – Joshua Dodd and Jacob Ortiz with Trail Life USA TX 1204

(HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE)

Trailmen Joshua Dodd and Jacob Ortiz with Trail Life USA TX Troop 1204 led the Pledge of Allegiance to the United States and to the State of Texas.

4. Communications from the Public

Communications from the Public (To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. The Council may refer this item to the City Manager or direct this item to be placed on the next regular Council agenda. PowerPoint presentations are not conducted during the citizen comment period. Out of respect for those speaking during public comment, please refrain from any

outbursts or interjections to include, but not limited to, applause and/or disparaging noises from the audience. Doing so discourages others from voicing their thoughts and opinions, and disrupts the meeting. Furthermore, any personnel complaints against a City employee aside from the City Manager, City Secretary, City Attorney or Municipal Judge cannot be discussed under this section. Please contact the City Manager's office for concerns involving a City employee.)

Dwane Ruiz, Friendswood resident, addressed Council and stated he would like to request Council pass an ordinance that would not allow parking along Leisure Lane, seeing a lot of right-hand turns to bypass the intersection at FM 518 and FM 528, creating a one-lane street at best, concerned ongoing activity at Virgata Commons is a parking issue for the neighborhood and emergency vehicles access.

With concurrence of Council, Mayor Foreman moved to Agenda Item 8B, Presentation of a donation check from Scott Gordon and family to the City of Friendswood in Honor of Cole Gordon.

5. WORK SESSION

A. Comprehensive Plan

Mayor Foreman opened the discussion regarding the Comprehensive Plan. City Manager Morad Kabiri stated Council has previously discussed an update to the city's Comprehensive Plan at Council retreats, and during this work session Community Development Director/City Planner Aubrey Harbin will present to Council Staff's proposal on how to accomplish the update. Ms. Harbin presented a PowerPoint presentation regarding the Comprehensive Plan. The purpose of comprehensive planning is to improve the physical environment of the community as a setting for human activity, promote public interest of the community at large, facilitate the democratic determination and implementation of community policies on physical development, affect political and technical coordination of community development, inject long range considerations into the determination of short-range actions, and to bring professional and technical knowledge to bear on the making of political decisions concerning the physical development of the community. State law requires that cities have a comprehensive plan. The requirements for a comprehensive plan include provisions on land use, transportation, and public facilities. The comprehensive plan can be a single plan or a coordinated set of plans organized by the different categories. The plan is used to coordinate and guide the establishment of development regulations. A comprehensive plan should establish procedures for the adoption of the plan, establish procedures for amendments to the plan, and establish the type of plan (map based, functional, policy, or sector/neighborhood plans). Cities are allowed to determine the relationship between the comprehensive plan and its development regulations. The City of Friendswood's current Comprehensive Plan was last updated in 1998 and pieces of the Comprehensive Plan have been updated over time. The land use portion was updated in 2008, should be used to base zoning decisions, approved zone changes should be amended on the map, identifies residential and commercial areas, and guides growth. The transportation portion was updated in 2018 and is used as the city's major thoroughfare map. The public facilities portion was updated in 2010, includes parks and recreation facilities and public buildings and facilities, portion is outdated and wording needs to be updated, and does not include Centennial Park. A chart was shown demonstrating the city's current Comprehensive Plan and updates that have been done. The city's Capital Improvement Plan, Downtown Improvement Plan, and City-Wide Traffic Study could be included or referenced in the Comprehensive Plan. Staff is proposing for Staff to update the

basic information to get the Comprehensive Plan refreshed, and if needed in the future hire a consultant to assist with new objectives and goals for the city, or add additional chapters to the plan.

Discussion took place between Mayor, Council, and Staff regarding the consensus of Council was for Staff to move forward with their proposal, and the next Council retreat will include a joint work session with the Planning and Zoning Commission to discussion portions of the Comprehensive Plan.

