



**CITY OF FRIENDSWOOD
FRIENDSWOOD DOWNTOWN ECONOMIC DEVELOPMENT CORPORATION
TUESDAY, DECEMBER 10, 2019 - 4:00 PM**

MINUTES

**MINUTES OF A FRIENDSWOOD REGULAR MEETING HELD AT 416 S. Friendswood Dr.,
Friendswood, TX**

1. Call to Order

MINUTES OF A REGULAR MEETING OF THE FRIENDSWOOD DOWNTOWN ECONOMIC DEVELOPMENT CORPORATION THAT WAS HELD ON TUESDAY, DECEMBER 10, 2019, AT 04:08 PM AT 416 S. FRIENDSWOOD DR., FRIENDSWOOD, TX WITH THE FOLLOWING PRESENT CONSTITUTING A QUORUM:

PRESIDENT DR. PATRICK MCGINNIS
SECRETARY/TREASURER PAUL MARX
BOARD MEMBER ALTON TODD
BOARD MEMBER REBECCA HILLENBURG
BOARD MEMBER RON COX
ECONOMIC DEVELOPMENT COORDINATOR KAREN CAPPS
VICE PRESIDENT ARDEN HILL III AND BOARD MEMBER ELMER JOHNSON, JR. WERE ABSENT FROM THE MEETING.
ALSO PRESENT WAS RESIDENT, ERON SMITH.

2. Communications from the Public

Don Scott, resident of Hunters Creek subdivision, voiced his concerns regarding traffic issues at Hunters Creek Lane and Friendswood Drive due to recent nearby development.

3. Approval of Minutes

A. November 12, 2019

Dr. Rebecca Hillenbur motioned to approve the November 12 meeting minutes. Second by Ron Cox. All in favor, motion passed unanimously.

4. Discussion and Possible Actions

A. Follow up on lighting plan options

Resident, Eron Smith, presented a sample light pole, mount, arm, and decorative fixture with various faux wood color options. Eron said the poles are available in aluminum with a 15-year warranty, and steel with a 5-year warranty. The aluminum pole will be \$900 more than the steel poles. The price estimate for the fixtures and mounting brackets is approximately \$756,353, but Eron mentioned he could probably reduce the amount by ten percent.

The Board discussed next steps and process for getting bids. Karen Capps stated the specs should be provided so that these could be bid out, then when pricing is determined, the Board would approve and then request the expenditure authorization by City Council. The Board stated that they would like all specs from Gandy 2 Lighting to be generic or with a value-engineered alternative. The Board would like Lance to attend in January to identify gaps, if any, regarding the plan and if it shows specific locations based on power lines, trees, not just where they poles are estimated to go. The Board asked Karen, Pat, and Paul to call Lance to discuss and to also mention that they don't want 32 foot poles.

5. Reports

A. November 2019 Financial Report

Karen Capps reported that the estimated sales tax revenue for November was \$45,058 with \$848 of interest earning and \$1,189 reimbursement from AT&T. Expenditures were \$1,333 for the monthly staff services agreement. The ending fund balance was \$1,134,562.

6. Comments

None.

7. Adjournment

This meeting was adjourned at 05:25 PM