B. Police Department Extra Duty, Off Duty, Special Event Jobs

Mayor Foreman opened the discussion regarding Police Department extra duty, off duty, and special event jobs. Friendswood Police Chief Bob Wieners presented a PowerPoint presentation regarding the Police Department's extra job/off duty employment, and large special events. In the current economic climate, off duty/extra employment among police officers has grown significantly, particularly the demand for off duty police officers by outside employers. Private employers prefer hiring off duty police officers over private security officers. The question of workers compensation and liability coverage for incidents occurring during off duty employment is an issue. Ultimately, coverage is determined based on the facts of each specific incident and if the officer was injured or acted in the course of responding to a crime. Off duty response to a crime outside the jurisdiction is not covered. Staffing at the police department combined with the increase in requests for off duty/extra employment leave some off duty requests unfilled. This presents a significant problem when events that have a city interest or are held at city owned facilities/parks and/or city sponsored events do not have adequate coverage by Friendswood Police Officers. The benefits of police department control of extra duty employment includes centralized control and administration on the types of assignments permitted, staffing, scheduling and supervision, use of equipment and clearly delineated officer duties and responsibilities. Police departments that have no direct control over secondary employment may run the risk of running up against the Fair Labor Standards Act governing payment of overtime. If the officer has to use his law enforcement powers, the time involved is considered "on the clock". The primary benefit to the city is the increased police presence throughout the community at no expense to the city. City sponsored events currently funded in the Police Department budget include Fig Fest/car show, Halloween in the Park, Christmas parade, Youth Sports parade, Fourth of July parade and fireworks, Homecoming parade, Fall Haul, and Spring Sparkle. City sponsored events currently not funded in the Police Department budget include Santa in the Park and Flap Jack Fun Run.

Discussion took place between Mayor, Council, and Staff regarding the consensus of Council was if the required prerequisite number of officers is not obtained then officers will be required by the city to work and event holders would be required to cover the full weight of the cost. The current hiring environment for officers is tough, department will be in a constant hiring mode, but are currently staying ahead of the curve.

With concurrence of Council, Mayor Foreman moved to Agenda Item 13A, Resolution No. R2019-35.

6. CLOSED EXECUTIVE SESSION

A. Communications from the Public regarding Executive Session topics.

Mayor Foreman asked if anyone would like to speak regarding the Executive Session. No one spoke.

B. Council may convene into Executive Session in accordance with the Texas Government Code, pursuant to Section 551.071; Consultation with Attorney; to consult with its attorney about pending litigation, Cause No. 18-CV-0108; Joseph Tostado v. City of Friendswood; in the 122nd Judicial District Court of Galveston County, Texas, with possible discussion and action related thereto in open session.

Council convened into Executive Session in accordance with Texas Government Code, pursuant to Section 551.071 – Consultation with Attorney; to consult with its attorney about pending litigation, Cause No. 18-CV-0108; Joseph Tostado v. City of Friendswood; in the 122nd Judicial District Court of Galveston County, Texas.

7. RECONVENE INTO OPEN SESSION

Council reconvened into Open Session with no action taken later in the meeting.

8. Special Recognition and Acknowledgements

A. Presentation of the Five Star Spirit Award for the Third Quarter of 2019 to Kim Zrubek, Library Reference and Adult Services Coordinator, Friendswood Public Library

City Manager Morad Kabiri presented the Five Star Spirit Award for the third quarter of 2019 to Library Reference and Adult Services Coordinator Kim Zrubek with the Friendswood Public Library. Ms. Zrubek was nominated by several residents and participants of the Apollo 50 Celebration for the outstanding job she did above and beyond her normal duties at the library. Ms. Zrubek's actions truly embody the attributes of the Five Star Spirit Award being courteous, competent, reliable, professional and enthusiastic. The city congratulates Ms. Zrubek on being the recipient of the Five Star Spirit Award for the third quarter of 2019.

Library Reference and Adult Services Coordinator Kim Zrubek stated she accepts the award on behalf of all the Friendswood Public Library Staff, thanked Harold and Carolyn Benson for their efforts in the Apollo 50 Celebration event, and the 50th Splashdown Celebration Committee for their vision.

With concurrence of Council, Mayor Foreman moved to Agenda Item 9, Communications from the Public.

B. Presentation of a donation check from Scott Gordon and Family to the City of Friendswood in Honor of Cole Gordon

Mayor Foreman expressed his condolences to Scott and Heather Gordon on the death of their son Cole Gordon.

Scott Gordon stated his family is blessed to live in the City of Friendswood, expressed their appreciation for the city's compassion, the family wanted to do something to honor their son Cole Gordon, and there is a lot of love and compassion in Friendswood. As a token of their family's

appreciation, Mr. Gordon presented a check to the city to cover expenses for exterior lighting for City Hall and the flags in front of Stevenson Park.

City Manager Morad Kabiri stated over the past years the Parks and Recreation Department has purchased various shades in plastic to cover the exterior lights outside City Hall to honor various events. Recently, with the Gordon family contribution, LED lights were installed, and the color can be changed by using a remote control as opposed to Staff individually changing the lights. The city appreciates the Gordon family donation, and expresses condolences for the loss of their son.

With concurrence of Council, Mayor Foreman moved to Agenda Item 5A, Comprehensive Plan.

9. Communications from the Public

Communications from the Public (To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. The Council may refer this item to the City Manager or direct this item to be placed on the next regular Council agenda. PowerPoint presentations are not conducted during the citizen comment period. Out of respect for those speaking during public comment, please refrain from any outbursts or interjections to include, but not limited to, applause and/or disparaging noises from the audience. Doing so discourages others from voicing their thoughts and opinions, and disrupts the meeting. Furthermore, any personnel complaints against a City employee aside from the City Manager, City Secretary, City Attorney or Municipal Judge cannot be discussed under this section. Please contact the City Manager's office for concerns involving a City employee.)

Mayor Foreman asked if anyone would like to speak. No one spoke.

10. City Manager's Report

A. Fall Haul Numbers

City Manager Morad Kabiri reported that the Keep Friendswood Beautiful Annual Fall Haul-A-Day had great attendance this year with 670 cars and trucks come through and participate in the cleanup event. Waste Connections was reported to have hauled away 80 tons of garbage and waste. A total of 9,300 plus pounds of electronics was collected for e-cycling, 18 bags of trash picked up along FM 518, and 309 pounds of clothes were donated to Simple Recycling. The garage sale was also a success bringing in a little under \$1,000 with all proceeds benefiting the beautification of city facilities and parks. The items that were left over were taken to Goodwill. The Bay Area Wildlife Rehab picked up animal habitat items that were donated to benefit the injured wild animals that make their home in Friendswood's green space. We want to thank our Keep Friendswood Beautiful volunteers, our city Staff and Waste Connections for making this great event possible.

B. Upcoming Holiday Events

The City Manager reported on the upcoming Community Holiday Events. Keep Friendswood Beautiful will host the Annual Downtown Holiday Lighting Contest, businesses are encouraged to decorate for the holidays with lights and décor so everyone can enjoy the festive look of downtown before and after the night of the parade and Santa in the Park. Judging will end on December 12,

2019, with the winners being announced in multiple categories during the evening program at Santa in the Park. An exciting event is the 12th Annual Santa in the Park – “There’s no place like home for the holidays,” sponsored by HomeTown Bank of Friendswood on December 14, 2019. There will be live musical entertainment, photos with Santa, a snow hill slide, carnival rides, a petting zoo, and a Holiday Market with more than 70 booths. Following the lighting of the Christmas tree, there will be a spectacular fireworks display synchronized to Christmas music. The Friendswood Public Library will remain open during the annual Christmas parade to provide access to restrooms and viewing of the parade from inside the building. On December 16, 2019, from 6:30 to 8:00 PM the library will host pictures with Santa and craft time. The Library Book Sale will begin December 14, 2019, and will run through December 21, 2019, during regular library hours. All proceeds from the book sale will go towards supporting library programming. The library will also host a New Year’s Eve Party for families on December 31, 2019, at 11:45 AM. Come celebrate with a dance party and a ball drop count-down at noon.

C. City of Friendswood Fairy Trail Grant for Keep Friendswood Beautiful

The City Manager reported that the plan for a nature-driven Friendswood Fairy Trail just got a little more magical, thanks to the award of a grant by H-E-B Grocery through Keep Texas Beautiful to local volunteer organizations. Keep Friendswood Beautiful (KFB) is one of the 12 organizations that will receive a portion of \$25,000 aimed to help fund educational and programmatic projects related to sustainability, recycling, litter prevention, beautification, or water conservation. Keep Texas Beautiful calls the award a “Green Bag Grant”. The City of Friendswood’s share will be \$1,500. The fairy houses will be made of recycled or natural materials discarded locally. They will be hidden or built in trees or other not so obvious places. Children will have access to a map with an approximate location of the houses and legend with the name and background of each character featured.

D. Hurricane Harvey Update

The City Manager reported Staff continues to move forward with the Hazard Mitigation Grant Program buyout program. Site visits and appraisals have been completed for properties included in the grant, and Staff is still awaiting final reports. Applications through the Texas General Land Office on property acquisition/critical infrastructure are still pending. United States Congressmen Pete Olson and Randy Weber have been contacted to enlist help with the Federal Emergency Management Agency (FEMA) on all projects and initiatives. Staff met with representatives from Harris County Flood Control District to begin projects soon on the Harris County side of Friendswood. Mayor Foreman, Mayor Pro-Tem Branson, and Staff met with Galveston County Consolidated Drainage District regarding extending the current Clear Creek project to complete all of Clear Creek from FM 528 to FM 2351.

11. Communications from Committees and Special Reports

There were no reports given.

12. Discussion and Possible Action

A. Discussion and possible action regarding disposition of Bid Number 2019-05 Lift Station No. 23 (located at 2101 S. Friendswood Drive) Reconstruction

****Councilmember Rockey** moved to approve the disposition of Bid No. 2019-05 for Lift Station No. 23 (located at 2101 South Friendswood Drive) reconstruction and award to R&B Group, Inc. The motion was seconded and approved unanimously.

B. Discussion and possible action regarding disposition of Bid Number 2019-06 for 2019-2020 Street Maintenance Program

****Councilmember Branson** moved to approve the disposition of Bid No. 2019-06 for 2019-2020 Street Maintenance Program and award to Angel Brothers Enterprises. The motion was seconded and approved unanimously.

C. Discussion and possible action regarding reappointments to the following boards and commissions:

- Investment Committee to reappoint members Robert Bozka and Alan Rasmussen to 3 year terms expiring November 2022
- Keep Friendswood Beautiful to reappoint Tim Anderson, Patricia Steinke, Jeff Smith, Susan Stephens, Shawn Potter and Ashley Mannschreck to 3 year terms expiring November 2022
- Senior Citizens Advisory Committee to reappoint members Mona Palmer, Doris Ochoa and Charlene Mizener to 3 year terms expiring November 2022

****Councilmember Branson** moved to approve the reappointment of Robert Bozka and Alan Rasmussen to the Investment Committee with terms to expire November 2022, reappointment of Tim Anderson, Patricia Steinke, Jeff Smith, Susan Stephens, Shawn Potter and Ashley Mannschreck to Keep Friendswood Beautiful with terms to expire November 2022, and reappointment of Mona Palmer, Doris Ochoa and Charlene Mizener to the Senior Citizens Advisory Committee with terms to expire November 2022. The motion was seconded and approved unanimously.

With concurrence of Council, Mayor Foreman moved to Agenda Item 13B, Resolution No. 2019-37.

13. Resolutions

Consideration and possible action regarding the following:

A. Resolution No. R2019-35: A resolution of the City of Friendswood, Texas, declaring December 03, 2019, as Cline Elementary School Day in the City of Friendswood, Texas.

****Councilmember Hanks** moved to approve Resolution No. **R2019-35** – A resolution of the City of Friendswood, Texas, declaring December 03, 2019, as Cline Elementary School Day in the City of Friendswood, Texas. The motion was seconded and approved unanimously.

Mayor Foreman introduced the Friendswood Student Education Outreach program and stated the program would be continued at this meeting with Cline Elementary. The outreach program was created to help students learn more about democracy and understand the value of community service. Council wishes to support and foster leadership development in students.

Mayor Foreman thanked the teachers from Cline Elementary and Friendswood Independent School District for participating in the program. The Mayor introduced the second graders that would take Council's place on the dais, Mayor Kennedy Crites, City Secretary Faith Foreman, City Attorney Vincent Ford, City Manager Brynn Hanks, Council Position No. 1 Brielle De La Fuente, Council Position No. 2 Gavin Stanford, Council Position No. 3 Jack Mann, Council Position No. 4 Emily Hoffman, Council Position No. 5 Trenton Hustak, Council Position No. 6 Carter Hunter, Council Position No. 7 Abigail Hrach, and Council Position No. 8 Ena Brunette.

Mayor Foreman turned the meeting over to the Cline Elementary students.

Mayor Foreman stated refreshments would be served in the foyer.

Mayor Foreman announced that Council would convene into Executive Session after refreshments were served for Cline Elementary.

Mayor Foreman recessed the meeting at 6:11 PM, and reconvened the meeting at 7:00 PM.

With concurrence of Council, Mayor Foreman moved to Agenda Item 6, Closed Executive Session.

B. Resolution No. 2019-36: A resolution of the City Council of the City of Friendswood, Texas, Galveston/Harris Counties casting 102 votes for electing person(s) to the Galveston Central Appraisal District Board of Directors for 2020-2021.

****Councilmember Hanks moved to approve Resolution R2019-36** – A resolution of the City Council of the City of Friendswood, Texas, Galveston/Harris Counties casting 102 votes for electing Don Gartman to the Galveston Central Appraisal District Board of Directors for 2020-2021. The motion was seconded and approved unanimously.

C. Resolution No. 2019-37: A resolution of the City Council of the City of Friendswood, Texas, Galveston/Harris Counties casting its ballot for the election of a person to the Board of Directors of the Harris County Appraisal District for 2020-2021.

****Councilmember Scott moved to approve Resolution R2019-37** – A resolution of the City Council of the City of Friendswood, Texas, Galveston/Harris Counties casting its ballot for the election of Mike Sullivan to the Board of Directors of the Harris County Appraisal District for 2020-2021. The motion was seconded and approved unanimously.

14. Ordinances

Consideration and possible action regarding the following:

A. Ordinance No. T2019-41: (Title: Second and Final reading of an ordinance amending Sec. 30-84 and Sec. 30-118 of the Code of Ordinances pertaining to the International Fire Code and Life Safety Code, respectively) An ordinance amending the Code of Ordinances, Chapter 30, Fire Protection and Prevention, by amending Section 30-84 entitled “International Fire Code Adopted; Amendments” and amending Section 30-118 entitled “Life Safety Code Adopted”; providing for severability and an effective date.

****Councilmember Griffon moved to approve the Second and Final reading of Ordinance No. 2019-41 – An ordinance amending the Code of Ordinances, Chapter 30, Fire Protection and Prevention, by amending Section 30-84 entitled “International Fire Code Adopted; Amendments” and amending Section 30-118 entitled “Life Safety Code Adopted”; providing for severability and an effective date.**

The motion was seconded and approved 6-1 with Councilmember Scott opposed.

B. Ordinance No. T2019-42: (Title: Second and Final reading of an ordinance amending the zoning classification for a tract or parcel containing 43.0673 acres of land, more or less, being a portion of a called 194.21 acre tract described as Tract “A” as conveyed to Yellowstone Hill Country Ranching, LLC, in Clerk’s File Number 2010059686 of the Galveston County Deed Records, Galveston County, Friendswood, Texas, along the future Friendswood Lakes Boulevard, as more fully described herein, to change Single Family Residential (SFR) to Multi Family Residential – Garden Home District (MFR-GHD)) An ordinance amending the Code of Ordinances of the City of Friendswood, Texas, Appendix C – “Zoning,” by amending the zoning classification for a tract or parcel containing 43.0673 acres of land, more or less, being a portion of a called 194.21 acre tract described as Tract “A” as conveyed to Yellowstone Hill Country Ranching, LLC, in Clerk’s File Number 2010059686 of the Galveston County Deed Records, Galveston County, Friendswood, Texas, along the future Friendswood Lakes Boulevard; amending the zone classification from Single Family Residential (SFR) to Multi Family Residential – Garden Home District (MFR-GHD); providing for amendment of the Official Zoning Map; providing a penalty in an amount not to exceed \$2,000 for each day of violation of any provision hereof; and providing for severability.

****Councilmember Rockey moved to approve the Second and Final reading of Ordinance No. 2019-42 – An ordinance amending the Code of Ordinances of the City of Friendswood, Texas, Appendix C – “Zoning,” by amending the zoning classification for a tract or parcel containing 43.0673 acres of land, more or less, being a portion of a called 194.21 acre tract described as Tract “A” as conveyed to Yellowstone Hill Country Ranching, LLC, in Clerk’s File Number 2010059686 of the Galveston County Deed Records, Galveston County, Friendswood, Texas, along the future Friendswood Lakes Boulevard; amending the zone classification from Single Family Residential (SFR) to Multi Family Residential – Garden Home District (MFR-GHD); providing for amendment of the Official Zoning Map; providing a penalty in an amount not to exceed \$2,000 for each day of violation of any provision hereof; and providing for severability.**
The motion was seconded and approved 5-2 with Councilmembers Griffon and Scott opposed.

C. Ordinance No. T2019-43: (Title: Second and Final reading of an ordinance amending Chapter 86, “Utilities” of the Code of Ordinances of the City of Friendswood by amending

Sections 86-30 through 86-34, amending the Water Conservation Plan; and providing other matters relating to the subject) An ordinance of the City of Friendswood amending Chapter 86, Utilities, Sections 86-30 through 86-34; amending the Water Conservation Plan for the City of Friendswood to promote responsible use of water; providing a severability clause; providing a penalty for each day of violation of any provision hereof; providing for the disconnection of water service for noncompliance with the provision of Water Conservation Plan; and providing an effective date.

****Councilmember Branson moved to approve the Second and Final reading of Ordinance No. 2019-43 –** An ordinance of the City of Friendswood amending Chapter 86, Utilities, Sections 86-30 through 86-34; amending the Water Conservation Plan for the City of Friendswood to promote responsible use of water; providing a severability clause; providing a penalty for each day of violation of any provision hereof; providing for the disconnection of water service for noncompliance with the provision of Water Conservation Plan; and providing an effective date. The motion was seconded and approved unanimously.

D. Ordinance No. T2019-44: (Title: Second and Final reading of an ordinance adopting the 2018 versions of the International Building Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, International Energy Conservation Code and International Residential Code for One- and Two- Family Dwellings including appendices as noted, and adopting the 2017 version of the National Electrical Code, adopting local amendments, and clarifying the establishment of the Construction Board of Adjustment and Appeals) An ordinance amending the Code of Ordinances of the City of Friendswood, Texas, Chapter 14, Building and Building Regulations by adopting the 2018 International Building Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, International Energy Conservation Code and International Residential Code for one-family and two-family dwellings including appendices as noted, and adopting the 2017 version of the National Electrical Code, adopting local amendments, and clarifying the establishment of the Construction Board of Adjustment and Appeals; providing for severability and an effective date.

****Councilmember Rockey moved to approve the Second and Final reading of Ordinance No. 2019-44 –** An ordinance amending the Code of Ordinances of the City of Friendswood, Texas, Chapter 14, Building and Building Regulations by adopting the 2018 International Building Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, International Energy Conservation Code and International Residential Code for one-family and two-family dwellings including appendices as noted, and adopting the 2017 version of the National Electrical Code, adopting local amendments, and clarifying the establishment of the Construction Board of Adjustment and Appeals; providing for severability and an effective date. The motion was seconded and approved 6-1 with Councilmember Scott opposed.

E. Ordinance No. T2019-46: (Title: First and Final reading of an ordinance adopting Budget Amendment I to the Original General Budget of the City for Fiscal Year 2019-2020 to provide for supplemental appropriation and/or transfer of certain funds) An ordinance amending City of Friendswood, Texas, Ordinance No. 2019-38, passed and approved

October 7, 2019, same being an ordinance approving and adopting the City's General Budget for Fiscal Year 2019-2020 by approving "Budget Amendment I" to the "Original General Budget of the City of Friendswood, Texas, for the Fiscal Year 2019-2020"; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing other matters related to the subject.

****Councilmember Scott moved to approve the First and Final reading of Ordinance No. 2019-46 –** An ordinance amending City of Friendswood, Texas, Ordinance No. 2019-38, passed and approved October 7, 2019, same being an ordinance approving and adopting the City's General Budget for Fiscal Year 2019-2020 by approving "Budget Amendment I" to the "Original General Budget of the City of Friendswood, Texas, for the Fiscal Year 2019-2020"; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing other matters related to the subject.

The motion was seconded and approved unanimously.

F. Ordinance No. T2019-47: (Title: First reading of an ordinance amending Chapter 82, Traffic and Vehicles, by regulating hours of movement of oversize vehicles on certain streets) An ordinance amending the Code of Ordinances, Chapter 82 – "traffic and vehicles," by adding Section 82-10, regulating hours of movement of oversize vehicles and adding a definition for "oversize vehicle"; adding Section 82-11, prohibiting certain oversize vehicles in the Downtown District; adding Section 82-12, requiring permitted oversize vehicles to contact the police department at least 24 hours prior to movement of an oversized vehicle within the city; providing a penalty clause; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability and an effective date.

****Councilmember Rockey moved to approve the First reading of Ordinance No. T2019-47 –** An ordinance amending the Code of Ordinances, Chapter 82 – "traffic and vehicles," by adding Section 82-10, regulating hours of movement of oversize vehicles and adding a definition for "oversize vehicle"; adding Section 82-11, prohibiting certain oversize vehicles in the Downtown District; adding Section 82-12, requiring permitted oversize vehicles to contact the police department at least 24 hours prior to movement of an oversized vehicle within the city; providing a penalty clause; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability and an effective date.

The motion was seconded and approved unanimously.

15. Communications from the Mayor and Councilmembers

Mayor Foreman wished everyone a Merry Christmas, and stated Santa in the Park is December 14, 2019, come out and see Santa ride down the sled hill and watch fireworks. The next Council meeting will be January 6, 2020, due to the National College Championship game on January 13, 2020.

Councilmember Erenwert thanked Mayor Foreman for starting the Friendswood Student Outreach program, and stated it is a fun experience and hopes Council will continue the program for many years to come.

Councilmember Griffon wished everyone a Merry Christmas and stated his birthday is Christmas

Day. He announced that the Texas Land Office is hosting a Houston Public Hearing for the state action plan on how to distribute \$4.297 Billion in Community Development Block Grant Mitigation Funds.

Councilmember Hanks wished everyone Happy Holidays, and stated she believes the city is going in the right direction.

Councilmember Branson wished everyone a Merry Christmas and Happy Holidays, and stated the annual Friendswood Historical Society tree lighting at the Brown Museum is on December 3, 2019. The Friendswood Independent School District's museum will host a tree lighting on December 11, 2019. There are a lot of upcoming holiday events throughout the city.

Councilmembers Rockey and Scott stated they had nothing to report.

16. Consent Agenda

Consideration and possible action regarding the following:

- A. Approving the disposal and replacement of Emergency Medical Service Ambulance No. 49
- B. Approving the partial closure of Castlewood, Cedarwood Drive, Spreading Oaks, Woodlawn, W. Heritage, and Laurel Drive for an extended period of time for the City's Flapjack Fun Run
- C. Accepting the October 2019 Property Tax Report
- D. Approving the minutes of the November 4 and November 18, 2019, City Council Meetings.

****Councilmember Scott moved to approve all items on the Consent Agenda as presented:** A. Approving the disposal and replacement of Emergency Medical Service Ambulance No. 49. B. Approving the partial closure of Castlewood, Cedarwood Drive, Spreading Oaks, Woodlawn, West Heritage, and Laurel Drive for an extended period of time for the City's Flapjack Fun Run. C. Accepting the October 2019 Property Tax Report. D. Approving the minutes of the November 4 and November 18, 2019, City Council Meetings.
The motion was seconded and approved unanimously.

17. Adjournment

The meeting was adjourned at 7:39 PM.

Mayor Mike Foreman

Attest:

Melinda Welsh, TRMC
City Secretary

